QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	**2. Award Identification Number** 13-42-B10583	**3. DUNS Number** 831038190

4. Recipient Organization

Professional Resources Management of Rabun, LLC 196 Ridgecrest Circle, Clayton, GA 30525-4111

5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2011	**6. Is this the last Report of the Award Period?** ◯ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Curt Haban	**7c. Telephone (area code, number and extension)** 706-970-0914
	7d. Email Address chaban@inmedgroup.com
7b. Signature of Certifying Official Submitted Electronically	**7e. Date Report Submitted (MM/DD/YYYY):** 02-22-2012

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Construction on the downtown public computer center was completed and submitted to the Development Authority of Rabun County. Project partner North Georgia Technical College moved into one of the two classrooms to establish adult education classes. We delivered two video conferencing units to North Georgia Technical College for distance learning and adult education classes. Hired one facilitator and completed final interviews on the second facilitator. Installation of the wireless network began at both public computer center locations. Wellness Center location construction entered late phases. Wellness IT room was completed. Network upgrade was complete. Scheduling of network deployment began. Quarterly partner meetings to establish operational procedures. Initial health and outreach event scheduled for early second quarter 2012. Additional program planning, development and scheduling underway.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	27	Equipment deployment has begun with the completion of the construction of the downtown public computer center. Additional deployment is being scheduled with the network completion at both public computer center locations. we expect to be at baseline projections next quarter.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We have overcome construction challenges at the downtown public computer center site. It became available for partner occupation at the very end of the quarter. We have met ongoing construction challenges at the Wellness Center location. However, this challenge is expected to be overcome with its opening in the next quarter.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported underlined cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	2	Two of twenty workstations have been delivered. We are in reciept of all remaining workstations which are being scheduled now for installation with the completion of the network and availability of the site.
4.b.	Average users per week (NOT cumulative)	0	The classrooms are scheduled to begin usage at the beginning of the next quarter to coincide with the North Georgia Technical College curriculum.
4.c.	Number of PCCs with upgraded broadband connectivity	0	N/A

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.d.	Number of PCCs with new broadband wireless connectivity	0	N/A
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
0	0	0	0

Add Training Program   Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Occupancy of all partners at the downtown public computer center is expected to be complete. We expect to have hired the second facilitator. We expect to have all workstations installed and operational. We expect to have the wireless network operational at both locations. We will be further coordinated in the development of program offerings and outreach with project partners at the downtown location. Wellness construction is expected to be completed. We will have begun utilization of the Wellness location for educational and training purposes by end of the quarter.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	**Overall Project**	55	We anticipate to be at our baseline projections at the end of the quarter.
2.b.	**Equipment / Supply Purchases**	-	Milestone Data Not Required
2.c.	**Public Computer Centers Established**	-	Milestone Data Not Required
2.d.	**Public Computer Centers Improved**	-	Milestone Data Not Required
2.e.	**New Workstations Installed**	-	Milestone Data Not Required
2.f.	**Existing Workstations Upgraded**	-	Milestone Data Not Required
2.g.	**Outreach Activities**	-	Milestone Data Not Required
2.h.	**Training Programs**	-	Milestone Data Not Required
2.i.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No additional or significant challenges expected. Some construction variables remain but are concluding. Nothing to date that has not been overcome.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$508,500	$193,500	$315,000	$63,546	$0	$63,546	$85,236	$0	$85,236
b. Fringe Benefits	$127,125	$48,375	$78,750	$7,581	$0	$7,581	$9,182	$0	$9,182
c. Travel	$6,000	$6,000	$0	$2,672	$2,672	$0	$2,672	$2,672	$0
d. Equipment	$427,536	$0	$427,536	$173,567	$0	$173,567	$368,361	$0	$368,361
e. Supplies	$28,000	$0	$28,000	$2,817	$2,704	$113	$4,817	$0	$4,817
f. Contractual	$234,605	$0	$234,605	$69,842	$0	$69,842	$234,605	$0	$234,605
g. Construction	$465,000	$465,000	$0	$186,941	$186,941	$0	$346,096	$346,096	$0
h. Other	$33,200	$20,000	$13,200	$0	$0	$0	$4,000	$2,500	$1,500
i. Total Direct Charges (sum of a through h)	$1,829,966	$732,875	$1,097,091	$506,966	$192,317	$314,649	$1,054,969	$351,268	$703,701
j. Indirect Charges	$137,397	$137,397	$0	$15,108	$15,108	$0	$20,808	$20,808	$0
k. TOTALS (sum of i and j)	$1,967,363	$870,272	$1,097,091	$522,074	$207,425	$314,649	$1,075,777	$372,076	$703,701

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0