

**THE GREATER PHILADELPHIA  
URBAN AFFAIRS COALITION**

---

Financial Statements

Year Ended June 30, 2009



**AMPER, POLITZINER & MATTIA, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS  
and CONSULTANTS

# THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION

## TABLE OF CONTENTS

---

	Page
<b>Independent Auditor's Report</b>	1
<b>Financial Statements</b>	
Statement of Financial Position	2
Statement of Activities	3
Statement of Changes in Net Assets	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 14

# AMPER, POLITZINER & MATTIA, LLP

## Independent Auditors' Report

Board of Directors  
The Greater Philadelphia Urban Affairs Coalition  
Philadelphia, Pennsylvania

We have audited the accompanying statement of financial position of THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION (the "Coalition") as of June 30, 2009 and the related statements of activities, of changes in net assets and of cash flows for the year then ended. These financial statements are the responsibility of the Coalition's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Coalition's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION as of June 30, 2009 and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

*Amper, Poldtziner & Mattia, LLP*

October 28, 2009  
Jenkintown, Pennsylvania

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**STATEMENT OF FINANCIAL POSITION**  
**JUNE 30, 2009**

**ASSETS**

**Current assets**

Receivables

Grants, net of allowance for uncollectible grants of \$367,558 \$ 13,899,929

Contracts, net of allowance for uncollectible contracts of \$75,620 447,415

Contribution pledges receivable, net of allowance for uncollectible pledges of \$-0- 31,350

Prepaid expenses and other current assets 32,742

**Total current assets** 14,411,436

**Furniture and equipment, net of accumulated depreciation** 132,266

**Other assets**

Investments 475,000

Deposits 119,542

Long-term investments 100,000

**Total other assets** 694,542

**Total Assets** \$ 15,238,244

**LIABILITIES AND NET ASSETS**

**Current liabilities**

Line-of-credit \$ 2,200,000

Accounts payable and accrued expenses 3,880,881

Accrued payroll and payroll taxes 416,137

Unearned revenue 3,403,249

**Total current liabilities** 9,900,267

**Commitments**

**Net assets**

Unrestricted, other 2,788,635

Unrestricted, equity in inactive investment 475,000

Temporarily restricted 2,074,342

**Total net assets** 5,337,977

**Total Liabilities and Net Assets** \$ 15,238,244

*See notes to financial statements*

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED JUNE 30, 2009**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>Operating</b>			
Support and revenues			
Grants and contracts	\$ 43,153,683	\$ -	\$ 43,153,683
Contributions	902,737	4,148,799	5,051,536
Net assets released from program restrictions	<u>5,028,467</u>	<u>(5,028,467)</u>	<u>-</u>
<b>Total support and revenues</b>	<u>49,084,887</u>	<u>(879,668)</u>	<u>48,205,219</u>
<b>Expenses</b>			
Personnel	22,361,612	-	22,361,612
Consultant and contract services	9,459,596	-	9,459,596
Program grants	7,815,849	-	7,815,849
Facilities	3,121,483	-	3,121,483
Travel and conference	1,713,701	-	1,713,701
Supplies	1,533,552	-	1,533,552
Bad debt	561,432	-	561,432
Advertising	54,010	-	54,010
Telephone	552,493	-	552,493
Equipment	326,353	-	326,353
Printing	263,986	-	263,986
Insurance	57,958	-	57,958
Professional fees	148,202	-	148,202
Postage delivery	78,218	-	78,218
Training	81,845	-	81,845
Computer	196,326	-	196,326
Miscellaneous	78,850	-	78,850
Interest expense, net of interest income of \$3,550	102,000	-	102,000
Depreciation	<u>28,224</u>	<u>-</u>	<u>28,224</u>
<b>Total expenses</b>	<u>48,535,690</u>	<u>-</u>	<u>48,535,690</u>
<b>Changes in net assets</b>	<u>\$ 549,197</u>	<u>\$ (879,668)</u>	<u>\$ (330,471)</u>

*See notes to financial statements*

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**YEAR ENDED JUNE 30, 2009**

	Unrestricted Other	Unrestricted Equity in Inactive Investment	Temporarily Restricted	Total
<b>Net assets, beginning of year</b>	\$ 2,239,438	\$ 475,000	\$ 2,954,010	\$ 5,668,448
<b>Changes in net assets</b>	549,197	-	(879,668)	(330,471)
<b>Net assets, end of year</b>	<u>\$ 2,788,635</u>	<u>\$ 475,000</u>	<u>\$ 2,074,342</u>	<u>\$ 5,337,977</u>

*See notes to financial statements*

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED JUNE 30, 2009**

<b>Cash flows from operating activities</b>	
Changes in net assets	\$ (330,471)
Adjustments to reconcile changes in net assets to net cash provided by operating activities	
Depreciation	28,224
Allowance for doubtful accounts	561,432
(Increase) decrease in assets	
Grants receivable	2,816,030
Contracts receivable	(523,035)
Contributions receivable	8,460
Prepaid expenses and other current assets	27,569
Increase (decrease) in liabilities	
Account payable and accrued expenses	(1,414,731)
Accrued payroll and payroll taxes	129,141
Unearned revenue	292,975
	<u>1,595,594</u>
<b>Cash flows from investing activities</b>	
Security deposits	(49,048)
Acquisition of property and equipment	<u>(74,279)</u>
	<u>(123,327)</u>
<b>Cash flows from financing activities</b>	
Net drawings on line-of-credit	<u>(1,800,000)</u>
	(327,733)
	<u>327,733</u>
	<u>\$ -</u>
 <b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>	
Cash paid during the year for interest	<u>\$ 102,000</u>

*See notes to financial statements*

# THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION

## NOTES TO FINANCIAL STATEMENTS

---

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Description

The Greater Philadelphia Urban Affairs Coalition (the "Coalition") is a nonprofit organization which was organized as a major civic organization that unites government, business, neighborhoods and individual initiatives to improve the quality of life in the Philadelphia region, build wealth in urban communities, and solve emerging issues. The Coalition's programs are sponsored by governmental grants and direct support from corporations, foundations and individuals.

#### Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

#### Basis of Presentation

Net assets and revenues, expenses, gains and losses in the accompanying financial statements are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Coalition and changes therein are classified and reported as follows:

- ***Unrestricted Net Assets***

Net assets that are not subject to donor-imposed stipulations.

- ***Temporarily Restricted Net Assets***

Net assets that are received which are to be used for future program expenditures that will be released, either by actions of the Coalition and/or the passage of time. The contributions are applicable to multiple programs and are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions when the program expenditures are made, in accordance with the terms of the restriction.

Restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support in the statement of activities.

#### Contributions

The Coalition recognizes contributions as unrestricted, temporarily restricted or permanently restricted revenues in the period received, depending on the existence and/or nature of any donor restrictions. Contributions consist of funds received from corporations and foundations for various philanthropic activities.

Grant revenue is recognized as related expenses are incurred on an accrual basis. The grant revenue relates to the agency programs that require the Coalition to provide programs on a fee for service and contract reimbursement basis.

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**NOTES TO FINANCIAL STATEMENTS**

---

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Cash Equivalents**

The Coalition considers all highly-liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

**Investments**

Investments in marketable securities with readily determinable fair values and all investments in debt securities are stated at fair value in the statement of financial position. Unrealized gains and losses, if any, are included in the statement of activities.

**Pledges and Grants Receivable**

Pledges are recorded as receivables at the time such pledges are received and all conditions have been met.

Grants receivable are from agencies of the federal and Pennsylvania and local governments, as well as corporations, and are recorded as receivables at the time the Coalition incurs expenditures under the grant award.

**Furniture and Equipment and Depreciation**

Assets purchased are stated at cost and depreciated over the estimated useful lives of the related asset. Depreciation is provided on the straight-line method over the estimated useful lives of the assets.

Maintenance and repairs are charged to operations when incurred. Significant betterments and renewals are capitalized. When property and equipment are sold or otherwise disposed of, the asset accounts and related accumulated depreciation accounts are relieved, and any gain or loss is included in operations.

**Federal Tax Status**

The Internal Revenue Service has classified the Coalition as exempt from federal income taxes under Section 501(c)(3) of the United States Internal Revenue Code; as an organization, contributions to which are deductible under Section 170(c) of the Code; and as an organization that is not a private foundation as defined in Section 509(a) of the Code.

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**NOTES TO FINANCIAL STATEMENTS**

---

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant estimates include estimated lives for the property and equipment and an allowance for uncollectible pledge receivables. Actual results could differ from those estimates.

**Donated Services**

Many individuals volunteer their time and perform a variety of tasks that assist the Coalition with specific programs and various committee assignments. An amount has not been recognized in the accompanying statement of activities for these volunteer efforts because they did not meet the requirements for recognition under professional standards.

**Allowance for Doubtful Accounts**

The Coalition provides an allowance for doubtful accounts equal to the estimated losses that will be incurred on the collection of existing receivables. The total allowance for doubtful accounts for grants, contracts and contributions receivable has been established at \$443,178 as of June 30, 2009.

**NOTE 2 - PROPERTY AND EQUIPMENT**

Major classes of property and equipment, estimated useful lives and accumulated depreciation as of June 30, 2009, are as follows:

	June 30, 2009		
Assets	Cost	Accumulated Depreciation	Estimated Useful Lives
Furniture and equipment	<u>\$ 236,173</u>	<u>\$ 103,907</u>	5 years

Depreciation for the year ended June 30, 2009 was \$28,224.

