

**BTOP Public Computer Center and Sustainable Broadband Adoption
Detailed Budget Template**

Easy Grants ID: **5135**
 Applicant: Wildwood Program Inc
 Project Title: Wildwood Programs: Broadband Video for Human Services Agencies

SF-424A Object Class Category	General	Detail							
a. Personnel - List position, number of staff, annual salaries, % time spent on project	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total
			\$23,415	\$23,415	1	\$78,050	15%	8.00	\$23,415
			\$33,925	\$33,925	1	\$67,850	25%	8.00	\$33,925
			\$23,032	\$23,032	1	\$46,064	25%	8.00	\$23,032
			\$16,662	\$16,662	1	\$55,540	15%	8.00	\$16,662
			\$16,800	\$16,800	1	\$42,000	20%	8.00	\$16,800
		\$16,020	\$10,680	\$26,700	1	\$53,400	25%	8.00	\$26,700
		\$6,560	\$0	\$6,560	1	\$65,600	5%	8.00	\$6,560
	Chief Financial Officer, Wildwood	\$9,540	\$0	\$9,540	1	\$95,400	5%	8.00	\$9,540
		\$6,620	\$0	\$6,620	1	\$66,200	5%	8.00	\$6,620
		\$4,490	\$0	\$4,490	1	\$44,900	5%	8.00	\$4,490
		\$4,165	\$0	\$4,165	1	\$41,650	5%	8.00	\$4,165
		\$4,280	\$0	\$4,280	1	\$42,800	5%	8.00	\$4,280
		\$3,125	\$0	\$3,125	1	\$31,250	5%	8.00	\$3,125
		\$3,230	\$0	\$3,230	1	\$32,300	5%	8.00	\$3,230
			\$21,600	\$21,600	1	\$72,000	15%	8.00	\$21,600
			\$15,680	\$15,680	1	\$39,200	20%	8.00	\$15,680
			\$12,800	\$12,800	1	\$60,000	8%	8.00	\$12,800
			\$18,720	\$18,720	1	\$93,600	10%	8.00	\$18,720
	Subtotal	\$58,030	\$193,314	\$251,344					

b. Fringe Benefits - Include salaries and fringe rate.	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Fringe Rate	Total
			\$7,025	\$7,025	1	\$78,050	15%	8.00	30.00%	\$7,025
			\$10,178	\$10,178	1	\$67,850	25%	8.00	30.00%	\$10,178
			\$6,910	\$6,910	1	\$46,064	25%	8.00	30.00%	\$6,910
			\$4,999	\$4,999	1	\$55,540	15%	8.00	30.00%	\$4,999
			\$5,040	\$5,040	1	\$42,000	20%	8.00	30.00%	\$5,040
		\$4,806	\$3,204	\$8,010	1	\$53,400	25%	8.00	30.00%	\$8,010
		\$1,968	\$0	\$1,968	1	\$65,600	5%	8.00	30.00%	\$1,968
	Chief Financial Officer, Wildwood	\$2,862	\$0	\$2,862	1	\$95,400	5%	8.00	30.00%	\$2,862
		\$1,986	\$0	\$1,986	1	\$66,200	5%	8.00	30.00%	\$1,986
		\$1,347	\$0	\$1,347	1	\$44,900	5%	8.00	30.00%	\$1,347
		\$1,250	\$0	\$1,250	1	\$41,650	5%	8.00	30.00%	\$1,250
		\$1,284	\$0	\$1,284	1	\$42,800	5%	8.00	30.00%	\$1,284
		\$938	\$0	\$938	1	\$31,250	5%	8.00	30.00%	\$938
			\$2,423	\$2,423	1	\$32,300	15%	8.00	25.00%	\$2,423
			\$3,920	\$3,920	1	\$39,200	20%	8.00	25.00%	\$3,920
			\$3,200	\$3,200	1	\$80,000	8%	8.00	25.00%	\$3,200
	Subtotal	\$16,440	\$46,897	\$63,337						

c. Travel - For significant costs, include details such as number and purpose of trips, destinations.	Purpose of Trip	Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
							\$0
							\$0
							\$0
							\$0
	Subtotal	\$0	\$0	\$0			

