

ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 55-42-B10551	3. DUNS Number 965801608
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4. Recipient Organization

 COLLEGE OF MENOMINEE NATION HWY 47-55 N 172, KESHENA, WI 54135-1179

5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2012	6. Is this the last Annual Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No
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7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Ron Jurgens	7c. Telephone (area code, number and extension) _____
	7d. Email Address rjurgens@menominee.edu

7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 02-12-2013
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PROJECT INDICATORS					
1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs? <input checked="" type="radio"/> New <input type="radio"/> Improved <input type="radio"/> Both					
2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).					
Institutions	Established	Improved	Total		
Schools (K-12)	0	0	0		
Libraries	0	0	0		
Community Colleges	1	0	1		
Universities / Colleges	0	0	0		
Medical / Health care Facilities	0	0	0		
Public Safety Entities	0	0	0		
Job-Training and/or Economic Development Institution	0	0	0		
Other Community Support-Governmental (please specify):	0	0	0		
Other Community Support-Non-Governmental (please specify):	0	0	0		
3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.					
3.a. New PCCs					
New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Submitted via attachment	0	0	0	0	0
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			
3.b. Improved PCCs					
New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
N/A	0	0	0	0	0
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			
After Improvement					
N/A	0	0	0	0	0
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			
4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.) <input checked="" type="checkbox"/> Open Lab Time <input type="checkbox"/> Other <input checked="" type="checkbox"/> Training					
4.b. If "other," please specify the primary use of the PCCs: N/A					
5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of					

equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
Palo Alto Networks	1	5,825	1	Firewall appliance for PCC including software - PO6952
Cisco	2	5,307	2	Ethernet Line Cards for C4510 switch for PCC - PO6952
Cisco	1	10,300	1	Wireless Access Point for PCC - PO6963
Hewlett Packard	1	9,292	1	Server for PCC (includes installation) - PO6962
Totals:		30,724	5	

Add Equipment

Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	0	0	0
Multimedia	200	155	328
Office skills	200	191	945
ESL	0	0	0
GED	200	98	602
College Preparatory Training	20	13	36
Basic Internet and Computer Use	1,000	684	1,652
Certified Training Programs	80	62	5,312
Other (please specify): Basic Skills	300	372	2,154
Total	2,000	1,575	11,029

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

The PCC provides certificate and/or diploma based training in Office Technology, Electrical Trades, Welding and Sustainable Residential Building. These programs provide a ready source of trained employees for local businesses. The skills lab provides GED assistance and math /reading assistance to unemployed individuals to make them more employable. The PCC has provided workshops in career exploration, access to job searches and placement resources. With the high speed Internet connection, students can take on-line courses through any school they wish.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

We have not made any subcontracts or sub grants.

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

1. Visit and network with similar organizations to help develop center protocol and services, as well as how to set up the physical environment.
2. Use resources that are already available instead of creating new resources when they are already created.
3. Get buy-in from community leaders and keep the lines of communication open with them throughout the project.
4. Keep IT fully engaged in the process of setting up a technology center.
5. Collaborate with area community organizations and schools to develop programming that is valuable to them.
6. Ask patrons what services and programming they need and want; focus on developing and offering those programs.
7. Use Social Media for marketing and information sharing.
8. Set up information booth at community events such as open houses at schools, community celebrations, recreation centers when

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AWARD NUMBER: 55-42-B10551

DATE: 02/12/2013

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12-31-2013

event occurring, etc.

9. Set up information booths in places where the public gathers.