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 3 - GRANTS RECEIVABLE**

Grants receivable represents funds due for expenditures incurred to provide services in accordance with grant provisions. Grants receivable consists of the following as of June 30:

City of Philadelphia	\$ 9,360,959
Federal Programs	2,623,176
Philadelphia Youth Network	235,633
Philadelphia Workforce Development Corp.	376,070
Commonwealth of Pennsylvania	900,427
School District of Philadelphia	521,915
Philadelphia Health Management Corp.	<u>249,307</u>
	14,267,487
Less allowance for doubtful accounts	<u>367,558</u>
	<u><u>\$ 13,899,929</u></u>

**NOTE 4 - CONTRIBUTIONS RECEIVABLE**

The Coalition has received pledges, some of which are payable in future years. As of June 30, 2009, pledges receivable consisted of the following:

	<u>Unrestricted</u>
Receivable in less than one year	\$ 31,350
Receivable in one to ten years	<u>-</u>
Total pledges	31,350
Less allowance for uncollectible	<u>-</u>
Net pledges receivable	<u><u>\$ 31,350</u></u>
Current	\$ 31,350
Noncurrent	<u>-</u>
	<u><u>\$ 31,350</u></u>

No discount rate used was for the year ended June 30, 2009, as all donations are due within the year.

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 5 - INVESTMENTS**

Market values and unrealized appreciation (depreciation) as of June 30, 2009 are summarized as follows:

	Cost	Market	Unrealized Appreciation (Depreciation)
Certificate of deposit	\$ 100,000	\$ 100,000	\$ -
Investment in United Bank	475,000	475,000	-
	\$ 575,000	\$ 575,000	\$ -

Investment income for the year ended June 30, 2009 is composed of the following:

Interest	\$ 3,550
Net realized and unrealized investment gains	-
	\$ 3,550

**NOTE 6 - UNEARNED REVENUE**

Grants received for specific programs are recorded as unearned revenue until the funds are expended for their designated purpose, at which time they are recognized as revenue.

Unearned revenue as of June 30, 2009 are as follows:

Commonwealth of Pennsylvania	\$ 3,244,083
Other	23,257
City of Philadelphia	135,909
	\$ 3,403,249

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 7 - COMMITMENTS**

**Lease Commitments**

The Coalition leases a building at 1207 Chestnut Street, Philadelphia, Pennsylvania for its main office under an agreement with an unrelated party. The Coalition also leases space for its grant programs. The leases related to grant programs are typically on a month-to-month basis. The Coalition's lease agreement for the main office was amended in July 2009 to include an extension for ten years expiring in May 2019. The amendment also included an option to purchase as of December 31, 2009 for \$5,900,000. At this time, the Coalition does not have plans to exercise this option.

Other grant program leases expire at various dates through 2011. Scheduled minimum future payments under the terms of the lease are as follows:

<u>Year Ending June 30</u>	<u>Building</u>	<u>Equipment</u>	<u>Total</u>
2010	\$ 598,620	\$ 59,526	\$ 658,146
2011	613,586	56,676	670,262
2012	628,925	31,115	660,040
2013	644,648	-	644,648
2014	660,764	-	660,764
Thereafter	<u>2,848,492</u>	<u>-</u>	<u>2,848,492</u>
	<u>\$ 5,995,035</u>	<u>\$ 147,317</u>	<u>\$ 6,142,352</u>

For the year ended June 30, 2009, rent expense of \$3,121,483 is included in general and administrative expenses.

**NOTE 8 - LINES-OF-CREDIT AND LONG-TERM DEBT**

The Coalition has available a \$4,000,000 line-of-credit with Wachovia Bank N.A. collateralized by accounts receivable as of June 30, 2009. As of June 30, 2009, the Coalition had an outstanding balance of \$2,200,000 on the line-of-credit. Interest is payable monthly at the bank's prime rate plus .5% (prime was 3.25% as of June 30, 2009). The line-of-credit expires on January 15, 2010. The Coalition is subject to certain financial covenants including maintenance of a certain financial ratio as defined in the agreement, among other things. As of June 30, 2009, the Coalition was in compliance.

**NOTE 9 - FUNCTIONAL CLASSIFICATION OF ACTIVITIES**

In accordance with SFAS No. 117, the Coalition is required to present expenses on a functional basis. The functional allocation of expenses is based primarily on the amount of direct labor and direct operating expenses spent on the program or activity.

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**NOTES TO FINANCIAL STATEMENTS**

---

**NOTE 9 - FUNCTIONAL CLASSIFICATION OF ACTIVITIES (continued)**

Expenses are functionally allocated as follows:

Community intervention and support	\$ 32,252,451
AIDS services	3,195,671
Economic development	2,426,346
Education	2,905,110
Employment training	1,865,943
Health care	314,485
Homelessness	1,482,326
Grants	348,467
General and administrative	3,266,347
Fund-raising	478,544
	<u>\$ 48,535,690</u>

**NOTE 10 - CONCENTRATIONS OF CREDIT RISK ARISING FROM CASH DEPOSITS**

Cash accounts are insured by the Federal Deposit Insurance Corporation ("FDIC") up to \$250,000. At certain times during the year, the Coalition's balance exceeded the insured amount.

**NOTE 11 - BENEFIT PLANS**

The Coalition maintains a 403(b) profit-sharing plan which covers all employees who are employed by the Coalition for a full year or 1,000 hours. The Coalition may make matching contributions equal to a discretionary percentage, determined by the Board, of the participant's salary.

Total contributions to benefit plans for the year ended June 30, 2009 totaled \$249,078 but were not paid until after the current fiscal year-end.

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 12 - ASSETS AND LIABILITIES - FAIR VALUE INFORMATION**

In September 2006, the Financial Accounting Standards Board ("FASB") issued SFAS No. 157, *Fair Value Measurements*. SFAS No. 157 clarifies the definition of fair value and the methods used to measure fair value, and expands disclosures about fair value measurements. Asset fair value measurements are defined based on the existence of an active market for identical assets (Level 1), whether there are other observable inputs to the valuation (Level 2), or if significant unobservable inputs are used in valuing the asset (Level 3). All assets measured at fair value were based on quoted market prices as follows:

Description	June 30, 2009	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investment in United Bank	\$ 475,000	\$ -	\$ -	\$ 475,000

Total Coalition investment assets at fair value classified within Level 3 were \$475,000 as of June 30, 2009, which consists of an inactive investment in United Bank stock. Such amounts were 83% of investments at fair value as of June 30, 2009. GPUAC has estimated fair value using the most recent transaction price, provided by the bank, in a private sale of stock, multiplied by the number of shares held by the Coalition with adjustments made to reflect expected exit values

The following table presents changes in assets measured at fair value using Level 3 inputs on a recurring basis for the year ended June 30, 2009:

Level 3 Investment Assets						
	July 1, 2008	Realized Gains (Losses)	Unrealized Gains (Losses) Relating to Instruments Still Held as of June 30, 2009	Purchases, Sales, Issuance and Settlements (Net)	Transfers in and/or out of Level 3	June 30, 2009
Investment in United Bank	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ 475,000

**THE GREATER PHILADELPHIA URBAN AFFAIRS COALITION**  
**NOTES TO FINANCIAL STATEMENTS**

---

**NOTE 13 - NEW ACCOUNTING PRONOUNCEMENTS**

In July 2006, the Financial Accounting Standards Board (the "FASB") issued Interpretation No. 48, *Accounting for Uncertainty in Income Taxes* - an interpretation of FASB Statement No. 109 ("Interpretation"). The Interpretation established for all financial enterprises, a requirement for financial statement recognition of any benefits that the enterprise may expect to receive as the result of a position taken with regard to income taxes, as well as expanded tax-related disclosures. The Coalition is required to adopt Interpretation No. 48 for 2010, but the adoption of the new standard is not expected to have a material effect on its financial statements. Until it adopts FIN 48, the Coalition accounts for any uncertain tax positions in accordance with FASB Statement No. 5, *Accounting for Contingencies*, which is the governing standard for recognition of tax-related contingencies.

In February 2008, the FASB released FASB Staff Position, FSP FAS No. 157-2, *Effective Date of FASB Statement No. 157*, which delayed the effective date of SFAS No. 157 for all nonfinancial assets and nonfinancial liabilities, except those that are recognized or disclosed at fair value in the financial statements on a recurring basis, to fiscal years beginning after November 15, 2008. The Coalition has adopted this position as of June 30, 2009.

**NOTE 14 - CONCENTRATIONS OF CREDIT AND MARKET RISK**

The Coalition invests in various investment securities that are exposed to various risks such as interest rate, market, and credit risks.

Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the value of investment securities will occur in the near term and that such changes could materially affect account balances and the amounts reported in the statement of financial position.

Users of these financial statements should be aware that the financial markets' volatility in 2008 may significantly impact the subsequent valuation of the reported investments. Accordingly, the valuation of investments (see Note 5) as recorded in the accompanying statement of financial position as of June 30, 2009 may not necessarily be indicative of amounts that could be realized in a current market. The estimated fair value of all investments as of September 30, 2009 approximated those values as of June 30, 2009.

