

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

29-50-M09022

4. Report Date (MM/DD/YYYY)

04-08-2013

1. Recipient Name

Missouri Office of Administration

6. Reporting Period End Date:

03-31-2013

3. Street Address

301 West High Street, HST Room 280, P.O. Box 809,

5. City, State, Zip Code

Jefferson City, MO 65102-0809

7a. Project / Grant Period
Start Date: (MM/DD/YYYY)

11-01-2009

7b. End Date: (MM/DD/YYYY)

10-30-2014

8. Designated Entity on Behalf of:

State of Missouri

9. List the individual projects in your approved project plan

| | Project Type (Data Collection, Capacity Building, Technical Assistance, etc.) | Project Name (if different from Project Type) | Total Federal Funding Amount | Total Federal Funding Amount expended at the end of this reporting period | Percent of Total Federal Funding amount expended |
|---|---|---|------------------------------|---|--|
| 1 | Data Collection | Mapping | 3,330,534 | 1,112,980 | 33% |
| 2 | Original Planning Grant | Information Summit | 197,530 | 80,748 | 41% |
| 3 | Planning Teams | Regional Technology Planning Teams | 1,315,211 | 1,000,241 | 76% |
| 4 | Capacity Building | Program Office | 805,763 | 358,149 | 44% |
| 5 | Technical Assistance | Technical Assistance | 584,344 | 54,449 | 9% |
| 6 | Address File | Missouri Structures Inventory | 340,000 | 155,762 | 46% |
| | | | \$6,573,382 | \$2,762,329 | 42% |

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

The project is fully staffed. Percentage of FTE for Accounting Specialist III, and Executive I change based on the hours they spent working on this project each quarter.

MO BroadbandNow Assistant assigned to Mapping, Regional Technology Planning Teams, Program Office and Technical Assistance pieces of the project. In the previous quarter, this person's time was reported only under the Program Office. MO BroadbandNow Director oversees the total project.

| 10b. Staffing Table | | | | | | | | | |
|---|----------------------|------------------|-------------------------|------------|------------------------------------|-------------------------------|--------------------------------|--|-----|
| Job Title | | | | FTE % | Project(s) Assigned | | | Change | |
| MOBroadbandNow Director | | | | 100 | Program Office | | | No Change | |
| MO BroadbandNow Assistant | | | | 1 | Mapping | | | No Change | |
| MO BroadbandNow Assistant | | | | 67 | Program Office | | | No Change | |
| MO BroadbandNow Assistant | | | | 19 | Regional Technology Planning Teams | | | No Change | |
| MO BroadbandNow Assistant | | | | 13 | Technical Assistance | | | No Change | |
| Accounting Specialist III | | | | 24 | Mapping | | | No Change | |
| Executive I | | | | 14 | Mapping | | | No Change | |
| | | | | Add Row | | | | Remove Row | |
| 11. Subcontracts | | | | | | | | | |
| 11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4) | | | | | | | | | |
| Name | Subcontract Purpose | RFP Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned (Example: Data Collection 75) | |
| Carroll County Memorial Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| Cedar County Memorial Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| Freeman Neosho Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| Environmental System Research Insititute, Inc. (ESRI) | Data Collection | No | Yes | 03/01/2013 | 02/28/2013 | 0 | 65,000 | Data Collection | 100 |
| Harrison County | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| Iron County Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| John Fitzgibbon Memorial Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| Madison Memorial Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| Northwest Medical Center | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |

| | | | | | | | | | |
|--|----------------------|-----|-----|------------|------------|--------|---|----------------------|---|
| Pemiscot Memorial Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| Southeast Health Center of Reynolds County | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 3 |
| Southeast Health Center of Stoddard County | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 4 |
| St. Clair County Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 3 |
| Ste. Genevieve County Memorial Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 3 |
| Sullivan County Memorial Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 3 |
| Washington County Memorial Hospital | Technical Assistance | Yes | Yes | 10/08/2012 | 07/31/2014 | 25,000 | 0 | Technical Assistance | 3 |
| Feasibility Study (TBD) | Technical Assistance | Yes | No | 04/29/2013 | 04/29/2013 | 50,000 | 0 | Technical Assistance | 8 |

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

N/A

| 12. Budget worksheet | | | | | | |
|--|-----------------------|-------------------------|--------------|------------------------|----------------------------------|----------------------|
| Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved. | | | | | | |
| Project Budget Element | Federal Funds Awarded | Approved Matching Funds | Total Budget | Federal Funds Expended | Approved Matching Funds Expended | Total Funds Expended |
| Personnel Salaries | \$1,466,615 | \$623,726 | \$2,090,341 | \$256,574 | \$51,419 | \$307,993 |
| Personnel Fringe Benefits | \$6,648 | \$100,746 | \$107,394 | \$92,572 | \$0 | \$92,572 |
| Travel | \$0 | \$0 | \$0 | \$15,497 | \$5,059 | \$20,556 |
| Equipment | \$0 | \$32,600 | \$32,600 | \$0 | \$0 | \$0 |
| Materials / Supplies | \$0 | \$0 | \$0 | \$0 | \$1,750 | \$1,750 |
| Subcontracts Total | \$4,943,189 | \$886,274 | \$5,829,463 | \$340,000 | \$103,200 | \$443,200 |
| Construction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other | \$156,930 | \$0 | \$156,930 | \$2,057,687 | \$1,481,917 | \$3,539,604 |
| Total Direct Costs | \$6,573,382 | \$1,643,346 | \$8,216,728 | \$2,762,330 | \$1,643,345 | \$4,405,675 |
| Total Indirect Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Costs | \$6,573,382 | \$1,643,346 | \$8,216,728 | \$2,762,330 | \$1,643,345 | \$4,405,675 |
| % of Total | 80 | 20 | 100 | 63 | 37 | 100 |

| 13. Hardware / Software |
|--|
| <p>13a. List any hardware/software purchased during this reporting period.</p> <p>We have made the purchase of more disk space to allow for data integration of locally derived data, such as new imagery bases as well as some vector data. Again, two sets will be purchased so that the failover system is in sync with the primary system. This is part of the phased implementation.</p> |
| <p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>We have been using a phased build on the servers and disk to accomplish and support the ongoing development of both our web presence and discoverability. We still have significant funds that have not been encumbered but were allocated to this task and its support. We plan one final purchasing 'push' as we approach the end of the funded activity so that the hardware will continue to support the broadband applications well beyond the project period. A final purchase plan is targeted to be developed once June fiscal closing occurs at the University. At that time an assessment will be made of needed hardware funds to finish out the period of performance on the grant and the rest will be reallocated under the review of the NTIA and State.</p> |

| 14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project). |
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| <p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p> |

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Connie Qutami

AS III

15c. Telephone
(area code, number, and extension)

573-526-4545

15d. Email Address

Connie.Qutami@oa.mo.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

04-30-2013