

Methodology Support Documentation

Detailed Process

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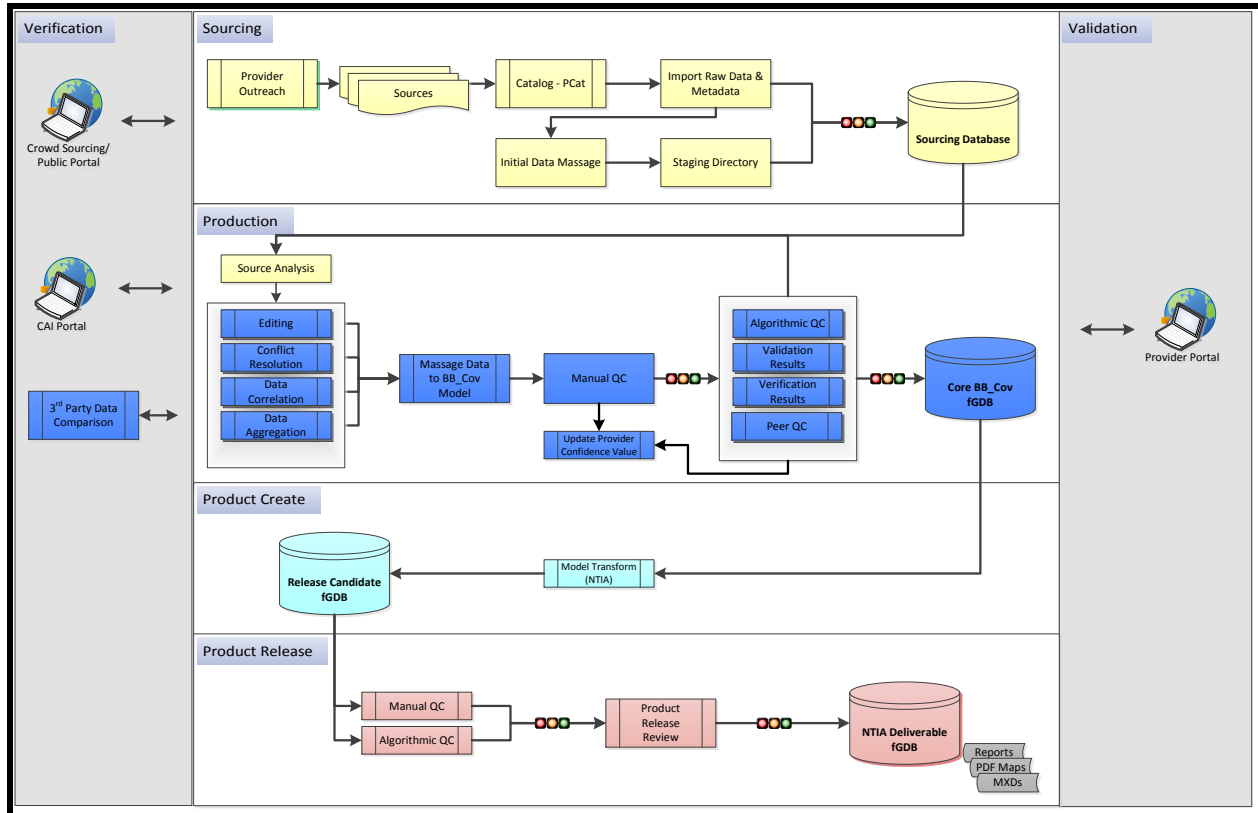
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DETAILED PROCESS REVIEW

A detailed review of the data collection, integration and quality control points within the broadband data gathering and mapping process are discussed in the subsections that follow. In addition, a diagram showing the overall process can be seen below.



A more detailed process flow can be supplied, upon request.

PROVIDER OUTREACH

For the each data submission, an e-mail notification is sent to all providers with supporting deliverable dates. The providers mainly used the Provider Portal web application to submit changes to and/or validate their current coverage area(s).

In support of the data collection effort, providers that did not respond timely to the outreach were contacted by phone.

OUTREACH MATERIALS

The original provider packet sent via e-mail to the providers included the following documents and files:

- Letter from the State inviting them to participate in the program;
- Copy of the Non-Disclosure Agreement (NDA);
- Copy of the Mapping NOFA from the NTIA;
- Copy of the NOFA Clarification from the NTIA;
- Broadband service address example file in CSV format;
- Word document describing service address example file;
- Broadband service block example file in CSV format;
- Word document describing service block example file;
- Broadband service street example file in CSV format;
- Word document describing service street example file;
- Broadband subscriber example file in CSV format;
- Word document describing subscriber example file;
- Broadband wireless coverage area sample shapefile;
- Word document describing wireless coverage area sample shapefile;
- Instructions for downloading, installing and using the WinSCP SFTP application.

OUTREACH PROCESS

The provider outreach process is comprised of the following general steps:

- Send the provider package and introduction letter to the main point of contact for the provider.
- Follow up with e-mail and telephone to verify that the main point of contact is correct.
- If necessary, discuss the NDA further and resolve any redlines.
- Once the correct primary contact is established, set up a telephone call, if necessary, to learn more about the provider's offerings and direct them to the appropriate outreach materials.
- If providers are unable to be contacted (non-responsive) or indicate that they are not interested in participating (non-cooperative), mark them as such on the provider tracking sheet. These providers will be escalated to the State for further action.
- As the providers are collecting the required data, provide instructions on downloading, installing and using the WinSCP SFTP application, if required.
- Arrange with the providers to transfer the data in whatever way they are comfortable: some providers will find regular email acceptable; others will want to use the SFTP application.
- After data is received and reviewed, it may be necessary to contact a provider for clarification or to address incomplete datasets. In the interest of building and maintaining relationships, care is given not to push the provider but to work with it to obtain accurate data in the best possible format.

DATA COLLECTION

DATA TRANSFER PROCEDURES

There are three primary ways data is collected from providers. These are:

- Secure FTP (SFTP) using the WinSCP application;
- Regular e-mail;
- Mail.

INITIAL DATA REVIEW AND QUALITY ASSURANCE

The initial data review and quality assurance process consists of the following general steps:

- 1) Access the data from the SFTP site or e-mail.
 - a. If e-mailed, place copy of original dataset in the appropriate provider folder on the SFTP site.
- 2) Place copy of raw data on local computer in a working directory.
- 3) Review data and determine course of action based on type of data received.
- 4) Ensure data is complete and contact provider to address any gaps.

NOTE:

The goal is to get as many providers as possible to provide subscriber address data in the correct format. Obviously, this will not be possible with all providers so we will continue to have to process various types of provider-supplied data.

DATA INGESTION

DATA INGESTION OVERVIEW

The following subsections outline the process steps taken based on the type of input supplied by the data provider:

- **Point Data:**
 - Subscriber location;
 - DSLAM location;
 - Central Office location;
 - Broadcast Tower location.
- **Linear Data:**
 - TIGER® street segments.
- **Polygonal Data:**
 - Census Blocks;
 - Coverage Area.

Overall, the process is geared toward taking the provider data supplied and creating polygon shapes to append to the bb_cov feature class. The bb_cov feature class is the interim dataset that is then processed using the makeDeliverable.py Python script to create the MapConnect™ data layers that will be delivered to the State and, ultimately, to the NTIA. Detailed instructions used in this process can be found in the subsections below.

POINT DATA

SUBSCRIBER LOCATION—ADDRESS DATA

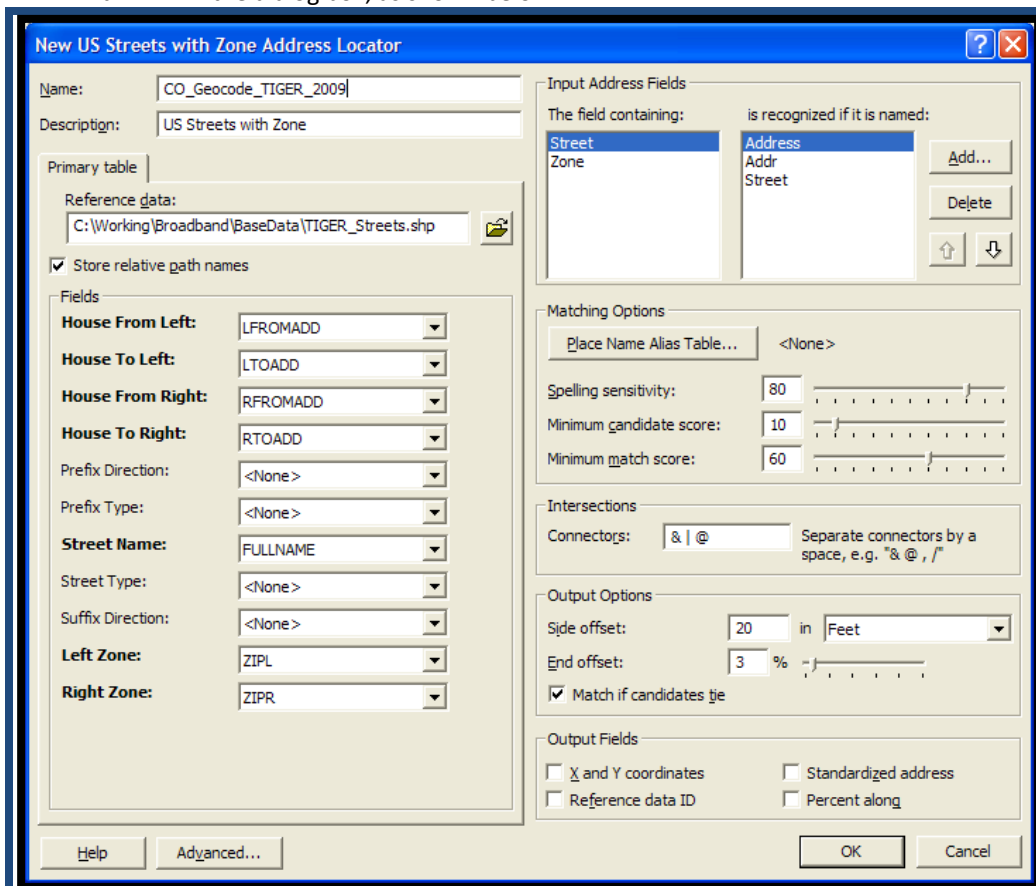
In the event that the data provider supplies subscriber address data, the steps are as follows:

- 1) First, convert the address data to a clean Excel spreadsheet in an appropriate address data format.
 - a. Usually, this has the following columns: street address (number, pre-directional, pre-modifier, street name, street type, post-directional and post-modifier concatenated), city, state, ZIP.
- 2) Configure the ArcGIS® geocoding tool to use the TIGER® 2010 streets dataset.
 - a. In ArcCatalog®, create a new Address Locator by right-clicking in the white space of the appropriate directory and selecting **New>Address Locator** from the dropdown menu.
 - b. Select **US Streets with Zone** and click **OK**.

NOTE:

It is likely that multiple Address Locators will have to be set up to handle the variety of provider address data received.


- c. Navigate to the **TIGER Streets 2010** file and click **OK**.
- d. Fill in the dialog box, as shown below:



New US Streets with Zone Address Locator

Name:

Description:

Primary table
 Reference data:
 

☒ Store relative path names

Fields

House From Left:

House To Left:

House From Right:

House To Right:

Prefix Direction:

Prefix Type:

Street Name:

Street Type:

Suffix Direction:

Left Zone:

Right Zone:

Input Address Fields

The field containing:	is recognized if it is named:
Street	Address
Zone	Addr
	Street

Buttons: Add..., Delete, Up, Down

Matching Options

Place Name Alias Table...

Spelling sensitivity:

Minimum candidate score:

Minimum match score:

Intersections

Connectors: Separate connectors by a space, e.g. "& @, /"

Output Options

Side offset: in

End offset: %

☒ Match if candidates tie

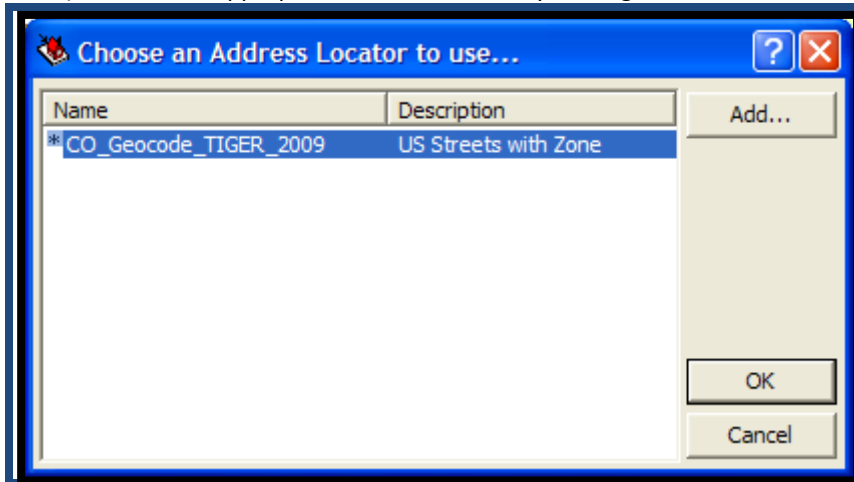
Output Fields

☐ X and Y coordinates ☐ Standardized address

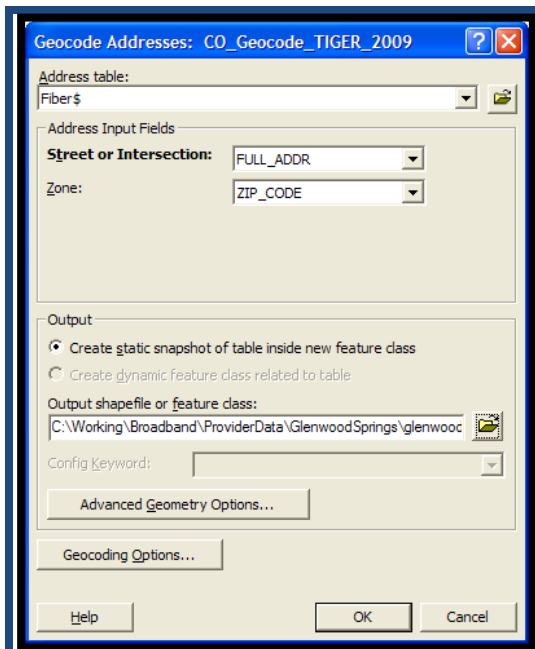
☐ Reference data ID ☐ Percent along

Buttons: Help, Advanced..., OK, Cancel

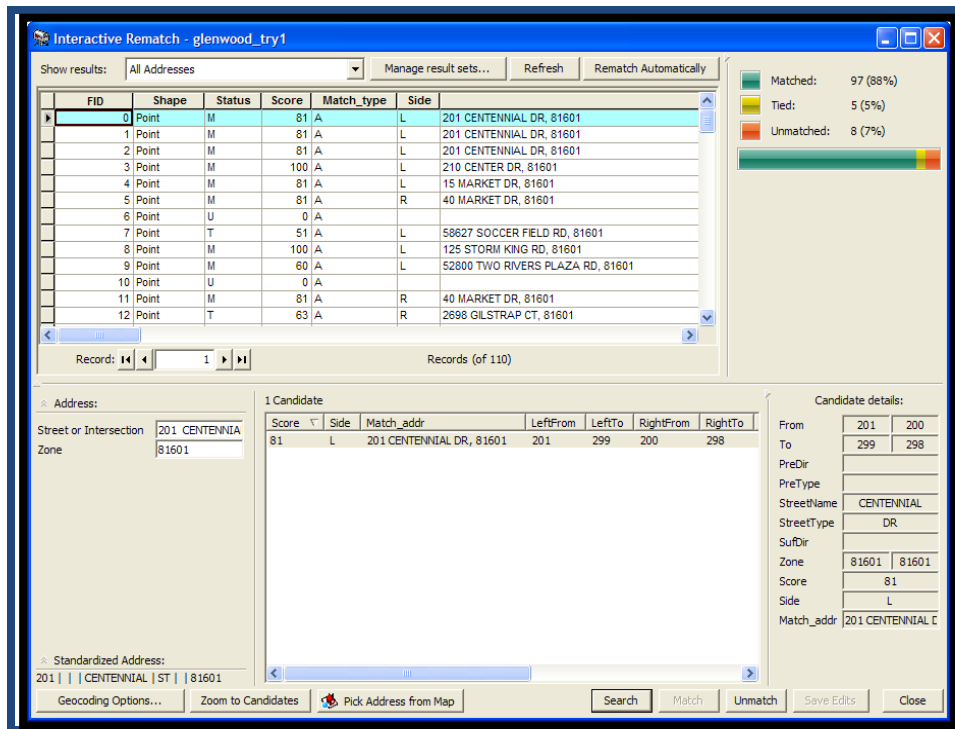
- e. Click **OK**.
- 3) Open ArcMap® and add the Excel spreadsheet with the address information.
- 4) Right-click on the Excel spreadsheet and select **Geocode Addresses** from the dropdown menu.
- 5) Select the appropriate address locator by clicking **Add...**, then **OK**.