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. BTOP	11.557	\$	\$	\$ 855,057.00	\$ 261,798.00	\$ 1,116,855.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 855,057.00	\$ 261,798.00	\$ 1,116,855.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)		
a. Personnel	\$ 209,334.00	\$	\$	\$	\$ 209,334.00
b. Fringe Benefits	54,682.00				54,682.00
c. Travel					0.00
d. Equipment	741,311.00				741,311.00
e. Supplies					0.00
f. Contractual	30,000.00				30,000.00
g. Construction					0.00
h. Other	18,190.00				18,190.00
i. Total Direct Charges (sum of 6a-6h)	1,053,517.00	0.00	0.00	0.00	1,053,517.00
j. Indirect Charges	63,338.00				63,338.00
k. TOTALS (sum of 6i and 6j)	\$ 1,116,855.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,116,855.00
7. Program Income	\$ 0.00	\$	\$	\$	\$ 0.00

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SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. BTOP	\$ 176,338.00	\$	\$ 85,458.00	\$ 261,796.00	
9.				0.00	
10.				0.00	
11.				0.00	
12. TOTAL (sum of lines 8-11)	\$ 176,338.00	\$ 0.00	\$ 85,458.00	\$ 261,796.00	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 838,637.00	\$ 826,322.00	\$ 4,105.00	\$ 4,105.00	\$ 4,105.00
14. Non-Federal	135,900.00	41,475.00	31,475.00	31,475.00	31,475.00
15. TOTAL (sum of lines 13 and 14)	\$ 974,537.00	\$ 867,797.00	\$ 35,580.00	\$ 35,580.00	\$ 35,580.00
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16. BTOP	\$ 16,420.00	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$ 16,420.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges:		22. Indirect Charges: A fixed rate of 8% applied to a base of 791,719 for a total of \$63,338.			
23. Remarks:					

INSTRUCTIONS FOR THE SF-424A

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0044), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

General Instructions

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

Section A. Budget Summary Lines 1-4 Columns (a) and (b)

For applications pertaining to a *single* Federal grant program (Federal Domestic Assistance Catalog number) and *not requiring* a functional or activity breakdown, enter on Line 1 under Column (a) the Catalog program title and the Catalog number in Column (b).

For applications pertaining to a *single* program *requiring* budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the Catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the Catalog program title on each line in *Column* (a) and the respective Catalog number on each line in Column (b).

For applications pertaining to *multiple* programs where one or more programs *require* a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

Lines 1-4, Columns (c) through (g)

For new applications, leave Column (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For supplemental grants and changes to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5 - Show the totals for all columns used.

Section B Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Line 6a-i - Show the totals of Lines 6a to 6h in each column.

Line 6j - Show the amount of indirect cost.

Line 6k - Enter the total of amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

Line 7 - Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount. Show under the program

INSTRUCTIONS FOR THE SF-424A (continued)

narrative statement the nature and source of income. The estimated amount of program income may be considered by the Federal grantor agency in determining the total amount of the grant.

Section C. Non-Federal Resources

Lines 8-11 Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

Column (a) - Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

Column (b) - Enter the contribution to be made by the applicant.

Column (c) - Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

Column (d) - Enter the amount of cash and in-kind contributions to be made from all other sources.

Column (e) - Enter totals of Columns (b), (c), and (d).

Line 12 - Enter the total for each of Columns (b)-(e). The amount in Column (e) should be equal to the amount on Line 5, Column (f), Section A.

Section D. Forecasted Cash Needs

Line 13 - Enter the amount of cash needed by quarter from the grantor agency during the first year.

Line 14 - Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15 - Enter the totals of amounts on Lines 13 and 14.

Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

Lines 16-19 - Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

Line 20 - Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

Section F. Other Budget Information

Line 21 - Use this space to explain amounts for individual direct object class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

Line 22 - Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

Line 23 - Provide any other explanations or comments deemed necessary.

BTOP Sustainable Broadband Adoption Community Anchor Institution Detail Template

Please complete the Anchor Institution Details worksheet by providing information on Community Anchor Institutions that will be directly involved in or benefit from the project. Add rows as necessary. All community anchor institutions should be given a specified list. A Community Anchor Institution is considered a minority-serving institution post-secondary educational institution with enrollment of minority students exceeding total enrollment. The "Role" column only requires a word or two, or a short phrase, not an explanation. A detailed explanation of the role of project partners and community anchor institutions should be provided in the essay portions of the application.

