QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	**12-43-B10554**	**025637356**

4. Recipient Organization

TAMPA HOUSING AUTHORITY 1529 W MAIN ST, TAMPA, FL 336074415

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
12-31-2012	◯ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Rosa Hill	813-299-6284 Xcell
	7d. Email Address
Grants Coordinator	rosah@thafl.com

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	02-28-2013

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Overall Project:
-During the 4th quarter of 2012, 157 residents completed computer training, advancing their technological knowledge, and 57 computer devices were purchased by residents.

Equipment:
-No additional equipment was purchased during this quarter.

Outreach Activities:
-Tampa Housing Authority's BTOP Team advertised computer training and computer sales through door to door flyer distribution, telephone calls to residents, and mail-outs in both English and Spanish.
-Computer Sale Events were held at least twice a month on various properties to accommodate as many residents as possible.

Training Programs:
-The 4th A+ Certification class was completed on December 28, 2012 with a total of three successful participants.
-Computer Essential Classes were provided in both English and Spanish, through STC Partners, at various times and various days of the week on multiple properties, reducing transportation issues and accommodating different schedules.

Job Creation:
There were four residents to make up the MOB (Maintenance of Broadband) Squad who conducted repairs reported by the residents. Currently, the MOB Squad consist of three residents due to one member's success in securing a full time job with a company providing Customer Service/Customer Support to end users.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	**Overall Project**	82	Tampa Housing Authority (THA) started this Broadband Technology Opportunities Program (BTOP) approximately two quarters behind the original start date of August 19, 2010, attributing to a lower completion percentage. In addition, the Memorandum of Understanding (MOU) with Computer Mentors, a community partner written in the grant, was terminated at the end of 2011 Quarter 4. This caused a standstill in computer purchase and the availability of computer training in Quarter 1 of 2012. STC Partners, LLC came aboard in Quarter 2 of 2012, and is making steady progress in computer training and refurbished computer sale.
2.b.	**Equipment / Supply Purchases**	-	Progress reported in Question 4 below
2.c.	**Awareness Campaigns**	-	Progress reported in Question 4 below
2.d.	**Outreach Activities**	-	Progress reported in Question 4 below
2.e.	**Training Programs**	-	Progress reported in Question 4 below
2.f.	**Other (please specify):**	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

There were no major challenges faced this quarter, except that the company providing the computer devices to STC Partners for residents to purchase, closed their business. STC Partners, LLC were successful in securing a new partner to provide more computer devices. This caused a slight setback, but STC Partners were able to recover shortly thereafter.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short

description of the activity **(600 words or less)**. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity **(600 words or less)**	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Computer Training Classes	Tampa Housing Authority's Neighborhood Network Center	Hands on Computer Training, including Web 101, Basic Computing, and Internet Safety	474	384	0	0
A+ Certification	Tampa Housing Authority's Neighborhood Network Center	Foundation level knowledge and skills necessary for competence, in areas such as installation, preventative maintenance, networking, security and troubleshooting	75	28	0	0
Computer Essentials	Aparacio Levy Technical Center	Hands on training in the basics of computers, keyboarding, Internet browsing, and Microsoft Office Suite 2007 software (Word, PowerPoint, Excel)	150	114	0	0
Computer Skills for the Workplace	Aparacio Levy Technical Center	Training in current business and information systems/trends as well as prepare residents for today's business environments	57	6	0	0
Computer Training Classes	STC Partners	Basic Computer Skills including internet basics, social media, e-mail, and productivity applications for banking, education, employment, and life needs	540	257	0	0
Survey	Tampa Housing Authority	Survey residents to assimilate information regarding interest in basic computer training and purchasing a computer	3,554	730	0	0
Modem Installations	Tampa Housing Authority	Modems were installed in individual household units within the 23 Tampa Housing Authority Communities	3,554	3,554	3,554	0
Computer Sale Events	Tampa Housing Authority	Residents are able to sign up for computer sale events, and residents who have completed training are able to receive a discounted $50.00 voucher towards the purchase of a refurbished computer	1,000	301	0	0
Computer Purchase	Tampa Housing Authority	Purchase of refurbished computers	1,000	221	0	0
Total:			**10,404**	**5,595**	**3,554**	**0**

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

The number of households subscribing to broadband as a result of the SBA program is based on modem installations. A total of 3554 individual modems were installed within 23 public housing communities.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

The total number of new subscribers stayed the same for the 4th quarter of 2012.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 3,554	Businesses and CAIs : 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

During the 1st quarter of 2013, Tampa Housing Authority plans to accomplish the following:

Overall Project:
Tampa Housing Authority anticipates an increase in training once Hillsborough County School sets up a new schedule for classes to

take place in 2013.

