

RECIPIENT NAME:City of Williamstown

AWARD NUMBER: NT10BIX5570058

DATE: 02/22/2011

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12/31/2013

QUARTERLY PERFORMANCE PROGRESS REPORT FOR BROADBAND INFRASTRUCTURE PROJECTS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number NT10BIX5570058	3. DUNS Number 156339889
4. Recipient Organization City of Williamstown 400 N. Main Street, Williamstown, KY 41097-0126		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2010	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Chuck Hudson	7c. Telephone (area code, number and extension) X	
	7d. Email Address chudson@wtownky.org	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 02-22-2011	

Project Indicators (This Quarter)			
<p>1. Please describe significant project accomplishments completed during this quarter (600 words or less). Bids for equipment and construction Advertised and Awarded. Five (5) miles of aerial cable has been constructed. Sixty percent (60%) of equipment received. Work proceeding as winter weather permits.</p>			
<p>2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).</p>			
	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or subsequent written updates provided to your program officer)
2a.	Overall Project	20	Projection was estimate of project time line. Previous engineering, contract draft delays, and winter weather have created delays in overall project. Project is expected to proceed quickly, meeting projections as spring weather arrives.
2b.	Environmental Assessment	0	N/A
2c.	Network Design	100	No Variance from Baseline
2d.	Rights of Way	100	No Variance from Baseline
2e.	Construction Permits and Other Approvals	100	No Variance from Baseline
2f.	Site Preparation	0	N/A
2g.	Equipment Procurement	60	Projection was estimate of project time line. Previous engineering and contract draft delays effected delays in bidding, resulting in variance in this item from baseline. This item should agree with baseline in next quarter report.
2h.	Network Build (all components - owned, leased, IRU, etc)	18	Projection was estimate of project time line. Previous engineering and contract draft delays effected delays in bidding, resulting in variance in this item from baseline. This item will be closer to agreeing with baseline in next quarter report.
2i.	Equipment Deployment	15	We are slightly ahead of baseline projections for this item.
2j.	Network Testing	0	No Variance from Baseline
2k.	Other (please specify):	0	No Variance from Baseline
<p>3. To the extent not covered above, please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less). Engineer and Consultant were slow in producing draft plans and contract for contractor, respectively. Contract has now been received, approved, and executed by both City and Construction Contractor Bowlin Services.</p>			
<p>4. Please report the following information regarding network build progress. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (600 words or less).</p>			
	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
	New network miles deployed	5	No variance from Baseline
	New network miles leased	0	No Variance from Baseline
	Existing network miles upgraded	0	No Variance from Baseline

Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Existing network miles leased	0	No Variance from Baseline
Number of miles of new fiber (aerial or underground)	5	No Variance from Baseline
Number of new wireless links	0	No Variance from Baseline
Number of new towers	0	No Variance from Baseline
Number of new and/or upgraded interconnection points	0	No Variance from Baseline

For questions 5 and 6 please include information relating to agreements that you are negotiating or have entered into, or that your sub recipient, contractor or subcontractor is negotiating or entered into.

5a. If applicable, please provide the following information with regard to agreements with broadband wholesalers and/or last mile providers as a result of your project.

Indicators	
Number of signed agreements with broadband wholesalers or last mile providers	0
Number of agreements currently being negotiated with broadband wholesalers or last mile providers	0
Average term of signed agreements (in quarters)	0

5b. Please list the names of the wholesale and last mile providers with whom you have signed agreements (100 words or less). Providers:
N/A No agreements executed

5c. What wholesale services are being provided by this project? Please describe below. As an attachment to this report, please provide pricing plans (in \$ per month) associated with each wholesale service provided by your product (100 words or less). Wholesale services description:

Grant Recipient does not plan at this time to offer wholesale services, as there is no information to believe there is any demand in the project area for wholesale services.

5d. If you have designated a third party to operate all or a portion of your network, please provide the name and contact information for this third party, indicate if this entity is a sub recipient, contractor, and/or subcontractor, and describe with specificity the portion of your network this third party operates (600 words or less).

N/A, Grant Recipient will operate all of the network.

6. Please provide the data according to the type of subscriber. Write "0" in the Total column and "N/A" in the Narrative column if your project does not pass or serve a particular subscriber type. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (300 words or less).