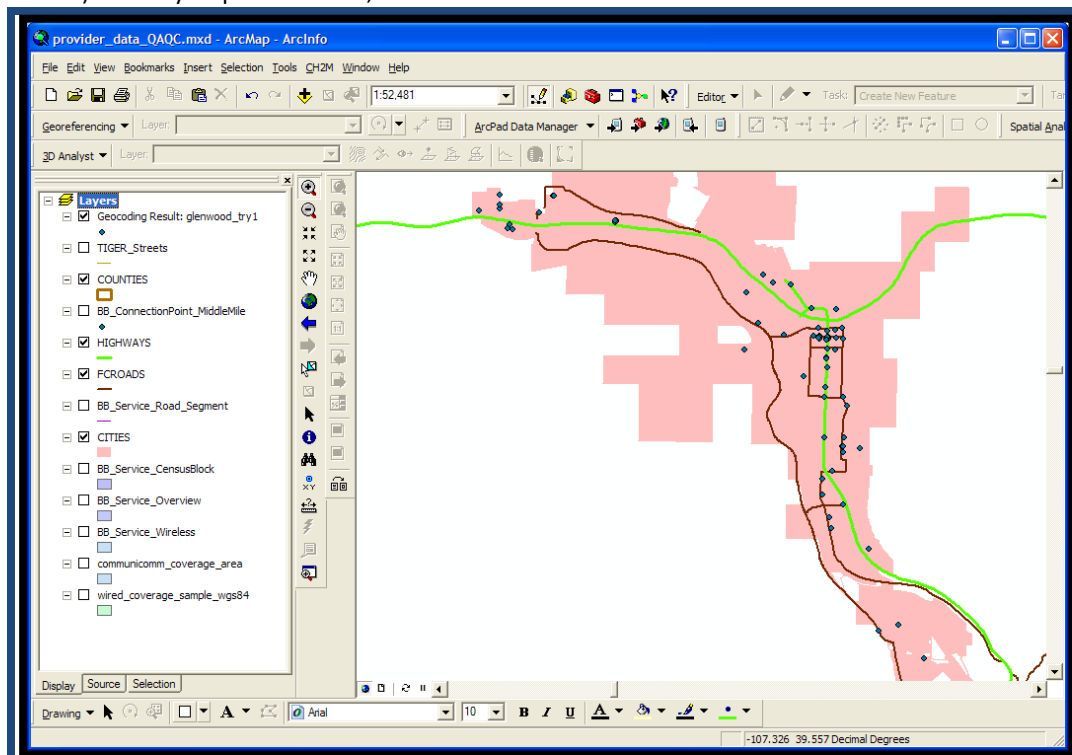
- 6) Fill out the **Geocode Addresses** dialog box, as shown below:



- 7) Geocode the list in batch mode using the geocode service set up in **Step 2** above, accepting all the default parameters.
- 8) Review results. See example below.



- 9) Adjust geocoding parameters accordingly and repeat batch to resolve issues.
- 10) Manually geocode unmatched addresses until target hit rate achieved, generally 90%.
- 11) Visually inspect the data, as shown below:



- 12) Follow the steps detailed in [Subscriber Location—GIS Data](#) below.

SUBSCRIBER LOCATION—XY DATA

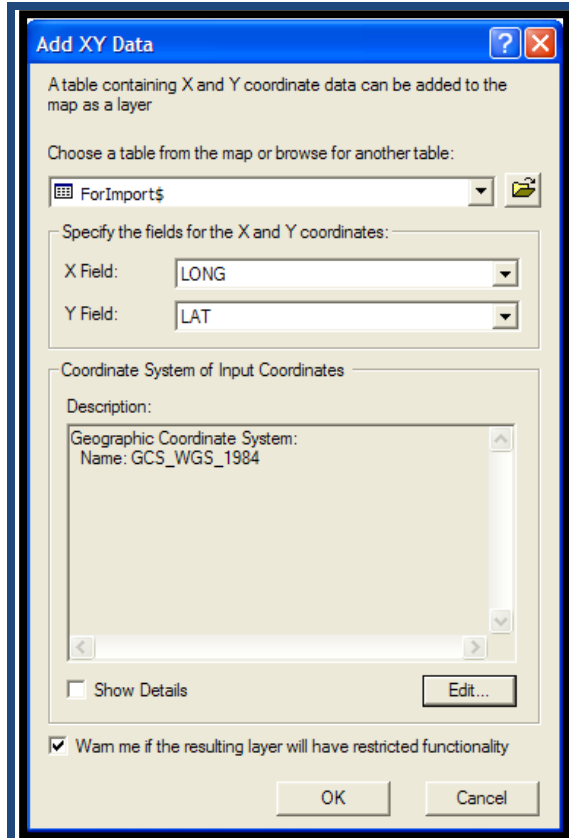
If the provider supplies a list of subscriber data with accompanying XY data such as latitude and longitude, the steps are as follows:

- 1) Refine the format in Excel so that the data can be opened easily using ArcMap®.
 - a. Remove all font color, highlighting, cell colors and borders, clean up column headers and make certain there are no merged cells.
 - b. Make certain that XY locations are in decimal degrees.
 - (i.) To convert from degrees, minutes, seconds (39° 26' 45.67") to decimal degrees, use the following formula: $DD + (MM/60) + (SS.SSS/3600)$.

NOTE:

If XY locations from some other coordinate system are provided, you can use those in the process below but you must know what the coordinate system is.

- 2) Open the Excel worksheet in ArcMap®.
- 3) From the menu bar, select **Tools>Add XY Data...**

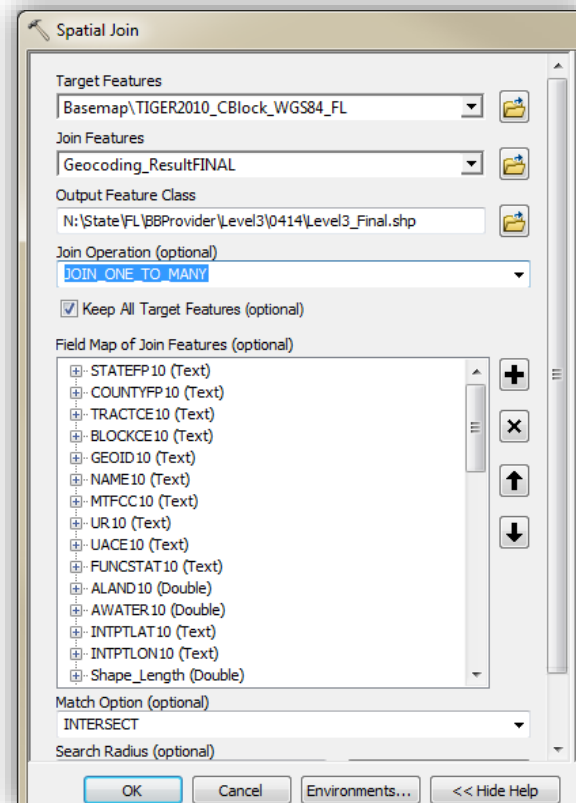


- 4) Supply the appropriate fields for the X and Y coordinates, choose the appropriate coordinate system and click **OK**.
- 5) Results are an event layer, not a true spatial layer. Export the data by right-clicking the event layer and selecting **Data>Export Data...** from the dropdown menu.
- 6) Follow the steps detailed in [Subscriber Location—GIS Data](#) below.

SUBSCRIBER LOCATION—GIS DATA

If the provider supplies subscriber location in GIS format, the data will then be overlaid with census blocks and it will be ready for processing.

- 1) First, run a spatial join with your TIGER census blocks layer as the target, and your point features as the joining features, and then dissolve into separate county feature classes.
 - a. Within ArcGIS®:
 - (i.) Use the **Spatial Join** analysis command in ArcToolbox®, run an intersect using JOIN_ONE_TO_MANY to retain all of your speeds

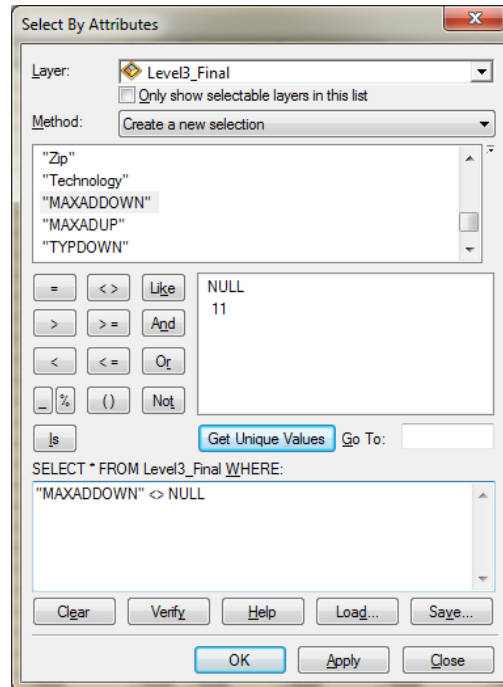


Click OK.

This will create a full census block layer, but we will only need the records that are populated from our points.

ID	INTPTLAT10	INTPTLON10	SqMi	Loc_name	Status	Score	Match_type	Match_addr	Side	User_fid	Addr_type
0	+29.6561425	-082.3326004	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
0	+29.6553576	-082.3344891	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
0	+29.6553616	-082.3334433	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
0	+29.6543061	-082.3325667	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
0	+29.6531668	-082.3354160	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
0	+29.6511372	-082.3288155	<Null>	tl_2013_12_	M	100	A	400 SW 2nd Av	R	0	StreetAddress
0	+29.6496315	-082.3299438	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
0	+29.6486650	-082.3316004	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
0	+29.6125674	-082.3921596	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
0	+29.6591527	-082.4231817	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
10	+29.5863369	-082.3971521	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
12	+29.6390905	-082.3932620	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>
50	+29.6465405	-082.3872985	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>	<Null>

- (ii.) From here, perform a **select by attributes** command to remove all "<Null>" values

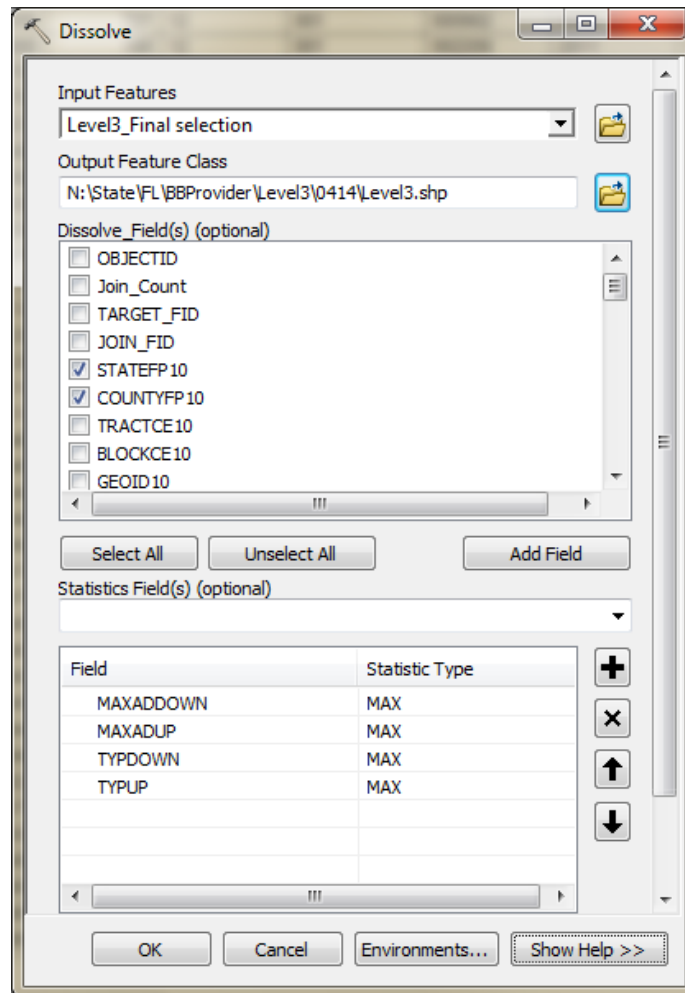


Click **OK**.

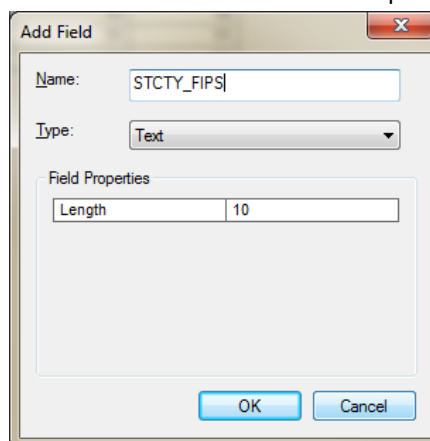
- (iii.) Right-click on your layer in the Table of Contents and choose **Selection>Create Layer From Selected Features**. You will now work from your selection layer in the table of contents.

2) Now you will create a new layer with only the information needed for your final result. Select **Data Management Tools>Generalization>Dissolve** in ArcToolbox® and dissolve your selection layer based on County/Provider/TT/Speed Tier so that unique records are created for each unique combination

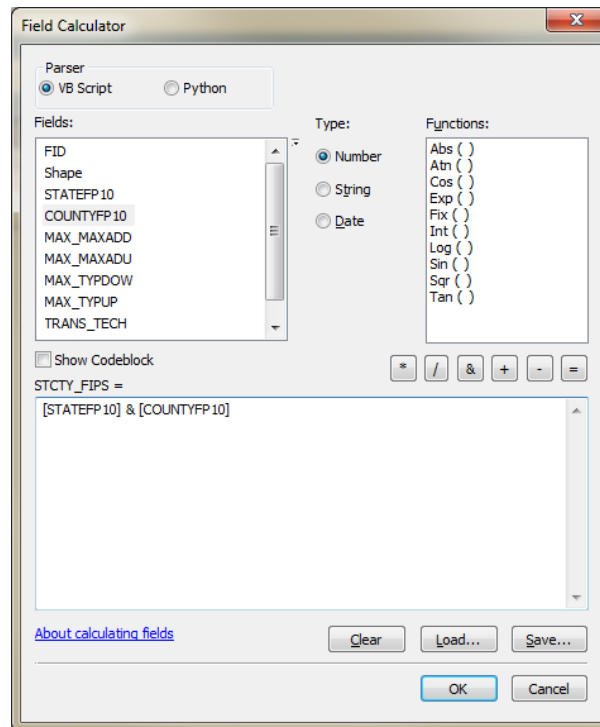
- a. There may be repeated census blocks with different speeds reported from multiple points lying with the block. As we only want the highest speeds available in each block, instead of checking them in the dissolve, we will add them into the statistics field and ask for the max. This will create fields with only the maximum speeds for each dissolved block



- (i.) You will need to create one State County Fips field for appending into your bb_covs. Select the dropdown for your Attribute table Options and choose **Add Field**. Make this text and use a unique name.

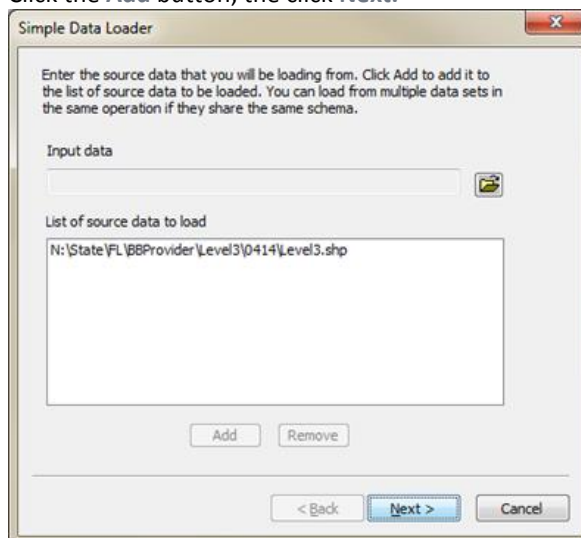


- (ii.) You will then field calculate this layer to be a combination of your State & County fields.



Click **OK**.

- 3) In ArcCatalog®, create an empty feature class with the schema of the bb_cov feature class and load the GIS feature class created above into it.
 - a. Right-click on the empty feature class, select **Load>Load Data** from the dropdown menu and navigate to the location of the service area feature class.
 - b. Click the **Add** button, then click **Next**.



- c. Load your matching fields and click **Next**.

Simple Data Loader

For each target field, select the source field that should be loaded into it.