**NOTE 15 - SUBSEQUENT EVENTS**

The Coalition evaluated subsequent events through October 28, 2009, which is the date the financial statements were issued.

## BIOGRAPHICAL SKETCH

**Anthony M. Lowman, Ph.D.**

Department of Chemical Engineering, Drexel University  
3141 Chestnut Street, Philadelphia, PA 19104 (215) 895-2228  
[alowman@drexel.edu](mailto:alowman@drexel.edu)

### A. Professional Preparation

University of Virginia Chemical Engineering B.S. 1993  
Purdue University Chemical Engineering Ph.D. 1997

### B. Appointments and Honors

- **Professor**, Dept. of Chemical Engineering, Drexel University, 1/04-
- **Associate Dean for Research and Graduate Studies, COE 12/07-**
- **Associate Dean Undergraduate Affairs**, College of Engineering, Drexel University, 1/04-12/07
- **Associate Professor**, Dept. of Chemical Engineering, Drexel University, 9/01-8/07
- **Assistant Professor**, Dept. of Chemical Engineering, Drexel University, 11/97-8/01
- **Visiting Professor**, Dept. of Pharmaceutics, Hoshi University, Tokyo, Japan, 6/98;6/02
- **Visiting Researcher**, Dept. of Pharmacy, University of Parma, Parma, Italy 10/96

### C. Select Publications

1 J. Thomas, A. Lowman and M. Marcolongo, "Novel Associating Hydrogels for Nucleus Pulposus Replacement," *J. Biomed. Mater. Res.*, 67, 1329-1337 (2003).

2 K. Gomes, J. Thomas, C. Scott, A. Lowman and M. Marcolongo, "The Effect of Dehydration History on PVA/PVP Hydrogels for Nucleus Pulposus Replacement," *Journal of Applied Biomaterials* 69, 135-140 (2004).

3 Joshi, G. Fussell, J. Thomas, A. Lowman, A. Karduna and M. Marcolongo, "Functional Compressive Mechanics of a PVA/PVP Nucleus Pulposus Replacement," *Biomaterials* 27, 176-184 (2005).

4 E. Ho, A.M Lowman and M. Marcolongo, "In situ apatite forming injectable hydrogel," *J. Biomed. Mater. Res.* 83A, 249-256 (2007).

5 A.J. Vernengo, G. Fussell, N.G. Smith and A.M. Lowman, "Evaluation of Novel Injectable Hydrogels for Nucleus Pulposus Replacement," *J. Biomed. Mat. Res.* (published online early view).

6 K. Nakamura, R.J. Murray, J.I. Joseph, N.A. Peppas, M. Morishita, and A.M. Lowman, "Oral insulin delivery using P(MAA-g-EG) hydrogels: Effects of network morphology on insulin delivery characteristics," *J. Controlled Release*, 95, 589-599 (2004).

7 A. Bakshi, O. Fisher, T. Dagci, T. Himes, I. Fisher, and A. Lowman, "Mechanically engineered hydrogel scaffolds for axonal growth and angiogenesis after transplantation in spinal cord injury," *J. Neurosurg. Spine* 3, 322-329 (2004).

8 T.D. Dziubla and A.M. Lowman, "Vascularization of PEG-Grafted Macroporous Hydrogel Sponges: A 3-Dimensional *In Vitro* Angiogenesis Model Utilizing Human Microvascular Endothelial Cells," *J. Biomed. Mater. Res.* 68, 603-614 (2004).

9 M.Hans, K. Shimoni, D. Danino and A.Lowman, "Synthesis and Characterization of MPEGPLA-Halorperidol Conjugate Micelles," *Biomacromolecules* 6, 2708-2717 (2005).

10 K.L. Spiller, S.J. Laurencin, D. Charlton, S.A. Maher, A.M. Lowman, "Superporous Hydrogels for the Repair of Cartilage Defectts" *Acta Biomaterialia* (in press 2007).

#### **D. Synergistic Activities**

1. Chair of the College of Engineering Curriculum Revision Committee, Served as the chair of the committee tasked to revise the College of Engineering Core Curriculum (tDEC). The revisions were completed in the Fall of 2007 and the group will continue to serve as an advisory committee for curriculum revision and development.

2. Director, Drexel University, BS/PhD Engineering Program-coordinating recruiting effort and undergraduate research opportunities.

3. Co-PI, Drexel University NSF RET Proposal-Research Experience for Teachers in Areas of Innovative and Novel Technologies in Philadelphia (funded 2003-initiated program 7/03).

4. Cofounder of Gelifex (2002-2004). Cofounded Gelifex Inc with Michele Marolongo. Gelifex was developing hydrogel implants for nucleus pulposus replacement. Gelifex was acquired by Synthes in 2004.

5. Outreach/Service Learning – Organized and led a workshop (11/2000) entitled "Integrating Service Learning in Engineering" at the annual meeting of the Philadelphia Higher Education Network for Neighborhood Development (PHENND). Participant on PHENND panel for school reform based on community-higher education partnerships (2002).

#### **E. Collaborators & Other Affiliations**

##### **(i) Research Collaborators**

1. Professor N. Dan, Dept. of Chemical Engineering, Drexel University
2. Professor D. Discher, Dept. of Bioengineering, University of Pennsylvania
3. Professor I. Fischer, Dept of Neurobiology, Drexel University
4. Professor J. Joseph, Artificial Pancreas Center, Thomas Jefferson University
5. Professor M. Marcolongo, Dept. of Mat. Eng., Drexel University
6. Professor M. Morishita, Dept. of Pharmaceuticals, Hoshi University, Tokyo, Japan
7. Professor N. Peppas, Dept. of Chemical Engineering, University of Texas
8. Professor S. Siegel, Dept. of Psychiatry, University of Pennsylvania
9. Professor S. Maher, Hospital for Special Surgery, New York
10. Professor T. Wright, Hospital for Special Surgery, New York

##### **(iii) Graduate Advisor**

1. N.A. Peppas, Department of Chemical Engineering, Purdue University, West Lafayette, IN

##### **(iii)Thesis Advisor and Postdoctoral-Scholar Sponsor**

*Number of graduate students advised: 18*

1. Thomas Dziubla, Drexel University, Ph.D. 2001

2. Robert Murray, Drexel University, M.S. 2001
3. Xinyin Liu, Drexel University, Ph.D. 2003
4. Arvind Sivasubramanian, Drexel University, Ph.D. 2003
5. Marcie Reilly, Drexel University, M.S.2004
6. Richard Pollard, Drexel University, M.S. 2004
7. Meredith Hans, Drexel University, Ph.D. 2005
8. Joshua Stull, Drexel University, M.S. 2005
9. Jamie Ostroha, Drexel University, Ph.D. 2006
10. John Thomas, Drexel University, M.S. 2001, Ph.D. 2006
11. Eric Perakslis, Drexel University, Ph.D. 2007
12. Jennifer Vernengo, Drexel University, Ph.D. 2007
13. Noelle Comolli, Drexel University, PhD 2007
14. Anthony Tuesca, Drexel University, PhD 2008
15. Vanessa Vardon, Drexel University, Ph.D. Candidate
16. Kara Spiller, Drexel University, Ph.D. Candidate
17. Sam Laurencin, Drexel University, M.S. 2007, Ph.D. Candidate
18. Erik Brewer, Drexel University, M.S. 2007, Ph.D. Candidate
19. Micheal Marks, Drexel University, Ph.D. Candidate
20. Jason Coleman, Drexel University, Ph.D. Candidate

*Post-doctoral scholars: 3*

1. Dr. Mariko Morishita (Hoshi University), Visiting research assistant professor, Drexel University, March 2000-May 2001.
2. Dr. Koji Nakamura (Hoshi University), Post-doctoral research associate, Drexel University, April 2002-April 2004
3. Dr. Garland Fussell (Ph.D U. Delaware), Post-doctoral research associate, Drexel University, January 2003-July 2004.





## ECONOMIC DEVELOPMENT LEADERSHIP

---

### SHARMAIN MATLOCK-TURNER, PRESIDENT AND CEO

---

**Sharmain Matlock-Turner** is the President and CEO of the Greater Philadelphia Urban Affairs Coalition. Ms. Matlock-Turner has served in this role for ten years, since 1999. As the first woman to lead the Coalition in its 40-year history, Ms. Matlock-Turner guides the organization to fulfill its commitment to improve the lives of working families in the Philadelphia region.

The mission of the Greater Philadelphia Urban Affairs Coalition is to unite government, business, neighborhoods and individual initiative to improve the quality of life in the region, build wealth in urban communities and solve emerging issues. As a fiscal sponsor, the Coalition represents a network of 90 grassroots organizations with over 500 employees serving tens of thousands of residents throughout the Philadelphia region.

Ms. Matlock-Turner is active in the Philadelphia community and serves on numerous boards and commissions. She chairs the boards of trustees of the West Oak Lane Charter School, the Ogontz Avenue Revitalization Project (OARC) and the Peoples Emergency Center. She is a member of the Board of Directors of La Salle University, The Reinvestment Fund, and the Philadelphia Facilities Management Corporation (which is the body that governs the Philadelphia Gas Works), and serves on the Economic Advisory Council of the Federal Reserve Bank of Philadelphia. She also serves on the Clear Channel Advisory Board and on the Not-for-Profit Client Advisory Board of the Trion Group, Inc. In addition, she was selected by Mayor Michael Nutter to serve on the Mayor's Advisory Commission on Construction Industry Diversity and chaired its Workplace Committee.

