



**Broadband Technology Opportunities Program
Public Computer Centers Program – Sustainable Adoption Program**

Submitted Date: 6/25/2010 11:57:39 AM		Easygrants ID: 5426	
Funding Opportunity: Sustainable Broadband Adoption		Applicant Organization: TAMPA HOUSING AUTHORITY	
Task: Submit Due Diligence - SBA Applications		Applicant Name: Mr. Leroy Moore	

Uploads

The following pages contain the following uploads provided by the applicant:

Upload Name
Round 2 SBA Due Diligence Documentation
Round 2 SBA Due Diligence Documentation
Round 2 SBA Due Diligence Documentation
Round 2 SBA Due Diligence Documentation
Round 2 SBA Due Diligence Documentation
Round 2 SBA Due Diligence Documentation
Round 2 SBA Due Diligence Documentation
Round 2 SBA Due Diligence Documentation
Round 2 SBA Due Diligence Documentation



**Broadband Technology Opportunities Program
Public Computer Centers Program – Sustainable Adoption Program**

Submitted Date: 6/25/2010 11:57:39 AM		Easygrants ID: 5426	
Funding Opportunity: Sustainable Broadband Adoption		Applicant Organization: TAMPA HOUSING AUTHORITY	
Task: Submit Due Diligence - SBA Applications		Applicant Name: Mr. Leroy Moore	

To preserve the integrity of the uploaded document, headers, footers and page numbers have not been added by the system

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.		\$	\$	\$	\$	\$
2.						
3.						
4.						
5. Totals		\$	\$	\$	\$	\$

SECTION B - BUDGET CATEGORIES					
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)		
a. Personnel	\$	\$	\$	\$	\$
b. Fringe Benefits					
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)					
j. Indirect Charges					
k. TOTALS (sum of 6i and 6j)	\$	\$	\$	\$	\$

7. Program Income	\$	\$	\$	\$	\$
-------------------	----	----	----	----	----

Authorized for Local Reproduction

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	\$	\$	\$	\$
9.				
10.				
11.				
12. TOTAL (<i>sum of lines 8-11</i>)	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. Non-Federal					
15. TOTAL (<i>sum of lines 13 and 14</i>)	\$	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (<i>sum of lines 16-19</i>)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

Supplemental Information Requests
Broadband Technology Opportunities Program

Application #5426

AccessALL Tampa

Submitted By: TAMPA HOUSING AUTHORITY

Please respond to the following items regarding your application. Please refer to the attached detailed budget to answer the Budget section questions. You may type your responses below each item. Please submit your responses no later than Monday, June 7, 2010.

Program Purposes

- 1. Please provide more detail and cost justification regarding your “computer as appliances” project using the 513 touch screen computers. (PILOT PROGRAM)**

The Tampa Housing Authority IT Director conducted research on the most durable, affordable type of computer kiosk that could withstand installation in a wall within a public housing unit (to keep it secure), be accessible for repair and withstand many users over time. The LCD 12.1”-20” panel PC offered by TouchSystems offered the most versatility and durability while meeting the needs of the computer. (A detailed specification sheet is uploaded with this SIR). This system is rugged and durable, fully customizable, has a versatile mounting design, has a steel frame chassis and multiple interface options. Most importantly for the end user is its user friendly design and responsive/accurate touch screen.

During the development of this program, a variety of options were considered to create a “computer as an appliance”. Factoring in considerations such as security, durability, maintenance, the ability to upgrade and repair, it was determined the proposed TouchSystems device met the requirements the best. Kevin Janes, the IT Director, contacted TouchSystems and was quoted the price of \$1500 per unit. These are industrial strength units where the upgrades and maintenance would happen on its internal components, as opposed to requiring full replacement. The Tampa Housing Authority is committing to include these units in its inventory of appliances and scheduling upgrade and replacement on a 3-5 year cycle. The units will be included in the Public Housing Capital Fund Budget in the maintenance line item after the initial year of program implementation. (There is a one-year warranty provided at the time of purchase). These computers will be installed similar to how a microwave oven is installed in a kitchen. The frame will be built and permanent, the unit can be removed, repaired and/or replaced.

As discussed on the 6/1/10 conference call, the Tampa Housing Authority replaces and/or upgrades one-third of its equipment each year.

It is estimated that not all appliance units will be replaced at once, and will be placed on a rotating maintenance/replacement schedule over a 2-3 year period, and the lifetime on these units should be a minimum of five years. If a system breaks, replacement will be paid through the Capital Fund budget as the Tampa Housing Authority will begin to include this cost in its annual budget.

For a total unit replacement, the cost will be \$1,200 per unit (a quote derived after our 6/1/10 conference call). For upgrade and software replacement, the cost will average \$150-\$250 per unit. Because this is a demonstration Pilot Program, Tampa Housing Authority is using its experience on replacement of other appliances to project the replacement schedule.

The original proposal included a total of 513 housing units in the four (4) targeted public housing communities for the Pilot Program. These housing communities require self-sufficiency initiatives as part of the lease agreement. This is the reason these housing units were chosen for inclusion in this demonstration Pilot Program. These residents will significantly benefit from having a computer as an appliance. As these residents move out, and new residents move in, the leasing of these units will still require the self-sufficiency efforts, and thus the appliance will be readily available into the future for other residents participating in self-sufficiency requirements. (The difference between these four communities and the remaining 19 public housing communities are that these have specific rules for living there regarding work and employment activities. The other public housing units do not *require* that residents be working on educational and employment issues, rent is simply based on 30% of income).

This SIR includes our revised request to the proposal as per our conference call on 6/7/10 to reduce the number of units in the Pilot Program from 513 households/4 communities) to 197 households/2 communities. As such, the two communities to remain are:

- Sanctuary at Shimberg Estates – 78 units
- Arbors at Padgett Estates – 119 units

The question was raised during the BTOP conference call 6/1/10 regarding the need for such expensive ‘appliances’ versus providing a desktop or laptop computer. The Tampa Housing Authority would like to install an appliance that will have the lifespan longer than a desktop or laptop computer. The cost of \$1,500 per unit will only be incurred once. The cost to upgrade/replace the internal operations is \$150-\$250 per unit. If for some reason the appliance

is broken beyond simply replacing the inner workings of the system, Tampa Housing confirmed the replacement of \$1,200 per unit.

- **Please summarize the causal link between this project and the projected increase in broadband subscribership.**

The Tampa Housing Authority will increase subscribership initially by providing for broadband internet access through the BTOP grant to 3,430 public housing households, households that without this funding would not be able to secure broadband service. The Tampa Housing Authority will assure sustainability of the increased broadband subscribership through the variety of computer and digital literacy training initiatives, the 59% monthly discount offered by Bright House Networks, and the wrap around self-sufficiency services. Through the course of the grant, the program is designed to stimulate demand, increase knowledge and education, create a means for low cost computers, and thus sustainability, for broadband service.

Basically, this effort will provide Internet Services where members of this vulnerable population will learn the benefits of Broadband, how to access information in an effective manner, increase computer skills, be provided with opportunities to improve education, employment and health, purchase low cost computers, and effectively be able to sustain the \$18.35 cost for the service.

