

RECIPIENT NAME: Youth Policy Institute, Inc.

AWARD NUMBER: 06-42-B10579

DATE: 02/22/2011

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12-31-2013

### ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

#### General Information

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b> 06-42-B10579	<b>3. DUNS Number</b> 022319342
<b>4. Recipient Organization</b>  Youth Policy Institute, Inc. 634 S Spring St STE 818, Los Angeles, CA 90014		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b> 12-31-2010	<b>6. Is this the last Annual Report of the Award Period?</b>  <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Dixon Slingerland  Executive Director	<b>7c. Telephone (area code, number and extension)</b>  (213) 688-2802	
	<b>7d. Email Address</b>  dslingerland@ypiusa.org	
<b>7b. Signature of Certifying Official</b> Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b> 02-22-2011	

PROJECT INDICATORS					
<b>1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?</b> <input type="radio"/> New <input type="radio"/> Improved <input checked="" type="radio"/> Both					
<b>2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).</b>					
<b>Institutions</b>	<b>Established</b>	<b>Improved</b>	<b>Total</b>		
Schools (K-12)	0	0	0		
Libraries	0	0	0		
Community Colleges	0	0	0		
Universities / Colleges	0	0	0		
Medical / Health care Facilities	0	0	0		
Public Safety Entities	0	0	0		
Job-Training and/or Economic Development Institution	0	0	0		
Other Community Support-Governmental (please specify): N/A	0	0	0		
Other Community Support-Non-Governmental (please specify): rented space in a plaza	1	0	1		
<b>3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.</b>					
<b>3.a. New PCCs</b>					
New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
241 N. Maclay St., San Fernando, CA 91340	24	45	0	2	17
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			
<b>3.b. Improved PCCs</b>					
New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
<b>Prior to Improvement</b>					
0	0	0	0	0	0
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			
<b>After Improvement</b>					
0	0	0	0	0	0
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			
<b>4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)</b> <input checked="" type="checkbox"/> Open Lab Time <input type="checkbox"/> Other <input checked="" type="checkbox"/> Training					
<b>4.b. If "other," please specify the primary use of the PCCs:</b> N/A					
<b>5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of</b>					

**equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).**

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
N/A	N/A	0	0	N/A
<b>Totals:</b>		0	0	

**6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.**

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	108	132	0
Multimedia	0	0	0
Office skills	0	0	0
ESL	0	0	0
GED	0	0	0
College Preparatory Training	0	0	0
Basic Internet and Computer Use	18	32	1,664
Certified Training Programs	0	0	0
Other (please specify): online college application workshop	18	28	56
<b>Total</b>	144	192	1,720

**7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).**

Our Public Computer Center promotes economic recovery in the San Fernando valley region by providing support to clients during drop-in hours as well as through offering courses that aim to improve the skill set and economic opportunities of our clients. During open drop-in hours, YPI staff helps clients to create resumes and search for jobs. Our basic and advanced computer literacy courses also prepared clients to become more computer-savvy and build their skills to succeed in the 21st Century world. Our center also hosted an online college application workshop to assist students through the process of applying for college, many of whom will be the first to attend college in their family or among their peers. Next quarter, our center will offer even more programs that promote economic recovery in the San Fernando valley.

**8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).**

None.

**9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).**

One of the best practices we learned during the quarter with our first center is to hire staff that knows the community surrounding the center. The staff member overseeing the San Fernando center has strong relationships with local businesses, NPOs, schools and families; therefore, he has been successful in locating resources to support the center and in his outreach. The community respects and trusts him and feel comfortable asking about the center's services and providing feedback. He is also bilingual so he is able to communicate with families with Spanish. Without that ability to relate the population, it would be difficult to communicate and bring clients into the center. We also learned that it is critical to build strong relationships with local organizations in order to publicize the center, bring in new programs/curriculum, recruit volunteers, and get critical feedback about how to improve the center.

One of the lessons learned is underestimating the outreach necessary to attract the community to the lab. We found that we need to do significant outreach and truly connect with families to build trust and communicate the opportunities available at the lab. A lot of our outreach work is to make families feel comfortable coming into the lab and understanding that the services are free, use is anonymous,

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and our staff is there to truly support them with their needs.