Ms. Matlock-Turner is widely considered one of the region's most influential leaders, winning numerous awards and honors throughout her distinguished career. In 2009 alone, she was named one of the Philadelphia Tribune's "Most Influential African Americans" and received the Philadelphia Business Journal's Minority Business Leader Award.

Prior to joining the Coalition, she served six years as associate vice president, legislative and community affairs for Mercy Health System and ten years as chief of staff to the late State Senator Roxanne H. Jones. Ms. Matlock-Turner holds a BS in Education from Temple University.

---

### LUCY KERMAN, PH.D., VICE PRESIDENT, POLICY AND PLANNING

---

Dr. Lucy Kerman is Vice President of Policy and Planning at the Greater Philadelphia Urban Affairs Coalition, where she focuses on public policy, program development, strategic planning and organizational advancement. She is responsible for advancing the Coalition's key policy and programmatic priorities: building wealth in urban communities, improving life chances of youth and young adults, and strengthening the nonprofit sector. As a member of the leadership team at the Coalition, she builds collaborations between GPUAC and nonprofit and community partners throughout the Greater Philadelphia region.

Before coming to the Coalition, Dr. Kerman was a member of the President's staff at the University of Pennsylvania, where she helped coordinate the University's West Philadelphia Initiatives, a comprehensive and integrated approach to neighborhood revitalization. Among her projects was the creation of the Penn Alexander School, a university-assisted neighborhood public school in West Philadelphia; UC Green, a community greening initiative; and the Friends of 40th St, a civic engagement project undertaken in partnership with Penn Praxis, based around the equitable development of the 40th St retail corridor. She is the author, with John Kromer, of *West Philadelphia Initiatives: A Case Study in Urban Revitalization* (2004). Dr. Kerman has also been a Senior Consultant at the Fels Institute of Government at Penn.

Dr. Kerman has worked as a consultant on projects involving community revitalization and in particular the role of anchor institutions in supporting neighborhood redevelopment, housing development and education reform and improvement. She earned a Ph.D. in history from the University of California, Berkeley, and a Business Certificate from the Wharton School at Penn.

---

**KATHLEEN MEYERS, PH.D., DIRECTOR OF RESEARCH AND EVALUATION**

---

Dr. Kathleen Meyers joined the Greater Philadelphia Urban Affairs Coalition in April 2008 as Director of Research and Evaluation. The Research and Evaluation Department, with its team of post-graduate level researchers, brings extensive expertise in policy analysis, research, evaluation, performance measurement and management, and data consultation services to the Coalition. The Research and Evaluation Team brings an interdisciplinary approach to understanding and shaping local and regional policy through content expertise in child welfare, adolescent delinquency, early childhood and youth development, and urban education. The team has expertise in program placement and development, budget planning and ROI analysis, implementation monitoring and support, traditional program evaluation, and key-informant and focus group facilitation and analysis. Team members also have experience on both sides of policy, both as advisors to policymakers in Philadelphia, Harrisburg, and Washington, D.C., and as practitioners of social service delivery.

In 2009, the Research and Evaluation team assisted the Mayors Advisory Commission on Construction Industry Diversity (MACCID); via a statistical case study on the work of EDP (Economic Development Projects), assessing the successes and challenges of minority inclusion in the construction industry. They conducted a trend analysis on minority employment and earnings within EDP-monitored construction sites, identified potentially inequitable patterns, and began to identify potential causes and contributors to these patterns. This study was included in the final report the Commission presented to the Mayor.

Prior to joining the Coalition, Dr. Meyers was Vice President of Research for Safe & Sound, a research and policy institution focused on systems change for children's services. Under her leadership, Safe & Sound produced an annual study on the health and wellness of children in the city of Philadelphia (*The Report Card*); a biannual *Community Report Card*, examining the health and welfare of the thirteen neighborhood planning unit, and a biannual *Children's Budget*, which assessed the spending on children's issues relative to the City's priorities.

Dr. Meyers is a recognized expert in the assessment and treatment of adolescent substance use disorders (SUD), delinquency and co-morbidity, and the author of the Comprehensive Adolescent Severity Inventory (CASI), a multidimensional assessment instrument for youth with co-morbidity used throughout the United States, Canada and abroad. She has consulted with a variety of State Drug and Alcohol Treatment Systems in their development of statewide assessment and outcome automated systems, which have focused on the transformation of delivery systems in the effort to make them more efficient, enabling more funding to go to direct service.

Dr. Meyers has held joint faculty/research appointments in the Department of Psychiatry's Center for Studies of Addiction at the University of Pennsylvania and in the Department of Psychiatry at the University of Medicine and Dentistry of NJ (UMDNJ). Her clinical research experience spans more than 25 years and she is a published author many times over. She earned her Ph.D. in Educational Psychology from Temple University.

---

**BEVERLY WOODS, DEPUTY DIRECTOR, ECONOMIC OPPORTUNITY DIVISION**

---

Beverly Woods came to the Greater Philadelphia Urban Affairs Coalition in March 2009 to launch the Economic Opportunity Division. The Division focuses on the development of policy and practices that increase access to and ensure equity in business development and workforce opportunities for communities which face institutionalized barriers to wealth-building. In her capacity as Division Director, Ms. Woods provides leadership for Economic Development Projects, a consultant services business of the Coalition that assists owners of large construction projects in providing economic opportunity.

Ms. Woods joined the Coalition after a distinguished 14 year career in City government and the non-profit sector before that. During her tenure at the City of Philadelphia, Ms. Woods worked for the Mayor's Office of Community Services under former Mayor Edward G. Rendell where she assumed a number of leadership positions within the federally-funded Empowerment Zone. In 2006, along with other Empowerment Zone staff, Ms. Woods took on the challenge of managing former Mayor John Street's signature Neighborhood Transformation Initiative. In 2008, Ms. Woods joined

the staff of the City's Commerce Department, helping ensure the quality of contracted services over a broad array of programs. In these roles, Ms. Woods was responsible for community engagement and the expenditure of public funds which included various state funds, bond programs and federal funding sources such as the Empowerment Zone, HUD 108, BEDI, CDBG and CSBG.

Ms. Woods' efforts have helped change the face of Philadelphia. She coordinated planning and resources for the ParkTown West shopping center, including the TIF; the Negro League Memorial Park; twenty units of duplex housing in the Parkside neighborhood, the first such homeownership development in Philadelphia in more than 20 years for low to moderate income homebuyers; and three neighborhood CDFIs. She made sure that elderly and disabled residents in West Philadelphia were not displaced due to demolition activities, and helped ensure that City activities provided economic opportunity for women, minorities and Philadelphia residents. Ms. Woods was known to be fiercely committed to the wise investment of the City's resources and ensured that the public got the best return on investment. In partnership with the Empowerment Zone's Management Team, Ms. Woods helped make the Philadelphia Empowerment Zone a national leader, receiving the 2007 HUD Secretary's Opportunity and Empowerment Award.

Ms. Woods participates in the Economic Development Institute of the National Development Council. She has represented the Coalition on the panel of the American Association of Blacks in Energy symposium on the American Recovery and Reinvestment Act and green business development and served on the Roundtable on Broadening Diversity in Philadelphia Sustainability Activities, a planning group for the Urban Sustainability Forum. Ms. Woods holds a BA in English from the University of Pennsylvania and a Construction Management Certificate from Temple University.

**TODD WOLFSON**

Assistant Professor  
Journalism and Media Studies  
Rutgers University  
New Brunswick, NJ 08901  
[twolfson@rci.rutgers.edu](mailto:twolfson@rci.rutgers.edu)

**EDUCATION**

**University of Pennsylvania** Philadelphia, PA  
Ph.D. in Anthropology and Social and Cultural Foundations of Education 2009  
Dissertation received distinction

**Duke University** Durham, NC  
B.A. in Cultural Anthropology, with concentration in Literature 1994  
Received Honors for Thesis in Cultural Anthropology; Graduated with Distinction

**EMPLOYMENT**

**Rutgers University**  
Assistant Professor, Department of Journalism and Media Studies  
New Brunswick, NJ  
School of Communication and Information

**University of Pennsylvania** Philadelphia, PA  
Public Interest Research Fellow (Anthropology and Communications)  
Penn Writing Center Fellow  
Urban Studies Graduate Student Fellow  
Teaching Assistant, Political Science  
Title VI FLAS Fellow  
Dean's Fellow, Graduate School of Education

**Media Mobilizing Project ([www.mediamobilizing.org](http://www.mediamobilizing.org))**  
Co-founder of local non-profit devoted to community journalism  
in low-income communities.

