

Project Indicators (This Quarter)**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

Equipment/Supply Purchased

- Purchased 170 computers for 4 City College (CCC) PCCs
- Ordered and installed furniture, phone, and internet services for 1 CHA (Lawndale) PCC
- Ordered and installed furniture at 2 veterans PCC locations

Public Computer Center Established

- Completed construction renovations at 2 CHA PCCs (Lake Parc Place and Lawndale PCCs)
- Reviewed initial construction layout for 2 CHA PCCs (Lowden Homes and Major Adams)
- Advertised construction specifications for 1 CHA (Wentworth Gardens) PCC
- Scheduled grand opening for 1 CHA (Lawndale Gardens) PCC
- Began construction for PCC installations at 2 community service PCCs and 1 senior center PCC

Public Computer Centers Improved

- Upgraded 8 Chicago Public Library (CPL) PCCs to 10Mbps OPT-E-MAN
- Installed LibreOffice in 74 CPL branch PCCs
- Re-imaged 344 CPL laptops with LibreOffice for Q3 deployment at CPL branch PCCs
- Planned new PCC installations at 4 CCC PCCs and 3 CCC satellite PCCs
- Completed build-out at 2 CCC locations
- Configured JAWS server for all CCC PCCs

New Workstations Installed

- Installed 62 PCC stations at CHA locations
- Installed 9 PCC stations at 2 Veterans Resource Center PCCs
- Installed 138 new stations at CCC PCCs

Outreach

- Conducted agency-level PCC meetings to facilitate collaboration between agencies in connection with Digital Skills Initiative (DSI)
- Completed site visits to active PCC locations and those under development to confirm DSI survey results and develop individualized plans for broader DSI rollout
- Conducted meetings to ensure integration with and success of CCC marketing, communications and community engagement staff
- Conducted outreach to all units at CHA Dearborn Homes to raise awareness about PCC
- Distributed flyers and published monthly schedule of classes at two CHA labs (Altgeld and Dearborn)
- Completed site visits from Chicago Community Foundation to 4 CCC locations

Marketing Campaign

- Created timeline of marketing campaign launch and protocol for PCCs
- Sought feedback from stakeholders of various creative aspects of campaign: logos, phrases, pictures, innovative advertising
- Selected campaign slogan "Connect Chicago" and obtained domain name weconnectchicago.org

Training

- Completed training of 10 CHA residents to serve as Lab Assistants
- Began pilot of summer youth programs at two CHA locations utilizing CHA PCCs
- Partnered with three non-profits to conduct youth and job training programs in two CHA PCCs (Dearborn and Altgeld)
- Piloted youth programs for preschool, elementary, middle school and high school youth at two CHA PCCs (Altgeld and Dearborn)
- Trained 703 CHA residents by providing instructor-led courses and access to computers for self-paced online courses
- Trained 100 seniors at Senior Center PCCs
- Assigned 6 CPL libraries for DSI training
- Developed individualized DSI plan for each PCC
- Researched best practice information for youth and senior programs for DSI
- Began to revise online curriculum for DSI
- Began to develop LibreOffice curriculum for CPL PCCs
- Continued to solicit online survey input on resources available at PCC sites for DSI
- Conducted physical site visits to 54 PCC sites and validated information in online surveys for DSI
- Assisted 24,254 patrons at library PCCs in one-on-one CPL Cyber Navigators sessions

Tech Locator

- Selected a contractor for Tech Locator who has begun core feature (locations, detail pages, social media integration and back end interface) development of database

-Provided Tech Locator data dump to CCC to update facility descriptions

Community Technology Center Support Program

- Completed Phase I of the CTC Connect program website development
- Launched CTC Connect web site
- Released announcement to seek CTC participants for the CTC Connect program
- On-boarded 11 CTCs to the CTC program
- Edited video for an Environment Security Networking Event/Training session with McAfee for CTC Connect program
- Met with 7 organizations to present CTC Connect program
- Hosted 2 IT security networking events for CTC Connect program
- Launched pilot program with CPS high school/Geek Squad to provide tech support to CTCs

