

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

29-50-M09022

**4. Report Date (MM/DD/YYYY)**

01-02-2015

**1. Recipient Name**

Missouri Office of Administration

**6. Reporting Period End Date:**

12-31-2014

**3. Street Address**

301 West High Street, HST Room 280, P.O. Box 809,

**5. City, State, Zip Code**

Jefferson City, MO 65102-0809

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

11-01-2009

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping	2,413,897	2,331,246	97%
2	Original Planning Grant	Information Summit	80,748	80,748	100%
3	Planning Teams	Regional Technology Planning Teams	1,566,290	1,512,873	97%
4	Capacity Building	Program Office	833,210	818,818	98%
5	Technical Assistance	Technical Assistance	810,170	711,483	88%
6	Address File	Missouri Structures Inventory	869,067	869,067	100%
			\$6,573,382	\$6,324,235	96%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

The program office is staffed at the appropriate capacity to meet all outstanding projects and initiative with the designated time line.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
Program Director				100	Program Office			No Change	
Accounting Specialist III				1	Program Office			No Change	
			Add Row			Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Boonslick Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	31,500	0	Planning Teams	5
Bootheel Regional Planning and Economic Development Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	33,500	0	Planning Teams	5
Carrol County Memorial Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	4
Cedar County Memorial Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	4
Environmental Systems Research Institute, Inc. (ESRI)	Data Collection	No	Yes	03/01/2010	02/28/2012	0	65,000	Data Collection	100
Freeman Neosho Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	4
Green Hills Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	34,000	0	Planning Teams	6
Harrison County Community Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	4
Harry S Truman Coordinating Council	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	29,700	0	Planning Teams	5
Iron County Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	4
John Fitzgibbon Memorial Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	4
Kaysinger Basin Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	31,000	4,000	Planning Teams	6

Lake of the Ozarks Council of Local Governments	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	29,400	3,600	Planning Teams	5
Missouri Association of Council of Governments (MACOG)	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	26,000	0	Planning Teams	4
Madison Memorial Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	4
Mark Twain Regional Council of Governments	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	32,000	0	Planning Teams	5
Meramec Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	29,500	4,000	Planning Teams	5
Mid-America Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	33,000	0	Planning Teams	5
Mid-Missouri Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	29,000	7,000	Planning Teams	6
MO-KAN Regional Council	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	33,000	0	Planning Teams	5
MOREnet	Technical Assistance	No	Yes	09/27/2013	06/30/2015	300,000	0	Technical Assistance	42
Northeast Missouri Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	33,500	0	Planning Teams	5
Northwest Medical Center	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Northwest Missouri Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	33,000	0	Planning Teams	5
Ozark Foothills Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	24,000	12,000	Planning Teams	6
Pemiscott Memorial Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Pioneer Trails Regional Planning Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	27,900	3,600	Planning Teams	5
South Central Ozark Council of Governments	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	31,000	4,000	Planning Teams	6
Southeast Health Center of Reynolds County LLC	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Southeast Health Center of Stoddard County LLC	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3

Southeast Missouri Regional Planning and Economic Development Commission	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	32,000	0	Planning Teams	5
Southwest Missouri Council of Governments - Missouri State University	Planning Teams	Yes	Yes	09/01/2010	12/31/2013	37,000	0	Planning Teams	6
St. Clair County Hospital District #1/SAC Osage	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Ste. Genevieve County Memorial Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Sullivan County Memorial Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	3
Tier IV Consulting Group Inc	Technical Assistance	Yes	Yes	07/30/2013	11/30/2013	42,550	0	Technical Assistance	6
Washington County Memorial Hospital	Technical Assistance	Yes	Yes	10/08/2012	07/31/2014	25,000	0	Technical Assistance	5

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

The program office has not encountered any challenges with vendors or subrecipients.

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$558,047	\$51,419	\$609,466	\$558,290	\$51,419	\$609,709
<b>Personnel Fringe Benefits</b>	\$210,027	\$0	\$210,027	\$205,621	\$0	\$205,621
<b>Travel</b>	\$36,827	\$5,059	\$41,886	\$30,722	\$5,059	\$35,781
<b>Equipment</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Materials / Supplies</b>	\$39	\$1,750	\$1,789	\$0	\$1,750	\$1,750
<b>Subcontracts Total</b>	\$1,307,550	\$103,200	\$1,410,750	\$1,209,815	\$103,200	\$1,313,015
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$4,460,892	\$1,481,918	\$5,942,810	\$4,319,787	\$1,481,918	\$5,801,705
<b>Total Direct Costs</b>	\$6,573,382	\$1,643,346	\$8,216,728	\$6,324,235	\$1,643,346	\$7,967,581
<b>Total Indirect Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$6,573,382	\$1,643,346	\$8,216,728	\$6,324,235	\$1,643,346	\$7,967,581
<b>% of Total</b>	80	20	100	79	21	100

  

<b>13. Hardware / Software</b>
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>The program office has not purchased any hardware or software during the reporting period. None purchased.</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>The program office has no outstanding purchase order requests for hardware or software. Not applicable as all purchases have been made.</p>

  

<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Connie Qutami

AS III

15c. Telephone  
(area code, number, and extension)

573-526-4545

15d. Email Address

Connie.Qutami@oa.mo.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

02-19-2015