The data provided via this template will be subject to automated processing. Applicants are therefore required to provide this upload as an Excel file, and not to convert it to a PDF upload. Additionally, applicants should not modify the format of this file.

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LIVING RESOURCES

Meeting Life's Challenges

300 Washington Avenue Ext.
Albany, NY 12203-7303
518-218-0000
Fax 518-862-2175

March 9, 2010

William Sofko
Chief Technology Officer
Wildwood Programs

Dear Bill,

Living Resources is pleased to support and participate in the effort to pioneer the use of broadband video in and among our organizations. We can easily see how this technology will help Living Resources become more efficient and stretch our resources further. This, of course, translates into job saving and possible job creation. Simply by sharing training resources among our three organizations will yield immediate cost savings.

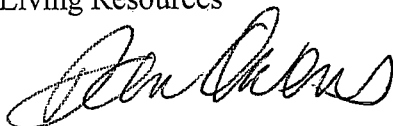
It is also easy to see how the technology can make a difference in the lives of our consumers. Just by virtue of eliminating time wasted in travel, we will be able to provide more client services. We will be much better able to reach into the homes and support the families of our home care consumers, which incidentally will encourage the adoption of broadband in the home. We will be able to greatly leverage our educational staff, with the result that they will be able to deliver much more training in an array of skills. All of these developments will help our consumers become more independent and more employable.

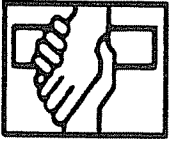
The opportunity to develop and pioneer approaches that may improve the lives of people with disabilities everywhere is very exciting. We look forward to helping Wildwood collect data on the project and evaluate its success. We will help spread awareness about the project and the potential of this technology through our own communication channels and will support Wildwood's efforts to share the lessons learned throughout the state.

We appreciate the leadership Wildwood has shown in researching the technology options and putting together the application. Furthermore, we appreciate the fact that Wildwood will manage the video infrastructure.

Living Resources commits to contributing \$64,200.00 in in-kind match. This will be in the form of staff time devoted to supporting the initiative and a portion of our current internet bandwidth.

Sincerely,
Dan Owens
Director of Information Services
Living Resources





CATHOLIC CHARITIES DISABILITIES SERVICES

1 PARK PLACE, SUITE 200, ALBANY, NEW YORK 12205
(518) 783-1111 FAX (518) 785-4894

William Sofko
Chief Technology Officer
Wildwood Programs
2995C Curry Road Extension
Schenectady, New York 12303

March 11, 2010

Dear Bill:

Catholic Charities Disabilities Services is pleased to support and participate in the effort to pioneer the use of broadband video in and among our organizations. It is readily apparent how this technology will help Catholic Charities Disabilities Services become more efficient and stretch our limited resources further. This could result in saving and possibly creating jobs. Simply by sharing training resources among our three organizations will yield immediate cost savings.

It is also easy to see how the technology can make a difference in the lives of the individuals we serve. By virtue of eliminating time wasted in travel and efficiencies gained, we will be able to provide more client services. This technological advance would enable us to reach out to those we serve in their own homes in our community programs and could possibly encourage the adoption of broadband in those homes. We will be able to leverage our educational staff which will result in the ability to deliver more training in an array of skills. All of these developments will help those we serve to become more independent and employable.

The opportunity to develop and pioneer approaches that may improve the lives of people with disabilities everywhere is very exciting. Catholic Charities Disabilities Services looks forward to helping Wildwood collect data on the project and evaluate its success. We will help spread awareness about the project and the potential of this technology through our own communications channels. Further, we will support Wildwood's efforts to share the information gleaned throughout the state.

We appreciate the leadership Wildwood has shown in researching the technology options and putting together the application. Additionally, we support Wildwood in its management of the video infrastructure.

Catholic Charities Disabilities Services commits to contributing \$21,258.00 in in-kind match as specified in the budget proposal.

Sincerely,

A handwritten signature in black ink that reads "Gary C. Siegel". The signature is written in a cursive, flowing style.

