QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	36-42-B10588	797816647

4. Recipient Organization

SAINT REGIS MOHAWK TRIBE 412 STATE ROUTE 37, HOGANSBURG, NY 13655-3109

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
09-30-2012	◯ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Jason Hall	(518) 358-2272 X185
	7d. Email Address
Project Manager	jason.hall@srmt-nsn.gov
7b. Signature of Certifying Official	**7e. Date Report Submitted (MM/DD/YYYY):**
Submitted Electronically	11-29-2012

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

During Q3-2012, the Saint Regis Mohawk Tribe (SRMT) accomplished the following activities:
Network equipment was purchased for three public computer center (PCC) locations to expand the T-1 data services to include Wi-fi connectivity. This will allow community members to make use of the PCC's connection with personal mobile devices and laptops.

A six week instructor led digital literacy training course was offered to the community and is scheduled to complete in October 2012. SRMT continues to offer online Microsoft Office 2010 training Akwesasne community. This training is a result of our contract with the National Education Foundation (NEF) /CyberLearning and will continue until the end of the project. We have enrolled 20 community members in the training courses during the past quarter. Training on how to use interactive whiteboards (SMART Boards) at the SRMT's PCCs was offered to the Akwesasne community through three separate workshops.

Previously ordered video conference equipment was delivered and installed at the Akwesasne Library PCC and the PCC at the casino human resource administration office building. Each video conference system is mobile and can be moved from PCC site to PCC site if necessary. In addition to the purchased equipment, a video conference system was donated by the Indian Health Service Federal Agency to the SRMT. The video conference system will be implemented at the Akwesasne Employment Resource Center PCC location.

Project outreach continued through local newspaper, tribal council meetings, tribal community newsletter, radio advertisements, monthly tribal community meetings and an Akwesasne workshops committee. The Akwesasne Workshops partnership involves local organizations offering training to our community and benefits the SRMT BTOP project by promoting our training offerings through the local newspaper and local radio ads.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	**Overall Project**	71	None
2.b.	**Equipment / Supply Purchases**	-	Progress reported in Question 4 below
2.c.	**Public Computer Centers Established**	-	Progress reported in Question 4 below
2.d.	**Public Computer Centers Improved**	-	Progress reported in Question 4 below
2.e.	**New Workstations Installed**	-	Progress reported in Question 4 below
2.f.	**Existing Workstations Upgraded**	-	Progress reported in Question 4 below
2.g.	**Outreach Activities**	-	Progress reported in Question 4 below
2.h.	**Training Programs**	-	Progress reported in Question 4 below
2.i.	**Other (please specify):**	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The Saint Regis Mohawk Tribe (SRMT) experienced issues with availability of trainers for digital literacy courses and workshops. SRMT has addressed this area of concern with a fund reallocation budget modification. Funds are being move from equipment category to contractual category to hire additional trainers, there is no increase in the total budget.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported underlined cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	60	Saint Regis Mohawk Tribe (SRMT) has installed 60 workstations, in the baseline report SRMT had projected to install 44 workstations by the end of Q3-2012
4.b.	Average users per week (NOT cumulative)	734	None
4.c.	Number of PCCs with upgraded broadband connectivity	3	T-1 Internet services installed at three public computer center locations
4.d.	Number of PCCs with new broadband wireless connectivity	0	No wireless connectivity improvements
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	52	Public computer centers (PCC) are currently operating during normal business hours. The library PCC operates 5 hours outside of normal business hours. The Human Resource/Administration Building PCC operates 12 hours outside of normal business hours.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Intro to Mobile Devices	3	13	39
Intro to SMART Interactive Whiteboards	3	63	189
Computer Basics for Seniors	21	11	231
Summer Reading with SMART Board	1	52	52
Intro to eBay	3	12	36
Digital Literacy	12	5	60
Akwesasne Toastmasters	18	20	360
Lunch N' Learn	1	65	65
Leadership Training	3	30	90
Microsoft Publisher Training	2	48	96
Career Exploration Club	3	20	60

Add Training Program	Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

The Saint Regis Mohawk Tribe (SRMT) will continue to offer digital literacy courses to the local community. New curriculum is being developed and will be offered to the SRMT's community members during the next quarter. Through a series of workshops we intend increases the communities knowledge of such things as mobile devices, computer maintenance, living online and increase digital literacy. We want our community to get the most from their computers and internet. The tribe's self-paced online training series which is currently offering Microsoft Office 2010 titles and digital literacy certification will be increased to include the entire online course catalog provided by National Education Foundation (NEF) CyberLearning. Distance learning is now a possibility with recently installed video conference equipment. The SRMT is looking to develop a partnership with local schools to offer courses through distance learning. Community outreach will continue through local radio, newspaper, website, local area committees and tribal community meetings.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	84	In the original baseline report, Saint Regis Mohawk Tribe projected to be 84% complete by the end of Q4-2012.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

None.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$137,385	$68,693	$68,692	$80,186	$40,833	$39,353	$93,187	$47,333	$45,854
b. Fringe Benefits	$40,125	$20,062	$20,063	$23,424	$12,664	$10,760	$26,394	$14,138	$12,256
c. Travel	$0	$0	$0	$0	$0	$0	$0	$0	$0
d. Equipment	$413,770	$0	$413,770	$233,993	$0	$233,993	$249,070	$0	$249,070
e. Supplies	$0	$0	$0	$6,324	$6,324	$0	$6,324	$6,324	$0
f. Contractual	$265,414	$126,189	$139,225	$250,981	$111,756	$139,225	$257,731	$111,756	$145,975
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$426,806	$426,806	$0	$319,242	$319,242	$0	$372,846	$372,846	$0
i. Total Direct Charges (sum of a through h)	$1,283,500	$641,750	$641,750	$914,150	$490,819	$423,331	$1,005,552	$552,397	$453,155
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
k. TOTALS (sum of i and j)	$1,283,500	$641,750	$641,750	$914,150	$490,819	$423,331	$1,005,552	$552,397	$453,155

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0