Smart Health Centers

- Deployed equipment at 1 Smart Health Center
- Interviewed candidates for Health IT Navigator job for Smart Health Center
- Identified sites for possible Smart Health Center expansion
- Convened working sessions to discuss landing page for client use and interface with the forth coming patient portal for Smart Health Centers

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	40	N/A
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Site Survey results for the DSI PCCs indicated unanticipated PCC human capital, software and hardware circumstances. The work plan and project activities need to be adjusted to reflect PCCs capable of hosting trainings.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	1,348	CCC is working with its satellite learning centers to deploy additional stations and establish PCCs.
4.b.	Average users per week (NOT cumulative)	52,296	N/A
4.c.	Number of PCCs with upgraded broadband connectivity	74	N/A

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.d.	Number of PCCs with new broadband wireless connectivity	21	N/A
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	192	Reduction in CPL branch hours to 48 per week has not yielded a net gain.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Adding Graphics to Presentations in PowerPoint 2007	8	7	56
Adding Images to Presentations in PowerPoint 2010	8	3	24
Adding Multimedia and Animations to Presentations in PowerPoint 2007	8	10	80
Advanced Customization in Excel 2007	8	4	32
Advanced Data Management in Excel 2007	8	4	32
Advanced Document Navigation and Document Reviews in Word 2007	8	5	40
Advanced Formatting in Excel 2007	8	3	24
Advanced Formatting in Word 2007	8	6	48
Basic Access 2007 Forms	8	12	96
Completing Searches, Printing Items, and Working with RSS Feeds in Outlook 2007	8	5	40
Computer Basics	16	165	2,640
Computer Basics Win7 Office 2010	8	3	24
Computer Security and Privacy	16	72	1,152
Computer Security and Privacy - Win7 - Office 2010	8	3	24
Creating Custom Slide Shows in PowerPoint 2007	8	3	24
Database Administration in Access 2007	8	2	16
Digital Lifestyles	16	54	864
Digital Lifestyles - Win7 - Office 2010	8	2	16
Distributing Presentations in PowerPoint 2007	8	2	16
Excel 2007 Charts, Pictures, Themes, and Styles	8	10	80

Excel 2007 Formulas and Functions	8	9	72
Formatting and Managing E-mail in Outlook 2007	8	7	56
Formatting and Working with Text in Word 2010	8	3	24
Getting Started with Access 2007	8	4	32
Getting Started with Excel 2007	8	14	112
Getting Started with Outlook 2007	8	3	24
Getting Started with PowerPoint 2007	8	8	64
Getting Started with PowerPoint 2010	8	5	40
Getting Started with Word 2007	8	33	264
Internet and World Wide Web	16	62	992
Manipulating and Formatting Data and Worksheets in Excel 2007	8	8	64
Mentoring Using Excel 2007	8	3	24
Mentoring Using Word 2007	8	5	40
Printing, Help, and Automated Formatting in Word 2007	8	16	128
Productivity Programs	16	54	864
Queries and Reports in Access 2007	8	3	24
Reviewing and Printing in Excel 2007	8	9	72
Structuring, Editing, Saving, and Opening Documents in Word 2007	8	23	184
Using Contacts, Tasks, Notes, and Customizing the Interface in Outlook 2007	8	3	24
Using Tables, Charts, and Graphics in Word 2007	8	4	32
Using the Calendar in Outlook 2007	8	2	16
Visually Enhancing PowerPoint 2010 Presentations	8	5	40
Working with Documents in Word 2007	8	9	72
Working with Text and Paragraphs in Word 2007	8	22	176
CHA Lab Assistant Training	520	14	7,280
Introduction to Computers	8	50	400

RECIPIENT NAME:CHICAGO, CITY OF

AWARD NUMBER: 17-42-B10553
DATE: 08/28/2012

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 12/31/2013

Basics of Internet/PC Skills	4	50	200
------------------------------	---	----	-----

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Equipment/ Supply Purchases

- Purchase and receive furniture for 1 CHA PCC (Lake Parc Place)

