

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

27-50-M09043

**4. Report Date (MM/DD/YYYY)**

07-02-2014

**1. Recipient Name**

Connected Nation, Inc. - MN

**6. Reporting Period End Date:**

06-30-2014

**3. Street Address**

360 East 8th Avenue, Suite 411,

**5. City, State, Zip Code**

Bowling Green, KY 42101-2115

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

12-20-2009

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

State of Minnesota

**9. List the individual projects in your approved project plan**

|   | Project Type (Data Collection, Capacity Building, Technical Assistance, etc.) | Project Name (if different from Project Type) | Total Federal Funding Amount | Total Federal Funding Amount expended at the end of this reporting period | Percent of Total Federal Funding amount expended |
|---|-------------------------------------------------------------------------------|-----------------------------------------------|------------------------------|---------------------------------------------------------------------------|--------------------------------------------------|
| 1 | Data Collection                                                               | N/A                                           | 2,824,736                    | 2,460,826                                                                 | 87%                                              |
| 2 | Capacity Building                                                             | N/A                                           | 536,954                      | 463,672                                                                   | 86%                                              |
| 3 | Technical Assistance                                                          | N/A                                           | 1,108,345                    | 762,741                                                                   | 69%                                              |
| 4 | N/A                                                                           | N/A                                           | 0                            | 0                                                                         |                                                  |
| 5 | N/A                                                                           | N/A                                           | 0                            | 0                                                                         |                                                  |
| 6 | N/A                                                                           | N/A                                           | 0                            | 0                                                                         |                                                  |
|   |                                                                               |                                               | \$4,470,035                  | \$3,687,239                                                               | 82%                                              |

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

Not applicable; this project is fully staffed.

| 10b. Staffing Table                    |       |                      |                |
|----------------------------------------|-------|----------------------|----------------|
| Job Title                              | FTE % | Project(s) Assigned  | Change         |
| Broadband Planning Manager 1           | 8     | Technical Assistance | No Change      |
| Broadband Planning Manager 2           | 7     | Data Collection      | No Change      |
| Business Affairs Intern                | 5     | Data Collection      | New to Project |
| Business Programmer Analyst            | 2     | Data Collection      | No Change      |
| CAI Manager                            | 5     | Data Collection      | No Change      |
| CAI Manager                            | 1     | Technical Assistance | No Change      |
| CAI Specialist                         | 8     | Data Collection      | No Change      |
| Chief Policy Counsel                   | 7     | Technical Assistance | No Change      |
| Chief Policy Counsel                   | 1     | Data Collection      | No Change      |
| Chief Strategy Officer                 | 4     | Capacity Building    | No Change      |
| Compliance Coordinator                 | 6     | Data Collection      | No Change      |
| Counsel, Broadband Research & Planning | 4     | Technical Assistance | No Change      |
| ETS Analyst 1                          | 6     | Data Collection      | No Change      |
| ETS Analyst 2                          | 5     | Data Collection      | No Change      |
| ETS Analyst 3                          | 1     | Data Collection      | No Change      |
| ETS Manager                            | 9     | Data Collection      | No Change      |
| GIS Analyst 1                          | 63    | Data Collection      | No Change      |
| GIS Analyst 2                          | 3     | Data Collection      | No Change      |
| GIS Analyst 3                          | 2     | Data Collection      | No Change      |
| GIS Application Developer              | 6     | Data Collection      | No Change      |
| GIS Services Manager                   | 5     | Data Collection      | No Change      |

|                                   |    |                      |                |
|-----------------------------------|----|----------------------|----------------|
| Grants Management Officer         | 8  | Data Collection      | No Change      |
| Outreach & Awareness Intern 1     | 4  | Data Collection      | New to Project |
| Outreach & Awareness Intern 2     | 3  | Data Collection      | No Change      |
| Outreach & Awareness Manager      | 4  | Data Collection      | No Change      |
| Outreach & Awareness Specialist 1 | 35 | Data Collection      | No Change      |
| Outreach & Awareness Specialist 2 | 11 | Data Collection      | No Change      |
| Outreach & Awareness Specialist 3 | 10 | Data Collection      | No Change      |
| Outreach & Awareness Specialist 4 | 8  | Data Collection      | No Change      |
| President & COO                   | 2  | Technical Assistance | No Change      |
| Program Manager                   | 84 | Capacity Building    | No Change      |
| Program Manager                   | 12 | Technical Assistance | No Change      |
| Project Coordinator 1             | 4  | Data Collection      | No Change      |
| Project Coordinator 2             | 1  | Capacity Building    | No Change      |
| Project Coordinator 2             | 1  | Data Collection      | No Change      |
| Project Management Director       | 7  | Data Collection      | No Change      |
| Project Manager 1                 | 27 | Technical Assistance | No Change      |
| Project Manager 1                 | 24 | Data Collection      | No Change      |
| Project Manager 2                 | 1  | Data Collection      | No Change      |
| Research & GIS Analyst            | 15 | Technical Assistance | No Change      |
| Research Analyst                  | 10 | Technical Assistance | No Change      |
| Research Manager                  | 5  | Technical Assistance | No Change      |
| State & Local Program Director    | 2  | Data Collection      | No Change      |

