QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	42-42-B10555	147201078

4. Recipient Organization

Wireless Neighborhoods 218 N Highland Avenue, Pittsburgh, PA 15206-3026

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
03-31-2011	◯ **Yes** ⦿ **No**

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Stephen G MacIsaac	(412) 363-1914
	7d. Email Address
Executive Director	macisaac2@wireless-neighborhoods.org
7b. Signature of Certifying Official	**7e. Date Report Submitted (MM/DD/YYYY):**
Submitted Electronically	05-02-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

The period between January 1, and March 30, 2011, involved planning by Wireless Neighborhoods and its program partners. This work has taken many forms including:

Exploring Facility Locations - there have been multiple visits to rental spaces in the South Side Hilltops, West End and East Liberty neighborhoods of Pittsburgh. Suitable sites were identified in the South Side Hilltop and Bloomfield - Garfield neighborhoods.

Technology - the Technology Committee met on a regular basis throughout the quarter and finalized plans for purchasing broadband service, servers, routers and end user devices. These decision were based on the purpose of the public computer labs, cost of equipment and long-term sustainability of the project.

Training Program - Wireless Neighborhoods utilized a Student Consultant from Carnegie Mellon University to recommend an online platform to present and organize training programs and materials. The project will utilize an open source platform called Moodle to present training materials and track usage. The Moodle site was created and has begun to fill with content.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	0	The project start was delayed due to the need to finalize site locations.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Wireless Neighborhoods has faced several challenges this quarter. One partner withdrew from the program which required identifying a new partner organization in the Homewood neighborhood of Pittsburgh. In addition, sites for two other neighborhoods have not been finalized because of difficulty finding ADA compliant facilities. These challenges have been faced. A replacement anchor organization has been contacted and is interested in hosting a site. We anticipate finalizing their participation in May, 2011. In addition, spaces are now identified for the sites in the Southside Hilltops and Bloomfield-Garfield neighborhood.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	Opening of computer centers is targeted for the second quarter of 2011.
4.b.	Average users per week (NOT cumulative)	0	Opening of computer centers is targeted for the second quarter of 2011.

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.c.	Number of PCCs with upgraded broadband connectivity	0	Opening of computer centers is targeted for the second quarter of 2011.
4.d.	Number of PCCs with new broadband wireless connectivity	0	Opening of computer centers is targeted for the second quarter of 2011.
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	Opening of computer centers is targeted for the second quarter of 2011.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
N/A	0	0	0

Add Training Program	Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
The period between April 1, 2011 and June 30, 2011, will include the opening of four public computer center sites. During these months we will be interviewing and hiring staff, purchasing equipment and furnishings and engaging in marketing activities.

The first site will open in May, 2011, with the remaining three locations opening in June 2011.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	**Planned Percent Complete**	**Narrative (describe reasons for any variance from baseline plan or any relevant information)**
2.a.	**Overall Project**	12	We anticipate having four sites open and operating by the end of June 2011, and continue operating with these grant funds for 18 months.
2.b.	**Equipment / Supply Purchases**	-	Milestone Data Not Required
2.c.	**Public Computer Centers Established**	-	Milestone Data Not Required
2.d.	**Public Computer Centers Improved**	-	Milestone Data Not Required
2.e.	**New Workstations Installed**	-	Milestone Data Not Required
2.f.	**Existing Workstations Upgraded**	-	Milestone Data Not Required
2.g.	**Outreach Activities**	-	Milestone Data Not Required
2.h.	**Training Programs**	-	Milestone Data Not Required
2.i.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
Appropriate Lab Spaces - Wireless Neighborhoods and its partners are working to finalize plans for lab spaces in the Southside Hilltop and Garfield communities. Plans are proceeding on spaces in both neighborhoods, however leases have yet to be finalized.   Once the leases are executed, we anticipate a speedy installation of the computer labs.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$116,250	$19,000	$97,250	$0	$0	$0	$6,450	$1,050	$5,400
b. Fringe Benefits	$31,450	$5,000	$26,450	$0	$0	$0	$1,750	$275	$1,475
c. Travel	$1,000	$1,000	$0	$0	$0	$0			
d. Equipment	$141,650	$7,130	$134,520				$100,000	$5,000	$95,000
e. Supplies	$40,000	$0	$40,000				$15,000	$0	$15,000
f. Contractual	$635,650	$157,870	$477,780				$70,500	$17,500	$53,000
g. Construction									
h. Other	$29,000	$21,000	$8,000						
i. Total Direct Charges (sum of a through h)	$995,000	$211,000	$784,000	$0	$0	$0	$193,700	$23,825	$169,875
j. Indirect Charges									
k. TOTALS (sum of i and j)	$995,000	$211,000	$784,000	$0	$0	$0	$193,700	$23,825	$169,875

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0