

**Kentucky Public Library PCC**  
**Workforce Opportunity Expansion**

**BTOP Authentication and Certification**

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**U.S. Department of Commerce**  
**Broadband Technology Opportunities Program**  
**Authentication and Certifications**

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1. I certify that I am the duly Authorized Organization Representative (AOR) of the applicant organization, and that I have been authorized to submit the attached application on its behalf.
2. I certify that I have examined this application, that all of the information and responses in this application, including certifications, and forms submitted, all of which are part of this grant application, are material representations of fact and true and correct to the best of my knowledge, that the entity(ies) that is requesting grant funding pursuant to this application and any subgrantees and subcontractors will comply with the terms, conditions, purposes, and federal requirements of the grant program; that no kickbacks were paid to anyone; and that a false, fictitious, or fraudulent statements or claims on this application are grounds for denial or termination of a grant award, and/or possible punishment by a fine or imprisonment as provided in 18 U.S.C. §1001 and civil violations of the False Claims Act.
3. I certify that the entity(ies) I represent have and will comply with all applicable federal, state, and local laws, rules, regulations, ordinances, codes, orders and programmatic rules and requirements relating to the project. I acknowledge that failure to do so may result in rejection or deobligation of the grant or loan award. I acknowledge that failure to comply with all federal and program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
4. I certify that the entity(ies) I represent has and will comply with all applicable administrative and federal statutory, regulatory, and policy requirements set forth in the Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements ("DOC Pre-Award Notification"), published in the Federal Register on February 11, 2008 (73 FR 7696), as amended; DOC Financial Assistance Standard Terms and Conditions (Mar. 8, 2009); the Department of Commerce American Recovery and Reinvestment Act Award Terms (Apr. 9, 2009); and any Special Award Terms and Conditions that are included by the Grants Officer in the award.
5. I certify that any funds awarded to the entity(ies) I represent as a result of this application will not result in any unjust enrichment of such entity(ies) or duplicate any funds such entity(ies) receive under federal universal service support programs administered by the Universal Service Administrative Corporation (USAC).
6. I certify that the entity(ies) I represent has secured access to pay the 20% of total project cost or has petitioned the Assistant Secretary of NTIA for a waiver of the matching requirement.

3/13/2010  
Date

Barbara Campbell  
Authorized Organization Representative Signature

Barbara Campbell  
Print Name

Financial Services Branch Manager  
Title

## **BTOP Public Computer Center Detail Template**

Complete the Public Computer Center Details worksheet attached to this application to accommodate all of the Public Computer Centers that will benefit from this project from the specified list. A Community Anchor Institution is considered a minority-serving secondary educational institution with enrollment of minority students exceeding 50%. Note that the calculated totals in bold will be needed to complete the PCC Capacity Worksheet.

**The data provided via this template will be subjected to automated processing; therefore, please provide this attachment as an Excel file, and not to convert it to a PDF prior to submission. The data should be provided on an appropriate electronic medium, such as a DVD, CD-ROM, or flash drive.**

## template

ation. Add rows as necessary to  
ject. All centers should be given a type  
y-serving institution if it is a post-  
ng 50 percent of its total enrollment.  
acity page of the application.

**g. Applicants are therefore required to  
submitting a copy of their application**

## BTOP Public Computer Centers Detail Template

Title: **Kentucky Public Library PCC Workforce Opportunity Expansion**  
 Easy Grants ID: **6294**