Equipment:
The Purchase of any additional equipment is not anticipated.

Awareness Campaign:
-Public Notices of basic computer training and refurbished computer sales to Tampa Housing Authority residents.
-News articles, posters, and flyers

Outreach Activities:
-Tampa Housing Authority and STC Partners, LLC will continue hosting a minimum of two (2) computer sale events per month alternating at different public housing communities.
-Tampa Housing Authority plans to hold a grand, festive event for all Tampa Housing Authority residents to increase awareness and participation of computer training and encouragement of computer purchase.
-Tampa Housing Authority's BTOP Team will continue door to door flyer distribution to advertise upcoming computer trainings and computer sale events.
-BTOP is continually promoted at all community meetings at the different public housing communities.
-Tampa Housing Authority will continue meeting with partners to make certain all in-kind contributions are being met.
-STC Partners, LLC plans to introduce a more modern computer device, the tablet, to residents as a means of technological advancement.

Training Programs:
-The fifth A+ Certification is scheduled to begin in January of 2013 and end April of 2013.
-Two more residents will be hired during the 1st Quarter of 2013 to complete the MOB Squad presently consisting of three residents.
-Resumes are being reviewed in anticipation of hiring ten Computer Technician Interns through STC Partners, LLC.
-Computer Trainings will continue at different Tampa Housing Communities and at Hillsborough County Technical School site at various days and times to ensure resident participation.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	**Overall Project**	91	Tampa Housing Authority (THA) started this Broadband Technology Opportunities Program (BTOP) approximately two quarters behind the original start date of August 19, 2010, attributing to a lower completion percentage. In addition, the Memorandum of Understanding (MOU) with Computer Mentors, a community partner written in the grant, was terminated at the end of 2011 Quarter 4. This caused a standstill in computer purchase and the availability of computer training in Quarter 1 of 2012. STC Partners, LLC took came aboard in Quarter 2 of 2012, and is making steady progress in computer training and refurbished computer sale.
2.b.	**Equipment Purchases**	-	Milestone Data Not Required
2.c.	**Awareness Campaigns**	-	Milestone Data Not Required
2.d.	**Outreach Activities**	-	Milestone Data Not Required
2.e.	**Training Programs**	-	Milestone Data Not Required
2.f.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
Tampa Housing Authority does not anticipate any challenges or issues during the 1st quarter of 2013 that may impact planned progress against the project milestones listed above.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$160,908	$160,908	$0	$120,412	$120,412	$0	$133,791	$133,791	$0
b. Fringe Benefits	$51,491	$51,491	$0	$38,531	$38,531	$0	$42,812	$42,812	$0
c. Travel	$10,000	$0	$10,000	$2,906	$0	$2,906	$5,306	$0	$5,306
d. Equipment	$0	$0	$0	$0	$0	$0	$0	$0	$0
e. Supplies	$362,414	$37,830	$324,584	$362,369	$37,830	$324,539	$362,414	$37,830	$324,584
f. Contractual	$1,907,638	$187,500	$1,720,138	$1,507,125	$137,938	$1,369,187	$1,727,512	$162,719	$1,564,793
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$338,195	$261,595	$76,600	$276,619	$206,305	$70,313	$307,342	$233,886	$73,457
i. Total Direct Charges (sum of a through h)	$2,830,646	$699,324	$2,131,322	$2,307,962	$541,016	$1,766,945	$2,579,177	$611,038	$1,968,140
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
k. TOTALS (sum of i and j)	$2,830,646	$699,324	$2,131,322	$2,307,962	$541,016	$1,766,945	$2,579,177	$611,038	$1,968,140

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0