Target Field	Matching Source Field
SPECTRUM [short int]	<None>
MAXADDOWN [string]	MAX_MAXADD [double]
MAXADUP [string]	MAX_MAXADU [double]
TYPICDOWN [string]	MAX_TYPDOW [double]
TYPICUP [string]	MAX_TYUP [double]
MD_GEOM [string]	<None>
MD_EXISTS [string]	<None>
MD_WHO [string]	<None>
MD_WHEN [DATE]	<None>
MD_PROCESS [string]	<None>

Reset

< Back Next > Cancel

- d. Fill in FRN, Provider Name, DBA Name, and other necessary fields in bb_cov

DSLAM OR CENTRAL OFFICE LOCATION—ADDRESS DATA

In the event that the provider supplies DSLAM (digital subscriber line access multiplexer) or Central Office address data, the steps are as follows:

- 1) Follow the process for geocoding points in [Subscriber Location—Address Data](#) above.
- 2) Follow the steps detailed in [DSLAM or Central Office Location—GIS Data](#) below.

DSLAM OR CENTRAL OFFICE LOCATION—XY DATA

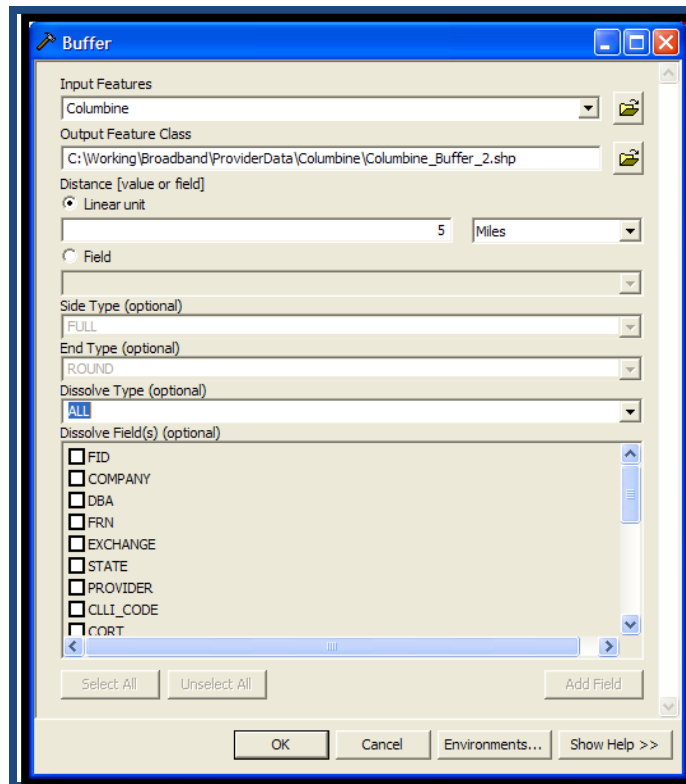
In the event that the provider supplies DSLAM (digital subscriber line access multiplexer) or Central Office XY data, the steps are as follows:

- 1) Follow the process for creating points from XY data in [Subscriber Location—XY Data](#) above.
- 2) Follow the steps detailed in [DSLAM or Central Office Location—GIS Data](#) below.

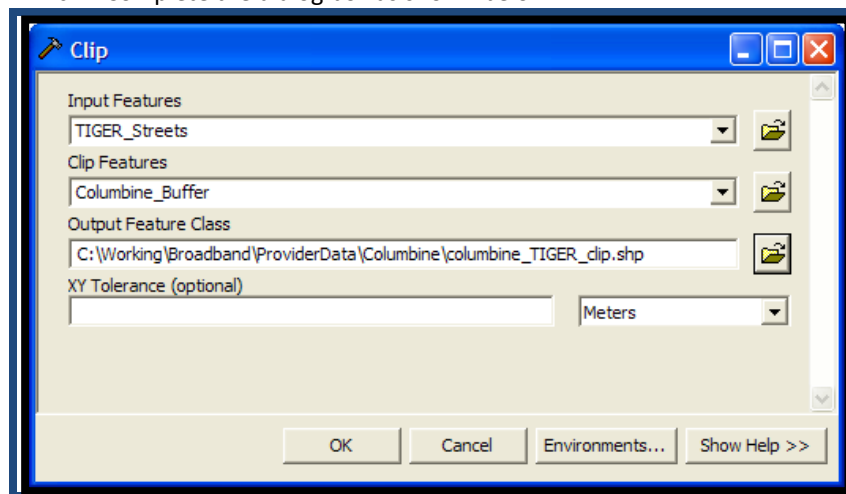
DSLAM OR CENTRAL OFFICE LOCATION—GIS DATA

In the event that the provider supplies DSLAM (digital subscriber line access multiplexer) or Central Office GIS data, the steps are as follows:

- 1) Buffer the DSLAM/Central Office points feature class.
 - a. Add the point feature class to ArcMap®.
 - b. Open the ArcToolbox® and go to **Analysis Tools>Proximity>Buffer**.
 - c. Set the buffer distance to 5 miles.
 - d. Set the dissolve type to **ALL**.
 - e. Name the output feature class.
 - f. Typical **Buffer** tool is shown below:



- g. Click **OK**.
- 2) Use the resulting buffer feature class to clip the TIGER[®] street layer:
 - a. Add TIGER[®] street layer to ArcMap[®].
 - b. Open the ArcToolbox[®] and go to **Analysis Tools>Extract>Clip**.
 - c. Complete the dialog box as shown below:




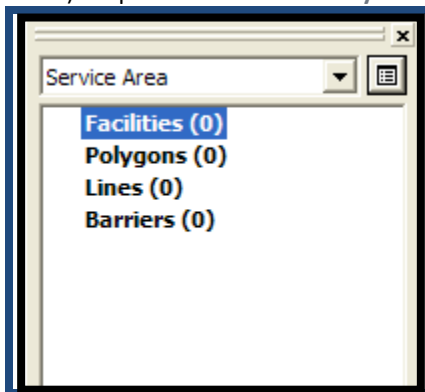
- d. Click **OK**.
- 3) Using ArcCatalog[®] and within the file geodatabase:
 - a. Right-click and create a new Feature Dataset.
 - (i.) For the Feature Dataset settings:
 - (1) Name the feature dataset accordingly.

- (2) Select horizontal coordinate system by importing the coordinate system associated with the clipped TIGER® street layer by selecting **Import** and navigating to the location of that feature class.
- (3) No vertical coordinate system needed.
- (4) Leave all x,y,z,m values at default.
- (5) Click **Finish**.
- 4) Import previously created street feature class into new **Feature Dataset**.
- 5) Right-click **Feature Dataset** and create new Network Dataset—accept all default setting for the Network Dataset.

NOTE:

The Network Analyst extension must be turned on.

- 6) In ArcMap® turn on the **Network Analyst Toolbar** by going to **View>Toolbars>Network Analyst**.
- 7) Add the Network Dataset created in [Step 5](#) to ArcMap.
- 8) Using the **Network Analyst Toolbar** dropdown, create **New Service Area**.
- 9) Open the **Network Analyst Window** by selecting the  button. See below.



- 10) Right-click **Facilities** layer, select **Load Locations** and navigate to the DSLAM/Central Office facilities feature class.
 - a. You can select a field in the layer you are loading to attribute the new 'Breaks_Length' field. This will replace what you enter in the default_breaks box of the **service area properties** if you plan on having different distance polygons from your facility.



Load Locations

Load From:

☒ Only show point layers

☐ Only load selected rows

Sgrr Field:

Location Analysis Properties

Property	Field	Default Value
Name		
CurbApproach		Either side of vehicle
Attr_Length		0
Breaks_Length		

Location Position

☒ Use Geometry

Search Tolerance:

☐ Use Network Location Fields

Property	Field
SourceID	
SourceOID	
PosAlong	
SideOfEdge	

11) Click **OK**.

12) Click the **Service Area Properties** button

13) For the following tabs, change the following properties:

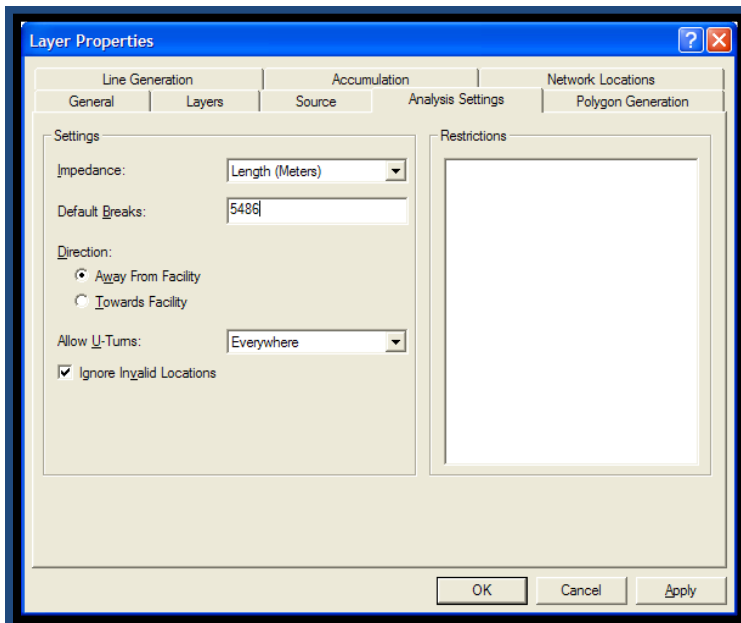
a. **Polygon Generation** tab:

(i.) Select **Merge by break value** to prevent overlapping polygons or separation around close facilities.

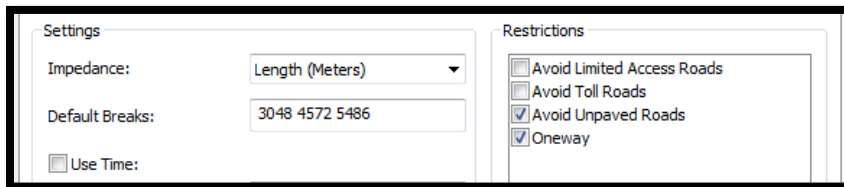
(ii.) Also disable the **Trim Polygons** option only if you want to prevent the output from buffering close to your line layer around edges. If you use the **Detailed** option, you must turn off the 'Use Hierarchy' option on the **Analysis Settings** tab.


b. **Analysis Settings** tab—using and converting the specified DSLAM buffer distance from feet to meters—input buffer distance value in meters into the **Default Breaks** location (this will only be used on features that have a <null> value for 'Breaks_Length').

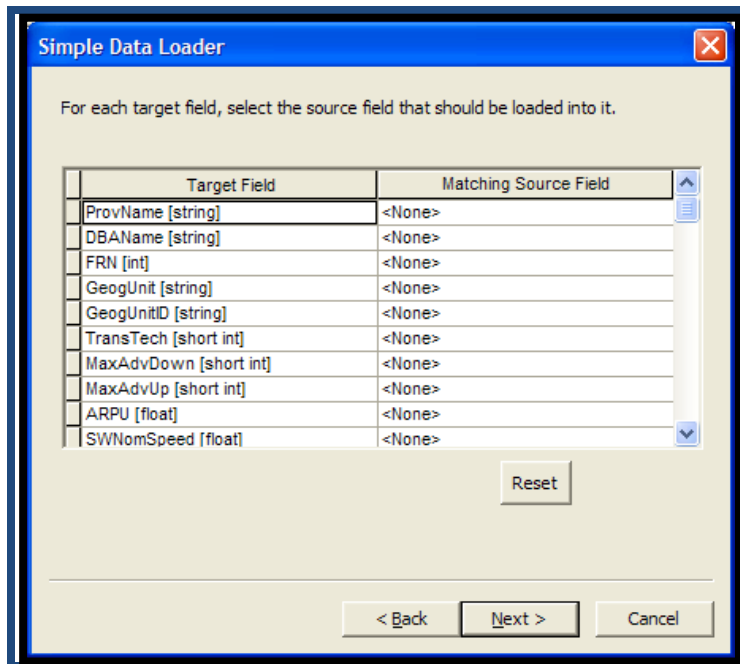
(i.) Generally, 18,000 feet (5486 meters) from DSLAM or Central Office location is used as the buffer distance. See below.



- (i.) If you plan on having rings of distance around every facility, keep your 'Breaks_Length' field null and then enter each distance into the **Default Breaks** text box, separated by a space. Example would be 10,000, 15,000, then 18,000 feet. See Below.



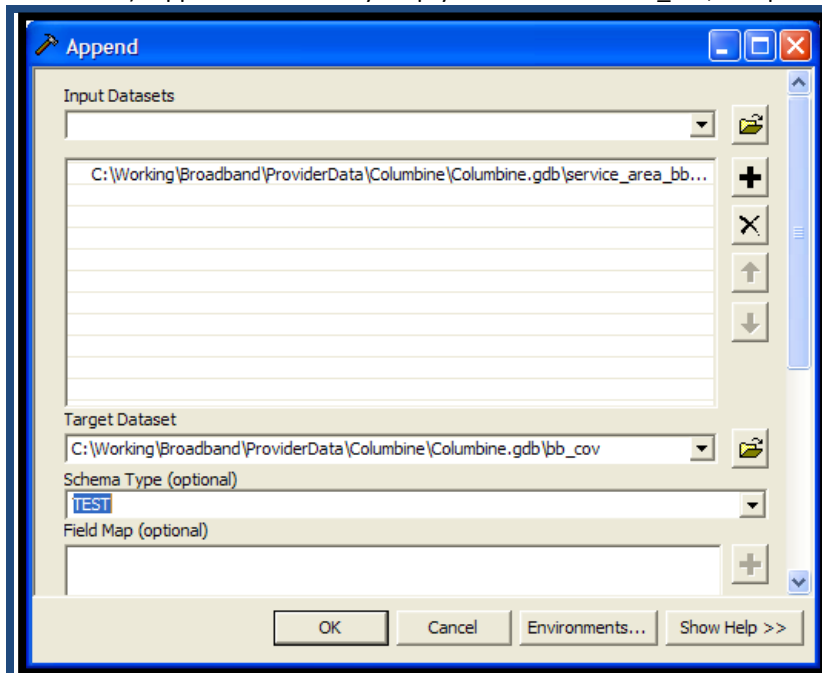
- c. Click **OK**.
- 14) On the **Network Analyst Toolbar**, click the **Solve** button  to create service area polygons.
 - 15) Right-click on the created service area polygon in the layer list, and select **Data>Export Data** from the dropdown list.
 - 16) Export to a feature class in the file geodatabase you created earlier.
 - 17) In ArcCatalog®, create an empty feature class with the schema of the bb_cov feature class and load the feature class created in [Step 16](#) into it.
 - a. Right-click on the empty feature class, select **Load>Load Data** from the dropdown menu and navigate to the location of the service area feature class.
 - b. Click the **Add** button, then click **Next**.
 - c. Accept the defaults and click **Next**.
 - d. DO NOT attempt to map any fields, as shown below:



e. Click **Next**, then **Next** again, then **Finish**.

18) In ArcToolbox®, go to **Data Management Tools>General>Append**.

19) Append the formerly empty feature class to bb_cov, completing the dialog box, as shown below:



20) Leave the **Schema Type** as **TEST**.

21) Click **OK**.

22) In ArcMap®, open bb_cov for editing and manually input associated attribution.

BROADCAST TOWER LOCATION—ADDRESS DATA

In the event that the provider supplies wireless broadcast tower location address data, the steps are as follows:

- 1) Follow the process for geocoding points in [Subscriber Location—Address Data](#) above.
- 2) Follow the steps detailed in [Broadcast Tower Location—GIS Data](#) below.