Center Name	Organization	Address Line 1	City	State	Zip	Facility Type	Minority Serving Institution Type
Adair County Public Library		307 Greensburg Street	Columbia	KY	42728	Library	N/A
Allen County Public Library		106 West Public Square	Scottsville	KY	42164	Library	N/A
Anderson County Public		114 North Main Street	Lawrenceburg	KY	40342	Library	N/A
Bath County Memorial		24 West Main Street	Owingsville	KY	40360	Library	N/A
Boyle County Public Library		307 West Broadway	Danville	KY	40422	Library	N/A
Breckinridge County Public		112 South Main Street	Hardinsburg	KY	40143	Library	N/A
Bullitt County Library		127 North Walnut Street	Shepherdsville	KY	40165	Library	N/A
Butler County Library Main		116 West Ohio Street	Morgantown	KY	42261	Library	N/A
Calloway County Public		710 Main Street	Murray	KY	42071	Library	N/A
Carroll County Public		136 Court Street	Carrollton	KY	41008	Library	N/A
Casey County Public		238 Middleburg Street	Liberty	KY	42539	Library	N/A
Clinton County Public		302 King Drive	Albany	KY	42602	Library	N/A
Crittenden County Public		204 West Carlisle Street	Marion	KY	42064	Library	N/A
Cumberland County Public		114 Hill Street	Burkesville	KY	42717	Library	N/A
Cynthiana-Harrison County		104 North Main Street	Cynthiana	KY	41031	Library	N/A
Edmonson County Public		280 Ferguson Street	Brownsville	KY	42210	Library	N/A
Estill County Public Library		246 Main Street	Irvine	KY	40336	Library	N/A
Fleming County Public		202 Bypass Boulevard	Flemingsburg	KY	41041	Library	N/A
Fulton Public Library -		902 Moscow Ave.	Hickman	KY	42050	Library	N/A
Gallatin County Public		209 West Market Street	Warsaw	KY	41095	Library	N/A
Garrard County Public		101 Lexington Street	Lancaster	KY	40444	Library	N/A
George Coon Public Library		114 South Harrison Street	Princeton	KY	42445	Library	N/A
Goodnight Memorial		203 South Main Street	Franklin	KY	42134	Library	N/A
Grant County Public		201 Barnes Road	Williamstown	KY	41097	Library	N/A
Graves County Public		601 North 17th Street	Mayfield	KY	42066	Library	N/A
Greenup County Public		614 Main Street	Greenup	KY	41144	Library	N/A
Hancock County Public		240 Court Square	Hawesville	KY	42348	Library	N/A
Harlan County Public		107 North Third Street	Harlan	KY	40831	Library	N/A
Harry M Caudill Memorial		220 Main Street	Whitesburg	KY	41858	Library	N/A
Hart County Public Library		500 East Union Street	Munfordville	KY	42765	Library	N/A
Helen H. Rayburn Public		52 Second Street	Vanceburg	KY	41179	Library	N/A
Henry County Public		172 Eminence Terrace	Eminence	KY	40019	Library	N/A
Hopkinsville-Christian		1101 Bethel Street	Hopkinsville	KY	42240	Library	N/A
John L. Street Public		244 Main Street	Cadiz	KY	42211	Library	N/A
LaRue County Public		201 South Lincoln Boulevard	Hodgenville	KY	42748	Library	N/A
Logan County Public		201 West 6th Street	Russellville	KY	42276	Library	N/A
Lyon County Public Library		261 Commerce Street	Eddyville	KY	42038	Library	N/A
Martin County Public		180 East Main Street	Inez	KY	41224	Library	N/A
Mason County Public		218 East Third Street	Maysville	KY	41056	Library	N/A
Meade County Public		400 Library Place	Brandenburg	KY	40108	Library	N/A
Mercer County Public		109 West Lexington Street	Harrodsburg	KY	40330	Library	N/A
Metcalfe County Public		200 South Main Street	Edmonton	KY	42129	Library	N/A
Nelson County Public		201 Cathedral Manor	Bardstown	KY	40004	Library	N/A
Nicholas County Public		223 North Broadway	Carlisle	KY	40311	Library	N/A
Ohio County Public Library		413 South Main	Hartford	KY	42347	Library	N/A