As per our conference call conversation 6/1/10 and subsequent call on 6/7/10, Tampa Housing has reduced its request for subsidized service paid through the grant from 3 years to 2 years.

- **How will the participants of this program be selected?**

The participants of the Pilot Program will be the families/individuals that live in the housing communities selected for the Pilot Program. As per our programmatic revision (as a result of discussions with NTIA), these communities are now as follows:

- Sanctuary at Shimberg Estates – 78 units
- Arbors at Padget Estates – 119 units

These 197 units comprise the two self-sufficiency communities within public housing property. All 197 households will have computers installed as appliances.

- **Who are the target users for these computers?**

The target users for the Pilot Program computers as appliances program components are families, individuals and children residing within the two (2) self-sufficiency public housing communities (197 households) selected for this demonstration. These two communities have

special self-sufficiency requirements as part of the lease agreement. Residents must be working a minimum of 20 hours per week and pursuing educational activities.

2. Regarding the Comprehensive Education, Employment, Training and Supportive Services Initiatives, please provide more details about the training programs you are offering:

○ **How will training participants be selected?**

There are a total of 1,445 training slots allocated specifically to the AccessALL Tampa Program in the following training areas:

- - A+1 Certification
- - Web 101 - (6 hour class, each class will include a total of 15 residents at a time)
- - Basic Computing & Internet (30 hours of training, 15 weeks, 15 per class)
- - Computer Training (20 hour class)
- - Online Computer Curriculum for youth and teens (self paced)

These classes will be offered on a first come, first serve basis to adult public housing residents (excluding the online curriculum for youth and teens). During the outreach and recruitment period, initial orientation and program implementation period, information will be provided on the various trainings. The Resident Services Department within the Tampa Housing Authority will be responsible for coordinating the trainings (i.e. handling enrollment, monitoring attendance, scheduling). It is anticipated that the majority of individuals signing up for the trainings will already in some capacity be involved with the ongoing self-sufficiency programs. Staff within the Resident Services Program already working with public housing residents on employment and training programs will encourage those residents to enroll. The basic Web 101 class will be the most basic, and targeted at residents who are interested in learning the basics of using a computer and internet, but not necessarily involved in the more in-depth programs. The A+1 Certification program will be open to those interested in pursuing a career in computers.

It is also anticipated that residents over and above those that can be served by the BTOP initiative will be referred and connected to other community programs. The Resident Services staff at Tampa Housing will learn in a 'train the trainer' capacity about the Web 101 program and be able to carry on the training themselves after the life of the grant.

○ **Where will the trainings be held? How many locations will there be trainings? Are there facilities to hold computer trainings at the housing sites?**

The Center for Affordable Homeownership, located near public housing properties, will be the primary site for training. The Center has a large classroom with computers that it uses for other trainings, such as financial literacy. One night a week will be used for the AccessALL Tampa program. In addition, this facility will be available on weekends as needed.

The Tampa Housing Authority has a Neighborhood Network Center complete with 18 computers at its J.L. Young Public Housing Site. This site will be used for the A+1 Certification training, but could also be used for the general training as well.

The Tampa Housing Authority has community centers throughout its 23 public housing communities. As such, Tampa Housing has the flexibility to alter training locations based on the needs of the resident. These include Oaks of Riverview Community Center (10 computers), Robles Park (4 computers), and Belmont Heights (26 upon completion/in process now).

- **Do you plan to continue the training programs after the grant funding period ends?**

Yes. The A+1 Certification and the classes offered by the Hillsborough Technical Education Centers (HiTEC) will be offered after the grant period. The A+1 Certification will be provided at the Neighborhood Network Center, the computer classes offered by HiTEC will then be offered at their facilities, or locations to be determined. The Web 101 and basic information about broadband service will be taught by existing Resident Services staff after the grant. These staff will learn from the 'train the trainer' approach utilized in this grant and be able to carry forward the teachings.

The HiTEC classes will be ongoing in the community and Tampa Housing will facilitate residents accessing this training as well.

3. For each partner activities, please describe how the partner's contribution will lead to increased broadband subscribership.

The target population for AccessALL Tampa is low income public housing residents. These residents live in poverty on a daily basis. Because poverty is a complex issue, it requires a comprehensive, holistic approach to addresses income changes. Essentially, to increase income, the approach needs to include a total quality of life approach. Thus, this program has two essential components: 1) the program component directly linked to the broadband, subscribership and computer training; and 2) the wrap around services to assist with self sufficiency.

For example, residents need job training, but they also need health care. If they do not take care of their basic health, health issues will interrupt employment activities. Many of these residents have not graduated high school, so they need basic academics along with life skills. The average age of the public housing resident is 24, the majority with children. To be able to attend classes, and job training activities, they need child care. Increasing the self-esteem among this population, motivating them to enroll in new classes and advance their position requires access to community programs that are prohibited because of their financial situation. By targeting all of these needs, the Tampa Housing Authority will be able to provide the avenue for residents to sustain the increased subscribership. At the present, computer access is a luxury public housing residents to not have. For many, they are not familiar with computers or the benefits of being able to access the internet. These are folks who are used to taking public transportation and scraping by with the few tools and skills they have. The AccessALL Tampa program is subsidizing the broadband service to introduce it to residents while

simultaneously providing the training, education and wrap-around services necessary to teach residents the value as well as demonstrate the means by which they can afford it. Bright House Networks has made this program possible by offering a 59% monthly discount for a period of 5 years to public housing residents. With a cost now of \$18.35 per month, residents will be able to afford to maintain the service. If the discount was not available, and even after residents were introduced to the service, learned the service and its value, and were committed to subscribership, it would be difficult to public housing residents to pay \$44.95 per month. The discounted service is the critical piece to this initiative.

The partners discussed here are only those directly linked to the broadband, subscribership and computer training, and thus, directly applicable to the broadband initiative (as per the conference call on 6/1/10)

Below is an overview of the partner agencies, what they will do, and how these activities contributed to the increase of sustainable broadband subscribership. As discussed in the conference call 6/1/10, all partners offering wrap around services outside the realm of training, computers and computer employment have been removed from the in-kind partner list. (These partners will still be active in the effort as each service provides for the holistic approach to improving quality of life and ultimately, sustainability, but will not be 'official' partners to the program, nor included in the budget).

Bright House Networks: Bright House Networks has offered a monthly rate of \$18.35 per household for the proposed initiative. Bright House will be responsible for installing the modems, providing service and any technical support necessary. The monthly rate represents a 59% discount on their standard monthly rate of \$44.95 per month. This reduced rate will make the broadband service more affordable to public housing residents, thus increasing the ability for sustainability. A rate of \$44.95 per month would be out of reach for public housing residents.

Hillsborough Technical Education Centers (HiTEC): HiTEC provides job training programs including computer classes and computer certification examinations. HiTEC will provide computer classes on-site within public housing communities for the BTOP initiative. HiTEC has committed to providing ten 20-hour classes with course materials for 50 students. HiTEC's partnership will lead to increased and sustained subscribership by teaching residents how to utilize the service, which will result in residents seeing the benefits to their everyday lives.

