

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

24-50-M09019

4. Report Date (MM/DD/YYYY)

01-28-2014

1. Recipient Name

Maryland Broadband Cooperative, Inc.

6. Reporting Period End Date:

12-31-2013

3. Street Address

212 West Main Street, Suite 304,

5. City, State, Zip Code

Salisbury, MD 21801

7a. Project / Grant Period Start Date: (MM/DD/YYYY)

11-01-2009

7b. End Date: (MM/DD/YYYY)

10-31-2014

8. Designated Entity on Behalf of:

Maryland

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Maryland Broadband Mapping Initiative	3,780,653	3,652,322	97%
2	Capacity Building	Regional Capacity Building	975,115	106,508	11%
3	N/A				
4	N/A				
5	N/A				
6	N/A				
			\$4,755,768	\$3,758,830	79%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

We are completely staffed and pursuing all planned objectives diligently. During the fourth quarter we made excellent progress advancing the tangible goals of the Capacity Building project and are making a real impact on improving Broadband availability in rural Maryland.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
Project Manager				50	Data Collection, Capacity Building			No Change	
Finance				5	Data Collection, Capacity Building			No Change	
			Add Row			Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Salisbury University	Data Collection	No	Yes	11/09/2009	10/31/2014	1,197,254	0	Data Collection	30
Salisbury University	Capacity Building	No	Yes	11/19/2010	10/31/2014	923,916	0	Capacity Building	23
Towson University	Data Collection	No	Yes	11/01/2009	10/31/2014	1,444,606	0	Data Collection	36
TCC Lower Shore	Data Collection	No	Yes	11/01/2009	10/30/2012	94,869	0	Data Collection	2
TCC Southern MD	Data Collection	No	Yes	11/01/2009	10/30/2012	87,311	0	Data Collection	2
TCC Mid-Shore	Data Collection	No	Yes	11/01/2009	10/30/2012	113,069	0	Data Collection	3
TCC Western	Data Collection	No	Yes	11/01/2009	10/30/2012	71,603	0	Data Collection	2
MD DoIT	Capacity Building	No	No	09/28/2010	10/31/2014	51,209	0	Capacity Building	1
BEACON	Data Collection	No	Yes	11/01/2009	10/30/2012	8,251	0	Data Collection	0
						Add Row	Remove Row		
11b. Describe any challenges encountered with vendors or subrecipients.									
<p>This project has been supported superbly by extraordinary partnerships with our subcontractors, many of whom have adopted a visible mission driven commitment to the project's current and ongoing success. This posture is proving particularly valuable now that we are in the home-stretch of the project and rely on agility and flexibility to meet maturing project objectives.</p>									

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$222,714	\$74,000	\$296,714	\$272,108	\$13,063	\$285,171
Personnel Fringe Benefits	\$89,086	\$22,521	\$111,607	\$102,025	\$4,290	\$106,315
Travel	\$17,619	\$0	\$17,619	\$21,421	\$0	\$21,421
Equipment	\$70,000	\$115,811	\$185,811	\$41,993	\$70,811	\$112,804
Materials / Supplies	\$20,847	\$0	\$20,847	\$13,316	\$0	\$13,316
Subcontracts Total	\$3,992,088	\$0	\$3,992,088	\$3,203,449	\$0	\$3,203,449
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$343,414	\$980,834	\$1,324,248	\$104,518	\$995,250	\$1,099,768
Total Direct Costs	\$4,755,768	\$1,193,166	\$5,948,934	\$3,758,830	\$1,083,414	\$4,842,244
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$4,755,768	\$1,193,166	\$5,948,934	\$3,758,830	\$1,083,414	\$4,842,244
% of Total	80	20	100	78	22	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period.						
None.						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
We have yet to purchase the servers, licenses, or additional storage, because both the project schedule does not require it and we are continue to review their necessity.						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Andrew Van Dopp

15c. Telephone
(area code, number, and extension)

410-341-6322

15d. Email Address

dvandopp@mdbc.us

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

02-27-2014