

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

01-50-M09013

**4. Report Date (MM/DD/YYYY)**

07-10-2013

**1. Recipient Name**

Alabama Department of Economic and Community Affairs (ADECA)

**6. Reporting Period End Date:**

06-30-2013

**3. Street Address**

P.O. Box 5690, 401 Adams Avenue,

**5. City, State, Zip Code**

Montgomery, AL 36104-5690

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

11-01-2009

**7b. End Date: (MM/DD/YYYY)**

10-30-2014

**8. Designated Entity on Behalf of:**

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	2,249,424	2,140,745	95%
2	Capacity Building	Regional Plans and Statewide Strategy	2,624,718	512,170	20%
3	N/A				
4	N/A				
5	N/A				
6	N/A				
			\$4,874,142	\$2,652,915	54%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

The position of Executive Director is being filled on a temporary basis.

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Prime Recipient Executive Director	33	Capacity Building	No Change
Prime Recipient Regional Coordinator	48	Planning	No Change
Prime Recipient Regional Coordinator	50	Capacity Building/Training	No Change
Prime Recipient Regional Coordinator	50	Planning	No Change
Prime Recipient Regional Coordinator	49	Capacity Building/Training	No Change
Prime Recipient Regional Coordinator	44	Planning	No Change
Prime Recipient Regional Coordinator	44	Capacity Building/Training	No Change
Prime Recipient GIS/Mapping Coordinator (Match)	48	Data Collection/Mapping	No Change
Prime Recipient IT	10	Website Development	No Change
Prime Recipient IT	10	Website Development	No Change

**11. Subcontracts**

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
CostQuest Associates	Data Collection	Yes	Yes	11/09/2009	09/30/2014	2,249,424	447,330	Data Collection	100
University of Alabama	Capacity Building	Yes	Yes	05/01/2012	09/30/2014	249,999	0	Management and Eva	100
To Be Identified	Data Collection	No	No	09/01/2009	09/30/2014	758,325	0	Capacity Building	100

**11b. Describe any challenges encountered with vendors or subrecipients.**

No challenges to date. Our vendors are very responsive to all requests.

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$878,096	\$228,405	\$1,106,501	\$244,859	\$55,325	\$300,184
<b>Personnel Fringe Benefits</b>	\$434,254	\$85,318	\$519,572	\$118,104	\$20,559	\$138,663
<b>Travel</b>	\$100,715	\$0	\$100,715	\$24,406	\$0	\$24,406
<b>Equipment</b>	\$64,700	\$0	\$64,700	\$790	\$0	\$790
<b>Materials / Supplies</b>	\$19,044	\$0	\$19,044	\$11,542	\$0	\$11,542
<b>Subcontracts Total</b>	\$3,257,748	\$447,330	\$3,705,078	\$2,140,745	\$553,306	\$2,694,051
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$15,000	\$448,422	\$463,422	\$24,667	\$95,524	\$120,191
<b>Total Direct Costs</b>	\$4,769,557	\$1,209,475	\$5,979,032	\$2,565,113	\$724,714	\$3,289,827
<b>Total Indirect Costs</b>	\$104,585	\$10,008	\$114,593	\$87,801	\$0	\$87,801
<b>Total Costs</b>	\$4,874,142	\$1,219,483	\$6,093,625	\$2,652,914	\$724,714	\$3,377,628
<b>% of Total</b>	80	20	100	79	21	100
<b>13. Hardware / Software</b>						
13a. List any hardware/software purchased during this reporting period.						
<p>LinkAMERICA secured a one year contract with Mobile Pulse Inc. in June 2013 valued at \$24, 750 to develop and support mobile broadband test apps and dashboards for the ConnectingALABAMA Mobile Broadband Test Project.</p> <p>We upgraded our Evernote Account in April to a business account with 4 users to allow for more efficient file/note sharing across the LinkAMERICA team.</p> <p>For more details, please refer to the Supplemental Answer Document 13A.</p>						
13b. <b>Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</b>						
<p>We hope to fill the Data collection needs for the Mobile Broadband Test project with volunteers; however, it may be necessary to purchase handsets/data plans from the following carriers to meet the requirements of this project; Verizon Handset/Data Plan, T-Mobile Handset/Data Plan, and Sprint Handset/Data Plan.</p> <p>For more details, please refer to the Supplemental Answer Document 13B.</p>						
<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Wendy Hester

15c. Telephone  
(area code, number, and extension)

334-353-3431

15d. Email Address

Wendy.Hester@adeca.alabama.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

08-15-2013