BROADCAST TOWER LOCATION—XY DATA

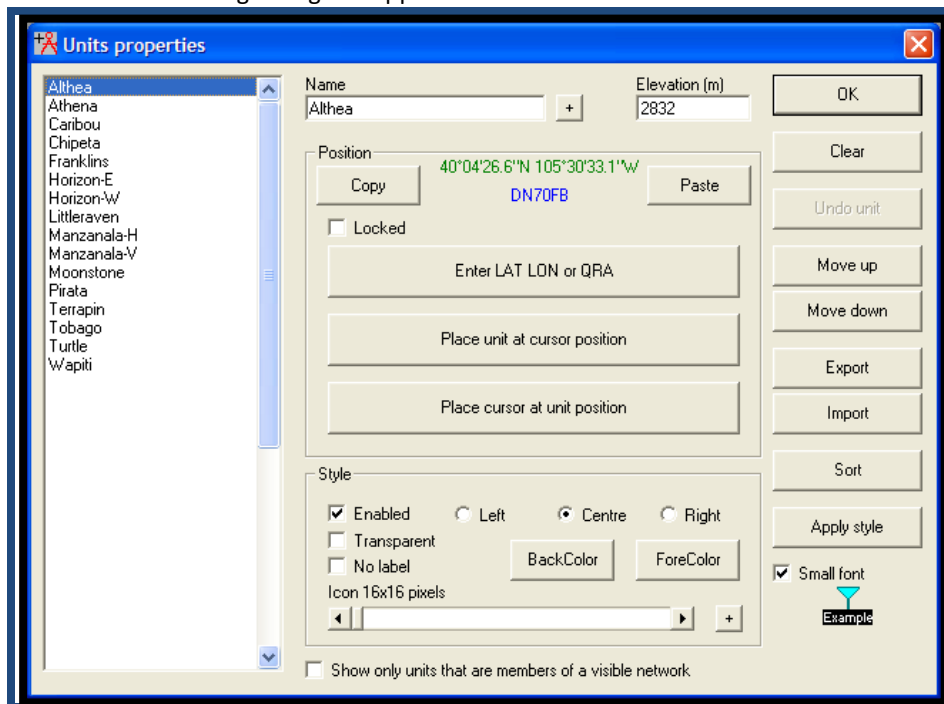
In the event that the provider supplies wireless broadcast tower location XY data, the steps are as follows:

- 1) Follow the process for creating points from XY data in [Subscriber Location—XY Data](#) above.
- 2) Follow the steps detailed in [Broadcast Tower Location—GIS Data](#) below.

BROADCAST TOWER LOCATION—GIS DATA

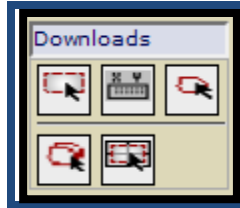
In the event that the provider supplies wireless broadcast tower location GIS data, the steps are as follows:

- 1) Download the required software (Radio Mobile) from the website:
<http://www.cplus.org/rmw/english1.html>
- 2) Install the software according to the standard directions, found here:
<http://www.cplus.org/rmw/download/download.php?S=1>
- 3) Open the application.
- 4) Load the broadcast tower location and elevation information by selecting **File>Unit properties**.
The following dialog box appears:

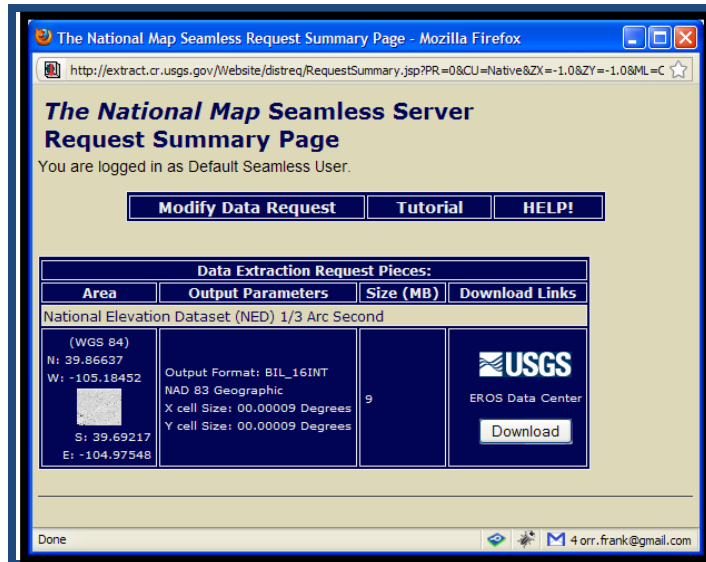


- 5) Add the information for all the towers supplied by the WISP data provider, including the elevation. If provider does not supply elevation, this information can be obtained from Google Earth.
 - a. If available, use the **Import** button to import a Google Earth KML of the tower locations.
- 6) Go to the National Map Seamless Server (<http://seamless.usgs.gov/>) and download elevation data sufficient to contain the tower locations.
 - a. At least the 1/3" NED data is needed. Select this by clicking the **Download** button in the upper right of the website and checking the box next to **1/3" NED**.

b. Zoom to the area of interest and use the **Download** tools to define the area to download:



c. Click the **Modify Data Request** button to request the data in BIL_16INT format, not ESRI GRID, as shown below:



d. Download the data and unzip it.

- 7) Select **File>Map Properties** to define the map.
- 8) Enter a latitude and longitude in the center of the tower locations.
- 9) Set the size (in pixels) and the size (in kilometers) of the map.
- 10) Set the directory path leading to the BIL elevation data just downloaded.
- 11) The dialog box is shown below:



Properties of ..\default.map

Centre
40°03'28.8"N 105°29'27.6"W
DN70GB
Latitude: 40.058 Longitude: -105.491
Use cursor position
World map
Select a city name
Enter LAT LON or QRA
Select a unit

Size (pixel)
Width(pixels): 1000 Height (pixels): 1000
Size (km)
Width(km): 100.00 Height (km): 100.00

Elevation data source

Drive or path	Top layer
BIL	c:\geodata\bil\boulder
None	
None	
None	
None	

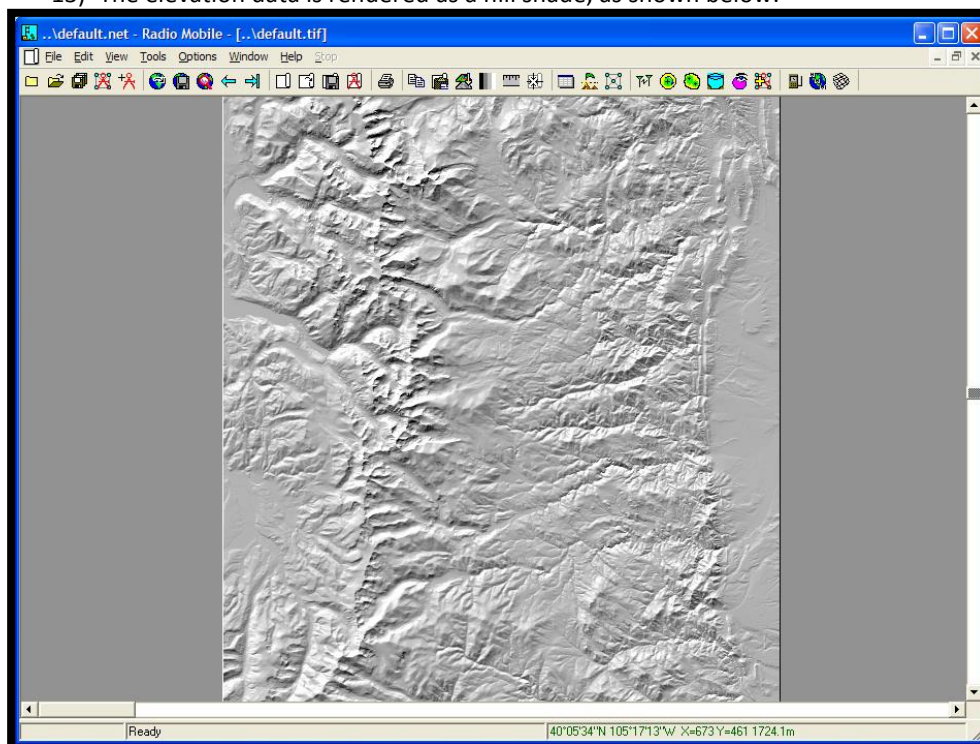
Ignore missing files
Initialize matrix with elevation (m): 0

Extract
Cancel

Top Left: 40°30'29"N 106°04'44"W
Top Right: 40°30'29"N 104°54'11"W
Bottom Left: 39°36'29"N 106°04'44"W
Bottom Right: 39°36'29"N 104°54'11"W
Resolution: 100.0 m/pixel 3.24 arcsecond

12) Click **Extract**.

13) The elevation data is rendered as a hill shade, as shown below:



14) Select **File>Network properties** from the main menu.

15) Create a new network and enter in the frequency range under the **Parameters** tab, as shown below:



Networks properties

List of all nets

- Nednet
- Jade
- Ouray
- COMobile
- Nedernet**
- Net 6
- Net 7
- Net 8
- Net 9
- Net 10
- Net 11
- Net 12
- Net 13
- Net 14
- Net 15
- Net 16
- Net 17
- Net 18
- Net 19
- Net 20
- Net 21
- Net 22
- Net 23
- Net 24
- Net 25

Default parameters Copy Net Paste Net Cancel OK

Parameters Topology Membership Systems Style

Net name: Nedernet

Minimum frequency (MHz): 2400

Maximum frequency (MHz): 2400

Surface refractivity (N-Units): 301

Ground conductivity (S/m): 0.005

Relative ground permittivity: 15

Polarization: ☒ Vertical ☐ Horizontal

Mode of variability: ☒ Spot (% of time: 50) ☐ Accidental (% of locations: 50) ☐ Mobile (% of situations: 70) ☐ Broadcast

Climate: ☐ Equatorial ☐ Continental sub-tropical ☐ Maritime sub-tropical ☐ Desert ☒ Continental temperate ☐ Maritime temperate over land ☐ Maritime temperate over sea

16) Leave all the other values as they appear, and select the **Systems** tab.

17) Create enough systems to cover all the varieties of equipment in the provider network. This will include the antenna type, height and line loss, as shown below:

Networks properties

List of all systems

- Omni**
- 60
- 120
- System 4
- System 5
- System 6
- System 7
- System 8
- System 9
- System 10
- System 11
- System 12
- System 13
- System 14
- System 15
- System 16
- System 17
- System 18
- System 19
- System 20
- System 21
- System 22
- System 23
- System 24
- System 25

Default parameters Copy Net Paste Net Cancel OK

Parameters Topology Membership **Systems** Style

01 Select from Radiosys01.dat

System name: Omni

Transmit power (Watt): 100 (dBm): 50

Receiver threshold (μV): 1 (dBm): -107

Line loss (dB): 1 (Cable+cavities+connectors)

Antenna type: omni.ant View

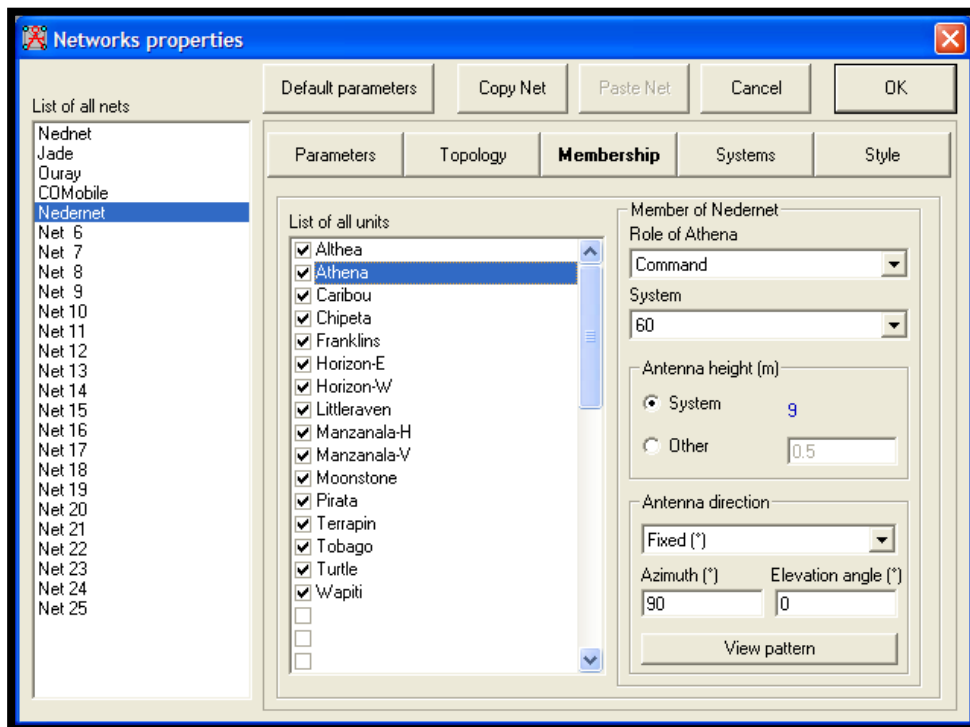
Antenna gain (dBi): 15 (dBd): 12.85

Antenna height (m): 9 (Above ground)

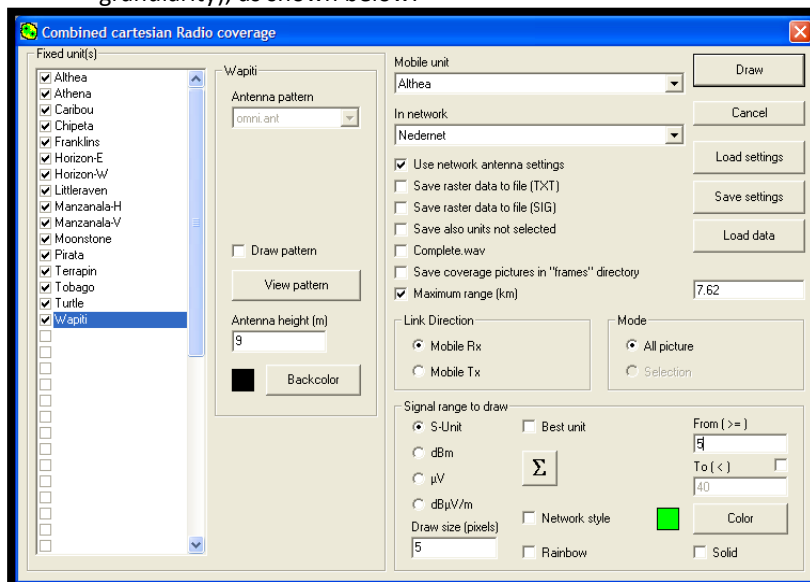
Additional cable loss (dB/m): 0 (If antenna height differs)

Add to Radiosys01.dat Remove from Radiosys01.dat

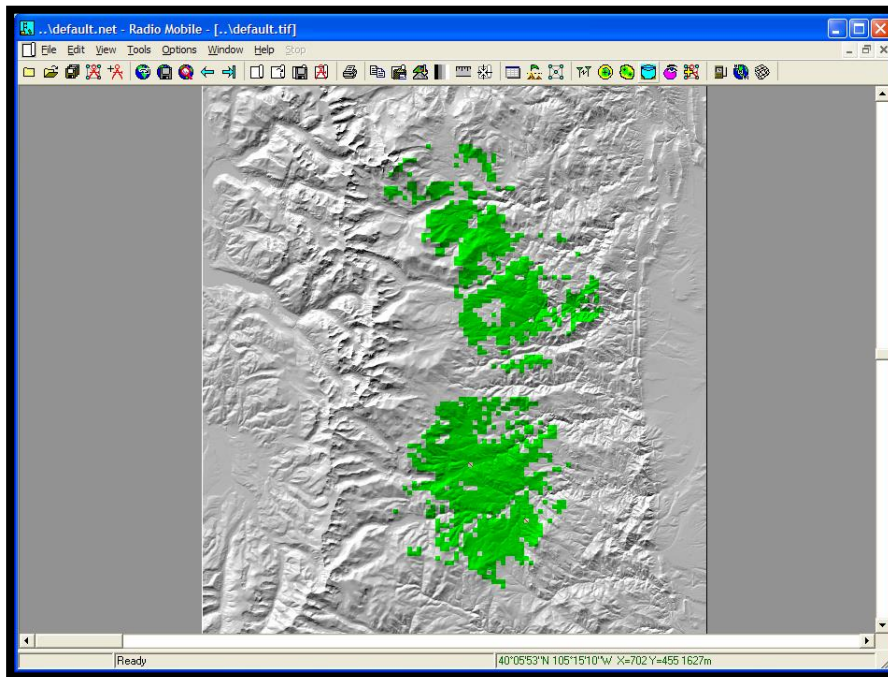
18) Now click on the **Membership** tab, and assign the individual towers to their respective systems, providing the azimuth for non-omnidirectional antennas, as shown below:



- 19) Click **OK**.
- 20) Select **Tools>Radio Coverage>Combined Cartesian** from the main menu.
- 21) Complete the dialog box as shown below, providing the **Maximum Range** from the highest tower beam radius supplied by the provider.
- 22) Set the **Pixel Size** at 5 (experiment depending on the area covered to get the right level of granularity), as shown below:



- 23) Set the **Signal range to draw** to S-Unit and type 5 in the **From (>=)** box.
- 24) Click on **Draw**. See below.