Below is the excerpt from the HiTEC Letter of Commitment:

"HiTEC would be able to provide classes on site at the public housing facilities. The cost of one instructor per class (salary, benefits, and travel) for approximately ten 20-hour classes is valued at \$10,185 per year for a three year period. A class set of materials could be provided for 50 students and would be valued at \$1,250 per student over a three year period. The total value of services would be \$218,055.00"

The Center for Affordable Homeownership: The Center for Affordable Homeownership is committed to promoting homeownership and empowering first time homebuyers with the ability to make educated, informed decisions. The Center serves as a homeownership counseling and educational resource. The Center for Homeownership is providing access to its computer lab for computer training a minimum of one night per week. The Center for Affordable Homeownership will lead to increased and sustained

subscribership by providing space for computer training and by providing financial literacy training. The space will allow for the actual training, which will help residents realize the benefits of subscribership as well as basic, and advanced, computing skills. The financial literacy training will help with budgeting and financial planning, skills necessary for low income populations. The value of the computer lab is calculated at \$4,800 per year, provided in-kind. This represents utilization of one time per week, per year, for a 3 year period.

Computer Mentors Group, Inc: Computer Mentors is a 501c3 nonprofit organization with the mission of providing training and technology access to people that live in communities without sufficient resources. Computer Mentors will serve three capacities in this grant:

- 1) Computer Mentors will provide a variety of computer training classes for this initiative. This program component will lead to increased and sustained subscribership by providing the computer skills necessary for residents to learn to use computers, learn to use the internet and to realize the benefits of broadband service to their overall self-sufficiency goals. Residents will have access to a host of online education, employment and training and health care information and services. The computer classes, as included in the grant application, are as follows. These classes will be offered in Year 1 and 2:
 - 6 hour Web 1.0 - Adult Quick Start Curriculum (20 classes, 15 residents per class, \$600 per class)
 - 30 hour - Microsoft Unlimited Potential Curriculum (6 classes , 15 residents per class, \$3,000 per class)
- 2) Computer Mentors will extend its partnership with Microsoft Corporation to this program by providing access to 2,000 refurbished Pentium 4 computers at a cost of \$125 per. Computer Mentors has agreed to create a voucher program for 1,000 where residents will pay \$75 for the computer, and the voucher for the balance (\$50) will be paid by Tampa Housing Authority through this grant. This program component will lead to increased and sustained subscribership by providing a means for residents to purchase low cost computers, allowing them to actually utilize the service.
- 3) Computer Mentors will create four internship jobs for Computer Technicians. The costs for these jobs will be split with the grant for the 6 month period. After the internship, these employees will remain as Computer Technicians either with the hiring organization, or with another partner organization. This program component will lead to increased and sustained subscribership by helping with employment, on the job training and ultimately creating jobs that will increase income and skill levels.

In Years 1 and 2, Computer Mentors will hire two employees for 6-month on the job training in computer professions. Each employee will be paid \$7.50 per hour and will work 20 hours per week for a total of 6 months for a total of \$3,600. Computer Mentors will pay \$1,800 toward the salary and the grant will support this job creation effort at \$1,800 per person.

REYO Enterprises, LLC: REYO Enterprises is a Veteran Owned Small Minority Business that specializes in supporting small business IT initiatives. ReyO provides fast and reliable technical support and consultation to small businesses and residential customers for their computer and network needs. ReyO's support for AccessALL will be specific job creation. ReyO will create two internships per year

(cost shared with the grant) for a 6 month period. These positions will be computer technician jobs. Candidates are required to complete A+ Certification training and certification prior to being eligible for these positions. ReyO's partnership will lead to increased and sustained subscribership by helping with employment, on the job training and ultimately creating jobs that will increase income and skill levels.

In Years 1 and 2, REYO Enterprises will hire two employees for 6-month on the job training in computer professions. Each employee will be paid \$7.50 per hour and will work 20 hours per week for a total of 6 months for a total of \$3,600. REYO will pay \$1,800 toward the salary and the grant will support this job creation effort at \$1,800 per person.

Interface Network Systems: Interface Network Systems is a for profit company located in Tampa that provides network cabling and fiber optic infrastructure to businesses and government organizations throughout the U.S. Interface Network Systems has agreed to create 4 positions over 2 years to this program. Interface will create 2 internships per year (cost shared with the grant) for a 6 month period. These positions will be computer technician jobs. Candidates are required to complete A+ Certification training and certification prior to being eligible for these positions. Interface Network Systems partnership will lead to increased and sustained subscribership by helping with employment, on the job training and ultimately creating jobs that will increase income and skill levels.

In Years 1 and 2, Interface Network Systems will hire two employees for 6-month on the job training in computer professions. Each employee will be paid \$7.50 per hour and will work 20 hours per week for a total of 6 months for a total of \$3,600. Interface Network Systems will pay \$1,800 toward the salary and the grant will support this job creation effort at \$1,800 per person.

Boys & Girls Club: The Boys and Girls Club of Tampa Bay will offer its facilities and computer labs to the BTOP initiative. Its facilities include activities for youth and computer training. Computer training for youth will help them learn how to use the computers. The use of the facilities will provide a benefit to the program if additional training sites are needed.

Administrative

- 4. Please ask your Authorized Organizational Representative (AOR) to sign and date the attached CD-511 and SF-LLL Forms. Please sign and upload a scan of the original copy of each form to EasyGrants. The Department of Commerce does not accept electronic signatures for these forms.**

Forms Attached.

Budget

- 5. Please revise your SF-424A and the Detailed Budget to ensure all line items and totals are rounded to the nearest dollar and exactly match.**

Complete – see attached budget

- 6. Please provide a cost breakdown and budget justification for the following line items:**

- **A+1 Trainer**
- **Steel Framed LCD panel PC**
- **Printing/office supplies**
- **Bright House Internet Service**
- **Bright House Modem installation**
- **Computer Mentors**
- **Low income computer purchase initiative**
- **Job Creation**
- **Website development**
- **Services/Partners**

A+1 Trainer (Line 16 of the Highlighted Budget): The A+1 Trainer/Cherrie Smith is a current Tampa Housing Employee who will spend 10% of her time (approximately 208 hours per year) on the BTOP initiative, provided in-kind by Tampa Housing Authority. Cherrie Smith will provide A+1 certification training to 75 residents per year. Cherrie Smith's annual salary is \$40,602, thus the 10% match of \$4,060 per year / \$12,180 for 3-years included in Line 16 of the Highlighted Budget. Cherrie's hourly rate is \$19.51.

Steel Framed LCD panel PC: Tampa Housing will purchase 197 (reduced from original budget) Steel Framed LCD panel PC's \$1,500 per for a total of \$295,500 – Line 38/39 of the Highlighted Detailed Budget.

Printing/office supplies:

Printing includes instructional materials for classes, advertising, schedules and surveys as follows:

1. Instructional materials for classes - \$500 per year

Estimated at \$500 per year as the trainers in the grant will be providing materials. This cost will be for individuals not attending a class, or for use in one-on-one training that can occur in other parts of the Resident Services program. It is estimated 100 additional sets of course materials will be printed at a cost of \$5 per.

