



## FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010

1. Recipient Organization ( <i>Name and complete address including zip code</i> ) Future Generations Graduate School, HC 73 Box 100, Franklin, WV 26807	2. Award Identification Number 54-43-B10008
3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i> Future Generations Graduate School performed an awareness campaign in many of the state's newspapers regarding the receipt of the Broadband Grant. Outreach activities included visiting the partner fire department/rescue squads to discuss the program and provide guidance in preparing for the computer lab installation. All partners were contacted and meetings were arranged. We have requested quotes from vendors for upcoming equipment purchases. The project team held several planning meetings. Members of the project team attended Webinars and phone conferences hosted by BTOP as well.  Expenditures for the first quarter included salary and fringe benefit expenses, indirect cost expenses and a few small expenses for business cards and public relations.  The actual starting date for our project is March 1, 2010. This has limited us as to what we were able to accomplish during the first quarter.	
4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i> -In the second quarter, Future Generations plans on purchasing the computers and 50% of the desks, chairs, podiums, printers/scanners, projectors, screens, and networking to make use of their existing broadband connection. For the project staff, we will purchase the 8 computers, camcorders and copy machine/printer. -We anticipate the installation of at least one computer lab at our Circleville partner location. This will be used as the training site for mentors. -We will begin advertising for the computer access and training programs through local newspapers, radio stations, flyers, and signage on their computer labs. These activities will include expenditures for the ads, flyers and signs. -Planning and design will begin on our statewide broadband outreach and social networking site ( <a href="http://www.futurewv.org">www.futurewv.org</a> ). Expenditures will be made to the designers and for the cost of server hosting and fiber optic line rental. -Outreach activities will include visits to partner fire/rescue squad stations and curriculum/training partners. Expenditures will include mileage, lodging, and meals. -As contracts are finalized with curriculum partners, expenditures will be made to them to cover curriculum costs. -Job descriptions for mentors and computer usage agreements will be developed and distributed. -The process of selecting mentors throughout our fire/rescue stations will begin. -Community orientation meetings will be held in a few our partner locations to discuss the program and training opportunities with both the stations and the public.	
<b>5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>	
5a. Typed or Printed Name and Title of Authorized Certifying Official  LeeAnn Shreve, Deputy Director	5c. Telephone ( <i>area code, number and extension</i> ) 304-358-2000  5d. Email Address leeann@future.org
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted ( <i>Month, Day, Year</i> )

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