- 25) Save the resulting image as a TIF by selecting **File>Save Picture as**.
- 26) Open ArcMap® and load the BIL elevation data you used in Radio Mobile.
- 27) Load the TIF image you created and georeference it using the corners of the BIL data.
 - a. The corners of the data can be seen in the TIF image.
- 28) Follow the georeferencing directions from the [Coverage Area—PDF/JPG/Other Image Format](#) section below.
- 29) Use the **Georeferencing Toolbar** to **Update the Georeferencing** for the TIF dataset.
- 30) In ArcToolbox®, select **Data Transformations>From Raster>Raster to Polygon** and input the georeferenced TIF you just created.
- 31) Open the resulting polygon feature class for editing using the **Editing** toolbar in ArcMap® and clean up as necessary.
- 32) In ArcCatalog®, create an empty feature class with the schema of the bb_cov feature class and load the feature class created above into it.
 - a. Right-click on the empty feature class, select **Load>Load Data** from the dropdown menu and navigate to the location of the service area feature class.
 - b. Click the **Add** button, then click **Next**.
 - c. Accept the defaults and click **Next**.
 - d. DO NOT attempt to map any fields, as shown below:



Simple Data Loader

For each target field, select the source field that should be loaded into it.

Target Field	Matching Source Field
ProvName [string]	<None>
DBAName [string]	<None>
FRN [int]	<None>
GeogUnit [string]	<None>
GeogUnitID [string]	<None>
TransTech [short int]	<None>
MaxAdvDown [short int]	<None>
MaxAdvUp [short int]	<None>
ARPU [float]	<None>
SWNomSpeed [float]	<None>

Reset

< Back Next > Cancel

e. Click **Next**, then **Next** again, then **Finish**.

33) In ArcToolbox®, go to **Data Management Tools>General>Append**.

34) Append the formerly empty feature class to bb_cov, completing the dialog box, as shown below:

Append

Input Datasets

C:\Working\Broadband\ProviderData\Columbine\Columbine.gdb\service_area_bb...

Target Dataset

C:\Working\Broadband\ProviderData\Columbine\Columbine.gdb\bb_cov

Schema Type (optional)

TEST

Field Map (optional)

OK Cancel Environments... Show Help >>

35) Leave the **Schema Type** as TEST.

36) Click **OK**.

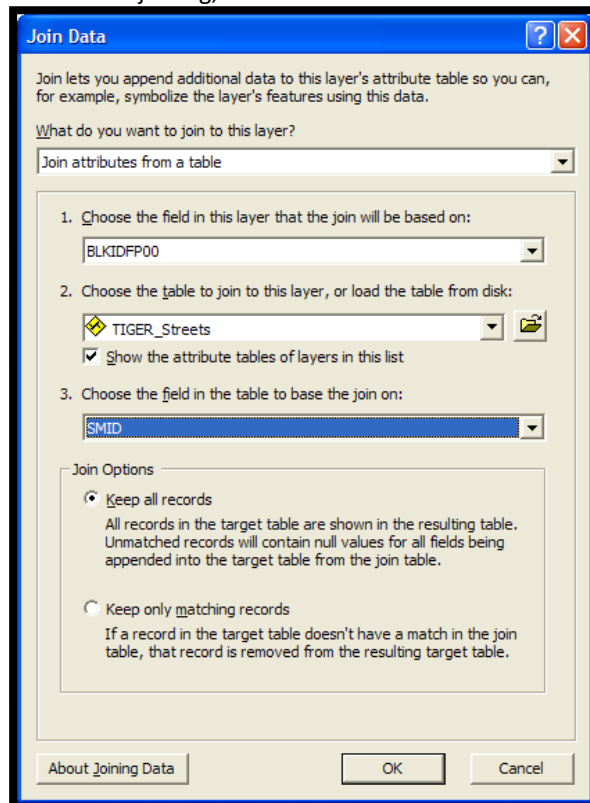
37) In ArcMap®, open bb_cov for editing and manually input associated attribution.

LINEAR DATA

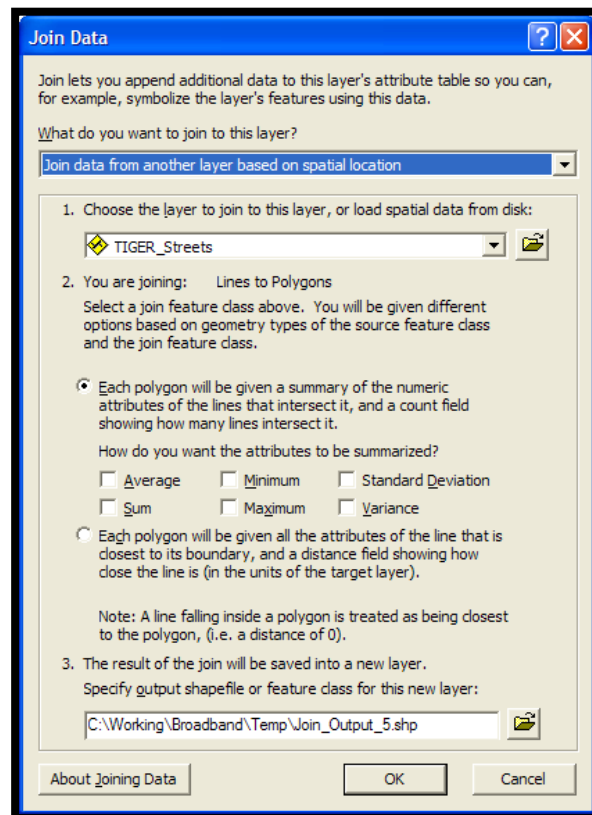
TIGER® STREET SEGMENTS—LIST, SPREADSHEET OR GIS DATA

In the event that the provider supplies TIGER® street segments in list or spreadsheet format, the steps are as follows:

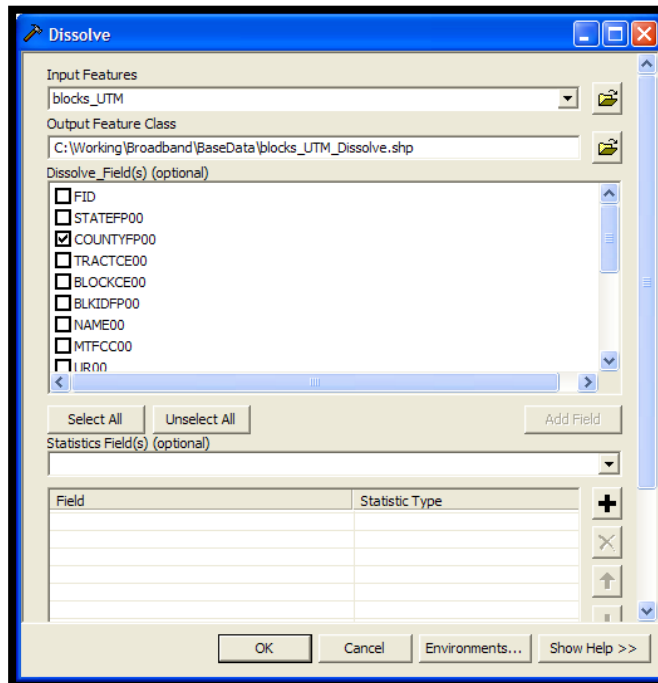
- 1) Join TIGER® road segments to 2000 census blocks feature class using one of two methods based on how the data is provided:
 - a. If the TIGER® data is provided with a Census Block ID, then join the segments to the Census Block geometry based on that ID:
 - (i.) Load both datasets into ArcMap®;
 - (ii.) In the layer list, right-click on the 2000 census block feature class and select **Joins and Relates>Join**;
 - (iii.) In the dialog box, select the TIGER® road segments data and the proper attribute fields for joining, as shown below:



- (iv.) Click **OK**.
- b. If the data provided is a list containing TLIDs, then join to the TIGER®/Line data using the TLID, and use a spatial join to associate the TIGER® segment with the coterminous block based on the block ID:
 - (i.) Load both datasets into ArcMap®;
 - (ii.) In the layer list, right-click on the 2000 census block feature class and select **Joins and Relates>Join**;
 - (iii.) Select **Join data from another layer based on spatial location** from the dropdown menu;
 - (iv.) Complete the dialog box, as shown below and click **OK**.



- 2) Export joined records into a temporary feature class.
- 3) If joined Census Block geometry is confined to one specific area, then dissolve blocks into one record. If joined Census Block geometry is distributed throughout a particular State, then dissolve sub-selections of census blocks for each county.
 - a. Use the County FIPS code to dissolve by county.
 - b. In ArcToolbox®, select **Data Management Tools>Generalization>Dissolve**.
 - c. Complete the **Dissolve** dialog box, as shown below:



- d. Click **OK**.
- 4) For each dissolved region, open the feature class for editing using the **Editing** tool in ArcMap® and remove unnecessary slivers and other small holes. For general guidance on editing features in ArcMap®, see http://webhelp.esri.com/arcgisdesktop/9.3/pdf/Editing_Tutorial.pdf
- 5) In ArcCatalog®, create an empty feature class with the schema of the bb_cov feature class and load the feature class created above into it.
 - a. Right-click on the empty feature class, select **Load>Load Data** from the dropdown menu and navigate to the location of the service area feature class.
 - b. Click on the **Add** button, then click **Next**.
 - c. Accept the defaults and click **Next**.
 - d. DO NOT attempt to map any fields, as shown below:



Simple Data Loader

For each target field, select the source field that should be loaded into it.

Target Field	Matching Source Field
ProvName [string]	<None>
DBAName [string]	<None>
FRN [int]	<None>
GeogUnit [string]	<None>
GeogUnitID [string]	<None>
TransTech [short int]	<None>
MaxAdvDown [short int]	<None>
MaxAdvUp [short int]	<None>
ARPU [float]	<None>
SWNomSpeed [float]	<None>

Reset

< Back Next > Cancel

- e. Click **Next**, then **Next** again, then **Finish**.
- 6) In ArcToolbox®, go to **Data Management Tools>General>Append**.
- 7) Append the formerly empty feature class to bb_cov, completing the dialog box, as shown below:

Append

Input Datasets

C:\Working\Broadband\ProviderData\Columbine\Columbine.gdb\service_area_bb...

Target Dataset

C:\Working\Broadband\ProviderData\Columbine\Columbine.gdb\bb_cov

Schema Type (optional)

TEST

Field Map (optional)

OK Cancel Environments... Show Help >>

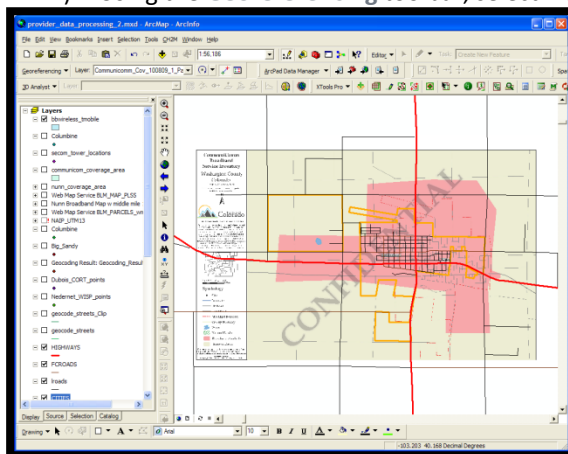
- 8) Leave the **Schema Type** as TEST.
- 9) Click **OK**.
- 10) In ArcMap®, open bb_cov for editing and manually input associated attribution if necessary.


POLYGONAL DATA

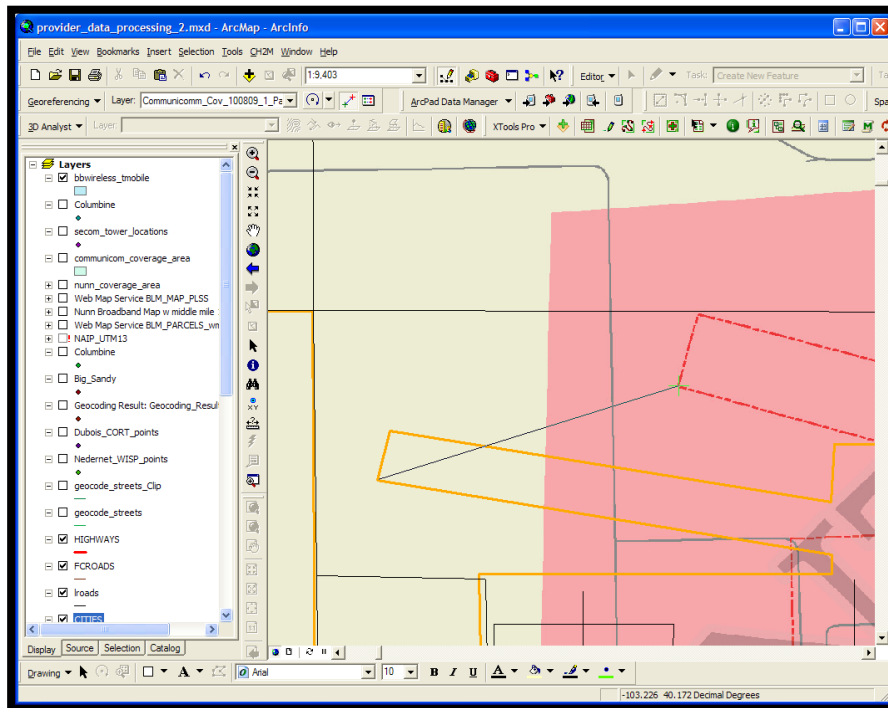
COVERAGE AREA — PDF/JPG/OTHER IMAGE FORMAT

In the event that the provider supplies coverage area data in some image format such as PDF or JPG format, the steps are as follows:

- 1) If in PDF format, open in Adobe Acrobat and **Save As...** JPG format.
- 2) Open the JPG image in ArcMap®.
- 3) Add the required base map vector data for georeferencing.
 - a. This generally will be either the CDOT data or TIGER® data.
- 4) Change the coordinate system of the data frame to the desired end coordinate system.
- 5) Zoom to the general location of the JPG map image.
 - a. This is the location based on the vector data, not the JPG image itself. For example, if you know that the JPG image represents an area around the town of Limon, zoom to the town of Limon in your vector data.
- 6) Open the **Georeferencing** toolbar by selecting **View>Toolbars>Georeferencing** from the main menu bar.
- 7) Using the **Georeferencing** toolbar, select **Fit to Display**; results are shown below:




- 8) Use the **Control Point** button  to add control points to the map.
- 9) Use common points in the base dataset and the JPG image.
 - a. For example, find major street intersections, county/city boundaries, etc.
 - b. Try to distribute the points more or less in the four corners on the image for the best transformation.
- 10) Click on the location on the image first, then click on the corresponding location on the vector database map, as shown in the image below:



- 11) After placing each control point, the image transformation will update automatically.
- 12) Repeat until satisfied with the transformation.

NOTE:

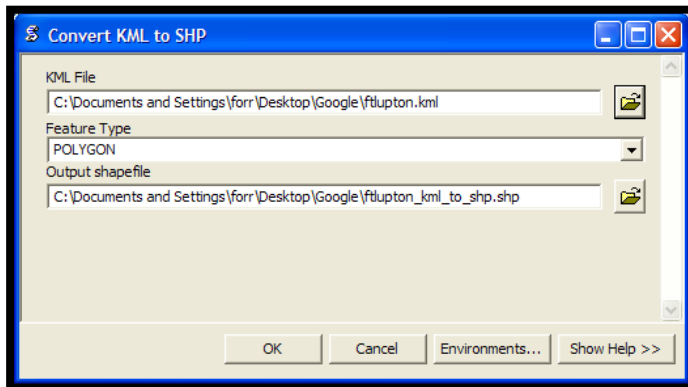
The transformation may take up to four points, although sometimes only two are necessary.

- 13) When satisfied with the transformation, select **Update Georeferencing** from the **Georeferencing** toolbar dropdown.
 - a. This will create a “world” file (.jgw in the case of JPGs) in the same directory as the image file.
- 14) In ArcCatalog®, create a new polygon shapefile with the appropriate data schema for a provider coverage area.
- 15) Add the shapefile to ArcMap®.
- 16) Using the **Editor** toolbar, select **Start Editing**. Set the **Task** to **Create New Feature**.
- 17) Use the **Sketch Tool**  to digitize a new coverage polygon using the coverage area outline from the georeferenced JPG and add the required attributes manually.
- 18) Repeat the above steps for all subscriber speed coverage areas provided.
- 19) Follow the steps detailed in **Coverage Area—GIS Data** below.

COVERAGE AREA—KML/KMZ

In the event that the provider supplies coverage area data in Google Earth KML or KMZ format, the steps are as follows:


- 1) Use a KML to SHP converter to translate file into an Esri® format.
- 2) <http://arcscrips.esri.com/details.asp?dbid=15603>
- 3) Download the script and follow the provided instructions for installing it in ArcToolbox®.
- 4) Double-click on the script in ArcToolbox® and navigate to the location of the KML file, as shown below:



- 5) Add the new shapefile to ArcMap®. Repeat for all KML files provided.
- 6) Follow the steps detailed in [Coverage Area—GIS Data](#) below.

