

QUARTERLY PERFORMANCE PROGRESS REPORT FOR BROADBAND INFRASTRUCTURE PROJECTS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number NT10BIX5570135	3. DUNS Number 961890741
4. Recipient Organization Information Technology, Maryland Department of 45 Calvert Street, Annapolis, MD 21401-1994		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2010	6. Is this the last Report of the Award Period? <div style="text-align: center;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </div>	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official David Piccoli Program Manager	7c. Telephone (area code, number and extension) 4105902032	7d. Email Address dpiccoli@skylinenet.net
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 02-11-2011	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Significant planning, design, and project management efforts were made along several parallel tracks, including performing a project-wide environmental assessment (EA), establishing project management offices, initiating key project procurement processes, and performing detailed physical fiber optic plant design. The key priority this quarter was to drive the Environmental Assessment to meet the March 1, 2011 deadline to submit our draft assessment. This involved selecting Columbia Telecommunications Corporation as the EA consulting firm, initiating the engineering work required to provide route detail and maps required by the various environmental agencies, and making initial contact with those agencies, such as: Maryland Department of the Environment (MDE), Department of Natural Resources (DNR), US Fish and Wildlife (USFWS), US Army Corps of Engineers (AMCE), and Maryland Historical Trust (MHT). Consultations with all agencies, except MDE and AMCE, were initiated within this reporting period. Work began in reaching out to state, county, and municipal right of way (ROW) owners to inform them of the project and solicit any special requirements they may have for construction permitting.

Work began in negotiating pole attachment agreements with various utility pole owners where aerial construction is planned, and assessing the condition of poles on the planned routes. Utilities include Pepco Power, Choptank Electric, SMECO, Hagerstown City Light, Allegany Power, Verizon, BG&E, and Delmarva Power. Significant effort was expended this quarter recruiting, interviewing and hiring personnel to staff up the program, as well as informing the vendor community regarding particular opportunities. Specifically, a vendor fair, attended by approximately 200 individuals, was hosted to disseminate information about project scope and procurement strategies. Lastly, specifications were developed for Request For Proposal (RFP) to be used for the procurement of engineering services and fiber construction materials.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or subsequent written updates provided to your program officer)
2a.	Overall Project	0	.04% is equivalent to the total expenditure of \$586,604.00 of both the Federal and Recipient share expenditures. See explanation in section 2k below.
2b.	Environmental Assessment	40	N/A
2c.	Network Design	0	N/A
2d.	Rights of Way	0	N/A
2e.	Construction Permits and Other Approvals	0	N/A
2f.	Site Preparation	0	N/A
2g.	Equipment Procurement	0	N/A
2h.	Network Build (all components - owned, leased, IRU, etc)	0	N/A
2i.	Equipment Deployment	0	N/A
2j.	Network Testing	0	N/A
2k.	Other (please specify): Administration	5	Our target was 8% but did not obtain do to timing delays from recruiting and on boarding people during the holiday season.

3. To the extent not covered above, please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Nothing further to cover than what is described above.

4. Please report the following information regarding network build progress. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively

from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (600 words or less).

Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
New network miles deployed	0	N/A
New network miles leased	0	N/A
Existing network miles upgraded	0	N/A
Existing network miles leased	0	N/A
Number of miles of new fiber (aerial or underground)	0	N/A
Number of new wireless links	0	N/A
Number of new towers	0	N/A
Number of new and/or upgraded interconnection points	0	N/A

For questions 5 and 6 please include information relating to agreements that you are negotiating or have entered into, or that your sub recipient, contractor or subcontractor is negotiating or entered into.

5a. If applicable, please provide the following information with regard to agreements with broadband wholesalers and/or last mile providers as a result of your project.

Indicators	
Number of signed agreements with broadband wholesalers or last mile providers	0
Number of agreements currently being negotiated with broadband wholesalers or last mile providers	1
Average term of signed agreements (in quarters)	0

5b. Please list the names of the wholesale and last mile providers with whom you have signed agreements (100 words or less). Providers:

None were planned for this reporting quarter.

5c. What wholesale services are being provided by this project? Please describe below. As an attachment to this report, please provide pricing plans (in \$ per month) associated with each wholesale service provided by your product (100 words or less). Wholesale services description:

N/A

5d. If you have designated a third party to operate all or a portion of your network, please provide the name and contact information for this third party, indicate if this entity is a sub recipient, contractor, and/or subcontractor, and describe with specificity the portion of your network this third party operates (600 words or less).

N/A

6. Please provide the data according to the type of subscriber. Write "0" in the Total column and "N/A" in the Narrative column if your project does not pass or serve a particular subscriber type. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (300 words or less).

