

QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 41-43-B10593	3. DUNS Number 052226800
4. Recipient Organization PORTLAND STATE UNIVERSITY 1633 SW Park Avenue, PORTLAND, OR 97201-3218		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2010	6. Is this the last Report of the Award Period? <div style="text-align: center;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </div>	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Stephen Reder University Professor	7c. Telephone (area code, number and extension) (503) 725-3999	7d. Email Address reders@pdx.edu
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 01-28-2011	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Project accomplishments include: hired project coordinator; Negotiated and signed sub recipient agreements; held first National Leadership Team meeting in Portland, OR with representatives from all 6 implementation partner groups and both content development groups; held first meeting of the Learning Plan Design Team in St. Paul, MN; gathered input & outlined content of Learning Plans for both new-to-broadband users and the tutor we will train to assist them; commenced production of new Learner Web content; sub recipients detailed and submitted service implementation plans; customized and implemented internal social networking site for project communications.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	5	Sub recipient invoice processing not completed in Q2.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Internal institutional procedure and sub recipient contracts took longer to establish than expected. Sub recipients took longer to prepare invoices than planned. Sub recipients are now set up to invoice on schedule.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
NA	Oregon	Our SBA service delivery will begin April 2011. We spent the quarter developing training material and outreach activities in preparation of service launch.	0	0	0	0
Training, lab access	California	See above.	0	0	0	0
Training, lab access	Louisiana	See above.	0	0	0	0
Training, lab access	Minnesota	See above.	0	0	0	0
Training, lab access	New York	See above.	0	0	0	0
Training, lab access	Texas	See above.	0	0	0	0
Total:			0	0	0	0

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

Once members of the target audience have begun our digital literacy and broadband consumer education training we will send them periodic e-mail surveys to determine how many household have become broadband subscribers. Part of the digital literacy training will focus on how to respond to the e-mail surveys.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

NA

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0

Businesses and CAIs : 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Project accomplishments in the next quarter include: development of a tutor reporting system to monitor volunteer match; drafting, piloting and revising new Learner Web BTOP content; release of localization & translation features for BTOP learning plans; piloting implementation procedure in our six partner locations, 2nd Learning Plan Design Team Meeting in St. Paul, MN (2/3-2/4); 2nd National Leadership Team meeting in Portland, OR (3/9-3/10); translation of Learner Web interface & content into Spanish

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	21	We intend to proceed as outlined in the baseline plan.
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No issues are anticipated.