		Broadband Workstations				Facility Broadband Connection Speed (Mbps)		Weekday Hours Open to the Public		Weekend Hours Open to the Public		Weekday Number of Persons Served		Weekend Number of Persons Served	
Center Name	Estimated # of Total Persons in facility's Service Area	Number of Broadband Stations Available (CURRENT)	Number of Broadband Stations to be Replaced (PROPOSED)	Number of Broadband Stations to be Added (PROPOSED)	Number of Broadband Workstations Available (PROPOSED)	Facility Broadband Connection Speed (CURRENT Mbps)	Facility Broadband Connection Speed (PROPOSED Mbps)	Average Hours Open to Public Per 120-hour Business Week (CURRENT)	Average Hours Open to Public Per 120-hour Business Week (PROPOSED)	Average Hours Open to Public Per 48-hour Weekend (CURRENT)	Average Hours Open to Public Per 48-hour Weekend (PROPOSED)	Proposed # persons served per 120-hour business week (CURRENT)	Proposed # persons served per 120-hour business week (PROPOSED)	Proposed # persons served per 48-hour weekend (CURRENT)	Proposed # persons served per 48-hour weekend (PROPOSED)
Adair County Public Library	17,830	8	8	10	10	11	11	44	44	4	4	191.09	195.44	76.43	78.18
Allen County Public Library	18,899	29	6	6	29	4	4	47	47	7	7	211.41	247.38	84.57	98.95
Anderson County Public	21,245	25	13	13	25	1.54	1.54	55	55	11	11	299.64	329.35	119.86	131.74
Bath County Memorial	11,592	11	4	8	15	1.5	1.5	44	44	6	6	175.69	194.3	70.27	77.72
Boyle County Public Library	28,664	54	0	8	62	1.5	1.5	47.5	47.5	12	12	236.74	240.23	94.7	96.09
Breckinridge County Public	19,086	11	5	8	14	3	3	43	43	4	4	138.52	151.5	55.41	60.6
Bullitt County Library	73,931	17	0	4	21	10	10	46	46	12	12	301.55	354	120.62	141.6
Butler County Library Main	13,256	7	7	8	8	6	6	42.5	42.5	8	8	128.57	132.35	51.43	52.94
Calloway County Public	36,189	16	8	10	18	6	6	60	60	12	12	415.4	444.12	166.16	177.65
Carroll County Public	10,527	17	3	8	22	6	6	49.5	49.5	7.5	7.5	314.15	365.03	125.66	146.01
Casey County Public	16,169	10	0	8	18	6	6	36	36	6	6	290.07	345.98	116.03	138.39
Clinton County Public	9,536	24	8	10	26	1.5	1.5	37.5	37.5	4	4	145.32	161.84	58.13	64.74
Crittenden County Public	9,130	12	5	9	16	3	3	38	38	4	4	106.29	122.34	42.52	48.93
Cumberland County Public	6,876	27	7	8	28	6	6	40	40	3	3	32.49	32.49	12.99	12.99
Cynthiana-Harrison County	18,552	22	5	9	26	1.5	1.5	49	49	8	8	269.22	316.14	107.69	126.46
Edmonson County Public	11,978	25	1	5	29	4.49	4.49	47.5	47.5	4	4	212.47	243.91	84.99	97.57
Estill County Public Library	14,975	4	4	5	5	6	6	49	49	5	5	123.97	132.72	49.59	53.09
Fleming County Public	14,695	34	4	12	42	6	6	53	53	7	7	200.07	200.07	80.03	80.03
Fulton Public Library -	6,795	3	6	9	6	7	7	28	28	3.5	3.5	27.91	46.66	11.16	18.66
Gallatin County Public	8,035	38	12	12	38	1.5	1.5	41.5	41.5	4.5	4.5	190.91	221.94	76.36	88.77
Garrard County Public	17,041	6	1	3	8	6	6	42	42	6	6	61.62	61.62	24.65	24.65
George Coon Public Library	12,769	6	4	4	6	100	100	40	40	3	3	118.13	121.29	47.25	48.52
Goodnight Memorial	17,070	24	4	10	30	3	3	47.5	47.5	8.5	8.5	347.94	394.12	139.18	157.65
Grant County Public	25,161	26	5	11	32	3	3	53	53	12	12	532.06	600.71	212.82	240.29
Graves County Public	37,557	28	6	16	38	1.5	1.5	46	46	8	8	1094.48	1178.91	437.79	471.57
Greenup County Public	37,270	11	10	15	16	6	6	43	43	5	5	233.96	277.12	93.58	110.85
Hancock County Public	8,617	14	1	10	23	3	3	42.5	42.5	4	4	105.55	125.7	42.22	50.28
Harlan County Public	31,065	10	2	8	16	3	3	46	46	8	8	98.64	101.4	39.46	40.56
Harry M Caudill Memorial	24,014	23	5	8	26	3	3	42	42	7	7	98.9	104.04	39.56	41.62
Hart County Public Library	18,409	9	2	6	13	1.5	1.5	43	43	3.5	3.5	89.18	92.66	35.67	37.07
Helen H. Rayburn Public	13,885	21	8	8	21	10	10	46.5	46.5	4	4	222.65	257.76	89.06	103.1
Henry County Public	15,711	22	0	7	29	3	3	43	43	8	8	322.87	397.32	129.15	158.93
Hopkinsville-Christian	80,868	21	0	0	21	3	3	45	45	8	8	391.9	442.8	156.76	177.12
John L. Street Public	13,401	12	12	10	10	10	10	45	45	3	3	491.29	552.99	196.52	221.2
LaRue County Public	13,661	13	2	4	15	6	6	49.5	49.5	5	5	136.59	147.27	54.64	58.91
Logan County Public	27,129	15	0	10	25	6	6	52	52	10	10	577.28	662.46	230.91	264.98
Lyon County Public Library	8,253	7	3	9	13	6	6	50	50	3	3	125	125	50	50
Martin County Public	11,644	16	0	7	23	1.5	1.5	44	44	3	3	85.92	92.45	34.37	36.98
Mason County Public	17,190	33	7	9	35	2	2	47	47	8	8	288.27	326.32	115.31	130.53
Meade County Public	27,270	13	4	7	16	1.54	1.54	47.5	47.5	7	7	332.25	332.25	132.9	132.9
Mercer County Public	21,814	20	6	21	35	3	3	50	50	12	12	437.57	488.17	175.03	195.27
Metcalfe County Public	10,268	12	6	10	16	3	3	32	32	5	5	111.28	117.69	44.51	47.08
Nelson County Public	42,517	15	3	11	23	3	3	49	49	12	12	454.7	525.51	181.88	210.2
Nicholas County Public	6,889	12	6	10	16	1.5	1.5	43	43	3	3	260.43	272.28	104.17	108.91
Ohio County Public Library	23,560	33	8	10	35	3	3	46	46	6	6	180.88	202.54	72.35	81.02

