U.S. DEPARTMENT OF COMMERCE **Performance Progress Report**	2. Award Or Grant Number 38-50-M09050
	4. Report Date (MM/DD/YYYY) 04-21-2011

1. Recipient Name State of North Dakota, Information Technology Department	6. Designated Entity On Behalf Of: N/A	
3. Street Address 600 East Boulevard Avenue,	8. Final Report? ○ Yes ● No	9. Report Frequency ● Quarterly ○ Semi Annual ○ Annual ○ Final
5. City, State, Zip Code Bismarck, ND 58505-0100		

7. Project / Grant Period Start Date: (MM/DD/YYYY) 12-20-2009	7a. End Date: (MM/DD/YYYY) 12-19-2014	7b. Reporting Period End Date: 03-31-2011	9a. If Other, please describe: N/A

10. Broadband Mapping   10a. Provider Table

Number of Providers Identified	Number of Providers Contacted	Number of Agreements Reached for Data Sharing	Number of Partial Data Sets Received	Number of Complete Data Sets	Number of Data Sets Verified
0	0	0	0	0	0

10b. Are you submitting the required PROVIDER DATA by using the Excel spreadsheet provided by the SBDD grants office? ○ Yes ● No

10c. Have you encountered challenges with any providers that indicate they may refuse to participate in this project? ○ Yes ● No

10d. If so, describe the discussions to date with each of these providers and the current status

N/A

10e. If you are collecting data through other means (e.g. data extraction, extrapolation, etc), please describe your progress to date and the relevant activities to be undertaken in the future

N/A

10f. Please describe the verification activities you plan to implement

As we acquire the new AT&T data, we will follow our standard verification process. We intend to perform another wireless drive test in year 3.

10g. Have you initiated verification activities? ● Yes ○ No

10h. If yes, please describe the status of your activities

ND will continue to use the verification process identified from the beginning of the project for all new data. We have a speedtest site; the state has an extensive WAN database of many of the Anchor institutions; the state performed a wireless driving test across the state; depending upon the information provided and type of service, the state performed engineering models; and ND also purchased a commercial dataset.

10i. If verification activities have not been initiated please provide a projected time line for beginning and completing such activities

N/A

Staffing

10j. How many jobs have been created or retained as a result of this project?

0.25 FTE State Jobs & 1.21 FTEs Non-State Jobs for a total of 1.46 FTEs were retained over the 1st quarter.

10k. Is the project currently fully staffed? ○ Yes ● No

10l. If no, please explain how any lack of staffing may impact the project's time line and when the project will be fully staffed

We have had difficulty filling the Program Director position and that is impacting our "planning" project. The next round of interviews is scheduled for next week.

10m. When fully staffed, how many full-time equivalent (FTE) jobs do you expect to create or retain as a result of this project?

This will vary depending on what projects we have active at the time. The program director will be .75 FTE. Next quarter will have more FTEs as we are ramping up the on-line provider update application development.

10n. Staffing Table

Job Title	FTE %	Date of Hire
State Program Director (Interim)	20	01/20/2010
State Administrative Support	3	01/20/2010
State Technical Expert	2	03/01/2010
Vendor Project Manager	35	01/20/2010
Vendor GIS Analyst	78	01/20/2010
Vendor Administrative Support	8	01/20/2010

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Sub Contracts

10o. Subcontracts Table

Name of Subcontractor	Purpose of Subcontract	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Federal Funds	In-Kind Funds
Tetra Tech,	Perform most mapping activities	Y	Y	01/20/2010	12/20/2014	1,594,832	0
EduTech	Manage the Technical Assistance Program	N	N	12/01/2010	07/31/2012	75,000	0
TBD	Projects not yet scheduled, Project Management	N	N	01/03/2011	12/24/2014	295,125	0

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Funding

10p. How much Federal funding has been expended as of the end of the last quarter? $856,895   10q. How much Remains? $2,807,101

10r. How much matching funds have been expended as of the end of last quarter? $425,394   10s. How much Remains? $557,933

10t. Budget Worksheet

Mapping Budget Element	Federal Funds Granted	Proposed In-Kind	Total Budget	Federal Funds Expended	Matching Funds Expended	Total Funds Expended
Personal Salaries	$505,879	$40,131	$546,010	$31,887	$0	$31,887
Personnel Fringe Benefits	$216,805	$17,199	$234,004	$9,991	$0	$9,991
Travel	$146,012	$0	$146,012	$354	$0	$354
Equipment	$32,192	$0	$32,192	$354	$0	$354
Materials / Supplies	$1,502	$0	$1,502	$117	$0	$117
Subcontracts Total	$2,257,353	$0	$2,257,353	$805,265	$0	$805,265
Subcontract #1	$1,887,228	$0	$1,887,228	$805,265	$0	$805,265
Subcontract #2	$75,000	$0	$75,000	$0	$0	$0