Gary C. Siegel
Executive Director



Executive Office

44 Holland Avenue
Albany, NY 12229-0001

TEL: 518.473.1997
FAX: 518.473.1271
TTY: 866.933.4889

www.omr.state.ny.us

March 9, 2010

Broadband Technology Opportunities Program
National Telecommunications and Information Administration
U.S. Department of Commerce
1401 Constitution Avenue, NW
HCHB, Room 1874
Washington, DC 20230

To Whom It May Concern:

Wildwood Programs, Inc. is a respected not-for-profit agency that has provided services to children and adults with complex learning disabilities, autism and other developmental disabilities for over 40 years, under the jurisdiction of the New York State Office of Mental Retardation and Developmental Disabilities (OMRDD). Throughout its long history, Wildwood has established a strong reputation for delivering quality, community-based supports to the people it serves. At the same time, Wildwood has consistently demonstrated responsibility, fiscal soundness and creativity in the operation of its programs.

New York State has increasingly encouraged the agencies it supervises to be proactive and creative with the use of technology. OMRDD believes that Wildwood's application to the National Telecommunications and Information Administration for the Broadband Technology Opportunities Program is a strong step forward in promoting the positive use of broadband technology to assist individuals with disabilities in accessing their community in more meaningful ways. We believe that this initiative will also serve as a significant example to the community and to other provider agencies of the benefits and efficiencies that can be achieved through the use of broadband technology.

OMRDD also strongly supports Wildwood's collaboration of two other OMRDD provider agencies, Living Resources and Catholic Charities Disabilities Services, in the implementation of this project. Working together, these three agencies will be able to utilize this project to reach a myriad of individuals with disabilities throughout the Capital Region of New York State. As a result, those individuals will be far less isolated and their lives will be greatly enhanced.

For all of these reasons, NYS OMRDD strongly supports and recommends Wildwood's collaborative application to NTIA to enhance access to broadband technology for individuals with developmental disabilities.

Sincerely,

Diana Jones Ritter
Commissioner



DAVID A. PATERSON
GOVERNOR

STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF GENERAL SERVICES

MAYOR ERASTUS CORNING 2ND TOWER
THE GOVERNOR NELSON A. ROCKEFELLER EMPIRE STATE PLAZA
ALBANY, NEW YORK 12242

JOHN C. EGAN
COMMISSIONER

March 11, 2010

Broadband Technology Opportunities Program
National Telecommunications and Information Administration
U.S. Department of Commerce
1401 Constitution Avenue, NW
HCHB, Room 1874
Washington, DC 20230


To Whom It May Concern:

Wildwood Programs, Inc. is a respected not-for-profit agency that has provided services to children and adults with complex learning disabilities, autism and other developmental disabilities throughout the greater Capital region of New York for over 40 years. During its long history, Wildwood has established a strong reputation for delivering quality, community-based supports to the people it serves.

Like many other states, New York has determined that a great deal of operational efficiency can be gained through the maximization of technology usage within organizations. As a result, the New York State Office of General Services (OGS) supports Wildwood's application to the National Telecommunications and Information Administration for the Broadband Technology Opportunities Program, and believes that it will be a significant example to other entities of the strong benefits that inure from the positive use of broadband technology to assist individuals with disabilities in accessing their communities in more meaningful ways.

OGS is likewise impressed by the collaborative nature of Wildwood's grant application, through the inclusion of two well-respected partners. When taken as a whole this project has the potential to have a significant impact on a large population of technologically underserved individuals in New York. Therefore, NYS OGS strongly supports and recommends Wildwood's collaborative application to NTIA to enhance access to broadband technology for individuals with developmental disabilities.