Center Name	Organization	Address Line 1	City	State	Zip	Facility Type	Minority Serving Institution Type
Owen County Public		118 North Main Street	Owenton	KY	40359	Library	N/A
Paris-Bourbon County		701 High Street	Paris	KY	40361	Library	N/A
Perry County Public Library		479 High Street	Hazard	KY	41701	Library	N/A
Pike County Public Library		119 College Street	Pikeville	KY	41501	Library	N/A
Pulaski County Public		304 South Main Street	Somerset	KY	42501	Library	N/A
Rowan County Public		185 East First Street	Morehead	KY	40351	Library	N/A
Russell County Public		94 North Main Street	Jamestown	KY	42629	Library	N/A
Taylor County Public		205 North Columbia Avenue	Campbellsville	KY	42718	Library	N/A
Todd County Public Library		302 East Main Street	Elkton	KY	42220	Library	N/A
Trimble County Public		112 Highway 42 East	Bedford	KY	40006	Library	N/A
Union County Public		126 South Morgan	Morganfield	KY	42437	Library	N/A
Wayne County Public		150 South Main Street	Monticello	KY	42633	Library	N/A
Webster County Public		101 State Route 132 East	Dixon	KY	42409	Library	N/A
Whitley County Public		305 Roy Kidd Ave.	Corbin	KY	40769	Library	N/A
William B. Harlan		500 West Fourth Street	Tompkinsville	KY	42167	Library	N/A

