

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

16-50-M09014

**4. Report Date (MM/DD/YYYY)**

01-14-2013

**1. Recipient Name**

EdLab Group Foundation - Idaho

**6. Reporting Period End Date:**

12-31-2012

**3. Street Address**

19020 33rd Avenue West, Suite 210,

**5. City, State, Zip Code**

Lynwood, WA 98036-4754

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

11-01-2009

**7b. End Date: (MM/DD/YYYY)**

10-30-2014

**8. Designated Entity on Behalf of:**

Idaho

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection	3,134,393	1,421,565	45%
2	Capacity Building	Capacity Building	1,243,479	777,884	63%
3	Technical Assistance	Technical Assistance	108,342	15,450	14%
4	N/A	N/A	0	0	
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

This project is fully staffed.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
State Broadband Initiative (SBI) Program Director				15	Data Collection			No Change	
State Broadband Initiative (SBI) Program Director				27	Capacity Building			No Change	
State Broadband Initiative (SBI) Program Director				3	Technical Assistance			No Change	
Assistant Director				1	Data Collection			No Change	
Assistant Director				1	Capacity Building			No Change	
Assistant Director				0	Technical Assistance			No Change	
Operations Manager				1	Data Collection			No Change	
Operations Manager				1	Capacity Building			No Change	
Operations Manager				0	Technical Assistance			No Change	
				Add Row		Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
CostQuest Associates Inc./ LinkAMERICA Alliance	Data Collection	No	Yes	11/01/2009	10/30/2014	3,008,599	548,665	Data Collection	100
Region IV Development Association (RIVDA) - State Broadband Coordinator Contract	Capacity Building	No	Yes	01/01/2011	10/30/2014	340,628	85,157	Capacity Building	100
University of Idaho	Capacity Building	Yes	Yes	12/15/2011	10/30/2014	159,327	50,681	Capacity Building	100
VISIONTECH360	Capacity Building	No	Yes	11/01/2011	10/30/2014	200,843	17,437	Capacity Building	100
ICF, Inc.	Technical Assistance	Yes	Yes	01/02/2012	10/30/2014	75,000	15,000	Technical Assistance	100
Fedarra	Other	No	No	04/01/2011	10/30/2014	2,526	0	Data Collection	34
Fedarra	Other	No	No	04/01/2011	10/30/2014	2,526	0	Capacity Building	33

Fedarra	Other	No	No	04/01/2011	10/30/2014	2,526	0	Technical Assistance	33
Three President's Strategies	Data Collection	No	Yes	05/19/2011	07/31/2011	27,900	0	Data Collection	100
Clearwater Economic Development Association	Capacity Building	Yes	Yes	07/08/2012	10/30/2014	10,000	2,500	Capacity Building	100
Panhandle Area Council	Capacity Building	Yes	Yes	07/06/2012	10/30/2014	10,000	2,500	Capacity Building	100
Southeast Idaho Council of Governments	Capacity Building	Yes	Yes	10/26/2012	10/30/2014	10,000	2,500	Capacity Building	100
Salmon Valley Business and Innovation Center	Capacity Building	Yes	Yes	07/12/2012	10/30/2014	10,000	2,500	Capacity Building	100
Region IV Development Association (RIVDA) - Regional Data Collection Contract	Capacity Building	Yes	Yes	07/09/2012	10/30/2014	10,000	2,500	Capacity Building	100

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

No challenges were encountered with vendors or subrecipients.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$346,895	\$287,489	\$634,384	\$141,920	\$0	\$141,920
Personnel Fringe Benefits	\$86,724	\$5,556	\$92,280	\$28,343	\$0	\$28,343
Travel	\$17,920	\$0	\$17,920	\$8,395	\$0	\$8,395
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$4,225	\$0	\$4,225	\$228	\$0	\$228
Subcontracts Total	\$3,869,875	\$729,440	\$4,599,315	\$1,996,373	\$466,606	\$2,462,979
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$16,908	\$0	\$16,908	\$1,698	\$0	\$1,698
Total Direct Costs	\$4,342,547	\$1,022,485	\$5,365,032	\$2,176,957	\$466,606	\$2,643,563
Total Indirect Costs	\$143,667	\$99,145	\$242,812	\$37,942	\$33,425	\$71,367
Total Costs	\$4,486,214	\$1,121,630	\$5,607,844	\$2,214,899	\$500,031	\$2,714,930
% of Total	80	20	100	82	18	100

  

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period. Laptop Computer and Software for Program Director: \$881.54 Idaho-allocated portion.</p> <p>The following service agreements were renewed in October 2012: (1) DocuSign - \$56.25 Idaho-allocated portion [used for electronic execution of non-disclosure agreements (NDAs) for broadband providers]; and (2) ESRI - \$161.04 Idaho-allocated portion [maintenance and update agreement for ESRI software used in map production for State Broadband Initiative (SBI) efforts].</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>Verizon Handset and Carrier Plan, T-Mobile Handset and Carrier Plan and Sprint Handset and Carrier Plan (all handsets and carrier plans will be used in Drive Test Validation Project scheduled for launch in Year 4; purchases are delayed due to vendor search and proof of concept testing)</p> <p>Software for Drive Test Metric (crowd source application and target test licenses for use in Drive Test Validation Project). LinkAMERICA completed the Proof-of-Concept analysis in Quarter 4 (Q4)-2012. Final approval for recommended vendor and project plan is expected in Q1-2013.</p> <p>Validation datasets are purchased from third-party vendors each year. Anticipated purchases during Year 4 comprise (1) Media Prints data set in July 2013; and (2) American Roamer data set in April 2013.</p>

  

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Kathy Johnson

15c. Telephone  
(area code, number, and extension)

15d. Email Address

kjohnson@edlabgroup.org

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

02-13-2013