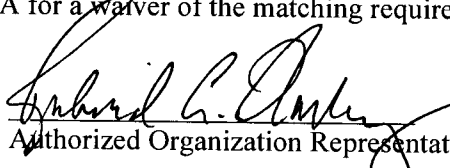
Sincerely,


John C. Egan

**U.S. Department of Commerce
Broadband Technology Opportunities Program
Authentication and Certifications**

1. I certify that I am the duly Authorized Organization Representative (AOR) of the applicant organization, and that I have been authorized to submit the attached application on its behalf.
2. I certify that I have examined this application, that all of the information and responses in this application, including certifications, and forms submitted, all of which are part of this grant application, are material representations of fact and true and correct to the best of my knowledge, that the entity(ies) that is requesting grant funding pursuant to this application and any subgrantees and subcontractors will comply with the terms, conditions, purposes, and federal requirements of the grant program; that no kickbacks were paid to anyone; and that a false, fictitious, or fraudulent statements or claims on this application are grounds for denial or termination of a grant award, and/or possible punishment by a fine or imprisonment as provided in 18 U.S.C. §1001 and civil violations of the False Claims Act.
3. I certify that the entity(ies) I represent have and will comply with all applicable federal, state, and local laws, rules, regulations, ordinances, codes, orders and programmatic rules and requirements relating to the project. I acknowledge that failure to do so may result in rejection or deobligation of the grant or loan award. I acknowledge that failure to comply with all federal and program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
4. I certify that the entity(ies) I represent has and will comply with all applicable administrative and federal statutory, regulatory, and policy requirements set forth in the Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements ("DOC Pre-Award Notification"), published in the Federal Register on February 11, 2008 (73 FR 7696), as amended; DOC Financial Assistance Standard Terms and Conditions (Mar. 8, 2009); the Department of Commerce American Recovery and Reinvestment Act Award Terms (Apr. 9, 2009); and any Special Award Terms and Conditions that are included by the Grants Officer in the award.
5. I certify that any funds awarded to the entity(ies) I represent as a result of this application will not result in any unjust enrichment of such entity(ies) or duplicate any funds such entity(ies) receive under federal universal service support programs administered by the Universal Service Administrative Corporation (USAC).
6. I certify that the entity(ies) I represent has secured access to pay the 20% of total project cost or has petitioned the Assistant Secretary of NTIA for a waiver of the matching requirement.

3/12/10
Date


Authorized Organization Representative Signature

Richard L. Walley LCSW
Print Name

Chief Operating Officer
Title

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

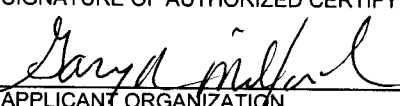
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a -1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	* TITLE Chief Financial Officer
* APPLICANT ORGANIZATION Wildwood Programs Inc.	* DATE SUBMITTED 03-15-2009

BTOP Public Computer Center and Sustainable Broadband Detailed Budget

Please complete the Detailed Budget, breaking out individual line items under each category (add rows to each section as necessary to accommodate your line items). Please ensure that the total columns in the "General" and "Detail" sections are equal for each line item (a cell with a red highlight indicates an inconsistency). Also, you may utilize the provided space for additional notes (there is also a Budget Narrative question in the application in which you will provide narrative detail budget).

Specifics needed for each cost category line item:

Personnel: For each position, list the number of positions, the location or geography of position, the responsibilities for the position, the annual salary, and the percent of time a person filling the position will spend working on the proposed BTOP project. For lines with more than one position, the Quarters Employed field should represent number of quarters per person (*e.g.*, for two employees each working for one year, Quarters Employed should be 4 rather than 8).

Fringe: For each position, note the number of positions, the annual salary, the percent of time a person filling this position will spend working on the proposed BTOP project, and the fringe rate applied to the position. For lines with more than one position, the Quarters Employed field should represent number of quarters (*e.g.* for two employees each working for one year, Quarters Employed should be 4 rather than 8).

Equipment: List all equipment units required for the project and provide program purpose. For each line item, note the number of units and the unit cost. The multiple of these two factors will yield the total for that line item. For example, an Applicant planning to buy 100 laptops at \$500/laptop would have a total line item cost of \$50,000. Again, although unit costs may include cents, once multiplied by the number of units, the result should be rounded to the nearest whole dollar. Clearly separate Applicant equipment and user equipment, as indicated in the detailed budget template. When providing the unit cost indicate whether the unit cost has been discounted and for software equipment list specific package names.

Travel: For each trip list the program purpose of the trip, destination city and the number of people on the trip. For each line item (*e.g.*, trip), note the number of trips and the cost per trip. The multiple of these two factors will yield the total for that line item. For example, if the Applicant was accounting for 10 trips at \$25 per trip, the total cost would be \$250. The cost per trip should be justified on its own, *not* derived by dividing the total by the number of trips. Such a calculation will prompt further inquiry from the reviewers about the trip cost. Rather, the *total* trip cost should be derived from the number of trips *times* the justified cost per trip.