2. Printer Flyers (approx 16,728 overall flyers per year) - \$5,000 per year
 - Tampa Housing will distribute 3,430 flyers to each household announcing the BTOP initiative and advising residents to watch for orientation schedules.
 - Tampa Housing will distribute 3,430 flyers to each household announcing orientation times and locations
 - Tampa Housing will post flyers in other community centers (approximately 50) to alert residents to this initiative.
 - Tampa Housing will distribute 3,430 schedules regarding upcoming orientations and locations.

- Tampa Housing will print approximately 5,388 pre and post-surveys for the orientations and trainings. (3,430 for the orientation, 1,445 for the trainings and 197 for the special Pilot Program)
- Tampa Housing will print flyers for announcement of the low cost computer purchase initiative
- Tampa Housing will print vouchers for the 1,000 subsidized computers.

(Some of these will be in color, some black and white. The cost is calculated at an average of \$0.32 per copy. Information will be distributed in all 3 years of the grant, announcing upcoming activities, and in Year 3, announcing programs in the community available to residents)

Office supplies are calculated to be \$1,200 per year (approximately \$100 per month) for ink, paper, folders, and general office supplies used for orientations, program costs, reports, etc.

Bright House Internet Service: Bright House is offering monthly internet service for the BTOP initiative at \$18.35 per month for 3,340 households.

$$\begin{aligned} \$18.35 \times 3,340 &= \$62,941 \text{ per month} \\ \$62,941 \times 12 \text{ months} &= \$755,286 \text{ per year} \end{aligned}$$

Bright House Modem installation: Bright House will install modems in each household at \$55 per household. This includes the modem (\$25) and the installation (\$30).

$$\$55 \times 3,430 = \$188,650$$

Computer Mentors: Computer Mentors is included in the contractual section as they will be providing computer training. Here is a breakdown of classes:

- Twenty (20) 6-hour Web 1.0 Adult Quick Start Curriculum, 15 residents per class, \$600 per class.

Thus – 20 classes at \$600 per class = \$12,000 per year

- Six (6) 30-hour Microsoft Unlimited Potential Curriculum classes, 15 residents per class, \$3,000 per class

Thus – 6 classes at \$3,000 per class = \$18,000 per year

Low income computer purchase initiative: Computer Mentors has 2,000 refurbished computers in inventory that will be used for the BTOP initiative. One-thousand (1,000) of these computers will be offered in a voucher program at a cost of \$50,000 to the grant. Tampa Housing will provide a voucher to 1,000 households for \$50 and the resident will pay the balance of \$75 for a total cost of \$125. (The balance of the computers will be sold at the reduced cost of \$125 per computer).

Job Creation: 6 on-the-job training positions will be created each year for a total of 12 jobs. Each position is guaranteed for 6 months. The employer will pay half of the salary, the grant will pay half of the salary.

Each employee will be paid \$7.50 per hour. They will work 20 hours per week for a total of 6 months for a total of \$3,600. The employer (Computer Mentors, ReyO and Interface Systems will each pay \$1,800 and the grant will support this job creation effort at \$1,800 per person.

Thus, the grant will pay 12 @ \$1,800 = \$21,600 and the cash match is \$21,600.

Website development: The cost of \$5,000 was calculated based on an average of \$1,250 per month for 4 months worth of development. The timeline is longer as the website will incorporate information and access to programs of partner agencies, and is expected to take longer to develop.

Services/Partners:

Year 1 – All in-kind services from partners & THA:

Hillsborough Tech Ed Centers (job training, computer classes & computer certification exams)	72685
Center for Affordable Homeownership (Computer Lab/Training Facility)	4,800
Computer Mentors (Microsoft software - 1,000 computers in computer purchase program)	80,000
Computer Mentors Group Inc. (Match for Job Creation Initiative - 2 jobs Year 1 @ \$1,800)	3,600
REY Enterprises, LLC (Match for Job Creation Initiative - 2 jobs Year 1 @ \$1,800)	3,600
Interface Network Systems (Match for Job Creation Initiative - 2 jobs Year 1 @ \$1,800)	3,600
Boys & Girls Clubs (Youth Computer Labs and facilities)	8,333
Training support for Maintenance of Broadband (MOB) Squad - THA	15,000
Resident Outreach, Marketing, Awareness - THA	15,000

Year 2 – All in-kind services from partners & THA:

Hillsborough Tech Ed (job training, computer classes & computer certification exams)	72685
Center for Affordable Homeownership (Computer Lab/Training Facility)	4,800
Computer Mentors (Microsoft software for 1,000 computers in computer purchase program)	80,00
Computer Mentors Group Inc. (Match for Job Creation Initiative - 2 jobs Year 2 @ \$1,800)	3,600
REY Enterprises, LLC (Match for Job Creation Initiative - 2 jobs Year 2 @ \$1,800)	3,600
Interface Network Systems (Match for Job Creation Initiative - 2 jobs Year 2 @ \$1,800)	3,600
Boys & Girls Clubs (Youth Computer Labs and facilities)	8,333
Training support for Maintenance of Broadband (MOB) Squad - THA	15,00
Resident Outreach, Marketing, Awareness - THA	15,00

YEAR 3 – All in-kind services from partners & THA:

Hillsborough Tech Ed Centers (job training, computer classes & computer certification exams)	72685
Center for Affordable Homeownership (Computer Lab/Training Facility)	4,800
Boys & Girls Clubs (Youth Computer Labs and facilities)	8,333
Training support for Maintenance of Broadband (MOB) Squad	15,000
Resident Outreach, Marketing, Awareness	15,000

Here is a description of what the in-kind direct impact partners are providing –

Hillsborough Technical Education Centers would be able to provide classes on site at the public housing facilities. The cost of one instructor per class (salary, benefits, and travel) for approximately ten 20-hour classes is valued at \$10,185 per year for a three year period. A class set of materials could be provided for 50 students and would be valued at \$1,250 per student over a three year period. The total value of services would be \$218,055.00”

Center for Affordable Homeownership will dedicate its training room one night per week to the BTOP initiative. The value of the computer lab is calculated at \$4,800 per year, provided in-kind. This represents utilization of one time per week, per year, for a 3 year period for a total of \$14,400.

Computer Mentors is providing Microsoft Suite software on each of the low cost computers. The value is \$80 per.

$$2,000 \text{ computers} \times 80 = \$160,000 \text{ } (\$80,000 \text{ per year} \times 1,000)$$

Computer Mentors is also providing a cash match at \$1800 per employee for two employees per year for two years.

$$\$1800 \times 2 \text{ employees} \times 2 \text{ year} = \$7200$$

ReyO is providing a cash match of \$1800 per employee for two employees per year for two years.

$$\$1800 \times 2 \text{ employees} \times 2 \text{ year} = \$7200$$

Interface Network Systems is providing a cash match of \$1800 per employee for two employees per year for two years.

$\$1800 \times 2 \text{ employees} \times 2 \text{ year} = \7200

Boys and Girls Club of Tampa Bay will provide computer access to youth and their families. "Two sites in Tampa are based in housing communities, serving nearly 2,000 youth annually. These youth more than most are adversely affected by the digital divide and barriers to accessing information. Through this funding opportunity, the Boys & Girls Clubs will be able to provide them and their families essential access to technology that most in our communities take for granted. Without consistent and predictable access, many of these youth will not be able to overcome these barriers. The Boys & Girls Clubs of Tampa bay will provide access to its facilities computer labs, representing an in-kind contribution of \$25,000".