**Totals:**

Center Name	Estimated # of Total Persons in facility's Service Area	Broadband Workstations				Facility Broadband Connection Speed (Mbps)		Weekday Hours Open to the Public		Weekend Hours Open to the Public		Weekday Number of Persons Served		Weekend Number of Persons Served	
		Number of Broadband Stations Available (CURRENT)	Number of Broadband Stations to be Replaced (PROPOSED)	Number of Broadband Stations to be Added (PROPOSED)	Number of Broadband Workstations Available (PROPOSED)	Facility Broadband Connection Speed (CURRENT Mbps)	Facility Broadband Connection Speed (PROPOSED Mbps)	Average Hours Open to Public Per 120-hour Business Week (CURRENT)	Average Hours Open to Public Per 120-hour Business Week (PROPOSED)	Average Hours Open to Public Per 48-hour Weekend (CURRENT)	Average Hours Open to Public Per 48-hour Weekend (PROPOSED)	Proposed # persons served per 120-hour business week (CURRENT)	Proposed # persons served per 120-hour business week (PROPOSED)	Proposed # persons served per 48-hour weekend (CURRENT)	Proposed # persons served per 48-hour weekend (PROPOSED)
Owen County Public	11,390	21	8	9	22	3	3	40.5	40.5	7.5	7.5	280.87	322.09	112.35	128.84
Paris-Bourbon County	19,756	20	6	9	23	1.54	1.54	45	45	5.5	5.5	253.37	282.01	101.35	112.8
Perry County Public Library	29,213	37	9	10	38	10	10	47	47	7	7	140.81	140.81	56.32	56.32
Pike County Public Library	65,544	43	10	10	43	3	3	52	52	8	8	360.71	440.73	144.29	176.29
Pulaski County Public	60,148	60	11	13	62	6.1	6.1	50	50	8	8	583.15	708.23	233.26	283.29
Rowan County Public	22,559	36	10	10	36	1.5	1.5	52	52	12	12	327.93	380.65	131.17	152.26
Russell County Public	17,140	12	5	10	17	100	100	42.5	42.5	4	4	81.68	90.32	32.67	36.13
Taylor County Public	23,917	10	3	7	14	3	3	45.5	45.5	7	7	148.34	166.33	59.34	66.53
Todd County Public Library	12,044	7	6	9	10	3	3	39	39	4	4	80.96	96.69	32.38	38.68
Trimble County Public	8,983	10	3	5	12	4	4	46	46	3	3	268.53	309.66	107.41	123.86
Union County Public	15,092	24	6	17	35	3	3	44	44	5	5	142.21	176.92	56.88	70.77
Wayne County Public	20,637	12	1	9	20	10	10	44	44	8	8	198.83	221.58	79.53	88.63
Webster County Public	13,890	12	6	6	12	6	6	37	37	5	5	89.29	94.05	35.71	37.62
Whitley County Public	38,342	23	0	5	28	10	10	36	36	4	4	247.13	242.35	98.85	96.94
William B. Harlan	11,663	6	2	6	10	100	100	43.5	43.5	5.5	5.5	71.95	84.34	28.78	33.74
<b>Totals:</b>	<b>1E+06</b>	<b>1149</b>	<b>297</b>	<b>529</b>	<b>1381</b>	<b>9.2</b>	<b>9.2</b>	<b>44.9</b>	<b>44.9</b>	<b>6.5</b>	<b>6.5</b>	<b>14486.58</b>	<b>16234.93</b>	<b>5794.63</b>	<b>6494</b>