Public Computer Center Established

- Complete construction renovation for 1 CHA PCC (Wentworth Gardens)
- Schedule Grand Opening Ceremony for 1 CHA PCC (Wentworth Gardens)
- Execute Grand Opening for 2 CHA PCCs (Lawndale Gardens and Lake Parc)
- Complete constructions solicitation process for 1 CHA PCC (Major Adams)
- Complete construction for 2 community service centers and 1 senior center
- Finalize last location for CHA PCC

Public Computer Centers Improved

- Rollout 344 laptops to all CPL PCCs
- Rollout 100 projectors to all CPL PCCs
- Finalize accessibility configuration, procure adaptive hardware and software and begin rollout at all CPL branches

New Workstations Installed

- Install projectors, furniture and 70 computers at 3 CHA PCCs
- Install 170 new stations at 4 CCC PCCs
- Finalize decisions on computer use policy as it relates to the support, management and maintenance of CCC PCCs

Outreach

- Officially launch CCC PCCs to the public
- Conduct youth programs for preschool, elementary, middle school and high school youth at 3 CHA PCCs (Altgeld, Dearborn and Lawndale)
- Distribute flyers and monthly schedule of classes at 3 CHA PCCs (Altgeld, Dearborn and Lawndale)
- Attend CHA Community Meeting (Wentworth)

Marketing Campaign

- Create campaign materials (logos, signs, poster boards, etc.)
- Train and create communications materials for PCC marketing, communications and train outreach teams at PCC agencies
- Create PCC promotional insert for Chicago Public School report card pick-up day
- Create and launch website for Connect Chicago marketing campaign
- Review sub-recipient plans for each of the 152 PCC and develop Core Team contacts

Training

- Service adult residents of 3 CHA PCCs (Lawndale, Altgeld and Dearborn) communities by providing instructor-led courses and access to computers for self-paced online courses to serve and Lab Assistants
- Begin Master Trainer instruction at CPL PCCs
- Begin additional training of CHA lab personnel
- Reconcile CCC technology course offerings against DSI proposed IT course list

Community Technology Center Support Program

- Onboard participants to the CTC program; minimum of 20 CTCs
- Complete design and review of the volunteer portal for CTC program

Tech Locator

- Complete data discovery and inventory for Tech Locator
- Analyze, cleaning and canonicalization of data for Tech Locator; pick initial data attributes
- Complete beta version of Tech Locator

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	60	N/A

2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

At CCC PCCs, laptop deployment delays may continue due to lack of satisfactory methods to achieve device security. CCC is exploring adoption at a pilot campus by end of Q3. Due to high enrollment, space will grow more limited and PCC will continue to prove challenging. To establish additional PCCs, CCC is establishing future PCCs at the learning centers associated with several of its main campuses. We will update the PCC detail sheet for Q3.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$236,175	\$140,175	\$96,000	\$115,982	\$46,637	\$69,345	\$129,697	\$46,637	\$83,060
b. Fringe Benefits	\$77,084	\$41,314	\$35,770	\$31,405	\$17,777	\$13,627	\$36,515	\$17,777	\$18,738
c. Travel	\$3,740	\$1,740	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
e. Supplies	\$3,941,787	\$1,348,672	\$2,593,115	\$2,602,446	\$876,943	\$1,725,503	\$2,602,446	\$876,943	\$1,725,503
f. Contractual	\$44,500	\$0	\$44,500	\$44,500	\$0	\$44,500	\$44,500	\$0	\$44,500
g. Construction	\$589,750	\$589,750	\$0	\$52,017	\$52,017	\$0	\$542,767	\$542,767	\$0
h. Other	\$7,923,062	\$1,720,164	\$6,202,898	\$2,288,748	\$1,084,594	\$1,103,536	\$4,572,090	\$1,575,071	\$2,997,019
i. Total Direct Charges (sum of a through h)	\$12,816,098	\$3,841,815	\$8,974,283	\$5,135,098	\$2,077,968	\$2,956,511	\$7,928,015	\$3,059,195	\$4,868,820
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$12,816,098	\$3,841,815	\$8,974,283	\$5,135,098	\$2,077,968	\$2,956,511	\$7,928,015	\$3,059,195	\$4,868,820

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
---	--------------------------------