$\$8,333 \times 3 \text{ years} = \$25,000$

Tampa Housing Authority is providing match for the Maintenance of Broadband (MOB) Squad and the Resident Outreach, Marketing and Awareness Team. Each line item is valued at \$15,000 per and discussed here.

The MOB Squad will be developed through resident initiatives and operate under the Director of IT. It is calculated at an expense of \$1,250 per month to provide support and help train residents in the component. (Eventually, the MOB Squad will be comprised of residents who are able to, on their own, go and conduct repairs). Thus, this line items is included:

$\$1,250 \text{ per month} \times 12 \times 3 \text{ years} = \15000

The current Resident Services Department outreach staff will donate time to the outreach, marketing and awareness. The there will be approximately 3 team members on a monthly basis outreaching to residents, coordinating resident meetings, and attending Monthly Resident Council Meetings. This was calculated at staff time of \$1,250 per month.

$\$1,250 \text{ per month} \times 12 \times 3 \text{ years} = \15000

In the highlighted detailed budget, please provide a description and detailed breakdown of these line item cost calculations including number of units, the cost per unit, technical specifications, and the hourly rate and number of hours where applicable. Lump sum line item cost will need additional detail within the description column in order to properly justify its cost.

- 7. As an SBA application, Construction costs are unallowable. Please exclude the line items located in the "construction" category of the detailed budget and revise the budget and SF-424A accordingly.**

Removed

Indirects

8. You list an indirect charge rate of 5% charged to salary for a total indirect match of \$10,620. However, you do not reference your federally approved negotiated indirect cost rate agreement. Please provide a copy of your negotiated indirect cost rate agreement, if you have one. Or, it is suggested to eliminate this line item as match from the budget considering your budget contains excess match that already exceeds the 20% match requirement.

Removed

Broadband Service Subsidy

9. Looking at your detailed budget you expect the federal government to pay for the subsidies for the life of the grant. The federal government, however, will only pay the broadband subscription subsidy for the less than whole grant period, in order measure the number of users who continue to subscribe. Please explain in what way(s) this will affect your program.

We have reduced the subsidy to two years. This will impact our program by increasing the need to achieve sustainability in two years instead of the three initially planned.

10. Please explain the bundled services that Bright House Network will be offering. Will the residents in order to get the reduced broadband services rate have to subscribe to the bundled services?

Residents will NOT need to purchase bundle services to get the \$18.35 per month rate. As we move towards sustainability, we will explore bundling services with the vendor. If the cost of broadband is lower than \$18.35 per month through bundling, residents will have that option. However, it is not necessary, only a potential venue to help with sustainability should the residents so chose.

SBA

11. There may be a discrepancy in the projected number of subscribers. You stated in the Executive Summary that there are 3,430 housing units. "The overall impact of this program will be the sustainability of 3,340 new subscribers." Please elaborate or correct this statement.

The correct number is 3,430 housing units and 3,430 new subscribers.

12. Please provide more information about the current broadband subscription rates in the target populations. How many have *subscribed* to broadband? How will you track changes in subscribership due to this grant funding?

Because there are several broadband providers in the local area and this is considered proprietary information for each provider, we were not able to determine the number of residents that subscribe to service. However, as we implement the proposed BTOP initiative, a complete inventory will be done as residents attend the orientations. Tampa Housing will print out a list of every household, ensure that each household participates in an orientation and go door to door.

13. You state that you the number of subscribers you are trying to sustain are 3,430 new subscribers, but you are planning to train 1445 persons? What training will be available to the other subscribers / housing residents?

There will be 3,430 new household subscribers through this program and as many as 7,000 men, women and children. The funds do not exist to training each and every one. The 1445 training slots represent approximately 43% of the households. There are other options in the community and providers that are willing to provide training. These services will not be provided onsite, but residents can attend their classes. The Resident Services Department staff will coordinate these services for those that need them. It is also anticipated that a percentage of the residents will already be familiar with basic internet use.

Target Populations: Disabled and Limited English Speaking

14. Please provide more information about accommodations for users who are visually impaired, hearing impaired, deaf, and/or learned disabled including:

- **The accessible technology (equipment and software) to support users with disabilities.**

All computers provided through this initiative will run on Windows XP. Window XP has accessibility features:

1. Using the Accessibility Wizard
2. Adjusting Accessibility Options
3. Adjusting Display Options
4. Adjusting Mouse Options
5. Adjusting Keyboard Options
6. Adjusting Internet Options
7. Adjusting Sounds and Audio Options
8. Adjusting Taskbar and Menu Options
9. Adjusting User Accounts Options
10. Adjusting Speech Options
11. Using Utility Manager
12. Using On-Screen Keyboard
13. Using Narrator
14. Using Magnifier

During the Outreach phase, individuals with special needs will be identified. Cherrie Smith, at the Tampa Housing Authority Neighborhood Network Center will work with residents to ensure his/her needs are being met. The standard features above will be explored. If that does not meet the resident's needs, Tampa Housing will ask Computer Mentors to provide a specific class targeted specifically for persons with disabilities. Hillsborough Technical Education Centers also provides classes for persons with disabilities and will be able to do so.

- **Whether the accessible technology will be available at all PCCs and if not, at which PCCs such accommodations are planned.**

The accessible technology will be available at all computers.

- **Will onsite staff be available to train and help users use the accessible technology?**

Yes, between the Tampa Housing Authority, Computer Mentors and Hillsborough Technical Education Centers, staff will be available to help users use the accessible technology.

- **Special training programs and/or curriculum for users with disabilities.**

If a special training class is needed, the Tampa Housing Authority will provide it, either themselves, or through one of the BTOP grant partners.

15. According to the census, 23% of Tampa residents do not speak English at home. How many of the housing residents don't speak English at home? What computer training, services and outreach do you plan to provide in languages other English?

Tampa Housing Authority has an ongoing initiative working with Spanish speaking only households through its adult education and ESOL classes. In addition, Computer Mentors has two bilingual Spanish speaking instructors that can provide any of the classes offered in Spanish. Computer Mentors also has course materials in English and Spanish.

Equipment Distribution

16. What are the details of the allocation plan for providing the 1000 computers at a cost of \$75 and another 1000 computers at \$125 to households or other individual users? How will the recipients of the equipment be selected?

There are a total of 2,000 computers. \$1,000 will be offered through a voucher program where residents pay \$75 and the grant pays \$50. These will be targeted at residents participating in the higher level training, and/or in an existing self sufficiency initiative. A voucher will be provided to the student; the student will take the voucher to Computer Mentors, pay \$75 and get the computer. Computer Mentors will then return the voucher to Tampa Housing for reimbursement.

The remaining 1,000 computers are available to any resident at a cost of \$125. It is projected that another 1,000 computers can be obtained and offered at \$125, but we could not determine that commitment at this time to include in the grant. A request has been made.