**RESEARCH, TEACHING AND PROFESSIONAL INTERESTS**

New media and communication; globalization and social movements; urban social theory; mass media and identity; urban poverty; class and race in 21<sup>st</sup> century; virtual and media based ethnography; visual anthropology; public interest scholarship

**AWARDS AND GRANTS**

**Instructional Telecommunications Foundation-\$40,000** Philadelphia, PA  
Develop a mobile phone project that converges with community 2010-2011  
journalism program in low-income communities

<b>Knight Foundation 21<sup>st</sup> Century News Challenge-\$150,000</b>	Philadelphia, PA
Create an immigrant video news-cast network in Philadelphia tied to municipal wireless network. Train community members in basic video, web and journalism skills	2007-2009
<b>Social Science Research Council (SSRC)-\$30,000</b>	Philadelphia, PA
Principle Investigator for study focused on role of media activism in poor communities, and impact of new media on civic engagement	2008
<b>Media and Democracy Coalition-\$90,000</b>	Philadelphia, PA
Develop a community-based initiative that works on issues of municipal wireless in Philadelphia's low-income communities	2007-2010
<b>Media Democracy Fund-\$60,000</b>	Philadelphia, PA
Organize low-income Philadelphians around media policy issues that affect their lives	2009-2011
<b>Penn Prize for Excellence in Teaching by a Graduate Student</b>	Philadelphia, PA
Awarded prize for teaching excellence. Given to ten teachers across university per year	2008
<b>Namibian Oral Tradition Project</b>	Namibia
Received grant to lead oral history project documenting impact of war on children in Namibia	1998

## GRANTS UNDER REVIEW

<b>National Telecommunications and Information Administration-\$40 Million</b>	Applied for Stimulus
Funding for Broadband Technology Opportunity	Philadelphia, PA Program to
develop infrastructure, computer centers and adoption in Philadelphia (in preparation)	2010-2012

## PUBLICATIONS AND PRESENTATIONS

### Journal Articles:

Wolfson, T.; Berger, D.; Funke, P. (2009) "The Media Mobilizing Project: A Case Study in Movement-Driven Media" *Transforming Anthropology* (Accepted with revisions).

"Globalizing Resistance: The Rise of the Cyber Left" *Communication Theory* (Under Review).

### Articles in Progress:

"Indymedia and the Switchboard of Struggle" (To be submitted to *Critical Studies in Media Communication*)

"Tracing Global Struggle: The Prospects of Virtual Ethnography" (To be submitted to *Social Networks*)

### Books in Progress:

*The Cyber Left: Indymedia and the Making of 21<sup>st</sup> Century Struggle*. Manuscript finished

*Framing Public Interest Anthropology*. Manuscript in preparation (co-author with Peggy Sanday and John Jackson)

*Alternative Media and Democratic Praxis*. Project funded by Social Science Research Council. Manuscript in preparation (co-author with Peter Funke)

### **Other Select Public Writing:**

“Getting online for a Better Life: For Organizers Digital Divide is Part of Power Divide.” *Extra*, May 2009 (with Bryan Mercer) <http://www.fair.org/index.php?page=3771>

“The Internet for Everyone: Digital Philadelphia” *Philadelphia Daily News*, 7/8/2009 (with Hannah Sassaman)

“A Public Interest Internet Agenda” *Media and Democracy Coalition*, August 2009 (co-author) <http://www.media-democracy.net/files/A%20Public%20Interest%20Internet%20Agenda-bookmarked.pdf>

“A Wolf in Scribes Clothing: The SEPTA Strike and the Subterfuge of Philadelphia’s Media Monopoly” *Young Philly Politics*, 11/8/2009  
[http://www.youngphillypolitics.com/wolf\\_scribes\\_clothing\\_septa\\_strike\\_and\\_subterfuge\\_philadelphia039s\\_media\\_monopoly](http://www.youngphillypolitics.com/wolf_scribes_clothing_septa_strike_and_subterfuge_philadelphia039s_media_monopoly)

“Eighty-seven Souls: Reflections on Tough Times and Tight Choices in 2009” *Young Philly Politics*, 12/24/2009.

“Philadelphia’s Community News Portal,” *MediaShift Idealab*, 1/29/2009

### **Select Articles About Work:**

“Technically Not Tech: Media Mobilizing Project Closes Grant Looks Forward,”  
*Technically Philly*, June 8 2009.  
<http://technicallyphilly.com/2009/06/08/technically-not-tech-media-mobilizing-project-closes-grant-looks-forward>

“The Revolution Will be Televised: Media Mobilizing Project Works to Bring Grassroots Organizing into the 21<sup>st</sup> Century,” *Philadelphia City Paper*, March 11, 2008  
<http://citypaper.net/articles/2008/03/13/the-revolution-will-be-digitized>

“Journalism in the Hands of the Neighborhood,” *The New York Times*, March 10, 2008  
<http://www.nytimes.com/2008/03/10/technology/10link.html>

### **Select Scholarly Presentations:**

“Praxis and The Possibilities of Engaged Scholarship,” *PhD Colloquium*, School of Communication and Information, Rutgers University, November 4 2009

“Engaging the World Through Scholarship,” *Invitational Masters Student Institute*, School of Communication and Information, Rutgers University, October 17 2009

“The Digital Divide and Poverty in Philadelphia,” *Broadband Policy Council for One Web Day*, University of the Arts, September 22, 2009

“New Social Movements: Indymedia’s Structure, Strategy, and Governance.” *Research Directions*, Rutgers University School of Communication and Information Research Colloquium, September 9, 2009

"Meeting the Public's Information Needs in Philadelphia," Knight Commission on the Information Needs of Communities in a Democracy, Annenberg School of Communication, University of Pennsylvania, September 27, 2008.

“Organizing Locally at the Grassroots,” *National Conference on Media Reform*, Minneapolis Minnesota, June 7, 2008

“Mediated Democracy- Activism and the Promise of Politics in Cyber Capitalism” NAPA Invited Session: Meeting of the American Anthropological Association, Washington DC; November 2005

“Gramsci and the Possibility of an Ethnographic Politics.” Society for Anthropologists of North America, Merida, Mexico; May 2005

“Mediated Democracy: The Promise of Politics in Late Capitalism.” Social Science History Association, Chicago; November 2004

“Public Interest Anthropology and the Reinvigoration of the Political.” Invited Session: Centennial Commission Session: Meeting of the American Anthropological Association, New Orleans; November 2002

## **Courses Taught**

*Media Criticism*

*Media and Culture (PhD Seminar)*

*Perspectives in Urban Poverty*

*Urban Studies Fieldwork Seminar*

*Re-Imagining the City*

*Public Interest Anthropology Workshop*

*Introduction to Social Sciences*

## **RESEARCH EXPERIENCE**

### **Aspen Institute Communications and Society Program**

*Advisory Group Member*

Washington, D.C.

2008-Present

- Advisor on Knight Commission on the Information Needs of Communities in a Democracy

- Planned and spoke on Forum on "Meeting the Public's Information Needs in Philadelphia," Knight Commission on the Information Needs of Communities in a Democracy, Annenberg School of Communication, University of Pennsylvania, Philadelphia, PA, Sept. 27, 2008.

### **University of Pennsylvania**

Philadelphia, PA *Dissertation*

*Research*

2003-Present

- Conducted two years of ethnographic research on the Philadelphia Independent Media Center and the global Indymedia network including:
- Undertook over 30 interviews with members of the Indymedia network and associated organizations both locally in Philadelphia and globally
- Perform two years of participant observation within the network on the local and global level
- Analyzed over 10,000 pages of documents on the Indymedia network

### **Alternative Media and Democratic Praxis**

Philadelphia, PA

*Principle Investigator*

2008-Present

- Lead investigator on a study focused on role of new media in impoverished communities, and impact on social movement building and civic engagement

### **Hospital of the University of Pennsylvania**

Philadelphia, PA

*Field-Researcher*

2004

- Coordinated and conducted 50 interviews as part of research project on employment satisfaction at nursing homes
- Developed coding tree and coded interviews.
- Analyzed interviews as part of final report

### **The University of Pennsylvania**

Philadelphia, PA

*Research Assistant*

1999-2002

- Linguistic analysis of teacher student relations in a high school classroom
- Linguistic analysis of CBS post-election coverage on 2000 USA Presidential election

### **Namibian Oral Tradition Project**

Namibia

*Oral Historian*

1998

- Conceived and wrote proposal for Oral History Project on Namibian War for Independence
- Coordinated all aspects of project
- Collected Oral Histories from an age and ethnically diverse population
- Facilitated Public Relations with government ministries, publishers, media and financial donors
- Coordinated translation, transcription and advertising
- Collated stories and used them as the basis for a radio documentary on the Namibian War for Independence

### **SIAPAC (Social Impact Assessment and Policy Analysis Corporation)**

Namibia

*Socio-economic Researcher*

1997-1998

- Wrote proposals and reports; including grants and public policy
- Developed quantitative and qualitative instruments for research projects in Southern Africa
- Co-developed and managed Social Impact Assessment Project in Northern Namibia
- Co-managed self-empowerment project in Caprivi Strip in Northern Namibia
- Analyzed both quantitative and qualitative data

- Designed public presentations on HIV/AIDS in Namibia and social responsibility in the private sector
- Developed corporate brochure, and managed responsibility of copy, detail design, layout, and photography

## COMMUNITY WORK AND AWARDS

### Media Mobilizing Project

Philadelphia, PA

- Co-founded organization devoted to use of media in low-income communities 2006-Present
- Developed core programming and infrastructure of organization

### Philadelphia Jobs with Justice

Philadelphia, PA

*Solidarity Award*

2006

- Received award for work in Philadelphia community in conjunction with Philadelphia Independent Media Center

### Philadelphia Independent Media Center

Philadelphia, PA

- Edited journalism for the Philadelphia Independent Media Center 2006-Present
- Organized and managed a series of media trainings for community
- Produced video documentary on Philadelphia Unemployment Project

### West Philadelphia Educational Broadcasting (WPEB 88.1)

Philadelphia, PA

- Organized community based FM radio station in Philadelphia which recently changed ownership 2006-Present
- Developed policy for programming and governance of station

## RELATED EXPERIENCE

### World Teach –Harvard University

Namibia

*Teacher and Community Developer*

1996

- Taught English, Geography and Social Studies to children ranging from 9-14 years of age
- Instructed Teaching English as a Second Language (TESOL) classes to adults in community
- Established a monthly newsletter for the school and coached the soccer team
- Developed and managed school and community library

### The Door—A Center for Alternatives

New York, NY

*Milieu/Crisis Prevention Counselor*

1997

- Acted as a primary counselor for disadvantaged adolescents in New York City
- Worked in a diverse range of situations with the objective of preventing or resolving crisis
- Performed as liaison between teenagers and New York City Foster Care System



# MICHAEL THORNTON

## OBJECTIVE

---

To obtain a challenging position as a Network Engineer, utilizing problem solving and critical analysis skills developed through my work experience and continued education.

