

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

23-50-M09062

4. Report Date (MM/DD/YYYY)

10-12-2012

1. Recipient Name

State of Maine, ConnectME Authority

6. Reporting Period End Date:

09-30-2012

3. Street Address

138 Statehouse Station,

5. City, State, Zip Code

Augusta, ME 04333-0138

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

01-01-2010

7b. End Date: (MM/DD/YYYY)

12-31-2014

8. Designated Entity on Behalf of:

State of Maine

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping	3,136,000	1,943,604	62
2	Address File	Address File Development	375,000	228,434	61
3	Capacity Building		777,452	203,225	26
4	Technical Assistance		690,040	163,239	24
5	N/A				0

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

NA

10b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Senior Project Manager	5	Data Collection/Mapping	No Change
Project Manager	35	Data Collection/Mapping	No Change

Project Coordinator	2	Data Collection/Mapping	No Change
Database Programmer	1	Data Collection/Mapping	No Change
Geographic Information System Analyst 3	100	Data Collection/Mapping	No Change
Geographic Information System Analyst 2	34	Data Collection/Mapping	No Change
Geographic Information System Technician 3	100	Data Collection/Mapping	No Change
Add Row		Remove Row	

11. Subcontracts (Vendors and Subrecipients)

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontractor Total" for the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	Type (Vendor/Subrec)	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
James W. Sewall	Data Collection	Subrecipient	Yes	Yes	01/13/2010	12/31/2014	3,007,500	20,000	Data Collection	87
James W. Sewall	Address File	Subrecipient	Yes	Yes	08/24/2010	12/31/2014	0	0	Address File De	13
State Planning Office	Capacity Building	Vendor	No	Yes	01/31/2011	12/31/2014	467,000	0	Capacity Buildi	100
Maine Department of Education	Technical Assistance	Vendor	No	Yes	02/02/2011	12/31/2014	511,640	99,038	Technical Assis	100

Add Row Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

The Mapping Project team has encountered challenges with a few of the service providers who operate in Maine:

- Hussey Communications is a fixed wireless service provider who refuses to participate in the Mapping project. The Mapping Project team used data from outside sources including the FCC and provider's websites to construct an approximated coverage for Hussey Communications' fixed wireless services and included this data in the 1-October-2012 SBI data submission to NTIA.
- HughesNet is a satellite provider who has been uncooperative in our attempts to establish an NDA. The Mapping Project team has reached out to the SBI program management team at NTIA for contact information at Hughes.
- The Mapping Project team recently became aware of Skycasters as a potential satellite internet service provider in Maine. The SBI program management provided a contact at Skycasters and the Mapping Project team is reaching out to this contact to initiate the NDA process.

12. Budget worksheet

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$67,670	\$275,324	\$342,994	\$31,416	\$60,030	\$91,446
Personnel Fringe Benefits	\$33,330	\$85,889	\$119,219	\$0	\$29,767	\$29,767

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Travel	\$19,010	\$36,699	\$55,709	\$848	\$7,716	\$8,564
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$32,500	\$0	\$32,500	\$5,160	\$0	\$5,160
Subcontracts Total	\$3,986,140	\$119,038	\$4,105,178	\$2,163,299	\$27,800	\$2,191,099
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$690,380	\$826,885	\$1,517,265	\$337,779	\$288,953	\$626,732
Total Direct Costs	\$4,829,030	\$1,343,835	\$6,172,865	\$2,538,502	\$414,266	\$2,952,768
Total Indirect Costs	\$149,462	\$0	\$149,462	\$0	\$0	\$0
Total Costs	\$4,978,492	\$1,343,835	\$6,322,327	\$2,538,502	\$414,266	\$2,952,768
% of Total	79	21	100	86	14	100

13. Hardware / Software

13a. List any hardware/software purchased during this reporting period.

NA

13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.

NA

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).

14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

<p>15a. Typed or Printed Name and Title of Authorized Certifying Official</p> <p>Lisa Leahy</p>	<p>15c. Telephone (area code, number, and extension)</p> <p>207-592-0668</p>
<p>15b. Signature of Authorized Certifying Official</p> <p>Submitted Electronically</p>	<p>15d. Email Address</p> <p>Lisa.Leahy@maine.gov</p> <p>15e. Date Report Submitted (MM/DD/YYYY)</p> <p>12-13-2012</p>
Empty space for signature or additional information	