Supplies: Separate supplies by item type, describing the program purpose or use. For each line item, note the number of units and the unit costs. The multiple of these two factors will yield the total for that line item. For example, an Applicant planning to buy 20 boxes of printer paper at \$30/box would have a total line item cost of \$600. Again, although unit costs may include cents, once multiplied by the number of units, the result should be rounded to the nearest whole dollar.

Other: Separate item types; for awareness program cost items, such as ads, separate ad types (television, radio, newspaper, etc) and include geography in which they will run.

Contractual: For each line item, identify the contractor and note the number of contracted hours or the hourly rate, if applicable. For example, an Applicant planning to hire a technology consultant for 100 hours at a rate of \$40/hour would have a total line item cost of \$4,000.

Indirect: Provide the indirect rate and basis used. In the space provided at the bottom of the

explain the calculation used to derive the indirect costs (including the indirect rate and what is included in the indirect cost basis). If a negotiated indirect cost rate agreement exists and is being used, please identify the cognate basis.

The category subtotals for this Detailed Budget should correspond to the data provided in your SF-424A, and both the SF-424 budget and this Detailed Budget should match the Federal Grant and Total Match Amount provided on the Project Budget page of the application. Please review your budget uploads, the budget narrative in the application, and the Project Budget page for consistency before submitting the application. If you are submitting a PCC project with an SF-424C instead of SF-424A, the sections of this Detailed Budget will not align directly with categories of the SF-424A; you should complete this Detailed Budget, allocating costs to the appropriate cost categories.

The data provided via this template will be subject to automated processing. Applicants are required to provide this upload as an Excel file, and not to convert it to a PDF prior to upload. Additionally, applicants should not modify the format of this file.

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**BTOP Public Computer Center and Sustainable Broadband Adoption
Detailed Budget Template**

Easy Grants ID: 5135
Applicant: Wildwood Program Inc

Project Title: Wildwood Programs: Broadband Video for Human Services Agencies

SF-424A Object Class Category	General	Detail								
a. Personnel - List position, number of staff, annual salaries, % time spent on project	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total	
			\$23,415	\$23,415	1	\$78,050	15%	8.00	\$23,415	
			\$33,925	\$33,925	1	\$67,850	25%	8.00	\$33,925	
			\$23,032	\$23,032	1	\$46,064	25%	8.00	\$23,032	
			\$16,662	\$16,662	1	\$55,540	15%	8.00	\$16,662	
			\$16,800	\$16,800	1	\$42,000	20%	8.00	\$16,800	
		\$16,020	\$10,680	\$26,700	1	\$53,400	25%	8.00	\$26,700	
			\$21,600	\$21,600	1	\$72,000	15%	8.00	\$21,600	
			\$15,680	\$15,680	1	\$39,200	20%	8.00	\$15,680	
			\$12,800	\$12,800	1	\$80,000	8%	8.00	\$12,800	
			\$18,720	\$18,720	1	\$93,600	10%	8.00	\$18,720	
Subtotal		\$16,020	\$193,314	\$209,334						

b. Fringe Benefits - Include salaries and fringe rate.	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Fringe Rate
			\$7,025	\$7,025	1	\$78,050	15%	8.00	30.00%
			\$10,178	\$10,178	1	\$67,850	25%	8.00	30.00%
			\$6,910	\$6,910	1	\$46,064	25%	8.00	30.00%
			\$4,999	\$4,999	1	\$55,540	15%	8.00	30.00%
			\$5,040	\$5,040	1	\$42,000	20%	8.00	30.00%
		\$4,806	\$3,204	\$8,010	1	\$53,400	25%	8.00	30.00%
			\$5,400	\$5,400	1	\$72,000	15%	8.00	25.00%
			\$3,920	\$3,920	1	\$39,200	20%	8.00	25.00%
			\$3,200	\$3,200	1	\$80,000	8%	8.00	25.00%
Subtotal		\$4,806	\$49,876	\$54,682					

c. Travel - For significant costs, include details such as number and purpose of trips, destinations.	Purpose of Trip	Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
				\$0			\$0
				\$0			\$0
				\$0			\$0
				\$0			\$0
Subtotal		\$0	\$0	\$0			