## CERTIFICATIONS

CCNP: CISCO CERTIFIED NETWORK PROFESSIONAL

CCNA: CISCO CERTIFIED NETWORK ASSOCIATE

MCSE: MICROSOFT CERTIFIED SYSTEM ENGINEER-2003

MCSA: MICROSOFT CERTIFIED SYSTEM ADMINISTRATOR-2000

CNA: CERTIFIED NOVELL ADMINISTRATOR 5.0

## CONSULTING EXPERIENCE

---

### VP Marketing

**Marietta G.A.**

### Network Administrator

**2008-2008**

### 8 Month Contract

- Implementation of Cisco devices: firewalls, routers and switches.
- Managed, designed and configured Cisco 5510 firewall appliance.
- Configured site to site VPN tunnels between remote locations and central office.
- Designed, configured and implemented layer 3 switches and VLAN capability.
- Experience with advanced TCP/IP, security concepts, WAN and LAN concepts, Routing Protocols, firewall security policies, VPN technologies, and intrusion detection/prevention concepts.
- Configured 64 bit Windows 2003 domain controllers on HP Blade Servers using Raid technology.
- Planned disaster recovery guidelines and imaged application servers.

### Chubb Institute

**Cherry Hill N.J.**

### Computer Network Instructor

**2007-2007**

### 6 Month

- Provided instruction in operating systems, internet technology, networking concepts, and Microsoft Office applications.

- Responsible for the design, development and refinement of all computer labs and exercises.
- Facilitated computer certification training, and computer lab resources.
- Managed and maintained 3 classrooms of computer equipment.
- Developed classroom training materials in Word, PowerPoint, and other formats.

**Eastern Warehouse Distributors**

**Langhorne P.A.**

**Network Engineer**

**2006-2006**

**8 Month contract**

- Designed a computer network with over 20 remote locations.
- Supported HP Unix information system and other enterprise operations.
- Configuration of routing protocols RIP, OSPF, EIGRP & static routing.
- Responsible for planning, designing and implementing mission critical network.
- Management of Windows 2003 servers, thin clients, and Terminal services.
- Installed network operating systems, and deployed Windows based servers.
- Facilitated Backup-Exec 10 for servers, and workstations.
- Microsoft SQL Server 2000 Database administration.

**Philadelphia Center for Fathers**

**Philadelphia, P.A.**

**Network Administrator**

**2005-2005**

**6 month contract**

- Provisioning of T1 circuits, firewall upgrades, and routing protocols.
- Microsoft Small Business Server implementation, application installation/support & infrastructure planning.
- Managed Microsoft Exchange 2003, configured email access and secured system.
- Researched, tested and implemented new technologies for the entire organization.
- Facilitated internal network, email, backup, desktop systems, printers and XP clients.
- Deployed Active Directory, DNS Services, MX records and A records.
- Designed layout of Cat5 cabling for the central office and planned rack mount space requirements.

**Camden County Youth Development Center**

**Camden, N.J.**

**Network Consultant**

**2003-2005**

**2 year contract**

- Deployed Active Directory Domain Controllers, group policies, organizational units and network security.
- Added users to the domain utilizing Active Directory Users and computers.

- Cisco 501 PIX management, configuration, installation and maintenance. PIX Device Manager
- Demonstrated ability to configure, test and implement intrusion detection and prevention systems; perimeter and DMZ firewall technology.
- Networked SQL based accounting packages Business Works Gold.
- Deployed Antivirus and Anti spam solutions. Implemented Symantec Antivirus Server supported enterprise-wide virus protection and monitoring.

**Philadelphia Workforce Development Corporation**

**Lead Instructor**

**Philadelphia, PA.**

**2002-2003**

- Provided basic computer literacy hardware and software training.
- Generated SQL based status reports, tracking time and attendance.
- Developed a 12 week A+ certification curriculum.
- Established educational guidelines and procedures.

# Anthony Banks

---

## Objective

Retired but would like to Utilize my leadership & Technical Computer skills part time.

## Experience

1994–2008 ARB Computer Service Lansdowne, PA.

### **COMPUTER NETWORK CONSULTANT**

- Setup small business networks and procedures.
- Software and Operating systems training.
- Manage team of computer service professionals
- \* Operated Computer Training school

1992–1994 INSUREFLEX CO. Philadelphia, PA.

### **Software Sales & Development Manager**

- New software for tracking insurance policies and quotes.
- Managed sales representatives in Pennsylvania and New Jersey.
- Implemented training course for new clients — speeding profitability.

1979–1991 Administrative Office Of Penna. Courts Philadelphia, PA.

### **Director Computer Operations**

- Manage Department of computer Programmers, Operators.
- Maintain Penna. Court computer networks
- Provided Help desk for court administrative personnel.
- Managed Laptops for Supreme Court Justices
- City of Philadelphia Board for hiring Data Processing employee's

## EDUCATION

### **AWARDS**

- \* Computer Science
- Prime System Administrator Award, Univac , IBM Achieve Award
- Microsoft Training Courses. Operating Systems.
- Pennsylvania judicial training.
- Letter's of achievement from A.O.P.C..

## Interests

Sports, computers, music.

## ROBIN INGRAM

---

### OBJECTIVE

To secure a position in Social Service management where my experience, education, communication and leadership skills can be fully applied.

### PROFILE

Results-oriented, focused leader with twenty-five year track record in program development, budget creation, grant administration, research, evaluation, training, and life strategy counseling. Adaptive leadership ability and disciplined capacity to initiate and determine realistic objectives and monitor progress of planning, scheduling, measuring and establishing project and performance goals. Confident presentation skills. Strong planner, organizer, problem solver, team builder who can hire and train personnel, build organizational partnerships and collaborations, implement dynamic new programs, coordinate and motivate volunteers and deliver superior results under deadline and financial pressure. Significant experience working with vulnerable populations, including TANF recipients, teen and non-custodial parents, court-involved youth, homeless, addicted individuals, and senior citizens.

### PROFESSIONAL HIGHLIGHTS

#### GREATER PHILADELPHIA URBAN AFFAIRS COALITION (GPUAC), Philadelphia, PA

##### **Director of Programs & Services, ODAAT (2007-Present)**

- Direct the day to day operations of One Day At A Time ensuring the provision of programs and services for recovering, homeless, addicted and HIV/AIDS positive individuals and families.
- Supervision of 2.7 Million+ budget
- Overall supervision of 56 employees with 8 direct reports
- Creation and implementation of new programs and ongoing monitoring of existing programs
- Supervision of 3 housing units, a 24 hour crisis center and one corporate facility

##### **Program Manager, Workforce Development Division (2005-2007)**

- Oversaw the daily operations of Temporary Assistance to Needy Families, including case management, job creation, job placement, retention, and follow up services. Annual budget of \$2 million serving 2,000 recipients.
- Prepared statistical reports documenting hours of participation and retention.
- Hired, trained and supervised staff of eighteen with three direct reports.
- Interfaced with representatives of Pennsylvania Bureau of Employment and Training funded by PWDC.

##### *Key Accomplishments:*

- *Successfully worked with TANF individuals to gain and maintain employment with a family sustaining wage.*

- *Consistently met deadlines with monthly reporting requirements; quarterly audits on track or surpassed expectations.*
- *Program was extended for an additional year with 25% funding increase.*

**Mentor Manager (2004-2005)**

- Created strategy for recruiting and training potential volunteer mentors to provide retention, job coaching and personal development.
- Facilitated recruitment and training sessions to corporations, community-based organizations and faith based entities, including CIGNA, Blue Cross, Loew's Hotel, Aramark, Wawa and local churches.
- Conducted client sessions including matching mentors to mentees and setting goals, limits and boundaries.

**Consultant, Workforce Development (2002-2004)**

- Conducted quality assurance reviews of program participant files.
- Developed protocols and solutions to overcome barriers and criteria to monitor activity, including assessment forms and monitoring schedule.
- Performed file and program audits; collaborated with program manager and supervisory staff to review findings and devise proactive strategies and prepared formal summary reports.

