

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS**

**General Information**

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  36-42-B10588	<b>3. DUNS Number</b>  797816647
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**4. Recipient Organization**  
  
 SAINT REGIS MOHAWK TRIBE 412 STATE ROUTE 37, HOGANSBURG, NY 13655-3109

<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  06-30-2013	<b>6. Is this the last Report of the Award Period?</b>  <p style="text-align: right;"><input type="radio"/> Yes    <input checked="" type="radio"/> No</p>
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**7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Jason Hall  Project Manager	<b>7c. Telephone (area code, number and extension)</b>  (518) 358-2272 X185
	<b>7d. Email Address</b>  jason.hall@srmt-nsn.gov

<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  08-26-2013
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**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

The Saint Regis Mohawk Tribe (SRMT) accomplished the following activities during this quarter; twelve workstations and chairs purchased last quarter were installed at three existing public computer center (PCC) locations. We changed Internet service providers at three PCC locations which allowed us to increase the public Internet access download and upload speeds. Training continued to be provided to Akwesasne community through instructor led courses, and online self-paced technology training. An application/file server was purchased to consolidate the PCC resources and make management of the PCC computers more centralized. The server is scheduled to be implemented in the next quarter. A proposed change of scope request to add video production training and opportunities to the SRMT BTOP project was submitted and approved. PCC equipment maintenance and repairs were completed during this quarter. Project outreach continued through local newspaper, tribal council meetings, radio advertisements, monthly tribal community meetings and local committees with organizations offering training to the SRMT community.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	88	Projected 96% for baseline Q11 period. We projected to be 90% complete in our last reporting period. The variance is due to less spending on equipment than anticipated due to timing of proposed budget amendment.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

The Saint Regis Mohawk Tribe's Senior center public computer center location was unavailable to the public from June 15, 2013 to June 30, 2013 due to a water main break in the building. No computer equipment or supplies were affected by the incident but the public computer center was dismantled and removed to make way for repairs and new flooring. It is estimated to be back in operation by July 29, 2013.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	77	The projected workstations installed from baseline Q11 was 57.
4.b.	Average users per week (NOT cumulative)	1,072	Baseline Q11 projected average users per week is 1025.
4.c.	Number of PCCs with upgraded broadband connectivity	3	Broadband Internet services installed at three public computer center locations.

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.d.	Number of PCCs with new broadband wireless connectivity	0	No wireless connectivity improvements.
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	52	All Saint Regis Mohawk Tribe Public Computer Center (PCC) locations are currently operating during normal business hours. The Akwesasne Library PCC operates five hours outside of normal business hours. The Human Resource/Administration Building Training Center PCC operates twelve hours outside of normal business hours.

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Intro to Cloud Computing	4	14	56
Photo & Video Shooting Techniques	4	12	48
Digital Literacy	27	10	270
Mobile Devices Workshop	4	7	28
Computer Maintenance	4	6	24
SMART Board Activities Library	2	40	80
SMART Board Activities AFS	24	50	1,200
Akwesasne Toastmasters	18	20	360
SMART Board Activities Training Center	32	20	640
Career Explorations Club	75	3	225

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

Equipment Purchases

- Film and video production equipment and software for native youth film production skills project.

New Workstations Installed

- 1 file/application server to install and connect public computer center workstations

Outreach Activities

- Local committees
- Monthly Tribal community meeting
- Local advertising through newspaper and radio for training and public computer center hours of operation

Training Programs

- Digital Literacy courses
- Microsoft Office courses
- Computer maintenance courses
- Film & video production courses
- Online self-paced technology training

Other

- Computer and equipment maintenance
- Grant ending on September 29, 2013

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	100	Baseline report projection is 100% complete for the end of Q3-2013.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Issue with availability of one public computer center location due to water main break will impact average users per week totals. The total time is expected to be one month out of operation. The public computer center will be back in operation on July 30, 2013.

RECIPIENT NAME:SAINT REGIS MOHAWK TRIBE

AWARD NUMBER: 36-42-B10588

DATE: 08/26/2013

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 6/30/2015


**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$137,385	\$68,693	\$68,692	\$123,514	\$62,497	\$61,017	\$137,385	\$68,693	\$68,692
b. Fringe Benefits	\$40,125	\$20,062	\$20,063	\$31,531	\$16,722	\$14,809	\$40,125	\$20,062	\$20,063
c. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$323,770	\$0	\$323,770	\$285,727	\$0	\$285,727	\$386,400	\$0	\$386,400
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$417,390	\$188,165	\$229,225	\$268,264	\$126,189	\$142,075	\$292,784	\$126,189	\$166,595
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$364,830	\$364,830	\$0	\$426,806	\$426,806	\$0	\$426,806	\$426,806	\$0
i. Total Direct Charges (sum of a through h)	\$1,283,500	\$641,750	\$641,750	\$1,135,842	\$632,214	\$503,628	\$1,283,500	\$641,750	\$641,750
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$1,283,500	\$641,750	\$641,750	\$1,135,842	\$632,214	\$503,628	\$1,283,500	\$641,750	\$641,750

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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