COVERAGE AREA—CAD DATA

In the event that the provider supplies coverage area data in GIS format, the steps are as follows:

- 1) Transform the CAD dataset into an Esri® format.
- 2) http://webhelp.esri.com/arcgisdesktop/9.2/index.cfm?TopicName=Transforming_CAD_datasets
- 3) It may be necessary to contact the provider first to determine the coordinate system of the CAD data.
- 4) If the CAD data is not in a standard coordinate system, it may be necessary first to use ArcMap® to georeference the CAD data to a known coordinate system.
- a) To do so, follow the instructions provided above in [Coverage Area—PDF/JPG/Other Image Format](#).
- 5) In ArcCatalog®, create a new polygon shapefile with the appropriate data schema for a provider coverage area.
- 6) Add the shapefile to ArcMap®.
- 7) Using the **Editor Toolbar**, select **Start Editing**. Set the **Task** to **Create New Feature**.
- 8) Use the **Sketch Tool**  to digitize a new coverage polygon using the coverage area outline from the georeferenced CAD file and add the required attributes manually.
- 9) Follow the steps detailed in [Coverage Area—GIS Data](#) below.

COVERAGE AREA—GIS DATA

In the event that the provider supplies coverage area data in GIS format, the steps are as follows:

- 1) In ArcCatalog®, create an empty feature class with the schema of the bb_cov feature class and load the GIS feature class either created above or supplied by the provider into it.
 - a. Right-click on the empty feature class, select **Load>Load Data** from the dropdown menu and navigate to the location of the service area feature class.
 - b. Click on the **Add** button, then click **Next**.
 - c. Accept the defaults and click **Next**.
 - d. DO NOT attempt to map any fields, as shown below:



Simple Data Loader

For each target field, select the source field that should be loaded into it.

Target Field	Matching Source Field
ProvName [string]	<None>
DBAName [string]	<None>
FRN [int]	<None>
GeogUnit [string]	<None>
GeogUnitID [string]	<None>
TransTech [short int]	<None>
MaxAdvDown [short int]	<None>
MaxAdvUp [short int]	<None>
ARPU [float]	<None>
SWNomSpeed [float]	<None>

Reset

< Back Next > Cancel

- e. Click **Next**, then **Next** again, then **Finish**.
- 2) In ArcToolbox®, go to **Data Management Tools>General>Append**.
- 3) Append the formerly empty feature class to bb_cov, completing the dialog box, as shown below:

Append

Input Datasets

C:\Working\Broadband\ProviderData\Columbine\Columbine.gdb\service_area_bb...

Target Dataset

C:\Working\Broadband\ProviderData\Columbine\Columbine.gdb\bb_cov

Schema Type (optional)

TEST

Field Map (optional)

OK Cancel Environments... Show Help >>

- 4) Leave the **Schema Type** as TEST.
- 5) Click **OK**.
- 6) In ArcMap®, open bb_cov for editing and manually input associated attribution, if necessary.

CENSUS BLOCKS—LIST OR SPREADSHEET

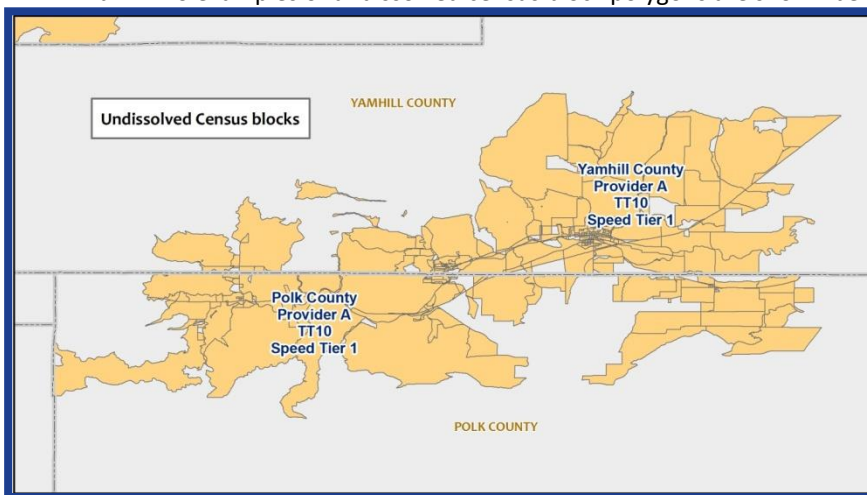
In the event that the provider supplies census block data in a list or spreadsheet, the steps are as follows:

- 1) Ensure block polygons supplied by the provider are 2000 currency.
- 2) If other currency, convert to 2000 currency before proceeding.
 - a. To do this, remove the trailing letter (a, b, etc.) from the block ID.
 - b. You will now have two blocks that equate to one block in the 2000 block geometry.
 - c. Delete duplicate block IDs, retaining the higher service tier in each case.
- 3) Prepare the block list in clean Excel format, removing all Excel-only formatting, merged cells, colors, borders, etc.
- 4) Import the spreadsheet into ArcMap®.
- 5) Right-click on the 2000 census block feature class in the layer list in ArcMap® and select **Joins and Relates>Join** from the dropdown menu. Join the census block list to the 2000 census blocks feature class using the block ID and export joined records in a new feature class. The **Join** dialog box and process can be seen above in the **TIGER® Street Segments—List, Spreadsheet or GIS Data** subsection.
- 6) Follow the steps in **Census Blocks—GIS Data** below.

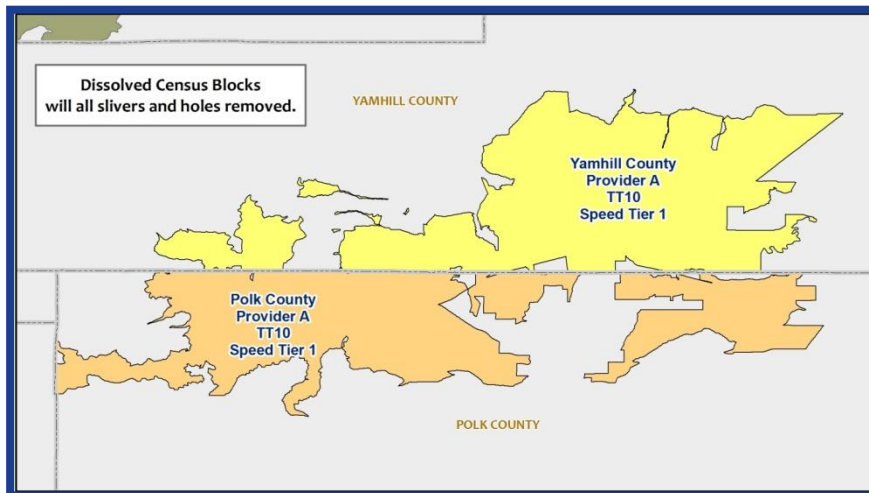
CENSUS BLOCKS—GIS DATA

In the event that the provider supplies census block GIS data, the steps are as follows:

- 1) Ensure that the blocks supplied by the provider are in the required data schema and are complete as far as required attribution.
 - a. If not, manually enter the required attribution or contact the provider to fill gaps.
- 2) If census block geometry is distributed throughout more than one county, then select **Data Management Tools>Generalization>Dissolve** in ArcToolbox® and dissolve based on County/Provider/TT/Speed Tier so that unique records are created for each unique combination.
 - a. The **Dissolve** dialog box is shown above in the **TIGER® Street Segments—List, Spreadsheet or GIS Data** section.
 - b. Two examples of undissolved census block polygons are shown below:

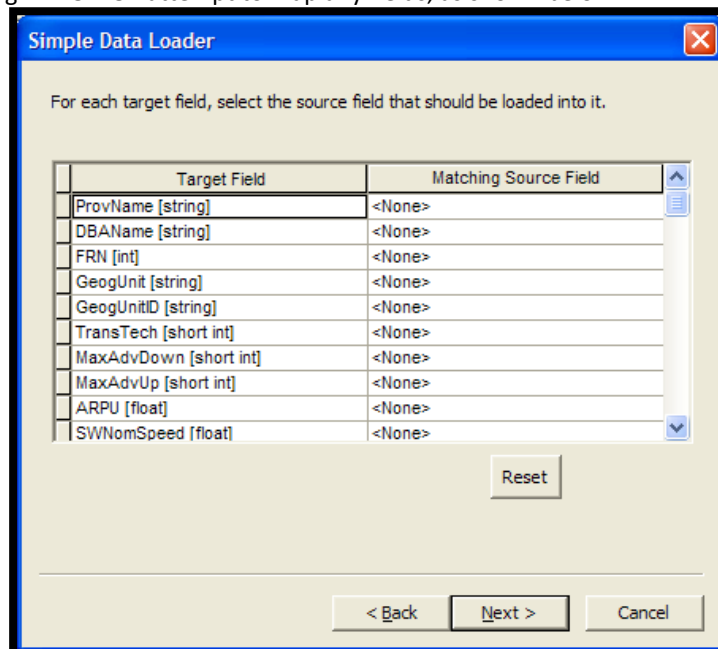


Undissolved census block polygons

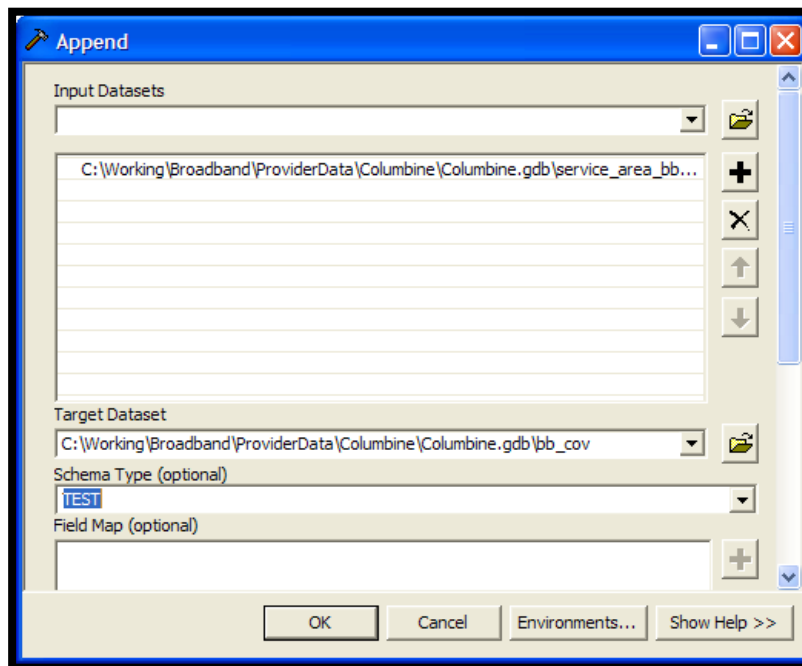


Census block polygons dissolved by county

- 3) For each dissolved region use the **Editing** toolbar in ArcMap® to remove unnecessary slivers and other small holes.
- 4) In ArcToolbox®, select **Data Management Tools>General>Merge** and merge the processed polygons into a single layer.
- 5) The merged census blocks will need to have the subscriber's frn field added and populated.
- 6) In ArcCatalog®, create an empty feature class with the schema of the bb_cov feature class and load the GIS feature class either created above or supplied by the provider into it.
 - d. Right-click on the empty feature class, select **Load>Load Data** from the dropdown menu and navigate to the location of the service area feature class.
 - e. Click the **Add** button, then click **Next**.
 - f. Accept the defaults and click **Next**.
 - g. DO NOT attempt to map any fields, as shown below:



- h. Click **Next**, then **Next** again, then **Finish**.
- 7) In ArcToolbox®, go to **Data Management Tools>General>Append**.
- 8) Append the formerly empty feature class to bb_cov, completing the dialog box, as shown below:



- 9) Leave the **Schema Type** as TEST.
- 10) Click **OK**.
- 11) In ArcMap®, open bb_cov for editing and manually input associated attribution, if necessary.

METADATA TRANSACTIONS

Following any updates or changes completed within the file geodatabase (fGDB) stored on the GIS-Analysts staging environment, the GIS-Analyst runs transactions to compare that fGDB with the one stored on the Core server to ensure metadata on all changes is recorded.

The steps taken to run transactions on the updated Core database are outlined below:

- 1) Open a command line window and run generateTransactions.py:
 - a. Usage: **generateTransactions.py [Core fGDB] [Staging Environment fGDB]**
 - b. Example of command line:
`<path>generateTransactions.py <path>ST_BB_POLY_SRV_AREAS.gdb <path>ST_BB_POLY_SRV_AREAS.gdb`
- 2) Shown below is an example of the output screen that will be displayed:

```
----- Collecting Transactions -----
Calculating rec_id field for BBGov_0_BB_POLY_TEMPLATE
value can not be 0 or less
Trouble creating the progress meter

Calculating rec_id field for BBGov_10_CenturyLink
% 10 20 30 40 50 60 70 80 90 100
---|---|---|---|---|---|---|---|---|   Goal = 8
```

```

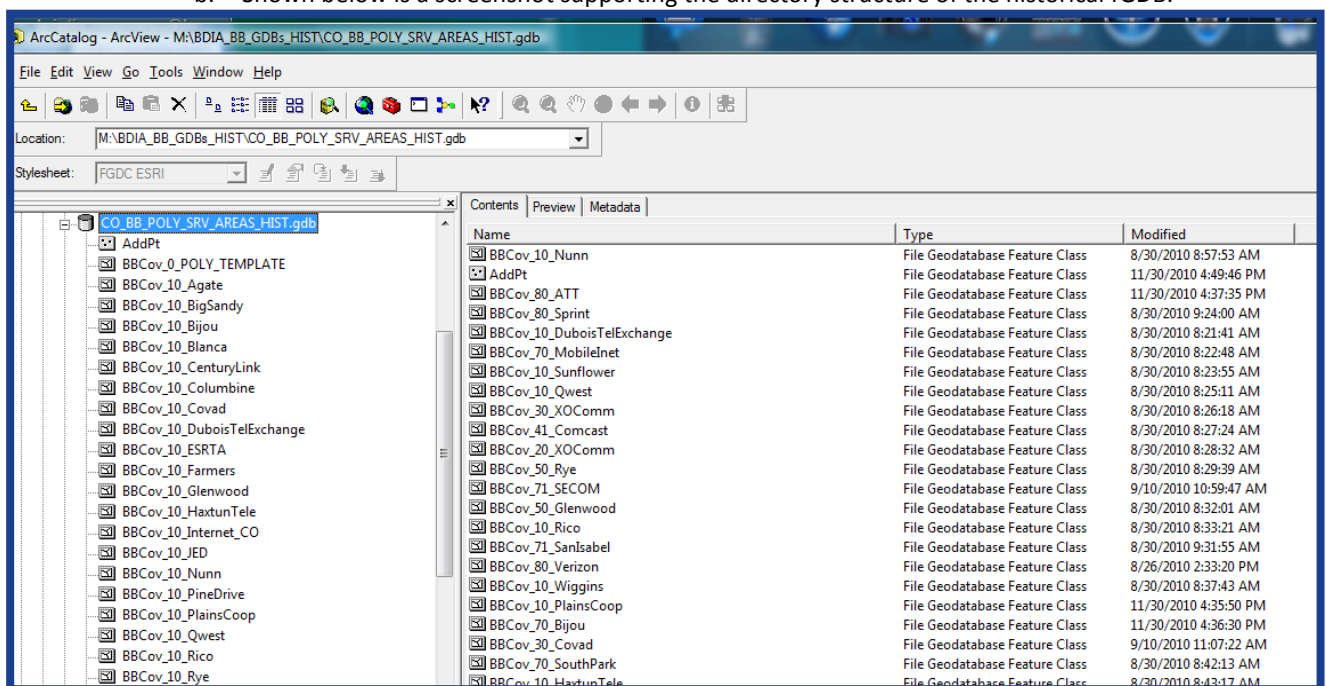
Merging change: X:\BDIA_BB_GDBs\MS_BB_POLY_SRV_AREAS.gdb\AddPt
Calculating Transaction fields for AddPt

% 10 20 30 40 50 60 70 80 90 100
-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----| Goal = 1
*****
X:\BDIA_BB_GDBs\MS_BB_POLY_SRV_AREAS.gdb\AddPt...changes is complete.

Your transaction FeatureClasses are in:
\\michigan\AllAccess\BDIA_BB_GDBs_HIST\MS_BB_POLY_SRV_AREAS_HIST.gdb
-----
elapsed time = 2994.4 seconds

```

- 3) After the process has completed, results can be found in the ST_BB_POLY_SRV_AREAS_HIST.gdb:
 - a. The transactions scripts records changes at a feature level.
 - b. Shown below is a screenshot supporting the directory structure of the historical fGDB.