17. What computer purchase options will be available to the rest of HA households?

Tampa Housing and Computer Mentors will continue to work with community organizations to secure additional computers for the computer purchase program. The existing grant includes covering computers for 60% of the households. (Tampa Housing wanted to include a computer for each family

through this low cost voucher program but felt the request would be too expensive). With Computer Mentors as a partner, given their extensive partnerships with computer businesses and Microsoft, we estimate we will not have a problem securing computers for residents.

Maintenance

18. How do you intend to provide technical support to the users who purchase the computers?

When a resident purchases a computer through the low cost purchase program, a year warranty will be provided. Services above and beyond will be provided through Computer Mentors technicians at a low cost, or through the Tampa Housing Authority MOB squad created. However, these computers will be owned by the resident, not the Tampa Housing Authority.

○ How many hours per week will maintenance and technical support be available?

Regular working hours – Monday through Friday

○ When will the support be available and by what method [phone, email, in-person]?

It is anticipated help will be provided in person, but some by phone as well.

○ After the year of free maintenance support for purchasers of the computers, what kind of maintenance support will the residents have access to?

Services above and beyond the warranty period will be provided through Computer Mentors technicians at a low cost, or through the Tampa Housing Authority MOB squad created. However, these computers will be owned by the resident, not the Tampa Housing Authority. Software upgrades can be easily taken care of by the MOB squad. More in depth computer repair will need to be completed at Computer Mentors. (Computer Mentors is a nonprofit organization, so prices will be relatively inexpensive. (Computer Mentors trains low income residents to help with repairs to keep costs low and to meet the mission).

19. Please provide specific information regarding how your outreach and awareness campaign will be funded considering you proposed budget lacks any outreach line items.

Tampa Housing Authority has an existing comprehensive outreach program with staff funded through the Resident Services Department. A match of \$15,000 is included by THA in the grant application. These staff will be utilized to conduct the outreach and awareness through door to door, through resident council meetings and through existing programs in the community.

**BTOP Public Computer Center and Sustainable Broadband Adoption
Detailed Budget Template**

Easy Grants ID: **5426**
 Applicant: Tampa Housing Authority
 Project Title: AccessALL Tampa

SF-424A Object Class Category	General				Detail				
a. Personnel - List position, number of staff, annual salaries, % time spent on project	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total
Leroy Moore	Sr. VP & COO / Overall Program Oversight	\$0	\$40,953	\$40,953	1	136,510	10%	12.00	\$40,953
Stephanie Brown-Gilmore	Director, Program and Property Services	\$0	\$24,900	\$24,900	1	83,000	10%	12.00	\$24,900
13105	Director, Information Technology / BTOP Coordinato	\$0	\$82,875	\$82,875	1	110,500	25%	12.00	\$82,875
Cherrie Smith	A+1 Certification Trainer	\$0	\$12,180	\$12,180	1	40,600	10%	12.00	\$12,180
Subtotal		\$0	\$160,908	\$160,908					

b. Fringe Benefits - Include salaries and fringe rate.	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Fringe Rate	Total
Leroy Moore	Sr. VP & COO / Overall Program Oversight	\$0	\$13,105	\$13,105	1	136,510	10%	12.00	32.00%	\$13,105
Stephanie Brown-Gilmore	Director, Program and Property Services	\$0	\$7,968	\$7,968	1	83,000	10%	12.00	32.00%	\$7,968
Kevin Janes	Director, Information Technology / BTOP Coordinato	\$0	\$26,520	\$26,520	1	110,500	25%	12.00	32.00%	\$26,520
Cherrie Smith	A+1 Certification Trainer	\$0	\$3,898	\$3,898	1	40,600	10%	12.00	32.00%	\$3,898
Subtotal		\$0	\$51,491	\$51,491						

c. Travel - For significant costs, include details such as number and purpose of trips, destinations.	Purpose of Trip	Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
N/A				\$0			0
				\$0			0
				\$0			0
				\$0			0
Subtotal		\$0	\$0	\$0			

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user.	Equipment Description	Federal Support	Matching Support	Total	#Units	Unit Cost	Total
Applicant Equipment							
	Steel Framed LCD Panel PC Computer Kiosk	295,500	0	295,500	197	\$1,500.00	295,500
				0			0
				0			0
				0			0
User Equipment							
				0			0
				0			0
				0			0
				0			0
Subtotal		295,500	0	295,500			

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies	Description	Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
	Computer Chairs	\$0	\$17,730	\$17,730	197	\$90.00	\$17,730
	Printing - Class Materials	\$0	\$1,500	\$1,500	300	\$5.00	\$1,500
	Printing - Flyers	\$0	\$15,000	\$15,000	50,000	\$0.30	\$15,000

	Office Supplies (\$100 per mo)	\$0	\$3,600	\$3,600	36	\$100.00	\$3,600
Subtotal		\$0	\$37,830	\$37,830			

f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.	Contractor	Federal Support	Matching Support	Total	# Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract
	Bright House Internet - \$18.35 per mo. X 3,430 units x 12 mo per year x 2 years	\$1,510,572	\$0	\$1,510,572			1,510,572
	Bright House Modems/Installation \$55 per units x 3,430 unit	\$188,650	\$0	\$188,650	3,430	55	188,650
	Computer Mentors - 6-hour class/20 classes/\$600 per class per year = \$12000 per year x 2 = \$24,000 AND 30-hour class/6 classes/\$3,000 per class per year = \$18,000 per year x 2 = \$36,000	\$60,000	\$0	\$60,000			60,000
				\$0			0
Subtotal		\$1,759,222	\$0	\$1,759,222			

g. Construction - If applicable, list construction costs	Description	Federal Support	Matching Support	Total
				\$0
				\$0
				\$0
				\$0
Subtotal		\$0	\$0	\$0

h. Other - List costs associated with grant subrecipients as well as other costs not listed above such as rent, technology (website hosting, internet connection), advertising (TV, radio, online), etc.	Description	Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
	Low Income Computer Purchase 1,000 computers x \$50	\$50,000	\$0	\$50,000	1,000	\$50.00	\$50,000
	Job Creation 12 jobs at \$3600 per yea	\$21,600	\$21,600	\$43,200	12	\$3,600.00	\$43,200
	Website Development (4 mo. X \$1,250)	\$5,000	\$0	\$5,000	4	\$1,250.00	\$5,000
	Services/Partners (broken down in SIR/cannot add rows)	\$0	\$427,495	\$427,495			\$507,495
Subtotal		\$76,600	\$449,095	\$525,695			

i. Total Direct Charges (sum of a-h)	\$2,131,322	\$699,324	\$2,830,646
j. Indirect Charges			\$0
Total Eligible Project Costs	\$2,131,322	\$699,324	\$2,830,646
Match Percentage	24.7%		

Explanation of Indirect Charges

Additional Budget Notes

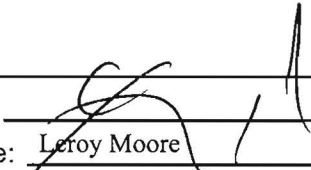
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

Approved by OMB

0348-0046

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance		2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application b. initial award c. post-award		3. Report Type: <input type="checkbox"/> a. initial filing b. material change For Material Change Only: year _____ quarter _____ date of last report _____	
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: 11			5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: n/a Congressional District, if known:		
6. Federal Department/Agency: NTIA			7. Federal Program Name/Description: BTOP Sustainable Adoption Project CFDA Number, if applicable: _____		
8. Federal Action Number, if known:			9. Award Amount, if known: \$		
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): n/a			b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): n/a		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature:  Print Name: Leroy Moore Title: Sr. Vice President & COO Telephone No.: 813-253-0551 Date: 6/2/10		
Federal Use Only:			Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)		

CERTIFICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, "New Restrictions on Lobbying." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Commerce determines to award the covered transaction, grant, or cooperative agreement.

