

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

23-50-M09062

**4. Report Date (MM/DD/YYYY)**

04-22-2013

**1. Recipient Name**

State of Maine, ConnectME Authority

**6. Reporting Period End Date:**

03-31-2013

**3. Street Address**

138 Statehouse Station,

**5. City, State, Zip Code**

Augusta, ME 04333-0138

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

01-01-2010

**7b. End Date: (MM/DD/YYYY)**

12-31-2014

**8. Designated Entity on Behalf of:**

State of Maine

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping and Planning	3,136,000	2,355,628	75%
2	Address File	Address File Development	375,000	228,884	61%
3	Capacity Building		777,452	257,676	33%
4	Technical Assistance		690,040	187,430	27%
5	N/A				
6	N/A				
			\$4,978,492	\$3,029,618	61%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

N/A

10b. Staffing Table									
Job Title			FTE %	Project(s) Assigned				Change	
Senior Project Manager			24	Data Collection / Mapping				No Change	
Project Manager			40	Data Collection / Mapping				No Change	
Project Coordinator			6	Data Collection / Mapping				No Change	
Database Programmer			1	Data Collection / Mapping				No Change	
Geographic Information Analyst 3			65	Data Collection / Mapping				No Change	
Geographic Information System Technician 3			100	Data Collection / Mapping				No Change	
Geographic Information System Technician 2			98	Data Collection / Mapping				No Change	
Programmer			2	Data Collection / Mapping				New to Project	
			Add Row			Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
James W. Sewall	Data Collection	Yes	Yes	01/13/2010	12/31/2014	3,007,500	60,000	Data Collection	87
James W. Sewall	Address File	Yes	Yes	08/24/2010	12/31/2014	0	0	Address File	13
State Planning Office	Capacity Building	No	Yes	01/31/2011	12/31/2014	467,000	0	Capacity Building	100
Maine Department of Education	Technical Assistance	No	Yes	02/02/2011	12/31/2014	511,640	115,000	Technical Assistance	100
						Add Row	Remove Row		
11b. Describe any challenges encountered with vendors or subrecipients.									
<p>The Mapping Project team has encountered challenges with a few of the service providers who operate in Maine:</p> <ul style="list-style-type: none"> <li>- The team has been unable to establish contact with HughesNet and Skycasters for the purposes of executing an NDA and begin their participation in the project.</li> <li>- Hussey Communications is a fixed wireless service provider who refuses to participate in the Mapping project. The Mapping Project team used data from outside sources including the FCC and provider's websites to construct an approximated coverage for Hussey Communications' fixed wireless services. This coverage was included in the 1-October-2012 SBI data submission to NTIA and will be included in the 1-April-2013 submission as well. This service coverage was also part of the data provided to the Maine Office of GIS for the Maine Broadband Availability website.</li> </ul>									

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$67,670	\$263,629	\$331,299	\$62,832	\$80,161	\$142,993
<b>Personnel Fringe Benefits</b>	\$33,330	\$85,889	\$119,219	\$0	\$35,669	\$35,669
<b>Travel</b>	\$19,010	\$38,940	\$57,950	\$1,822	\$10,341	\$12,163
<b>Equipment</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Materials / Supplies</b>	\$32,500	\$0	\$32,500	\$5,160	\$0	\$5,160
<b>Subcontracts Total</b>	\$3,986,140	\$175,000	\$4,161,140	\$2,610,891	\$38,400	\$2,649,291
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$690,380	\$769,885	\$1,460,265	\$348,913	\$447,846	\$796,759
<b>Total Direct Costs</b>	\$4,829,030	\$1,333,343	\$6,162,373	\$3,029,618	\$612,417	\$3,642,035
<b>Total Indirect Costs</b>	\$149,462	\$10,492	\$159,954	\$0	\$0	\$0
<b>Total Costs</b>	\$4,978,492	\$1,343,835	\$6,322,327	\$3,029,618	\$612,417	\$3,642,035
<b>% of Total</b>	79	21	100	83	17	100

  

<b>13. Hardware / Software</b>
13a. List any hardware/software purchased during this reporting period.  N/A
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.  N/A

  

<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Lisa Leahy

15c. Telephone  
(area code, number, and extension)

207-592-0668

15d. Email Address

Lisa.Leahy@maine.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

06-03-2013