Mapping Budget Element	Federal Funds Granted	Proposed In-Kind	Total Budget	Federal Funds Expended	Matching Funds Expended	Total Funds Expended
Subcontract #3	$295,125	$0	$295,125	$0	$0	$0
Subcontract #4	$0	$0	$0	$0	$0	$0
Subcontract #5	$0	$0	$0	$0	$0	$0
Construction	$0	$0	$0	$0	$0	$0
Other	$317,949	$925,997	$1,243,946	$9,281	$425,394	$434,675
Total Direct Costs	$3,477,692	$983,327	$4,461,019	$856,895	$425,394	$1,282,290
Total Indirect Costs	$186,394	$0	$186,394	$0	$0	$0
Total Costs	$3,664,086	$983,327	$4,647,413	$856,895	$425,394	$1,282,290
% Of Total	79	21	100	67	33	100

Hardware / Software

10u. Has the project team purchased the software / hardware described in the application? ⦿Yes ◯No

10v. If yes, please list

The custom map application is in production at broadband.nd.gov. $300,736 to Subcontractor #1,

10w. Please note any software / hardware that has yet to be purchased and explain why it has not been purchased

The provider update app is under construction. We also plan to move the speedtest to the state infrastructure and will need to acquire some hardware and software for that transition.

10x. Has the project team purchased or used any data sets? ⦿Yes ◯No

10y. If yes, please list

The vendor developed the main data sets and purchased a data set. The cost of this was included in the overall data collection costs and was not separated out.

10z. Are there any additional project milestones or information that has not been included? ⦿Yes ◯No

10aa. If yes, please list

We have performed the requirements gathering for the provider update app. All of the funding for the Technical Assistance Program was awarded.

10bb. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the project team is employing

Our biggest challenge has been to fill the program director position. This has impacted many of the projects. As noted above, we are in our next round of interviews and hope to fill the position shortly.

10cc. Please provide any other information that you think would be useful to NTIA as it assesses your Broadband Mapping Project

Attached is the March Executive Status Report

11. Broadband Planning

11a. Please describe progress made against all goals, objectives, and milestones detailed in the approved Project Plan. Be sure to include a description of each major activity / milestone that you plan to complete and your current status

No effort has been made on the planning project. We are waiting for the program director to be hired before moving forward with this project. This area is included in the detailed plan submitted.

11b. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the project team is employing

N/A

11c. Does the Project Team anticipate any changes to the project plan for Broadband Planning?   ○ Yes ● No

11d. If yes, please describe these anticipated changes. Please note that NTIA will need to approve changes to the Project Plan before they can be implemented

N/A

Funding

11e. How much Federal funding has been expended as of the end of the last quarter? $0   11f. How much Remains? $0

11g. How much matching funds have been expended as of the end of last quarter? $0   11h. How much Remains? $0

11i. Planning Worksheet						
Personal Salaries	$0	$0	$0	$0	$0	$0
Personnel Fringe Benefits	$0	$0	$0	$0	$0	$0
Travel	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0
Materials / Supplies	$0	$0	$0	$0	$0	$0
Subcontracts Total	$0	$0	$0	$0	$0	$0
Subcontract #1	$0	$0	$0	$0	$0	$0
Subcontract #2	$0	$0	$0	$0	$0	$0
Subcontract #3	$0	$0	$0	$0	$0	$0
Subcontract #4	$0	$0	$0	$0	$0	$0
Subcontract #5	$0	$0	$0	$0	$0	$0
Construction	$0	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0	$0
Total Direct Costs	$0	$0	$0	$0	$0	$0
Total Indirect Costs	$0	$0	$0	$0	$0	$0
Total Costs	$0	$0	$0	$0	$0	$0
% Of Total	0	0	0	0	0	0

Additional Planning Information

11j. Are there any additional project milestones or information that has not been included?

N/A

11k. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the Project Team is employing

N/A

11l. Please provide any other information that you think would be useful to NTIA as it assesses your Broadband Mapping Project

N/A

12. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.	
12a. Typed or Printed Name and Title of Authorized Certifying Official Dirk Huggett	12c. Telephone (area code, number, and extension)
	12d. Email Address dhuggett@nd.gov
12b. Signature of Authorized Certifying Official Submitted Electronically	12e. Date Report Submitted (Month, Day, Year) 06-07-2011