- c. Attribution associated with each added/removed/changed feature is tracked, including the following additional columns appended to the end of each:
 - (i.) Commit_by
 - (1) Records the GIS-Analyst who committed the changes to the historical fGDB.
 - (ii.) Commit_date
 - (1) Records the date and time stamp on which the changes were committed.
 - (iii.) Trans_type
 - (1) This field reflects the type of change recorded;
 - (2) Categorized by: Adds/Change/Deletes.
 - (iv.) New_values
 - (1) Records the new values when a change was completed on a feature. Example: Name or speed change.
- d. MD_Process also is transferred from the edited fGDB to the historical fGDB, which states the actions completed by the GIS-Analyst.



DATA PROCESSING

VALUE SUPPLIED BY PROVIDER

Some providers will supply their weighted nominal speed. In these cases, the data supplied will be populated instead of using the NOFA formula. These obtained or calculated values are used to update the service overview layer.

This can be done manually or by creating a table with the provider's FRN and average weighted speed and joining it to the service overview table in ArcMap®.

- 1) To join, right-click on the layer to join to and select **Joins and Relates>Join** from the dropdown menu.
- 2) Then navigate to the table to join to and select the join fields from the dropdown list.
- 3) Then open the source table (the table in ArcMap®) and right-click on the header of the **Average Weighted Speed** field and select **Calculate Field** from the dropdown menu.
- 4) Use the value of the average weighted speed from the joined table.

MIDDLE MILE

Middle mile information generally is provided in spreadsheet or text file format. The process is to take what is supplied by the provider and translate it into the required data schema.

- 1) If the data is supplied with address information, follow the process outlined above in **Subscriber Location—Address Data**.
- 2) If the data is supplied with associated XY coordinates, follow the process outlined above in **Subscriber Location—XY Data**.
- 3) Once the data is in GIS format, use the **Append (Data Management Tools>General>Append)** command in ArcToolbox® to append the data to the overall middle mile dataset.
- 4) Set the schema type to NO_TEST and use the Field Map to map the attribute fields from the source to the target dataset.

BROADBAND COVERAGE TEMPLATE

The table below lists descriptions of the fields within the bb_cov layer, which is the interim dataset used to create the final product deliverable.

ALIAS	DESCRIPTION
SHAPE	Internal Shape storage
OBJECTID	Internal Object ID
RECORD_ID	Unique ID for this record, and is required for Transactional updates to function properly.
STATE_COUNTY_FIPS	State/County FIPS code
PROVIDER_ID	Unique numeric identifier for each provider (Parent Source ID)
PROVIDER_NAME	Unique name for each provider
DOING_BUSINESS_AS	An alternative "Doing-Business-As" name for the provider
TYPE_OF_PROVIDER	Type of Provider (1:Broadband provider as described in the NOFA, 2:Reseller, 3:Unknown, 4:Business Only)
FCC_REGISTRATION_NUMBER	Provider FCC Registration Number
BBCOV_NAME	BroadMap Broadband Coverage name (usually Place or County name)
TECHNOLOGY_OF_TRANSMISSION	Unique code for the transmission technology type described by this layer
SPECTRUM_CODE	Unique code for the spectrum [WIRELESS ONLY]
MAXIMUM_ADVERTISED_DOWNS TREAM_SPEED	Maximum advertised downstream speed available within given area (speed tier)
MAXIMUM_ADVERTISED_UPSTRE AM_SPEED	Maximum advertised upstream speed available within given area (speed tier)
TYPICAL_DOWNSTREAM_SPEED	Typical downstream speed available within given area (speed tier)
TYPICAL_UPSTREAM_SPEED	Typical upstream speed available within given area (speed tier)
MD_GEOMETRY	Metadata: Comma separated list of source id's from which the polygon extent was produced
MD_EXISTS	Metadata: Comma separated list of source id's used in understanding and editing this feature
MD_WHO	Metadata: Name of the editor who last edited this feature at the time in md_when
MD_WHEN	Metadata: Date/time that this feature was last edited
MD_PROCESS	Metadata: Comma separated list of processed used to create and/or modify this layer
SHAPE_AREA	Area in square decimal degrees
SHAPE_LENGTH	Length in decimal degrees

VERIFICATION AND VALIDATION

PROVIDER VALIDATION—PROVIDER PORTAL

Following the collection and aggregation of provider data, the aggregated data is validated by the provider to ensure it is an accurate representation of their coverage area and supporting broadband information.

- This validation is completed through the Provider Portal web application, which is a secure interactive map that displays the provider's coverage areas and allows the provider to validate, submit feedback or request changes.
 - If changes are requested, then the features on the portal are updated and an automatic request is sent to the provider to complete the validation process.
- Providers that did not use the Provider Portal are asked to validate a PDF map displaying their coverage area(s). This is accomplished via e-mail notification.

PROVIDER VERIFICATION—THIRD PARTY SOURCE REVIEW

After the provider has validated its coverage areas, a third-party source comparison and analysis is performed.

- Where anomalies or discrepancies are identified, a "SCAN" point is dropped and descriptive comments are applied to be reviewed later with the provider.
- During the provider review, the map is displayed along with the "SCAN" points and potential refinement is completed based on input from the provider.

The table below shows third-party sources used:

THIRD-PARTY SOURCE NAME	SOURCE TYPE	VERIFICATION TYPE
InfoUSA	Consumer and Business Listings	Community Anchor Institutions; Can also be used for demographic information supporting the State websites.
Pitney Bowes (PBB)	Exchange Info Plus (Central Office Locations)	Exchange datasets are used to verify the following Transmission Technologies (TT): Asymmetric xDSL (10), Symmetric xDSL (20), Other Copper Wireline (30), and Optical Carrier/Fiber to the End User (50).
Media Prints	Cable Boundaries	Used to verify the following TT: Cable Modem—DOCSIS 3.0 (40) and Cable Modem—Other (41).
American Roamer	Wireless Coverage Patterns (EVDO, GPRS, WISP, HSPA)	Used to verify the following TT: Terrestrial Fixed Wireless—Unlicensed (70), Terrestrial Fixed Wireless—Licensed (71) and Terrestrial Mobile Wireless (80).
ComSearch	Wireless Spectrum Holdings and Tower Data	Used to verify the following TT: Terrestrial Fixed Wireless—Unlicensed (70), Terrestrial Fixed Wireless—Licensed (71) and Terrestrial Mobile Wireless (80).

ASSIGNING CONFIDENCE VALUES

All findings and results from the abovementioned **validation and verification activities**, plus internal peer quality reviews, are captured and tracked in a **Validation table** (see example on the following page) and form the basis of the confidence value assigned for each provider and then each technology.

CONFIDENCE VALUE	DESCRIPTION
0	Coverage area has not been reviewed.
10	Extremely Low: Single Source QC.
20	Very Low: Needs additional validation\verification.
30	Low: Even with validation\verification, coverage still is suspect.
40	Acceptable: Confirm with State prior to shipment.
50	Meets requirements to be included in shipment.
60	Moderate: Meets NTIA/State's standards, representative of Technology Type (TT).
70	High: Accurate representation of coverage based upon TT.
80	Very High: Multiple validation\verification with most third-party sources.
90	Extremely High: Multiple validation\verification sources.
100	Perfect: Multiple validation\verification sources, with complete alignment with sources and ground truth verification activities.

The **Validation table** is maintained as updates or changes occur for each provider, down to technology type, with the overall goal to improve the confidence values and overall map representation.

COMMUNITY ANCHOR INSTITUTION (CAI) DATA

DATA COLLECTION

The CAI data was initially collected from the State to create the baseline inventory. All location information and broadband coverage data supplied also was ingested into the data deliverable. Additional collection of CAI information was done via data mining and/or webscraping to build out the inventory further. For example: Collection of additional CAIs and location information.

The State-agency-provided CAI inventory was comprehensive but the challenge is collecting broadband related data: service provider(s), technology and speed data for each CAI. Availability of the CAI portal has not significantly increased submission of this data. Additional promotion to CAIs to use the CAI portal will be needed to increase this data for subsequent deliverables.

INSTITUTION DATA

Institution data is obtained from a variety of sources and almost always provided in Excel spreadsheet format. The general process for incorporating this data is as follows:

- 1) If the data is provided in Excel or some similar format:

- a. Clean and standardize the Excel spreadsheet, removing any cell formats, merged cells, etc.
 - b. Standardize the address format as defined in the staging CAI database.
 - c. If the spreadsheet includes X and Y values, such as latitude and longitude, use the **Add XY Data** tool in ArcMap® to create a spatial data layer.
 - d. If there are only addresses, then follow the geocoding steps outlined above to create spatial data points for each of the institutions.
 - (i.) Institutions that do not geocode based on the TIGER® 2010 dataset will have to be located manually using Google Maps, Google Earth or some other information source.
- 2) If the CAI source data is in GIS format, add the Latitude and Longitude fields and use the **Calculate Geometry** tool to populate them, using the WGS 84 coordinate system.
 - 3) Using ArcCatalog®, load the new data into the staging CAI database.
 - 4) This database is ready for the makeDeliverable.py script to process the information into the final State and NTIA deliverables.

COMMUNITY ANCHOR INSTITUTION (CAI) PORTAL UPDATES

A web application has been released to allow for further data collection and validation of anchor institution location information, broadband coverage and speed test data. Information collected from the CAI Portal is then ingested into the overall inventory and will be compared later against the provider coverage areas mapped to locate any potential discrepancies.

PRODUCT EXTRACT

PYTHON SCRIPTS

The following subsections make use of Python scripts. In general, to use a Python script you must have Python installed on your computer. To download the latest version of Python, go to <http://www.python.org/download/> and download the latest stable version. As of August 2010, this was version 2.7. Once this is installed, the general way to run a script is to type the following at a command prompt: C:\Python27\python.exe C:\<location of script>. Many of the scripts provided have environment variables that must be set before they can be run.

The Python code for BroadMap's product extract has been incorporated into a Hudson CI System, which is detailed in the **Process Operation and Monitoring** section of this document. This was a process improvement activity so that all processes can be monitored, controlled and will contain historical tracking on each process.

PRODUCT EXTRACT PROCESS

NOTE:

Specific Python scripts are called out in **red** font in the subsections below.

The MapConnect™ product extract process, **BDIACreateSBDDOutputMigratedBBCov.py**, uses our internal BB_Cov model to create the following layers rolled up to NATL_Broadband_Map in accordance to the current NTIA data model specifications.

- **BB_Service_RoadSegment**
 - This layer contains all broadband services associated with specific street segments for census blocks larger in area than two square miles.
- **BB_Service_CensusBlock**
 - Contains all broadband services associated with census blocks of no greater than two square miles.

- **BB_Service_Wireless**
 - This layer contains all wireless services not associated with specific addresses.
- **BB_Service_Overview**
 - This layer contains subscriber-weighted nominal speed for each provider's service area at a county level and is meant to act as a summarized view.
- **BB_ConnectionPoint_MiddleMile**
 - This layer contains middle-mile and backbone interconnection points.
- **BB_Service_CAIInstitutions**
 - Broadband Service at Community Anchor Institutions (CAI).
 - Community Anchor Institutions consist of schools, libraries, medical and healthcare providers, public safety entities, community colleges and other institutions of higher education as well as other community support organizations and entities.
- **BB_ConnectionPoint_LastMile**
 - This layer contains last mile infrastructure points, which is populated only if data cannot be provided at a more granular level.
- **BB_Service_Address**
 - Represents broadband availability for service address points. Address Point availability refers to those individual addresses at which each facilities-based provider of broadband service can provide broadband services of minimal characteristics within 7-10 business days.
- **State_Boundary**
 - State boundary supporting topological validation of point feature classes.
- **NATL_Broadband_Topology**
 - Supports basic topology quality checking. Example: No CAIs or Middle Mile points outside of the State boundary.

PRODUCT STATISTICS

Following the completion of a product extract, the product statistics script ([BDIA_ReleaseNotesStats.py](#)) extracts the following information supporting that product deliverable.

- **Provider Statistics:**
 - Collects all provider information, listing by Provider Name.
 - Provides output of FRN.
 - Counts the number of features supported within the following layers:
 - Census Block;
 - Street Segment;
 - Max Upstream;
 - Wireless Services;
 - Infrastructure Points.
 - These updates were made to support the Data Package required to accompany every NTIA product deliverable.
- **Community Anchor Institution (CAI) Statistics:**
 - Breaks down CAI to the eight categories:
 - 1: School: K through 12;
 - 2: Library;
 - 3: Medical/Healthcare;
 - 4: Public Safety;
 - 5: University/College;
 - 6: Other Government;
 - 7: Other Community non-government;

- None: Unknown Category. In cases where this occurs, further investigation is completed prior to product shipment to ensure all CAIs are categorized accurately.
- Reports out the following counts:
 - Total CAIs within that category;
 - Total CAIs that contain partial BB coverage. Contains any of the following information for a given CAI: BB Subscriber, Transmission Technology, Speed Down Speed Up;
 - Total CAIs that contain full BB coverage. Contains all of the abovementioned BB information for a given CAI.

The output of this script is two CSV files: AnchorInstitutions.csv and Providers.csv. These files then can be inspected to ensure that there are the expected number of CAIs and providers for every release.

QUALITY ASSURANCE

Quality assurance is supported manually and algorithmically on the interim data, BB_Cov file geodatabase and on the final product. For scheduled product releases, a test product extract and subsequent manual and algorithmic QC run is completed along with a release review. The product specifications, project status reports and previous product release notes are used as references throughout this review.

The following parameters are tested using the methodology listed below each:

- Product Deliverable Format:
 - Correct names and format of data deliverables.
 - **BDIA_QC_SUITES.**
 - Correct Projections/Datum.
 - Manual interaction with product.
 - Metadata Present and Correct.
 - Manual interaction with product.
- Table Structure:
 - All required tables included.
 - **BDIA_QC_SUITES.**
 - Extraneous tables identified.
 - **BDIA_QC_SUITES.**
- Field Structure:
 - All fields included.
 - **BDIA_QC_SUITES.**
 - Extraneous fields identified.
 - **BDIA_QC_SUITES.**
 - Correct field names, types and widths.
 - **BDIA_QC_SUITES.**
- Field Domains:
 - Values in all tables are constrained to the specified values specified:
 - This action is accomplished via **BDIA_QC_SUITES** and manual review of the product;
 - This tends to identify project completeness issues as fields with a null value are identified.
- Geometric Representation:
 - Identify if all layers have the correct geometric representation:
 - Manual review of the BB_ServiceOverview layer;
 - Dependent on NTIA and client requirements.
- Geographic Extent:
 - Product includes the necessary Geography associated with Product?
 - Manual Review—ArcGIS®.
 - Is there extraneous geography included in Product?
 - Manual Review—ArcGIS®.

- Completeness:
 - Products contain the expected amount of data?
 - Manual review of product statistics relative to weekly State reports and defined expectations.
- Accuracy:
 - Product meets the stated accuracy requirements for the deliverable?
 - Sampling procedure to manually review source material to resulting product;
 - Provider Validation;
 - Verification using Third-Party Data;
 - Verification against reality, where applicable.
- Data Regression:
 - Any unexplainable data loss or change?
 - This action is accomplished by comparing results within product statistics script (**BDIA_ReleaseNotesStats.py**) from previous releases, as well as manual review of the product.
- Confidentiality:
 - Any unauthorized confidential information included in the delivery?
 - Review of NDAs and delivery expectations.
- Prior Issues Resolved:
 - Have expected internal issues been resolved?
 - Manual review of data against previous product release notes.
 - Have agreed-upon customer issues been resolved?
 - Manual review of data against previous product release notes, status report and client feedback.
- Delivery Medium:
 - Has the product medium been verified?
 - Manual review.
 - All files present.
 - Manual review of SFTP site is done to ensure all files are copied correctly, including file/directory size.
 - Correct location.
 - Manual review—confirmation of SFTP link, username and password.

QC SUITE

The **BDIA_QC_SUITES** consists of four main types of scripts supporting the overall QC process. These scripts are all run in concert and are called from the **test_runner** script and the **test_BDIAProductGDB** script.

CONFIGURATION

These scripts establish the configuration for the **test_BDIAProductGDB** script, which is the core of the QC Suite.

update_test_config
active_config
config_PROCESS01_automated
config_PROCESS01_manual
set_active_config

LIBRARIES

These scripts provide additional functionality that is called from with the **test_BDIAProductGDB** script.

bb_unittest_fixture
bbcov_structure
BC_XmlWriter
file_folder

search_and_replace
 unittest_fixture
 validate_BB_DB
 validate_BB_GDB
 xmlrunner_gui

QC SUITE

This is the core script for performing automated QA/QC on the interim and final data deliverables.

test_BDIAProductGDB

OTHER

These scripts perform other functions detailed below:

test_runner—this is the main script that runs all the other QC scripts and imports all the necessary scripts and libraries.

which_build—this determines the current build and passes information to the configuration scripts.