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over \$100,000 or a loan or loan guarantee over \$150,000 as defined at 15 CFR Part 28, Sections 28.105 and 28.110, the applicant certifies that to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

In any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

NAME OF APPLICANT

Tampa Housing Authority

AWARD NUMBER AND/OR PROJECT NAME

AccessALL Tampa

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Leroy Moore, Sr. Vice President and COO

SIGNATURE

DATE

6/3/2010

MEMORANDUM

To: BTOP Program Staff
National Telecommunications & Information Administration
Department of Commerce

From: Name of Authorized Organization Representative (AOR):
Leroy Moore, Senior Vice President & COO
Legal Name of Applicant: Housing Authority of the City of Tampa
(Tampa Housing Authority)
EasyGrants ID: 5426

Memo Date: 06/17/10

Re: Revised Response to Question(s) 32 and 36 Included on BTOP
Application Originally Submitted on 03/15/10

This memorandum documents our formal submission of a revised response to Question(s) 32 and 36 of our organization's BTOP application (EasyGrants ID 5236), as follows:

Question 32: Project Budget

Please see the revised response below.

Project Budget	
Federal Grant Request	\$2,131,322
Total Match Amount	\$699,324
Total Budget	\$2,830,646
Match Percent	24.7%

Question 36: Budget Narrative

Please see the revised response below.

PERSONNEL

\$160,908 (Federal: \$0. Match: \$160,908)

FRINGE BENEFITS

\$51,491 (Federal: \$0. Match: \$51,491)

EQUIPMENT

\$295,500 (Federal: \$295,500. Match: \$0)

SUPPLIES

\$37,830 (Federal: \$0. Match: \$37,830)

CONTRACTUAL

\$1,759,222 (Federal: \$1,759,222. Match: \$0)

OTHER

\$525,695 (Federal: \$76,600. Match: \$449,095)

TOTAL DIRECT

\$2,131,322

TOTAL FEDERAL REQUEST

\$2,131,322

MATCH

A total match of approximately \$700 thousand, which is 24.7% of the total budget and is comprised of \$39,330 in cash match and \$659,994

in-kind match:

TOTAL MATCH: \$699,324

TOTAL PROJECT BUDGET

\$2,830,646

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.		\$	\$	\$	\$	\$
2.						
3.						
4.						
5. Totals		\$	\$	\$	\$	\$

SECTION B - BUDGET CATEGORIES					
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)		
a. Personnel	\$	\$	\$	\$	\$
b. Fringe Benefits					
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)					
j. Indirect Charges					
k. TOTALS (sum of 6i and 6j)	\$	\$	\$	\$	\$

7. Program Income	\$	\$	\$	\$	\$
-------------------	----	----	----	----	----

Authorized for Local Reproduction

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	\$	\$	\$	\$
9.				
10.				
11.				
12. TOTAL <i>(sum of lines 8-11)</i>	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. Non-Federal					
15. TOTAL <i>(sum of lines 13 and 14)</i>	\$	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT


(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL <i>(sum of lines 16-19)</i>	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

MEMORANDUM

To: BTOP Program Staff
National Telecommunications & Information Administration
Department of Commerce

From:  Name of Authorized Organization Representative (AOR):
Leroy Moore, Senior VP & COO
Legal Name of Applicant: Housing Authority of the City of Tampa
(Tampa Housing Authority)
EasyGrants ID 5426

Memo Date: 06/23/10

Re: Revised Response to Questions 10 et seq. that reference "513 computers" in the Technologically Smart Communities (Pilot Program) Included in BTOP Application Originally Submitted on 03/15/10

This memorandum documents our formal submission of a revised response to Question 10 et seq., wherein 513 computers were referenced, of our organization's BTOP application (EasyGrants ID 5426), as follows:

Tampa Housing Authority reduces the number of units from 513 to 197 for its Pilot Program. This program originally encompassed four (4) housing communities, but now only two (2) will be included. Our budget for this line item would change from \$769,500 to \$295,500. This change in the budget is reflected in our Revised Detailed Budget, SF424A and is noted in the Budget Revision Memo - all of which were uploaded onto EasyGrants on June 17, 2010.

**BTOP Public Computer Center and Sustainable Broadband Adoption
Detailed Budget Template**

Easy Grants ID: **5426**
 Applicant: Tampa Housing Authority
 Project Title: AccessALL Tampa

SF-424A Object Class Category	General	Detail							
a. Personnel - List position, number of staff, annual salaries, % time spent on project		Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total
Position									
Leroy Moore	Sr. VP & COO / Overall Program Oversight	\$0	\$40,953	\$40,953	1	136,510	10%	12.00	\$40,953
Stephanie Brown-Gilmore	Director, Program and Property Services	\$0	\$24,900	\$24,900	1	83,000	10%	12.00	\$24,900
13105	Director, Information Technology / BTOP Coordinator	\$0	\$82,875	\$82,875	1	110,500	25%	12.00	\$82,875
Cherrie Smith	A+1 Certification Trainer	\$0	\$12,180	\$12,180	1	40,600	10%	12.00	\$12,180
Subtotal		\$0	\$160,908	\$160,908					

b. Fringe Benefits - Include salaries and fringe rate.		Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Fringe Rate	Total
Position										
Leroy Moore	Sr. VP & COO / Overall Program Oversight	\$0	\$13,105	\$13,105	1	136,510	10%	12.00	32.00%	\$13,105
Stephanie Brown-Gilmore	Director, Program and Property Services	\$0	\$7,968	\$7,968	1	83,000	10%	12.00	32.00%	\$7,968
Kevin Janes	Director, Information Technology / BTOP Coordinator	\$0	\$26,520	\$26,520	1	110,500	25%	12.00	32.00%	\$26,520
Cherrie Smith	A+1 Certification Trainer	\$0	\$3,898	\$3,898	1	40,600	10%	12.00	32.00%	\$3,898
Subtotal		\$0	\$51,491	\$51,491						

c. Travel - For significant costs, include details such as number and purpose of trips, destinations.		Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
Purpose of Trip							
N/A				\$0			0
				\$0			0
				\$0			0
				\$0			0
Subtotal		\$0	\$0	\$0			

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user.		Federal Support	Matching Support	Total	#Units	Unit Cost	Total
Equipment Description							
Applicant Equipment							
Steel Framed LCD Panel PC Computer Kiosk		295,500	0	295,500	197	\$1,500.00	295,500
				0			0
				0			0
				0			0
User Equipment							
				0			0
				0			0
				0			0
				0			0
Subtotal		295,500	0	295,500			