*Key Accomplishments:*

- *Developed and implemented "Live Your Best Life" curriculum for diverse clientele, including unemployed, underemployed, homeless, and recovering individuals.*
- *Motivated clients to identify barriers to success and develop strategies and solutions.*
- *Guided clients through development of Life Strategy Plan, which enabled them to move toward economic self- sufficiency.*

**PHILADELPHIA WORKFORCE DEVELOPMENT CORPORATION, Philadelphia, PA**

**Director, Emerging Workforce (2000-2002)**

- Provided administrative oversight to a Youth Policy program providing a broad range of services to at-risk and adjudicated youth.
- Created \$2.4 M operating budget; supervised three direct reports and fifteen indirect, including Managers, Supervisors, Case Managers, Job Developers and support staff.
- Prepared audits, evaluations and reviews by Temple University, University of Pennsylvania, and Research and Evaluation Associates of Chapel Hill NC. (Total budgetary responsibility of the two programs is \$6.7M).

*Key Accomplishments:*

- *Directed a major reorganization of the Youth Connect program, developing internal capabilities, improving tracking mechanisms, increasing levels of service to clients, and enhancing accountability to funding sources.*
- *Conducted formal training for Case Managers, Employment Advisors, and other personnel. Topics included case management, leadership, and data tracking.*
- *Developed a series of interactive workshops for teens and their children.*

**Program Manager, Competitive Grants (1998-2000)**

- Directed every operational aspect of the Welfare to Work Teen Parent and Non-Custodial Parent programs.
- Created and administered a \$5.7M operating budget.
- Hiring, trained and supervised Manager and Assessment Coordinator.

- Coordinated activity for a team of partners, including the City of Philadelphia Family Court, Community College of Philadelphia, Temple University, University of Pennsylvania, Department of Public Welfare, School of District of Philadelphia and community-based organizations.

*Key Accomplishments:*

- *Teen Parents participating in program gained admission to Community College of Philadelphia.*
- *Non-Custodial Parent program serves as a model for Commonwealth of Pennsylvania Fatherhood Initiatives.*

LUTHERAN SOCIAL MISSION SOCIETY, Philadelphia, PA

**Employment and Training Coordinator , Lutheran Settlement House (1994-1997)**

- Oversaw the Teen Parent Education and Employment Project (life skills, education, and services for
- teen parents), Fresh Start (a program for at-risk, adjudicated girls), Homeless Initiative (readiness training
- and support for homeless and at-risk individuals) and Environmental Training in HVAC /HAZ MAT
- (re-entry and homeless adult males ) for social service agency serving low income adolescents, teen parents, adults, and senior citizens.
- Administered a \$400,000 operating budget.
- Hired, trained, and supervised staff members.
- Coordinated network of volunteers.

*Key Accomplishments:*

- *Hired as Case Manager; promoted first to Teen Parent Coordinator and then to the newly created position of Employment and Training Coordinator.*

**TEACHING EXPERIENCE**

SLEIGHTON SCHOOLS, Lima, PA

**Diagnostic Teacher (1985-1987)**

SCHOOL DISTRICT OF PHILADELPHIA, Philadelphia, PA

**Communications Teacher (1981-1984)**

MONTESSORI SCHOOL, Philadelphia, PA

**Head Teacher (1979-1981)**

**EDUCATION**

**La Salle University, Philadelphia, PA**

Bachelor of Arts in English/Education (1979)

**PROFESSIONAL MEMBERSHIPS**

- Workforce Development Committee GPUAC (2003- Present)
- Parent Policy Council, Early Head Start Program (1999-2001)
- Foundation Board Member, Cheltenham School District (1998-2001)

- Member of the Board of Directors, Girls' Coalition of Southeastern Pennsylvania (1992-1997)
- Member, Local Management Committee (LMC), Philadelphia County (1993-1997)

### **SIGNIFICANT ACCOMPLISHMENTS**

- Education and Awareness of Breast Cancer Research
- Successfully completed Walk for Breast Cancer Research, Susan C. Komen Foundation 60 Miles (3 DAY)
- Published Author, "Sunday Morning at Momma's House" Trafford Publishing, 2005

## **RONALD F. EDWARDS**

### **SUMMARY OF QUALIFICATIONS**

Established years of successful professional experience, including positions as a Site Operations Manager, Systems Administrator, Systems Support Analyst, IT Operations Supervisor and Trainer for profit and nonprofit companies. The areas of Information Technology and Education as they pertain to the Social Services, is my primary area of concern. Experienced as a strong, mission driven, team player, with a proven ability to plan, develop and lead. Excellent communication, presentation and interpersonal skills, having worked with adult and youth populations, from diverse social economic backgrounds. Skilled in the areas of program development, life skills counseling and project coordination, having a broad network of social service contacts from the public and private sectors of city and state.

### **PROFESSIONAL EXPERIENCE**

**Peoples Emergency Center, Philadelphia, PA**

2009 -

Present

*Digital Inclusion Program manager:*

Responsible for the management of all PEC Digital Inclusion Programs and the direct supervision of staff

Serves as lead instructor for programs such as: Sixth Grade Stars, Digital Connectors and Community Computer Classes. Responsible for the development of program and staff procedures including; daily operations, data capture/maintenance, program recruitment and progress reports. Serves as (tier 1) systems support and audiovisual support manager for PEC departments/staffers. Responsible for a 100% increase in Digital Inclusion department operations and a 200% staff size increase, with no increase in expenses.

**Creative Urban Educational Systems, Philadelphia, PA**

2001-2008

**Operations Manager - IT Trainer**

Responsible for the planning, development, implementation, maintenance of site operations and procedures

Developed and implemented plan that resulted in a 500% increase in enrollment

Created and maintained classroom schedules, rosters and other student/staff forms for site records

Responsible for Information Systems planning, development, administration and support

Performed duties as first level computer hardware/software support and trainer of students and staff

**Friends Neighborhood Guild, Philadelphia, PA**

2006 -2007

*Operations/Neighborhood Energy Center Manager*

Worked closely with and reported to the Executive Director of this (120) year plus nonprofit. Responsible for overall physical site operations and information technology administration/support for the entire Guild site, and management of NEC department including a staff of (6)  
Directly involved and responsible for contract compliance, departmental records/reports, workshop development/presentation, community outreach and contractor liaison.  
Established and maintained contacts with many other nonprofits and city/state political representatives.

**TV Guide Magazine, Radnor, PA**

*Systems Support Analyst: Client Server Operations*

1994 -2001

Served as first level support for the editorial and production departments within TV Guide  
Performed ongoing performance monitoring, system optimization and backups monitoring functions for the production systems environment company wide  
Executed the magazine Edition Build production runs and insured quality of other deliverables  
Tested new application software and acted as interface for software developers to users

*Shift Supervisor: Mainframe Computer Operations*

1974 -1994

Supervised (6) computer operators working in the primary Data Center  
Assigned work, set priorities, evaluated system performance and performed troubleshooting  
Trained all operators and completed staff performance evaluations  
The Data Center was responsible for all company operations and departments, (Subscriptions, Editorial, National billing, Payroll etc) for this multimillion dollar company

**TECH SKILL AREAS**

**Software:** UNIX, LINUX, TELNET, TCP/IP, VI, Oracle, DOS, (Windows 98, NT, 2000, XP)  
MS-Office, Lotus CC Mail, Lotus Notes, Visio, EXEC 8, ECL

**Hardware:** Intergraph 6800, Silicon Graphics Challenge, HP 9000, SUN SPARCstation, PC Compatibles  
(UNISYS 1108, 1110, 2200, DCP-40)

**EDUCATION**

**Community College of Philadelphia**

A+ Certified Computer Technician Program (84 Hrs.)  
Hardware- (Repair and Troubleshooting) PC Operating Systems

**Penn State University Great Valley, PA.**

Linux Certificate Program (160 Hrs.)  
Introduction to Linux, Shell Programming, System Administration, Networking & Installation

**Community College of Philadelphia**

Liberal Arts Major

**Institute of Computer Management Philadelphia, PA.**

Programming courses: BAL, ALP, RPG

**OTHER SPECIALIZED TRAININGS**

Introduction to 'C' Programming

UNIX Operating System

MS DOS -Windows -2000-XP

Energy Conservation Educator PHDC/ECA

CAPS database PWDC

Job Development/Retention PWDC

VISTA Supervisor Training

MS Office: EXCEL-ACCESS-WORD

The Internet (overview)

Lotus: CCMAIL-NOTES

Training Energy Trainers certification ECA

KRONOS time system PWDC

Pearson VUE Administrator certification

Digital Connectors Program Administrator  
Training

# BRIGITTE FRANCES DANIEL

1706 Pine Street, Apt 2F • Philadelphia, PA 19103 • 215.416.1652 • bdaniel@wilcoinc.com

---

## EDUCATION

### ROBERTSON UNIVERSITY LAW CENTER, Washington, DC

Ph.D. Candidate, Spring 2002

Thesis: Authored seminar paper:

Minority Broadcasters Protection Act 2002

Supervisor: John Podesta, Received A-

### SPELMAN COLLEGE, Atlanta, GA

Bachelor of Arts, *magna cum laude*, May 1999

Dual Majors: History and Women's Studies

Minor: Business Management

*Honor Societies:* Phi Alpha Theta International History

Phi Beta Delta International Studies

## EXPERIENCE

### WILCO ELECTRONIC SYSTEMS, INC.

*Executive Vice President*

**Philadelphia, PA**

*May 2006 - Present*

- Responsible for all corporate communications, government affairs, public affairs, and corporate administration. Review and evaluate all business operations, assure coordinated business systems, and process and implement all management strategies.
- Provide overall leadership and strategic vision impacting the growth and future of the company.
- Serve as senior counselor to the President. Additionally oversee and provide counsel to each of the operational teams as they make decisions that affect day-to-day operations and implement company strategies, plans, and policies.
- Launch and oversee implementation of new WILCO Philadelphia Housing Authority community and entertainment channel.