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Broadband Wholesalers or Last Mile Providers	Providers with signed agreements receiving new access	0	N/A

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
	Providers with signed agreements receiving improved access	0	N/A
	Providers with signed agreements receiving access to dark fiber	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	0	N/A
Community Anchor Institutions (including Government institutions)	Total subscribers served	0	N/A
	Subscribers receiving new access	0	N/A
	Subscribers receiving improved access	0	N/A
	Please identify the speed tiers that are available and the number or subscribers for each	0	N/A
Residential / Households	Entities passed	0	N/A
	Total subscribers served	0	N/A
	Subscribers receiving new access	0	N/A
	Subscribers receiving improved access	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	0	N/A
Businesses	Entities passed	0	N/A
	Total subscribers served	0	N/A
	Subscribers receiving new access	0	N/A
	Subscribers receiving improved access	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	0	N/A

7. Please describe any special offerings you may provide (600 words or less).

N/A

8a. Have your network management practices changed over the last quarter? Yes No

8b. If so, please describe the changes (300 words or less).
N/A

9. Community Anchor Institutions:

Using the table below, please provide a list by service area of the community anchor institutions (including Government institutions) connected to your network as a result of BTOP funds. Figures should be reported for the most recent reporting quarter only (NOT cumulatively). Also indicate whether your organization is currently providing broadband service to the anchor institution. Finally, provide a short narrative description with examples of how institutions are using BTOP-funded infrastructure (300 words or less).

Institution Name	Service Area (town or county)	Type of Anchor Institution (as defined in your baseline)	Are you also the broadband service provider for this institution? (Yes / No)	Narrative description of how anchor institutions are using BTOP-funded infrastructure
0	0	0	0	N/A

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

All Right-of-way owners will have been met and introduced to the OMBN project, such as State Highway Administration (SHA) and various departments of public works and utility pole owners. The Environmental Assessment Draft will be submitted by March 1st deadline. Procurement solicitations will be publicly released for inventory and material distribution logistics, fiber construction materials, and detailed engineering services, including the development of permit applicatins. Also, we expect to have an awarded contract and an order placed for an initial allotment of certain fiber construction materials.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Planned Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2a. Overall Project	7	N/A
2b. Environmental Assessment	100	N/A
2c. Network Design	3	N/A
2d. Rights of Way	3	N/A
2e. Construction Permits and Other Approvals	3	N/A
2f. Site Preparation	17	N/A
2g. Equipment Procurement	12	N/A
2h. Network Build (all components - owned, leased, IRU, etc.)	3	N/A
2i. Equipment Deployment	0	N/A
2j. Network Testing	0	N/A
2k. Other (please specify): Administration	19	N/A

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Securing pole attachment agreement's in a timely fashion to commence with the Aerial Engineering.
Ensuring the various permitting agencies have the bandwidth to process our volume of permit applications.

Infrastructure Budget Execution Details

Activity Based Expenditures (Infrastructure)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Administrative and legal expenses	\$12,479,100	\$7,394,000	\$5,085,100	\$468,534	\$229,900	\$238,634	\$2,373,155	\$646,796	\$1,726,359
b. Land, structures, right-of-ways, appraisals, etc.	\$1,350,000	\$0	\$1,350,000	\$0	\$0	\$0	\$225,000	\$61,323	\$163,677
c. Relocation expenses and payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Architectural and engineering fees	\$15,550,369	\$5,039,020	\$10,511,349	\$92,793	\$0	\$92,793	\$2,239,049	\$610,246	\$1,628,803
e. Other architectural and engineering fees	\$6,109,850	\$2,869,099	\$3,240,751	\$25,277	\$0	\$25,277	\$582,635	\$158,795	\$423,840
f. Project inspection fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
g. Site work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Demolition and removal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
i. Construction	\$93,402,141	\$18,671,661	\$74,730,480	\$0	\$0	\$0	\$2,802,064	\$763,694	\$2,038,370
j. Equipment	\$29,211,582	\$8,888,681	\$20,322,901	\$0	\$0	\$0	\$3,505,390	\$955,384	\$2,550,006
k. Miscellaneous	\$313,479	\$313,479	\$0	\$0	\$0	\$0	\$0	\$0	\$0
l. SUBTOTAL (add a through k)	\$158,416,521	\$43,175,940	\$115,240,581	\$586,604	\$229,900	\$356,704	\$11,727,293	\$3,196,238	\$8,531,055
m. Contingencies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
n. TOTALS (sum of l and m)	\$158,416,521	\$43,175,940	\$115,240,581	\$586,604	\$229,900	\$356,704	\$11,727,293	\$3,196,238	\$8,531,055

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0 b. Program Income to Date: \$0