QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	78-42-B10568	789438293

4. Recipient Organization

Virgin Islands Public Finance Authority 32-33 Kongens Gade, St. Thomas, VI 00802-0430

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
12-31-2010	◯ **Yes** ⊙ **No**

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Julito Francis	(340) 714-1635
	7d. Email Address jafrancis@usvipfa.com

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	02-19-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Established contact with agencies that will host PCC centers. Began assessment of individual sites.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	0	The PCC program vendor invoices as well as viNGN staff costs did not come due unitl immediately after the close of the quarter. the funds expended will be reflected in the period ahead to include work performed in that quarter. Also staff hiring was affected by changes during the election year. We anticipate that we will be on track for this next reporting period.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The project's start date was September 13, 2010, and by this reporting period was slated to be 0% complete overall as indicated above. One early PCC success we anticipated was the availability of the St. Thomas Regional Library. A couple of challenges were faced here - the Library was not fully available during this time frame to begin the PCC retrofit. The other PCC were a bit slower in the review and evaluation phases. We anticipate that these issues will be largely resolved in the ensuing quarter and that our milestones and indicators will be met..

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	N/A
4.b.	Average users per week (NOT cumulative)	0	N/A
4.c.	Number of PCCs with upgraded broadband connectivity	0	N/A
4.d.	Number of PCCs with new broadband wireless connectivity	0	N/A
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

RECIPIENT NAME:Virgin Islands Public Finance Authority

AWARD NUMBER: 78-42-B10568
DATE: 02/19/2011

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 12/31/2013

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
N/A	0	0	0

Add Training Program   Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
 During the following quarter we plan to accomplish:
- Evaluation of the physical, technological, past programming experiences, and organizational capacity of the PCC. The assessment will be used to develop a detailed budget and renovation plan for each PCC whether new or improved. The assessment process is also being used to identify to best candidates for the pilot phase of the PCC program. These candidates will be recruited onto a workgroup which will design a common framework for all PCC site operations.
- We will also update the implementation plan to a more detailed level to inlcude rollout and establishment of connectivity on the viNGN network.
- We have also developed a data model that shows all the tracking requirements for the program so that we can provide on demand data on progress, facility activity, training participation and usage.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	**Overall Project**	3	We anticipate no variances from the project's baseline.
2.b.	**Equipment / Supply Purchases**	-	Milestone Data Not Required
2.c.	**Public Computer Centers Established**	-	Milestone Data Not Required
2.d.	**Public Computer Centers Improved**	-	Milestone Data Not Required
2.e.	**New Workstations Installed**	-	Milestone Data Not Required
2.f.	**Existing Workstations Upgraded**	-	Milestone Data Not Required
2.g.	**Outreach Activities**	-	Milestone Data Not Required
2.h.	**Training Programs**	-	Milestone Data Not Required
2.i.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
N/A

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$323,000	$0	$323,000	$0	$0	$0	$10,000	$0	$10,000
b. Fringe Benefits	$103,360	$0	$103,360	$0	$0	$0	$3,000	$0	$3,000
c. Travel	$25,160	$0	$25,160	$0	$0	$0	$0	$0	$0
d. Equipment	$1,023,120	$0	$1,023,120	$0	$0	$0	$0	$0	$0
e. Supplies	$27,957	$0	$27,957	$0	$0	$0	$0	$0	$0
f. Contractual	$1,145,750	$0	$1,145,750	$0	$0	$0	$20,000	$0	$20,000
g. Construction	$499,770	$198,000	$301,770	$0	$0	$0	$198,000	$198,000	$0
h. Other	$1,455,366	$1,185,616	$269,750	$0	$0	$0	$20,000	$20,000	$0
i. Total Direct Charges (sum of a through h)	$4,603,483	$1,383,616	$3,219,867	$0	$0	$0	$251,000	$218,000	$33,000
j. Indirect Charges									
k. TOTALS (sum of i and j)	$4,603,483	$1,383,616	$3,219,867	$0	$0	$0	$251,000	$218,000	$33,000

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0