

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

16-50-M09014

4. Report Date (MM/DD/YYYY)

06-27-2014

1. Recipient Name

EdLab Group Foundation - Idaho

6. Reporting Period End Date:

06-30-2014

3. Street Address

19020 33rd Avenue West, Suite 210,

5. City, State, Zip Code

Lynwood, WA 98036-4754

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

11-01-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

Idaho

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection	3,116,542	2,413,533	77%
2	Capacity Building	Capacity Building	1,121,759	949,485	85%
3	Technical Assistance	Technical Assistance	247,913	76,549	31%
4	N/A				
5	N/A				
6	N/A				
			\$4,486,214	\$3,439,567	77%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

This project is fully staffed.

10b. Staffing Table									
Job Title			FTE %	Project(s) Assigned				Change	
State Broadband Initiative (SBI) Program Director			28	Data Collection				No Change	
State Broadband Initiative (SBI) Program Director			19	Capacity Building				No Change	
State Broadband Initiative (SBI) Program Director			9	Technical Assistance				No Change	
Assistance Director			2	Data Collection				No Change	
Assistance Director			0	Capacity Building				No Change	
Assistance Director			0	Technical Assistance				No Change	
Operations Manager			1	Data Collection				No Change	
Operations Manager			0	Capacity Building				No Change	
Operations Manager			0	Technical Assistance				No Change	
				Add Row				Remove Row	
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Region IV Development Association (RIVDA) - State Broadband Coordinator Contract	Capacity Building	No	Yes	01/01/2011	10/30/2014	340,628	85,157	Capacity Building	100
University of Idaho	Capacity Building	Yes	Yes	12/15/2011	10/31/2013	95,347	26,512	Capacity Building	100
VISIONTECH360	Capacity Building	No	Yes	11/01/2011	10/30/2014	299,743	31,637	Capacity Building	100
ICF, Inc.	Technical Assistance	Yes	Yes	01/02/2012	10/30/2014	210,000	52,500	Technical Assistance	100
Fedarra	Data Collection	No	No	04/01/2011	06/30/2013	3,115	0	Data Collection	50
Fedarra	Capacity Building	No	No	04/01/2011	06/30/2013	3,115	0	Capacity Building	50
Three President's Strategies	Capacity Building	No	Yes	05/10/2011	07/31/2011	27,900	0	Capacity Building	100

Clearwater Economic Development Association	Capacity Building	Yes	Yes	07/08/2012	10/30/2014	10,000	2,517	Capacity Building	100
Southeast Idaho Council of Governments	Capacity Building	Yes	Yes	10/26/2012	10/30/2014	10,000	2,500	Capacity Building	100
Salmon Valley Business and Innovation Center	Capacity Building	Yes	Yes	07/12/2012	10/30/2014	10,000	2,768	Capacity Building	100
Jackson Thornton	Data Collection	No	Yes	07/01/2013	01/30/2015	7,410	0	Data Collection	39
Jackson Thornton	Capacity Building	No	Yes	07/01/2013	01/30/2015	7,409	0	Capacity Building	39
Jackson Thornton	Technical Assistance	No	Yes	07/01/2013	01/30/2015	3,943	0	Technical Assistance	22
ResearchFirst, Inc.	Capacity Building	No	Yes	04/17/2014	07/31/2014	49,875	16,625	Capacity Building	100

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

No challenges were encountered with vendors or subrecipients.

Note: Regarding Section 12 (Budget Worksheet) of the Q2-2014 Performance Progress Report (PPR) -- As EdLab Group prepares for close-out of the State Broadband Initiative (SBI), we are reviewing and verifying all third-party match sources. As a result, EdLab Group reduced the amount of match previously reported for "Approved Matching Funds Expended" in the "Other" category. Also, EdLab Group received our 2013 Indirect Cost Negotiation Agreement during Q2-2014; therefore, we reduced the amount of match previously reported for "Approved Matching Funds Expended" in the "Total Indirect Costs" category to reflect the approved 2013 rate. These match reductions do not affect EdLab Group's maintenance of match proportionality on the Idaho SBI project. EdLab Group will continue to review previously-reported match during Q3-2014 and adjust amounts, if needed.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$251,349	\$0	\$251,349	\$228,408	\$0	\$228,408
Personnel Fringe Benefits	\$49,903	\$0	\$49,903	\$44,776	\$0	\$44,776
Travel	\$15,141	\$0	\$15,141	\$12,433	\$0	\$12,433
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$3,464	\$0	\$3,464	\$865	\$0	\$865
Subcontracts Total	\$1,078,485	\$220,216	\$1,298,701	\$770,301	\$158,550	\$928,851
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$2,960,709	\$770,371	\$3,731,080	\$2,255,621	\$603,119	\$2,858,740
Total Direct Costs	\$4,359,051	\$990,587	\$5,349,638	\$3,312,404	\$761,669	\$4,074,073
Total Indirect Costs	\$127,163	\$131,043	\$258,206	\$127,163	\$113,951	\$241,114
Total Costs	\$4,486,214	\$1,121,630	\$5,607,844	\$3,439,567	\$875,620	\$4,315,187
% of Total	80	20	100	80	20	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period. The annual ESRI license fee was paid in Q2-2014. The annual fee of \$3,000 was prorated to end October 30, 2014 (the original award ending date), and was divided between the four LinkAMERICA states. The Idaho portion of the ESRI fee was \$500. LinkIDAHO also purchased a license for the Bandwidth Assessment Tool in Q2-2014 for \$ 33,500. The fee includes a one-time license cost, as well as hosting and maintenance for this tool through the end of the SBI period.						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased. We will renew the vendor contract for the Mobile Broadband Test Project in July 2014 for an additional four months. The cost for the July-October 2014 extension in Idaho will be \$5,000. (Note: We received a discounted rate for the March-June 2014 extension period; however, the discount was not applicable for this subsequent renewal contract).						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Kathy Johnson

15c. Telephone
(area code, number, and extension)

4259774741 X4775

15d. Email Address

kjohnson@edlabgroup.org

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

07-30-2014