

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

04-50-M09045

4. Report Date (MM/DD/YYYY)

10-22-2014

1. Recipient Name

Arizona Department of Administration - ADOA

6. Reporting Period End Date:

09-30-2014

3. Street Address

100 N. 15th Avenue, Suite 400,

5. City, State, Zip Code

Phoenix, AZ 85007

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

12-20-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping & Addressing (Original-Supplemental)	3,983,418	3,219,214	81%
2	Original Planning Grant	Planning(Original)	499,971	499,897	100%
3	Capacity Building	Capacity Building (Supplemental)	886,950	710,526	80%
4	Technical Assistance	Technical Assistance (Supplemental)	523,840	495,753	95%
5	Planning Teams	Local & Regional Planning (Supplemental)	464,000	380,468	82%
6	N/A				
			\$6,358,179	\$5,305,858	83%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

We now have a project support person from ASET who is working with the team on migration of digitalarizona.gov and tools accessible through the site to computing platforms that will continue to be sustained after grant funding ends. He is also providing administrative support to the team.

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Executive Manager Broadband Planning & Public Safety Communications	10	Mapping & Addressing	No Change
Executive Manager Broadband Planning & Public Safety Communications	20	Capacity Building	No Change
Executive Manager Broadband Planning & Public Safety Communications	35	Technical Assistance	No Change
Executive Manager Broadband Planning & Public Safety Communications	35	Local & Regional Planning	No Change
Broadband Planning Program Director (ADOA-ASET)	10	Mapping & Addressing	No Change
Broadband Planning Program Director (ADOA-ASET)	20	Capacity Building	No Change
Broadband Planning Program Director (ADOA-ASET)	35	Technical Assistance	No Change
Broadband Planning Program Director (ADOA-ASET)	35	Local & Regional Planning	No Change
Broadband Grant Project Manager (ADOA-ASET)	10	Mapping & Addressing	No Change
Broadband Grant Project Manager (ADOA-ASET)	20	Capacity Building	No Change
Broadband Grant Project Manager (ADOA-ASET)	35	Technical Assistance	No Change
Broadband Grant Project Manager (ADOA-ASET)	35	Mapping & Addressing	No Change
State Cartographer (ASLD)	100	Mapping & Addressing	No Change
Assistant State Cartographer (ASLD)	100	Mapping & Addressing	No Change
Project Manager (ASLD)	100	Mapping & Addressing	No Change
State Land GIS Manager (ASLD)	100	Mapping & Addressing	No Change
Senior Analyst (ASLD)	100	Mapping & Addressing	No Change
Senior Analyst (ASLD)	100	Mapping & Addressing	No Change
Broadband Grant Project Specialist (ADOA-ASET)	10	Mapping & Addressing	No Change
Broadband Grant Project Specialist (ADOA-ASET)	20	Capacity Building	No Change
Broadband Grant Project Specialist (ADOA-ASET)	35	Technical Assistance	No Change
Broadband Grant Project Specialist (ADOA-ASET)	35	Local & Regional Planning	No Change
Broadband Grant Project Support (ADOA-ASET)	10	Mapping & Addressing	New to Project
Broadband Grant Project Support (ADOA-ASET)	20	Capacity Building	New to Project

Broadband Grant Project Support (ADOA-ASET)	35	Technical Assistance	New to Project
Broadband Grant Project Support (ADOA-ASET)	35	Local & Regional Planning	New to Project
Add Row		Remove Row	

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Data Site Consortium	Data Collection	No	Yes	02/03/2010	12/19/2014	2,302,236	0	Mapping & Addressin	100
E911 (State and County	Address File	No	Yes	12/01/2011	12/19/2014	371,136	0	Addressing	100
ATII	Technical Assistance	Yes	Yes	11/22/2011	12/19/2014	55,200	0	Technical Assistance	100
ATIC (Outreach & Conference Events)	Technical Assistance	No	Yes	08/14/2012	07/31/2013	35,000	0	Technical Assistance	100
Broadband Technical Assistance Fund Recipients	Technical Assistance	No	Yes	09/01/2012	12/19/2014	160,000	40,000	Technical Assistance	100
Broadband Local and Regional Planning Fund Recipients	Planning Teams	No	Yes	09/01/2012	12/19/2014	250,000	62,500	Local & Regional Pla	100
ASLD Other Contract (Mapping & Map Development, Communication & Data Infrastructure, Addressing Tasks, Various)	Data Collection	No	Yes	02/26/2014	12/19/2014	350,885	473,400	Mapping & Addressin	100
ASLD Contract ADOA (Communication & Data Infrastructure, Various)	Data Collection	No	Yes	02/26/2010	12/19/2014	128,473	0	Mapping & Addressin	100
Data Site Consortium (Strategic Plan Development)	Planning Teams	Yes	Yes	04/30/2012	12/31/2012	30,000	0	Planning	100
ASET Other Contract (Data Analysis, Various, other)	Other	No	Yes	02/03/2010	12/19/2014	337,505	32,000	Planning	100

Add Row Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

Upon receiving new data during an accounting review with ASLD, we learned that certain expenditures by ASLD in the 2009 through 2012 were mistakenly classified by this sub-recipient grant as

grant related expenditures. ASLD has agreed to transfer these budget items to appropriate accounts that, pending NTIA approval, ASET will reallocate to appropriate grant tasks.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$2,210,400	\$824,519	\$3,034,919	\$1,935,826	\$689,605	\$2,625,431
Personnel Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$19,197	\$62,060	\$81,257	\$19,197	\$33,568	\$52,765
Equipment	\$79,373	\$43,000	\$122,373	\$66,349	\$43,000	\$109,349
Materials / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Subcontracts Total	\$4,020,435	\$607,900	\$4,628,335	\$3,255,712	\$504,879	\$3,760,591
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$6,329,405	\$1,537,479	\$7,866,884	\$5,277,084	\$1,271,052	\$6,548,136
Total Indirect Costs	\$28,774	\$74,536	\$103,310	\$28,774	\$74,536	\$103,310
Total Costs	\$6,358,179	\$1,612,015	\$7,970,194	\$5,305,858	\$1,345,588	\$6,651,446
% of Total	80	20	100	80	20	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period.						
N/A						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
We have reached end of life with the dedicated server that supports the Arizona Broadband Map and we were intending to refresh the necessary hardware and software to continue to support the availability of the map and community planning tool to sustain the value that was created under the grant. However, we have reached an agreement with another entity called Arizona Geographic Information Council (AZGIC), created by State Statute, to create and manage a GIS Clearinghouse known as AZGEO. We will be signing an IGA with AGIC. This IGA, when executed, will allow us to move all broadband GIS data and the mapping tool that we are creating with ASU onto the AZGEO servers at no cost to our SBI program. AGIC will also provide maintenance of the broadband database and tools after the grant period going forward. This will not only create sustainability for the broadband data and planning tools, but will free up the funds that would otherwise have been spent on new server hardware and software. This transfer is planned for implementation before the end of the grant.						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Alan Holcomb

15c. Telephone
(area code, number, and extension)

602-542-8939

15d. Email Address

Alan.Holcomb@azdoa.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

10-28-2014