QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	**53-43-B10595**	**002799641**

4. Recipient Organization

Toledo Telephone Company, Inc. 183 Plomondon Road, Toledo, WA 98591-9709

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
03-31-2011	○ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Dale Merten	(360) 864-2044
	7d. Email Address
C.O.O.	BTOP@toledotel.com

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	05-20-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

This quarter we were able to seat 180 students in our Basic Computer Literacy Training. Classes are held during the week day, evening and weekend to accommodate a variety of schedules. Students must complete this basic class in order to receive the laptop and broadband connection. We were able to connect 107 total new subscribers who completed this class during the quarter. The remaining 73 were either still finishing the basic class or scheduled for installation after the quarter end.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	19	We are very close to meeting this quarters objective. In our Key Indicators Report, we had projected 146 total new subscribers by the end of this quarter, we have achieved 107. The variance is due to a delay with one shipment of computers. The vendor quoted ship date was three weeks earlier than when the computers actually arrived. If not for that, we would have been right on target.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

A computer vendor was not able to meet the quoted ship date, therefor we exhausted our inventory which required us to re-schedule and push-out our installation dates to our new subscribers. The participants were very understanding, however this delay caused the failure of reaching our quarterly goal.

We have modified our procurement procedure to order computers with a greater lead time.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Toledo / Cowlitz Broadband Initiative	Toledo WA	Applications from participants continue to be received and each is reviewed carefully. Approved applicants are scheduled for the Basic Training Class, all others are notified their applications was not accepted.	500	180	0	0
Toledo / Cowlitz Broadband Initiative	Toledo WA	Participants completed Basic Computer Training which qualifies them to receive a laptop computer and broadband.	180	107	100	7
		Targeted community outreach & awareness to seniors and high school students explaining the program and benefits	200	20	20	0
Total:			**880**	**307**	**120**	**7**

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

Each new subscriber must identify on the application if they are applying as a residence or business. Toledo Telephone is the primary broadband provider in the area, therefore we know our current subscription rate and can measure the increase in subscribers from this program. We survey our participants during and after training, and will survey again at the end of the program to determine sustained subscription rates.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

We were not able to meet this quarters objective because of a shipment of laptop computers that arrived three weeks later than promised. This affected approximately 40 participants who we could assign a laptop.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	**Businesses and CAIs :** 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

We are expanding our classes beyond the very basics of using a computer with several introductory courses including MS Word, MS Excel, and PowerPoint. Utilizing email to receive feedback from the participants, we will also include a class on the most popular "elective" type class. It appears working with digital images is going to be the winner.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	**Overall Project**	35	Thirtyfive percent will put us right in line with our projections.
2.b.	**Equipment Purchases**	-	Milestone Data Not Required
2.c.	**Awareness Campaigns**	-	Milestone Data Not Required
2.d.	**Outreach Activities**	-	Milestone Data Not Required
2.e.	**Training Programs**	-	Milestone Data Not Required
2.f.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The earthquake and Tsunami in Japan may result in computer chip shortages that could effect the manufacture of laptop computers. We issued a purchase order for an additional 100 laptop's above our current needs in anticipation of this issue. We will communicate often with vendors to avert any delays.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$176,473	$176,473	$0	$28,235	$28,235	$0	$81,180	$81,180	$0
b. Fringe Benefits	$63,530	$63,530	$0	$10,162	$10,162	$0	$19,060	$19,060	$0
c. Travel	$5,000	$5,000	$0	$654	$654	$0	$1,200	$1,200	$0
d. Equipment	$0	$0	$0	$0	$0	$0	$0	$0	$0
e. Supplies	$722,750	$244,250	$478,500	$272,389	$55,181	$217,208	$349,239	$67,381	$281,858
f. Contractual	$389,400	$59,400	$330,000	$10,417	$417	$10,000	$72,000	$70,000	$2,000
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$1,511,975	$212,000	$1,299,975	$235,036	$53,000	$182,036	$442,766	$106,000	$272,466
i. Total Direct Charges (sum of a through h)	$2,869,128	$760,653	$2,108,475	$556,893	$147,649	$409,244	$965,445	$344,821	$556,324
j. Indirect Charges									
k. TOTALS (sum of i and j)	$2,869,128	$760,653	$2,108,475	$556,893	$147,649	$409,244	$965,445	$344,821	$556,324

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0