**Kentucky Public Library PCC**  
**Workforce Opportunity Expansion**

**Historical Financial Statements**

**KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES**  
**Comparison of Budget to Actual Expenditures**

For the fiscal year ended June 30, 2007

	<u>FY 2007</u> <u>Budget</u>	<u>Expenditures</u> <u>to date</u>	<u>Available</u> <u>Balance</u>
<b><u>Expenditures by Source</u></b>			
General funds	\$14,305,000	14,304,961	39
Federal funds	2,988,500	2,800,923	187,577
Agency funds	<u>1,653,400</u>	<u>1,334,230</u>	<u>319,170</u>
<b>Total</b>	<b><u>\$18,946,900</u></b>	<b><u>18,440,114</u></b>	<b><u>506,786</u></b>

**Expenditures by Category**

Personnel:			
Salary	\$5,146,500	5,089,165	57,335
Fringe benefits	<u>1,519,000</u>	<u>1,459,680</u>	<u>59,320</u>
Sub-total salaries	6,665,500	6,548,845	116,655
Workers' compensation	19,200	19,162	38
Temporary manpower service	212,100	206,349	5,751
Other	<u>170,500</u>	<u>158,260</u>	<u>12,240</u>
Total personnel	7,067,300	6,932,616	134,684
Operating	3,693,700	3,432,264	261,436
Grants	8,087,900	7,997,137	90,763
Capital	<u>98,000</u>	<u>78,097</u>	<u>19,903</u>
<b>Total</b>	<b><u>\$18,946,900</u></b>	<b><u>18,440,114</u></b>	<b><u>506,786</u></b>

**KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES**  
**Comparison of Budget to Actual Expenditures**

For the fiscal year ended June 30, 2008

	FY 2008 Budget <u>Appropriations</u>	Expenditures <u>to date</u>	Available <u>Balance</u>
<b><u>Expenditures by Source</u></b>			
General funds	\$14,325,000	14,324,987	13
Federal funds	2,860,100	2,859,162	938
Agency funds	<u>2,210,700</u>	<u>2,075,279</u>	<u>135,421</u>
<b>Total</b>	<b><u>\$19,395,800</u></b>	<b><u>19,259,428</u></b>	<b><u>136,372</u></b>
 <b><u>Expenditures by Category</u></b>			
Personnel:			
Salary	\$5,023,000	5,187,483	(164,483)
Fringe benefits	<u>1,439,700</u>	<u>1,588,116</u>	<u>(148,416)</u>
Sub-total salaries	6,462,700	6,775,599	(312,899)
Workers' compensation	20,100	20,134	(34)
Temporary manpower service	212,100	144,751	67,349
Other	<u>215,500</u>	<u>172,121</u>	<u>43,379</u>
Total personnel	6,910,400	7,112,605	(202,205)
Operating	3,633,700	3,268,205	365,495
Grants	8,758,700	8,687,978	70,722
Capital	<u>93,000</u>	<u>190,640</u>	<u>(97,640)</u>
<b>Total</b>	<b><u>\$19,395,800</u></b>	<b><u>19,259,428</u></b>	<b><u>136,372</u></b>

**KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES**  
**Comparison of Budget to Actual Expenditures**

For the twelve months ended June 30, 2009

	<u>FY 2009</u> <u>Budget</u>	<u>Expenditures</u> <u>to date</u>	<u>Available</u> <u>Balance</u>
<b><u>Expenditures by Source</u></b>			
General funds	\$12,020,100	\$12,020,100	0
Federal funds	3,080,238	2,207,710	872,528
Agency funds	2,665,451	2,256,279	409,172
Total	<u>\$17,765,789</u>	<u>16,484,089</u>	<u>1,281,700</u>

**Expenditures by Category**

Personnel:			
Salary	\$5,347,483	4,670,705	676,778
Fringe benefits	1,575,171	1,445,144	130,027
Sub-total salaries	6,922,654	6,115,849	806,805
Workers' compensation	19,700	22,091	(2,391)
Temporary manpower service	22,500	193,909	(171,409)
Other	175,584	11,166	164,418
Total personnel	7,140,438	6,343,015	797,423
Operating	2,913,155	2,860,351	52,804
Grants	7,653,196	7,229,324	423,872
Capital	59,000	51,399	7,601
Total	<u>\$17,765,789</u>	<u>16,484,089</u>	<u>1,281,700</u>