### MINORITY BUSINESS ENTERPRISE COUNCIL ("MBEC")

*Compliance Officer*

**Philadelphia, PA**

*November 2004 - April 2006*

- Conducted investigations for all MBEC vendor non-payment disputes and / or contractual disputes.
- Provided legal interpretation of contracts, policies, state and local laws, researched and analyzed caselaw regarding affirmative policy and programs, and all law related to City procurement contracts.
- Enforced and monitored goals and ranges established for MBEC vendor participation on all City of Philadelphia contracts.

### ACADEMY OF SCREEN ARTS / INDEPENDENT CONSULTANCY

*Director of Business Development and Governmental Affairs*

**Ghana, West Africa**

*September 2002 - September 2003*

- Liaised and lobbied Parliament Representatives, Government Ministries, and private sector businesses on media legislation, international media policy, and the establishment of a national Ghana film office.
- Authored proposal to the Ghanaian Commission of Culture and the U.S. Agency for International Development advocating cultural industry policy reform, media law reform, and film and television production and training.

### WILKINSON BARKER KNAUER, LLP

*Summer Associate*

**Washington, DC**

*May 2001 - August 2001*

- Researched and drafted FCC reply comments regarding satellite usage, satellite licensing, and broadband deployment; Analyzed and prepared memoranda regarding digital television FCC orders, copyright, and broadcasting policies.

### FEDERAL COMMUNICATIONS COMMISSION

*Legal Intern, Office of Commissioner Susan Ness*

**Washington, DC**

*September 2000 - January 2000*

- Researched and analyzed communications law including mass media, cable, common carrier, wireless, and international telecommunications; Analyzed policy submitted by FCC bureaus for vote to Commissioner Ness and senior legal advisors.

### BLACK ENTERTAINMENT TELEVISION, INC.

*Summer Law Clerk*

**Washington, DC**

*June 2000 - August 2000*

- Drafted and revised BET cable, licensing, production, and corporate affiliate agreements; Researched and analyzed international copyright and defamation law for BET programming and production departments.

## PROFESSIONAL ACTIVITIES

- Board Memberships: Greater Philadelphia Urban Affairs Coalition (GPUAC), Philadelphia Theatre Company (PTC), Member CEO Access Program (Greater Philadelphia Chamber of Commerce)
- Speaking Engagements:
  - Panel: Working with Minority Contractors for BTOP Program: MMTCC Council Media Conference *July 20, 2009*
  - Panel: Greater Philadelphia Chamber of Commerce: "Working with Minority Contractors". *March 2006*
  - Panel : African American Women's Business Roundtable, Live Radio Broadcast, WURD - 900AM *April 2005*



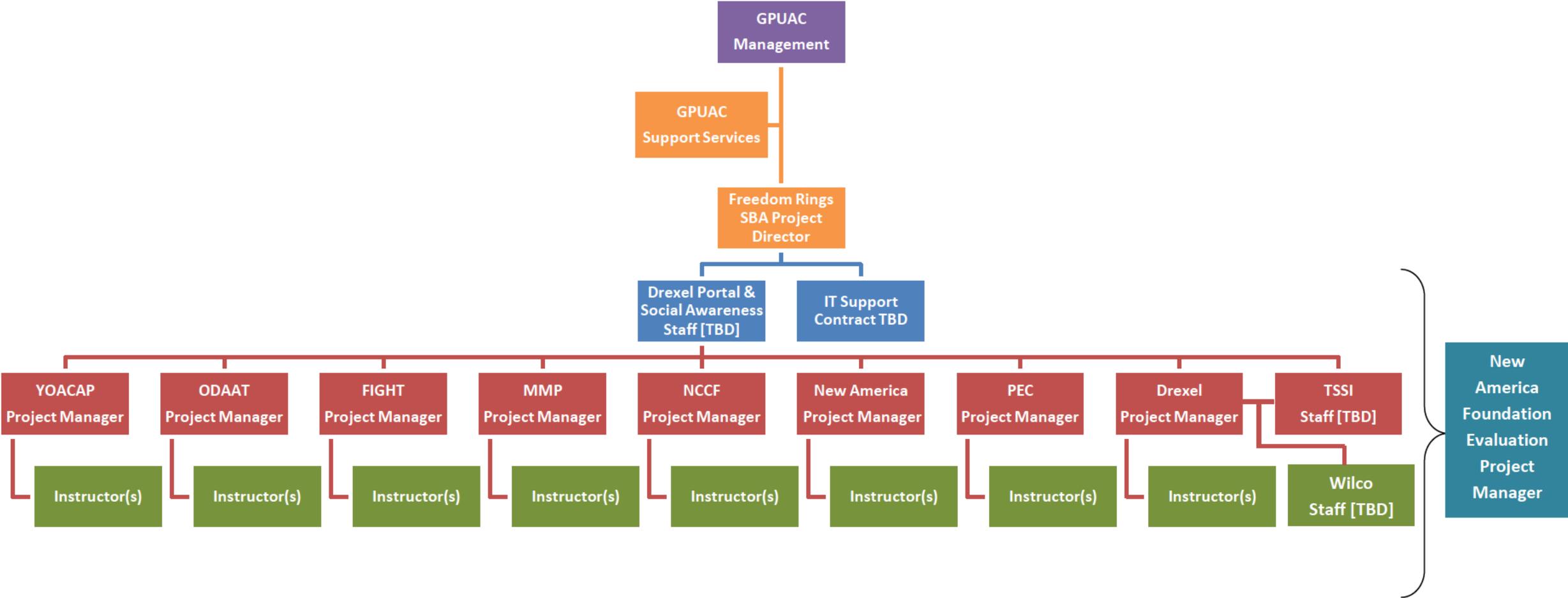


[REDACTED]

[REDACTED]

# Organizational Chart

## Freedom Rings: Sustainable Broadband Adoption



### Budget Information - Non Construction Programs

<b>Section A Budget Summary</b>					
Grant Program Function or Activity  (a)	Catalog of Federal Domestic Assistance Number  (b)	Estimated Unobligated Funds		New or Revised Budget	
		Federal  (c)	Non-Federal  (d)	Federal  (e)	Non-Federal  (f)
1. Sustainable Broadband Adoption				\$11,804,015	\$5,881,415
2.					
3.					
4.					
5. Totals		\$0	\$0	\$11,804,015	\$5,881,415
<b>Section B Budget Categories</b>					
6 Object Class Categories	Grant Program, Function or Activity				
	(1)	(2)	(3)	(4)	
a. Personnel	\$6,308,698				
b. Fringe Benefits	\$1,557,136				
c. Travel	\$164,587				
d. Equipment	\$3,007,782				
e. Supplies	\$786,400				
f. Contractual	\$387,475				
g. Construction	\$0				
h. Other	\$2,573,970				
i. Total Direct Charges (sum of 6a-6h)	\$14,786,048		\$0	\$0	\$0
j. Indirect Charges	\$2,899,382				
k. Totals (sum of 6i-6j)	\$17,685,430		\$0	\$0	\$0
7. Program Income		\$0			

<b>Section C - Non-Federal Resources</b>			
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources
8. Sustainable Broadband Adoption	\$5,881,415		
9.			
10.			
11.			
12. <b>Total</b> (sum of lines 8 - 11)	\$5,881,415	\$0	\$0

<b>Section D - Forecasted Cash Needs</b>				
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter
13. Federal	\$0			
14. Non-Federal	\$0			
15. <b>Total</b> (sum of lines 13 and 14)	\$0	\$0	\$0	\$0

<b>Section E - Budget Estimates of Federal Funds Needed for Balance of the Project</b>			
(a) Grant Program	Future Funding Periods (Years)		
	(b) First	(c) Second	(d) Third
16. Sustainable Broadband Adoption	\$5,887,554	\$5,887,554	\$28,906
17.			
18.			
19.			
20. <b>Total</b> (sum of lines 16-19)	\$5,887,554	\$5,887,554	\$28,906

<b>Section F - Other Budget Information</b>	
21. Direct Charges	22. Indirect Charges See Detailed Budget Notes

23. Remarks

--



OMB Approval No. 0348-0044

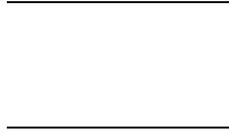
Total
(g)
\$17,685,430
\$0
\$0
\$0
\$17,685,430
Total (5)
\$6,308,698
\$1,557,136
\$164,587
\$3,007,782
\$786,400
\$387,475
\$0
\$2,573,970
\$14,786,048
\$2,899,382
\$17,685,430
\$0

<b>(e) Totals</b>
\$5,881,415
\$0
\$0
\$0
\$5,881,415

4th quarter
\$0

(e) Fourth
\$0

---





## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a -1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	* TITLE Director of Operations
* APPLICANT ORGANIZATION Grtr Phila Urban Affairs Coalition	* DATE SUBMITTED 03-15-2010