|                                                                                                                                                                               |                      | Add Row          |                         | Remove Row |            |                               |                                |                                                      |     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------|-------------------------|------------|------------|-------------------------------|--------------------------------|------------------------------------------------------|-----|
| <b>11. Subcontracts</b>                                                                                                                                                       |                      |                  |                         |            |            |                               |                                |                                                      |     |
| 11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4) |                      |                  |                         |            |            |                               |                                |                                                      |     |
| Name                                                                                                                                                                          | Subcontract Purpose  | RFP Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date   | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned (Example: Data Collection 75) |     |
| ETS Consultants                                                                                                                                                               | Data Collection      | No               | Yes                     | 12/20/2009 | 01/31/2015 | 258,030                       | 207,296                        | Data Collection                                      | 100 |
| Legal Consultants                                                                                                                                                             | Data Collection      | No               | Yes                     | 12/20/2009 | 01/31/2015 | 90,352                        | 48,592                         | Data Collection                                      | 100 |
| Thoroughbred Research Group                                                                                                                                                   | Data Collection      | Yes              | Yes                     | 02/09/2010 | 12/31/2014 | 89,343                        | 0                              | Data Collection                                      | 23  |
| Thoroughbred Research Group                                                                                                                                                   | Technical Assistance | Yes              | Yes                     | 02/09/2010 | 12/31/2014 | 292,457                       | 0                              | Technical Assistance                                 | 77  |
| Various                                                                                                                                                                       | Data Collection      | No               | Yes                     | 12/20/2009 | 01/31/2015 | 88,008                        | 4,956                          | Data Collection                                      | 100 |
| Various                                                                                                                                                                       | Capacity Building    | No               | Yes                     | 12/20/2009 | 01/31/2015 | 3,578                         | 3,082                          | Capacity Building                                    | 100 |
| Various                                                                                                                                                                       | Technical Assistance | No               | Yes                     | 12/20/2009 | 01/31/2015 | 27,812                        | 0                              | Technical Assistance                                 | 100 |
|                                                                                                                                                                               |                      |                  |                         |            | Add Row    | Remove Row                    |                                |                                                      |     |
| 11b. Describe any challenges encountered with vendors or subrecipients.                                                                                                       |                      |                  |                         |            |            |                               |                                |                                                      |     |
| Nothing to report                                                                                                                                                             |                      |                  |                         |            |            |                               |                                |                                                      |     |
|                                                                                                                                                                               |                      |                  |                         |            |            |                               |                                |                                                      |     |

| 12. Budget worksheet                                                                                                                                                                           |                       |                         |              |                        |                                  |                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------|--------------|------------------------|----------------------------------|----------------------|
| Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved. |                       |                         |              |                        |                                  |                      |
| Project Budget Element                                                                                                                                                                         | Federal Funds Awarded | Approved Matching Funds | Total Budget | Federal Funds Expended | Approved Matching Funds Expended | Total Funds Expended |
| Personnel Salaries                                                                                                                                                                             | \$1,668,762           | \$998                   | \$1,669,760  | \$1,390,255            | \$998                            | \$1,391,253          |
| Personnel Fringe Benefits                                                                                                                                                                      | \$300,943             | \$214                   | \$301,157    | \$213,210              | \$214                            | \$213,424            |
| Travel                                                                                                                                                                                         | \$151,912             | \$94                    | \$152,006    | \$142,015              | \$94                             | \$142,109            |
| Equipment                                                                                                                                                                                      | \$11,852              | \$0                     | \$11,852     | \$11,852               | \$0                              | \$11,852             |
| Materials / Supplies                                                                                                                                                                           | \$67,735              | \$0                     | \$67,735     | \$65,544               | \$0                              | \$65,544             |
| Subcontracts Total                                                                                                                                                                             | \$849,580             | \$263,926               | \$1,113,506  | \$674,603              | \$277,916                        | \$952,519            |
| Construction                                                                                                                                                                                   | \$0                   | \$0                     | \$0          | \$0                    | \$0                              | \$0                  |
| Other                                                                                                                                                                                          | \$180,878             | \$851,944               | \$1,032,822  | \$143,195              | \$822,288                        | \$965,483            |
| Total Direct Costs                                                                                                                                                                             | \$3,231,662           | \$1,117,176             | \$4,348,838  | \$2,640,674            | \$1,101,510                      | \$3,742,184          |
| Total Indirect Costs                                                                                                                                                                           | \$1,238,373           | \$1,372                 | \$1,239,745  | \$1,046,565            | \$1,372                          | \$1,047,937          |
| Total Costs                                                                                                                                                                                    | \$4,470,035           | \$1,118,548             | \$5,588,583  | \$3,687,239            | \$1,102,882                      | \$4,790,121          |
| % of Total                                                                                                                                                                                     | 80                    | 20                      | 100          | 77                     | 23                               | 100                  |

  

| 13. Hardware / Software                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>13a. List any hardware/software purchased during this reporting period.<br/>           New purchases this quarter include the following:<br/>           - Computers &amp; Software - \$3,298</p> <p>Hardware/Software purchases for the project to date include the following:<br/>           - Interactive Mapping Application - \$66,693<br/>           - GIS Software &amp; Maintenance - \$14,562<br/>           - Computers &amp; Software - \$25,831<br/>           - Speed Test Software - \$4,301<br/>           - Google Earth Pro - \$585<br/>           - Spectrum Analyzer - \$4,477<br/>           - Multiple dedicated storage servers and backup replication solution - \$11,852</p> |
| <p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>Remaining purchases may include SQL server for mapping geodatabase, SQL server software, multiple dedicated storage server, security application, additional backup replication solution, computers, a spectrum analyzer, GPS units, interactive map upgrades/maintenance, ArcInfo/ArcGIS maintenance, and speed test updates as well as computers and software maintenance. These items will only be purchased if necessary for the successful completion of the project.</p>                                                                                                |

**14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).**

14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Bernie Bogle

Grants Management Officer

15c. Telephone  
(area code, number, and extension)

270-781-4320

15d. Email Address

bbogle@connectednation.org

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

08-15-2014