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user.	Equipment Description	Federal Support	Matching Support	Total	#Units	Unit Cost	Total
Applicant Equipment							

	TANDBERG Codian 4500 High Definition MCU, w mntnc contract	\$237,065		\$237,065	1	\$237,065	\$237,065
	TANDBERG VCS - Control Application, base licensing, mntnc	\$28,390		\$28,390	2	\$14,195	\$28,390
	TANDBERG VCS - Control Application, 20 local calls, mntnc	\$19,772		\$19,772	1	\$19,772	\$19,772
	TANDBERG VCS - Expressway Application 20 traversal calls each	\$32,615		\$32,615	1	\$32,615	\$32,615
	TANDBERG Content Server - 5 recording ports and 2 live ouput	\$30,443		\$30,443	1	\$30,443	\$30,443
	TANDBERG Profile Single 52" with C20 with NPP	\$171,396		\$171,396	4	\$42,849	\$171,396
	TANDBERG Profile Single 42" with C20 with NPP	\$63,312		\$63,312	3	\$21,104	\$63,312
	TANDBERG Management Suite (TMS) - Base model	\$7,456		\$7,456	1	\$7,456	\$7,456
	Routers (4 covered through grant)	\$18,000	\$5,000	\$23,000	8	\$2,875	\$23,000
	Ethernet Switches (2 covered through grant)	\$2,178	\$5,000	\$7,178	7	\$1,025.43	\$7,178
	Router Accessories	\$1,200		\$1,200	2	\$600	\$1,200
	Microphones	\$480		\$480	1	\$480	\$480
User Equipment							
	TANDBERG 1700 MXP	\$40,512		\$40,512	6	\$6,752	\$40,512
	TANDBERG E20 SIP Video VoIP Phone	\$12,636		\$12,636	9	\$1,404	\$12,636
	TANDBERG Movi TMS 100 additional user licenses	\$7,776		\$7,776	1	\$7,776	\$7,776
	Computers for Residences, Wildwood	\$33,600		\$33,600	32	\$1,050	\$33,600
	TANDBERG Precision HD USB Camera	\$24,480		\$24,480	72	\$340	\$24,480
				\$0			\$0
Subtotal		\$731,311	\$10,000	\$741,311			

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies	Description	Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
				\$0			\$0.00
				\$0			\$0.00
				\$0			\$0.00
				\$0			\$0.00
Subtotal		\$0	\$0	\$0			

f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.	Contractor	Federal Support	Matching Support	Total	# Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract
Installation of Video Equipment	CoreBTS	\$30,000		\$30,000			\$0.00
				\$0			\$0.00
				\$0			\$0.00
				\$0			\$0.00
Subtotal		\$30,000	\$0	\$30,000			

g. Construction - If applicable, list construction costs	Description	Federal Support	Matching Support	Total
				\$0
				\$0
				\$0
				\$0
Subtotal		\$0	\$0	\$0

h. Other - List costs associated with grant subrecipients as well as other costs not listed above such as rent, technology (website hosting, internet connection), advertising (TV, radio, online), etc.							
Description	Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total	
Incremental Bandwidth Expenses, Wildwood	\$9,582	\$4,470	\$14,052			\$0.00	
Incremental Bandwidth Expenses, Catholic Charities		\$2,538	\$2,538			\$0.00	
Incremental Bandwidth Expenses, Living Resources		\$1,600	\$1,600			\$0.00	
			\$0			\$0.00	
Subtotal	\$9,582	\$8,608	\$18,190				

i. Total Direct Charges (sum of a-h)	\$791,719	\$261,798	\$1,053,517
j. Indirect Charges	\$63,338		\$63,338
Total Eligible Project Costs	\$855,057	\$261,798	\$1,116,855
Match Percentage	23.4%		

Explanation of Indirect Charges

All agencies funded by OMRDD/SED in New York State are required to allocate A&OH expenses to every dollar of cost expended. Our current rate of A&OH is 8%, thus, the expenses associated with the grant must pick up their portion of our overhead.

Additional Budget Notes