

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

24-50-M09019

**4. Report Date (MM/DD/YYYY)**

01-28-2015

**1. Recipient Name**

Maryland Broadband Cooperative, Inc.

**6. Reporting Period End Date:**

12-31-2014

**3. Street Address**

212 West Main Street, Suite 304,

**5. City, State, Zip Code**

Salisbury, MD 21801

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

11-01-2009

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

Maryland

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Maryland Broadband Mapping Initiative	3,736,308	4,144,913	111%
2	Capacity Building	Regional Capacity Building	1,019,460	334,055	33%
3	N/A				
4	N/A				
5	N/A				
6	N/A				
			\$4,755,768	\$4,478,968	94%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

We were completely staffed through the end of October as we wrapped up grant activities following the final data submission. The staff then began rolling off the project as we prepared closeout activities. Maryland Broadband staff used 4Q 2014 to advance Capacity Building work in as many counties as possible. It remains our hope that the progress of the grant's work will continue well beyond the grant period.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
Program Manager				50	Data Collection, Capacity Building			No Change	
Finance				5	Data Collection, Capacity Building			No Change	
			Add Row			Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Salisbury University	Data Collection	No	Yes	11/01/2009	10/31/2014	1,206,364	0	Data Collection	30
Salisbury University	Capacity Building	No	Yes	11/01/2009	10/31/2014	1,019,460	0	Capacity Building	24
Towson University	Data Collection	No	Yes	11/01/2009	10/31/2014	1,459,606	0	Data Collection	36
TCC Lower Shore	Data Collection	No	Yes	11/01/2009	10/30/2012	82,827	0	Data Collection	2
TCC Southern MD	Data Collection	No	Yes	11/01/2009	10/30/2012	69,520	0	Data Collection	2
TCC Mid-Shore	Data Collection	No	Yes	11/01/2009	10/30/2012	112,698	0	Data Collection	3
TCC Western MD	Data Collection	No	Yes	11/01/2009	10/30/2012	71,613	0	Data Collection	2
						Add Row	Remove Row		
<b>11b. Describe any challenges encountered with vendors or subrecipients.</b>									
<p>The project was supported superbly by extraordinary partnerships with our subcontractors. As we conclude the project we thank them for their agility and commitment to meet the grant's mission and objectives. We have focused on turning the grant data into usable tools that will inspire future investment, sustainability and real world progress toward improving access and adoption.</p>									

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$350,571	\$74,000	\$424,571	\$323,618	\$13,063	\$336,681
<b>Personnel Fringe Benefits</b>	\$140,229	\$22,521	\$162,750	\$122,629	\$4,290	\$126,919
<b>Travel</b>	\$17,619	\$0	\$17,619	\$25,917	\$0	\$25,917
<b>Equipment</b>	\$70,000	\$115,811	\$185,811	\$52,625	\$70,811	\$123,436
<b>Materials / Supplies</b>	\$20,847	\$0	\$20,847	\$14,108	\$0	\$14,108
<b>Subcontracts Total</b>	\$4,022,088	\$0	\$4,022,088	\$3,764,057	\$0	\$3,764,057
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$134,414	\$980,834	\$1,115,248	\$176,014	\$1,171,073	\$1,347,087
<b>Total Direct Costs</b>	\$4,755,768	\$1,193,166	\$5,948,934	\$4,478,968	\$1,259,237	\$5,738,205
<b>Total Indirect Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$4,755,768	\$1,193,166	\$5,948,934	\$4,478,968	\$1,259,237	\$5,738,205
<b>% of Total</b>	80	20	100	78	22	100

  

<b>13. Hardware / Software</b>
13a. List any hardware/software purchased during this reporting period.  Laptops for continuing the grant's mission.
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.  None.

  

<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Andrew Van Dopp

15c. Telephone  
(area code, number, and extension)

410-341-6322

15d. Email Address

dvandopp@mdbc.us

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

01-28-2015