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies		Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
Description							
Computer Chairs		\$0	\$17,730	\$17,730	197	\$90.00	\$17,730
Printing - Class Materials		\$0	\$1,500	\$1,500	300	\$5.00	\$1,500
Printing - Flyers		\$0	\$15,000	\$15,000	50,000	\$0.30	\$15,000
Office Supplies (\$100 per mo)		\$0	\$3,600	\$3,600	36	\$100.00	\$3,600
Subtotal		\$0	\$37,830	\$37,830			

f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.		Federal Support	Matching Support	Total	# Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract
Contractor							
Bright House Internet - \$18.35 per mo. X 3,430 units x 12 mo per year x 2 years		\$1,510,572	\$0	\$1,510,572			1,510,572
Bright House Modems/Installation \$55 per units x 3,430 units		\$188,650	\$0	\$188,650	3,430	55	188,650
Computer Mentors - 6-hour class/20 classes/\$600 per class per year = \$12000 per year x 2 = \$24,000 AND 30-hour class/6 classes/\$3,000 per class per year = \$18,000 per year x 2 = \$36,000		\$60,000	\$0	\$60,000			60,000
				\$0			0
Subtotal		\$1,759,222	\$0	\$1,759,222			

g. Construction - If applicable, list construction costs		Federal Support	Matching Support	Total
Description				
				\$0
				\$0
				\$0
				\$0
Subtotal		\$0	\$0	\$0

h. Other - List costs associated with grant subrecipients as well as other costs not listed above such as rent, technology (website hosting, internet connection), advertising (TV, radio, online), etc.		Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
Description							
Low Income Computer Purchase 1,000 computers x \$50		\$50,000	\$0	\$50,000	1,000	\$50.00	\$50,000
Job Creation 12 jobs at \$3600 per year		\$21,600	\$21,600	\$43,200	12	\$3,600.00	\$43,200
Website Development (4 mo. X \$1,250)		\$5,000	\$0	\$5,000	4	\$1,250.00	\$5,000
Services/Partners (broken down in SIR/cannot add rows)		\$0	\$427,495	\$427,495			\$427,495
Subtotal		\$76,600	\$449,095	\$525,695			

i. Total Direct Charges (sum of a-h)		\$2,131,322	\$699,324	\$2,830,646
j. Indirect Charges				\$0
Total Eligible Project Costs		\$2,131,322	\$699,324	\$2,830,646
Match Percentage		24.7%		

Explanation of Indirect Charges

Additional Budget Notes

**BTOP Public Computer Center and Sustainable Broadband Adoption
Detailed Budget Template**

Easy Grants ID: **5426**
 Applicant: Tampa Housing Authority
 Project Title: AccessALL Tampa

SF-424A Object Class Category	General	Detail							
a. Personnel - List position, number of staff, annual salaries, % time spent on project		Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total
Position									
Leroy Moore	Sr. VP & COO / Overall Program Oversight	\$0	\$40,953	\$40,953	1	136,510	10%	12.00	\$40,953
Stephanie Brown-Gilmore	Director, Program and Property Services	\$0	\$24,900	\$24,900	1	83,000	10%	12.00	\$24,900
13105	Director, Information Technology / BTOP Coordinator	\$0	\$82,875	\$82,875	1	110,500	25%	12.00	\$82,875
Cherrie Smith	A+1 Certification Trainer	\$0	\$12,180	\$12,180	1	40,600	10%	12.00	\$12,180
Subtotal		\$0	\$160,908	\$160,908					

b. Fringe Benefits - Include salaries and fringe rate.		Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Fringe Rate	Total
Position										
Leroy Moore	Sr. VP & COO / Overall Program Oversight	\$0	\$13,105	\$13,105	1	136,510	10%	12.00	32.00%	\$13,105
Stephanie Brown-Gilmore	Director, Program and Property Services	\$0	\$7,968	\$7,968	1	83,000	10%	12.00	32.00%	\$7,968
Kevin Janes	Director, Information Technology / BTOP Coordinator	\$0	\$26,520	\$26,520	1	110,500	25%	12.00	32.00%	\$26,520
Cherrie Smith	A+1 Certification Trainer	\$0	\$3,898	\$3,898	1	40,600	10%	12.00	32.00%	\$3,898
Subtotal		\$0	\$51,491	\$51,491						

c. Travel - For significant costs, include details such as number and purpose of trips, destinations.		Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
Purpose of Trip							
N/A				\$0			0
				\$0			0
				\$0			0
				\$0			0
Subtotal		\$0	\$0	\$0			

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user.		Federal Support	Matching Support	Total	#Units	Unit Cost	Total
Equipment Description							
Applicant Equipment							
Steel Framed LCD Panel PC Computer Kiosk		295,500	0	295,500	197	\$1,500.00	295,500
				0			0
				0			0
				0			0
User Equipment							
				0			0
				0			0
				0			0
				0			0
Subtotal		295,500	0	295,500			

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies		Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
Description							
Computer Chairs		\$0	\$17,730	\$17,730	197	\$90.00	\$17,730
Printing - Class Materials		\$0	\$1,500	\$1,500	300	\$5.00	\$1,500
Printing - Flyers		\$0	\$15,000	\$15,000	50,000	\$0.30	\$15,000
Office Supplies (\$100 per mo)		\$0	\$3,600	\$3,600	36	\$100.00	\$3,600
Subtotal		\$0	\$37,830	\$37,830			

f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.		Federal Support	Matching Support	Total	# Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract
Contractor							
Bright House Internet - \$18.35 per mo. X 3,430 units x 12 mo per year x 2 years		\$1,510,572	\$0	\$1,510,572			1,510,572
Bright House Modems/Installation \$55 per units x 3,430 units		\$188,650	\$0	\$188,650	3,430	55	188,650
Computer Mentors - 6-hour class/20 classes/\$600 per class per year = \$12000 per year x 2 = \$24,000 AND 30-hour class/6 classes/\$3,000 per class per year = \$18,000 per year x 2 = \$36,000		\$60,000	\$0	\$60,000			60,000
				\$0			0
Subtotal		\$1,759,222	\$0	\$1,759,222			

g. Construction - If applicable, list construction costs		Federal Support	Matching Support	Total
Description				
				\$0
				\$0
				\$0
				\$0
Subtotal		\$0	\$0	\$0

h. Other - List costs associated with grant subrecipients as well as other costs not listed above such as rent, technology (website hosting, internet connection), advertising (TV, radio, online), etc.		Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
Description							
Low Income Computer Purchase 1,000 computers x \$50		\$50,000	\$0	\$50,000	1,000	\$50.00	\$50,000
Job Creation 12 jobs at \$3600 per year		\$21,600	\$21,600	\$43,200	12	\$3,600.00	\$43,200
Website Development (4 mo. X \$1,250)		\$5,000	\$0	\$5,000	4	\$1,250.00	\$5,000
Services/Partners (broken down in SIR/cannot add rows)		\$0	\$427,495	\$427,495			\$427,495
Subtotal		\$76,600	\$449,095	\$525,695			

i. Total Direct Charges (sum of a-h)		\$2,131,322	\$699,324	\$2,830,646
j. Indirect Charges				\$0
Total Eligible Project Costs		\$2,131,322	\$699,324	\$2,830,646
Match Percentage		24.7%		

Explanation of Indirect Charges

Additional Budget Notes
