

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

34-50-M09066

**4. Report Date (MM/DD/YYYY)**

10-01-2012

**1. Recipient Name**

State of New Jersey

**6. Reporting Period End Date:**

09-30-2012

**3. Street Address**

300 Riverview Plaza,

**5. City, State, Zip Code**

Trenton, NJ 08625-0212

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

02-01-2010

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

NJ Office of Information Technology

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	N/A	3,473,670	2,194,266	63
2	Capacity Building	N/A	1,027,368	107,242	10
3	Technical Assistance	N/A	425,069	44,046	10
4	N/A	N/A	0	0	0
5	N/A	N/A	0	0	0

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

N/A

**10b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Public Information Officer	10	Capacity Building	New to Project
Creative Services Designer	10	Capacity Building	New to Project

Creative Services Web Designer	10	Capacity Building	New to Project
Information Technologist Specialisty	10	Data Collection	New to Project
GIS Data Mapping #1	10	Data Collection	New to Project
GIS Data Mapping #2	10	Data Collection	New to Project
GIS Data Mapping #3	10	Data Collection	New to Project
GIS Data Mapping #4	10	Data Collection	New to Project
GIS Director	5	Data Collection	New to Project

**11. Subcontracts (Vendors and Subrecipients)**

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontractor Total" for the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	Type (Vendor/Subrec)	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
ACS	Data Collection	Vendor	Yes	Yes	05/25/2010	12/30/2014	3,473,670	420,000	Data Collection	100
TBD	Technical Assistance		No	No			163,717	60,304		

**11b. Describe any challenges encountered with vendors or subrecipients.**

N/A

**12. Budget worksheet**

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$840,000	\$358,286	\$1,198,286	\$0	\$184,636	\$184,636
Personnel Fringe Benefits	\$292,656	\$128,983	\$421,639	\$0	\$66,354	\$66,354
Travel	\$30,927	\$0	\$30,927	\$1,954	\$0	\$1,954

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$125,136	\$350,000	\$475,136	\$0	\$175,000	\$175,000
<b>Subcontracts Total</b>	\$3,637,387	\$480,304	\$4,117,691	\$2,343,600	\$124,301	\$2,467,901
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Costs</b>	\$4,926,106	\$1,317,573	\$6,243,679	\$2,345,554	\$550,291	\$2,895,845
<b>Total Indirect Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$4,926,106	\$1,317,573	\$6,243,679	\$2,345,554	\$550,291	\$2,895,845
<b>% of Total</b>	79	21	100	81	19	100
<b>13. Hardware / Software</b>						
13a. List any hardware/software purchased during this reporting period.  TerraGo Publisher for ArcGIS – Annual Maintenance Renewal of \$500.						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.  Renewal of ESRI ArcGIS Server and Desktop licenses (\$53,072). Licenses expired on 6/30/12 and we have been working through issues related to transfer of internal licenses with Telcordia licensing and ESRI Account Executive.						
<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.</b>						
15a. Typed or Printed Name and Title of Authorized Certifying Official  Scott Kloss				15c. Telephone (area code, number, and extension)  609-292-4171		

	15d. Email Address Scott.Kloss@oit.state.nj.us
15b. Signature of Authorized Certifying Official  Submitted Electronically	15e. Date Report Submitted (MM/DD/YYYY)  12-17-2012