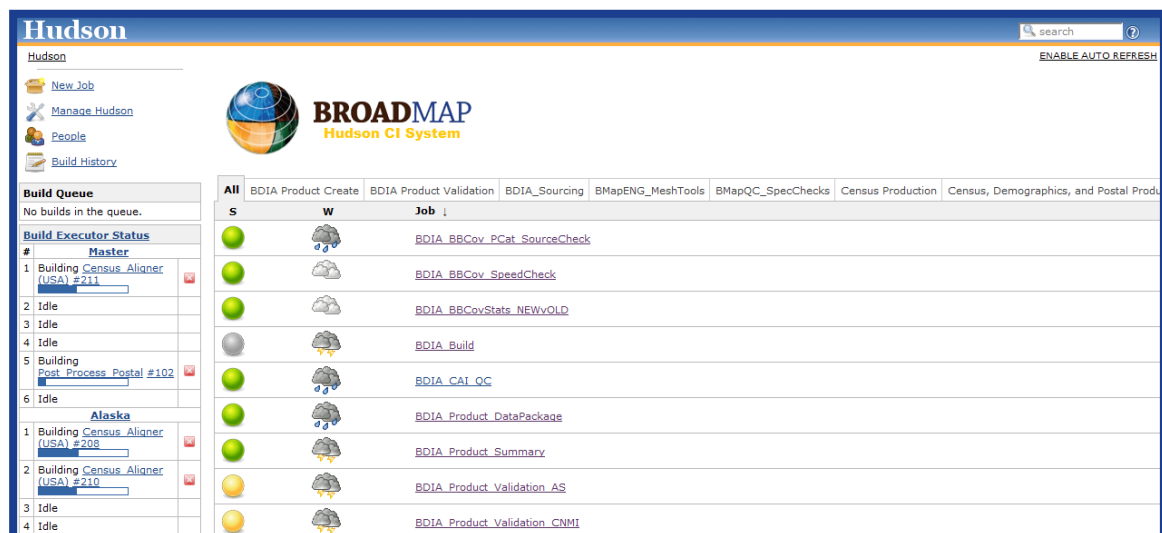
PROCESS OPERATION AND MONITORING

Product Extract, [BDIACreateSBDDOutputMigratedBBCov.py](#), is run within BroadMap using a platform called Hudson that has been enhanced to support BDIA product extraction, process monitoring, as well as product validation. The same platform can be planned for implementation for the State, if desired.

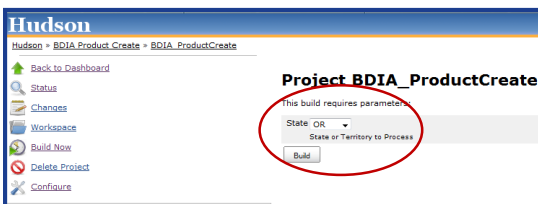
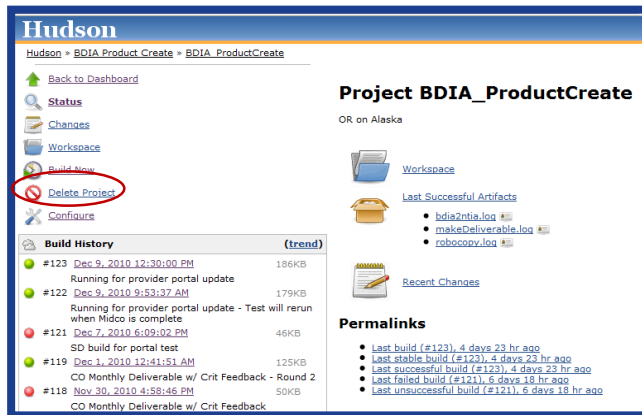
Below are previous examples of the product create, product validation, product statistics and monitoring processes that are managed within the BroadMap Hudson CI-System. All of the above-mentioned Python scripts, with the exception of metadata transactions script, are run via this system.

BDIA PRODUCT CREATE

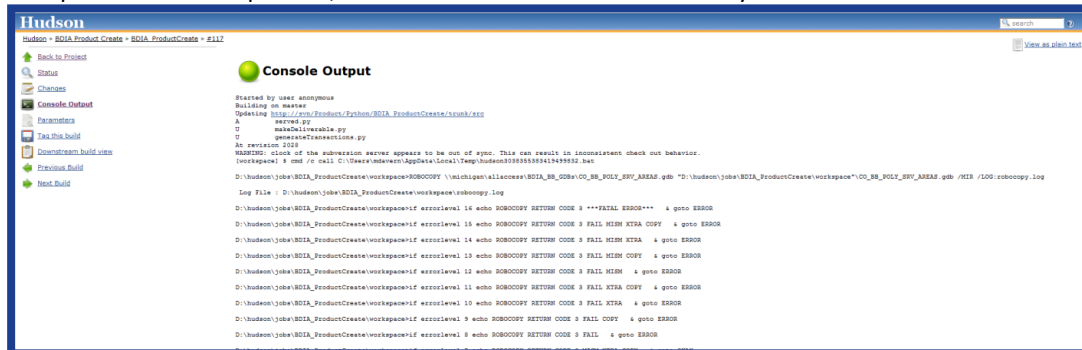
Below is an example of the main page where the type of product build can be selected.



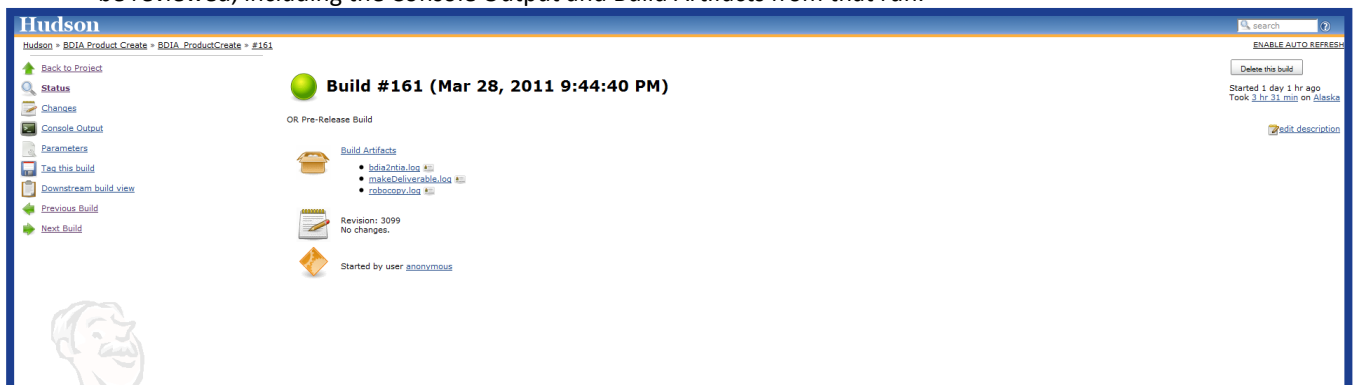
Selecting based on the type of process that will be initiated is shown below:



The Console Output can be reviewed to see the progress of product create. Following the completion of each product creation process, an e-mail notification is automatically sent to the team.



All processes run via the BroadMap Hudson CI-System are stored for historical reporting. Each process can be reviewed, including the Console Output and Build Artifacts from that run.

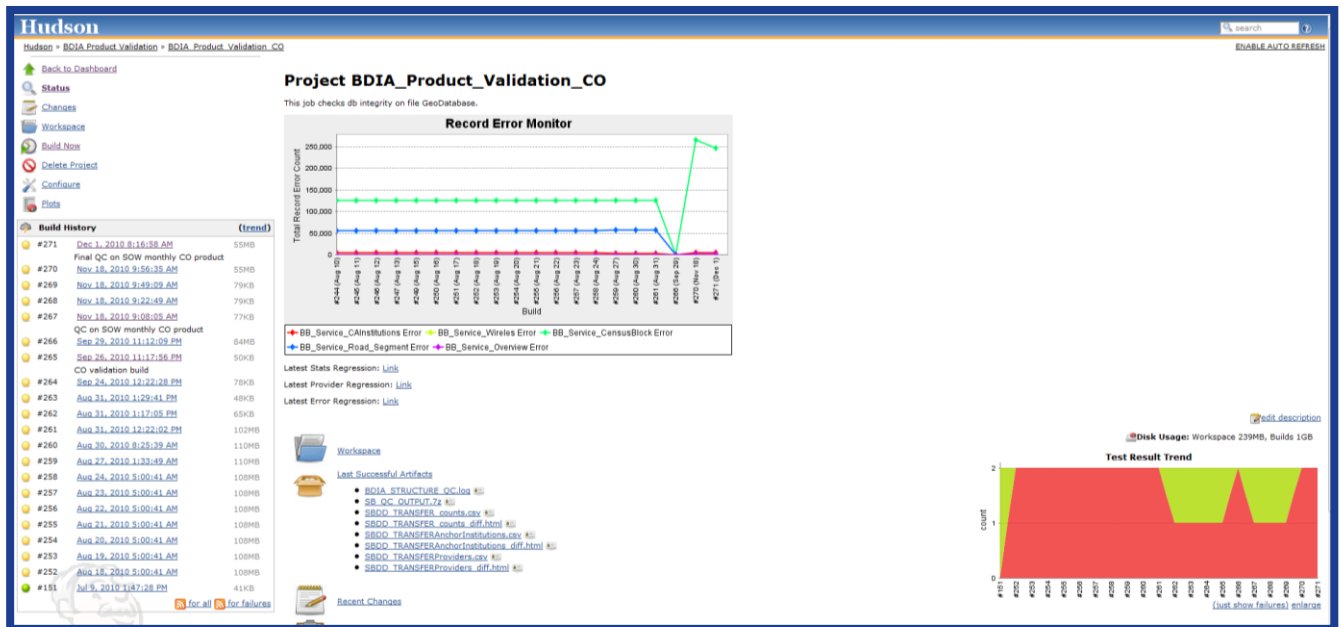


PRODUCT VALIDATION AND STATISTICS

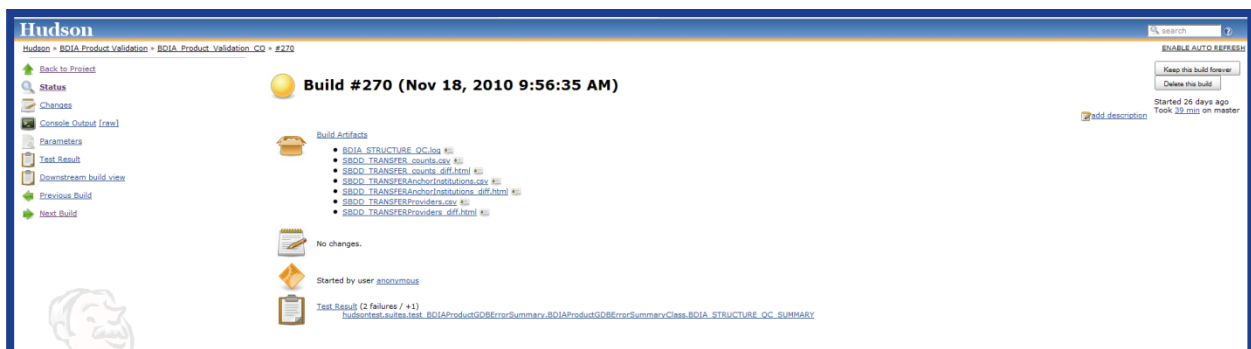
Once the product creation process is complete, Product Validation and Statistics are then initiated. These support the **BDIA_BBCovStats_NEWvOLD.py** script and the **BDIA_QC_SUITES** scripts detailed above.

All statistics and reports are stored for historical review with the capability to place violation criticality on each quality control check, allowing the identification of errors because of project status/completeness verses project correctness. Example: Typical Speeds populated.

Below is an example of the report provided based on various control points running over a specified period:

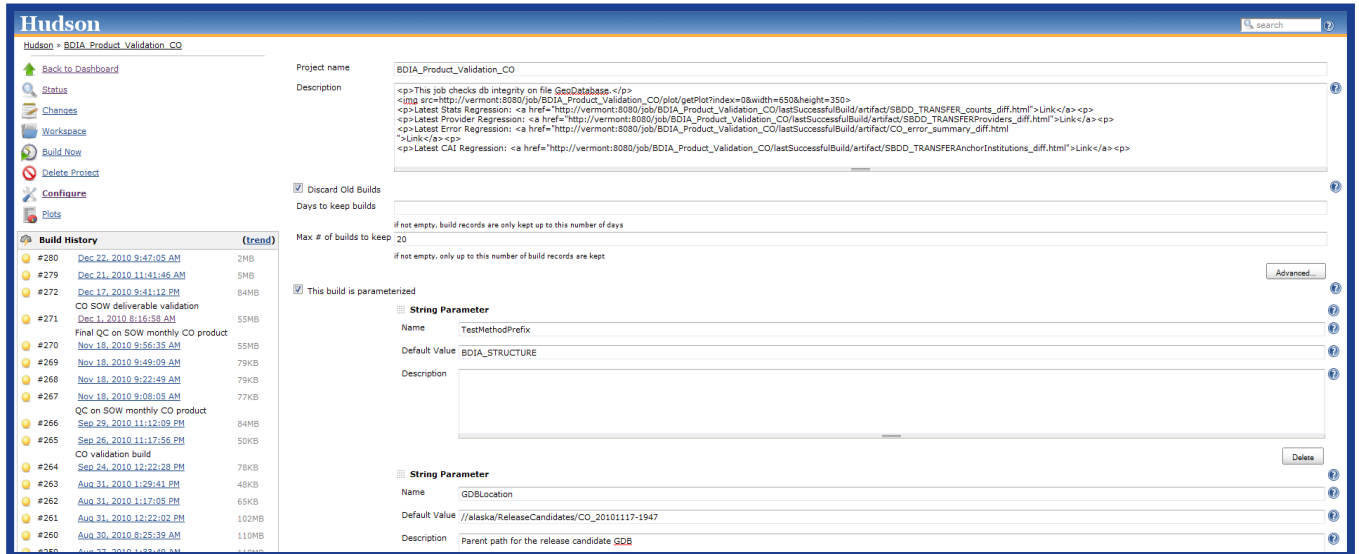


Similar to the Product Create process, all results from the process are maintained:



Results are then reviewed manually to ensure no errors reported are critical or in violation of the NTIA data model or project completion statements. Any errors of concern are communicated ahead of product delivery and included within the product release notes. Further detail on the Hudson-CI System environment can be found by navigating to the following link:

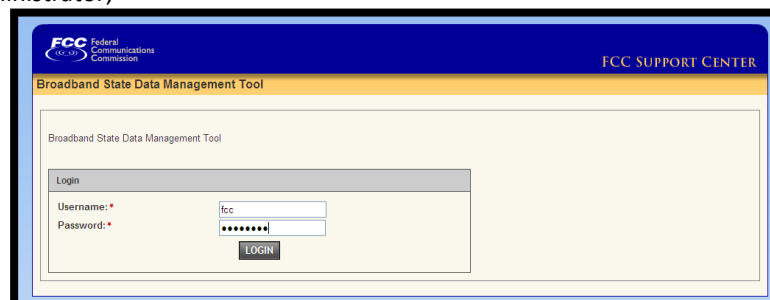
<http://wiki.hudson-ci.org/display/HUDSON/Meet+Hudson>



PRODUCT EXTRACT DATA DELIVERY

Product delivery for MapConnect™ Broadband is handled two ways, depending on client requirements:

- 1) State Submittal:
 - a. Data is submitted via SFTP site;
 - b. Product Release Notes and QC Test Report accompany the delivery.
- 2) NTIA Submittal:
 - a. Directions for using the NTIA State Broadband Data file submission tool:
 - (i.) Go to the following website: <https://esupport.fcc.gov/statedata>;
 - (ii.) Enter your **username and password** as provided to you from the NTIA program administrator;



- (iii.) Click in **Upload a file** field;
- (iv.) Browse to local file for submission using the **Browse** button. Select file, then select **ATTACH FILE**. See example below.



The screenshot shows the FCC Broadband State Data Management Tool interface. At the top, there is a blue header with the FCC logo on the left and 'FCC SUPPORT CENTER' on the right. Below the header, a yellow banner displays 'Broadband State Data Management Tool' and a user login 'Alaska (jgeorge@denali.gov) Logout'. The main content area has a light blue background with a 'Upload File' link and a 'View Files' link. A section titled 'UPLOAD NEW FILE' contains a red asterisk and the text '* denotes required field.' Below this is a grey 'Upload File' button. Underneath, there is a text input field labeled 'Upload File *' containing the file path 'C:\Users\20100323142745_offer20100323.pdf', followed by a 'Browse...' button and an 'ATTACH FILE' button.

- (v.) **Logout/Receipt** using the **Logout** button in the top right of the screen;
- (vi.) A receipt of submission is e-mailed to username e-mail address.