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Broadband Wholesalers or Last Mile Providers	Providers with signed agreements receiving new access	0	N/A
	Providers with signed agreements receiving improved access	0	N/A
	Providers with signed agreements receiving access to dark fiber	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	0	N/A
Community Anchor Institutions (including	Total subscribers served	0	No Variance, Network not yet constructed

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Government institutions)			
	Subscribers receiving new access	0	No Variance, Network not yet constructed
	Subscribers receiving improved access	0	N/A
	Please identify the speed tiers that are available and the number or subscribers for each	0	No Variance, Network not yet constructed
Residential / Households	Entities passed	50	Projection was estimate of project time line and was relative to what section of plant was constructed, the 5 mile constructed was in a lower house count per mile section.
	Total subscribers served	0	No Variance, Network not yet constructed
	Subscribers receiving new access	0	No Variance, Network not yet constructed
	Subscribers receiving improved access	0	No Variance, Network not yet constructed
	Please identify the speed tiers that are available and the number of subscribers for each	0	No Variance, Network not yet constructed
Businesses	Entities passed	6	Projection was estimate of project time line and the 5 miles constructed did not cover enough area to catch the other two entities projected.
	Total subscribers served	0	Construction still in progress, network not yet active.
	Subscribers receiving new access	0	Construction still in progress, network not yet active.
	Subscribers receiving improved access	0	No Variance, Network not yet constructed
	Please identify the speed tiers that are available and the number of subscribers for each	0	No Variance, Network not yet constructed

7. Please describe any special offerings you may provide (600 words or less).

At this time, no special offerings have been considered.

8a. Have your network management practices changed over the last quarter? Yes No

8b. If so, please describe the changes (300 words or less).

No

9. Community Anchor Institutions:

Using the table below, please provide a list by service area of the community anchor institutions (including Government institutions) connected to your network as a result of BTOP funds. Figures should be reported for the most recent reporting quarter only (NOT cumulatively). Also indicate whether your organization is currently providing broadband service to the anchor institution. Finally, provide a short narrative description with examples of how institutions are using BTOP-funded infrastructure (300 words or less).

Institution Name	Service Area (town or county)	Type of Anchor Institution (as defined in your baseline)	Are you also the broadband service provider for this institution? (Yes / No)	Narrative description of how anchor institutions are using BTOP-funded infrastructure
None	0	0	0	Network has not been completed

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Anticipate significantly fiber construction to take place, however, winter weather could have negative impact on performance. ARRA signs for vehicles and at strategic ground location have been installed. Project Administrator is in process of scheduling outreach meetings in project area for residents and institutions.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Planned Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2a.	Overall Project	60	Projection was estimate of project time line. Previous engineering, contract draft delays, and winter weather have created delays in overall project. Project is expected to proceed quickly, meeting projections as spring weather arrives.
2b.	Environmental Assessment	0	N/A
2c.	Network Design	100	No Variance from Baseline
2d.	Rights of Way	100	No Variance from Baseline
2e.	Construction Permits and Other Approvals	100	No Variance from Baseline
2f.	Site Preparation	0	N/A
2g.	Equipment Procurement	95	Projection was estimate of project time line. Previous engineering, contract draft delays, and winter weather have created delays in overall project. Project is expected to proceed quickly, meeting projections as spring weather arrives.
2h.	Network Build (all components - owned, leased, IRU, etc.)	60	Projection was estimate of project time line. Previous engineering, contract draft delays, and winter weather have created delays in overall project. Project is expected to proceed quickly, meeting projections as spring weather arrives.
2i.	Equipment Deployment	50	Projection was estimate of project time line. Previous engineering, contract draft delays, and winter weather have created delays in overall project. Project is expected to proceed quickly, meeting projections as spring weather arrives.
2j.	Network Testing	0	No Variance from Baseline
2k.	Other (please specify):	0	No Variance from Baseline

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Project is moving along nicely. Winter weather has been especially harsh this year, and is resulting in some slowdowns. No other negative issues are anticipated at this time.

Infrastructure Budget Execution Details

Activity Based Expenditures (Infrastructure)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Administrative and legal expenses	\$5,000	\$1,000	\$4,000	\$11,708	\$7,708	\$4,000	\$11,708	\$7,708	\$4,000
b. Land, structures, right-of-ways, appraisals, etc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Relocation expenses and payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Architectural and engineering fees	\$12,500	\$2,500	\$10,000	\$5,925	\$0	\$5,925	\$12,500	\$2,500	\$10,000
e. Other architectural and engineering fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Project inspection fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
g. Site work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Demolition and removal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
i. Construction	\$182,975	\$36,595	\$146,380	\$0	\$0	\$0	\$90,000	\$18,000	\$72,000
j. Equipment	\$468,660	\$93,732	\$374,928	\$61,385	\$16,734	\$44,651	\$468,660	\$93,732	\$374,928
k. Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
l. SUBTOTAL (add a through k)	\$669,135	\$133,827	\$535,308	\$79,018	\$24,442	\$54,576	\$582,868	\$121,940	\$460,928
m. Contingencies									
n. TOTALS (sum of l and m)	\$669,135	\$133,827	\$535,308	\$79,018	\$24,442	\$54,576	\$582,868	\$121,940	\$460,928

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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