## BTOP Public Computer Center and Sustainable Broadband Detailed Budget

Please complete the Detailed Budget, breaking out individual line items under each category heading (add rows to each section as necessary to accommodate your line items). Please ensure line item total columns in the "General" and "Detail" sections are equal for each line item (a cell with a yellow highlight indicates an inconsistency). Also, you may utilize the provided space for additional notes, if desired (there is also a Budget Narrative question in the application in which you will provide narrative detail on this budget).

Specifics needed for each cost category line item:

**Personnel:** For each position, list the number of positions, the location or geography of position, the job/task responsibilities for the position, the annual salary, and the percent of time a person filling the position will spend working on the proposed BTOP project. For lines with more than one position, the Quarters Employed field should represent number of quarters per person (e.g., for two employees each working for one year, Quarters Employed should be 4 rather than 8).

**Fringe:** For each position, note the number of positions, the annual salary, the percent of time a person filling this position will spend working on the proposed BTOP project, and the fringe rate applicable to the position. For lines with more than one position, the Quarters Employed field should represent number of quarters per person (e.g. for two employees each working for one year, Quarters Employed should be 4 rather than 8).

**Equipment:** List all equipment units required for the project and provide program purpose. For each line item, note the number of units and the unit cost. The multiple of these two factors will yield the total for that line item. For example, an Applicant planning to buy 100 laptops at \$500/laptop would have a total line item cost of \$50,000. Again, although unit costs may include cents, once multiplied by the number of units, the result must be rounded to the nearest whole dollar. Clearly separate Applicant equipment and user equipment, as indicated in the detailed budget template. When providing the unit cost indicate whether the unit cost has been impacted by a discount and for software equipment list specific package names.

**Travel:** For each trip list the program purpose of the trip, destination city and the number of people traveling. For each line item (e.g., trip), note the number of trips and the cost per trip. The multiple of these two factors will yield the total for that line item. For example, if the Applicant was accounting for 10 trips at \$25 per trip, the total cost would be \$250. The cost per trip should be justified on its own, *not* derived by dividing the line item total by the number of trips. Such a calculation will prompt further inquiry from the reviewers about justification for the trip cost. Rather, the *total* trip cost should be derived from the number of trips *times* the justifiable cost per trip.

**Supplies:** Separate supplies by item type, describing the program purpose or use. For each line item, note the number of units and the unit costs. The multiple of these two factors will yield the total for that line item. For example, an Applicant planning to buy 20 boxes of printer paper at \$30/box would have a total line item cost of \$600. Again, although unit costs may include cents, once multiplied by the number of units, the result must be rounded to the nearest whole dollar.

**Other:** Separate item types; for awareness program cost items, such as ads, separate ad types (radio, newspaper, etc) and include geography in which they will run.

**Contractual:** For each line item, identify the contractor and note the number of contracted hours of service.

and hourly rate, if applicable. For example, an Applicant planning to hire a technology consultant for 100 hours at a rate of \$40/hour would have a total line item cost of \$4,000.

Indirect: Provide the indirect rate and basis used. In the space provided at the bottom of the page, briefly explain the calculation used to derive the indirect costs (including the indirect rate and basis, if included in the basis). If a negotiated indirect cost rate agreement exists and is being used, please identify the cognizant agency.

The category subtotals for this Detailed Budget should correspond to the data provided in your SF-424A, and both the SF-424 budget and this Detailed Budget should match the Federal Grant Request and Total Match Amount provided on the Project Budget page of the application. Please review both budget attachments, the budget narrative in the application, and the Project Budget page for consistency before submitting the application. If you are submitting a PCC project via an SF-424C instead of an SF-424A, the sections of this Detailed Budget will not align directly with the categories of the SF-424C, but you should complete this Detailed Budget, allocating costs to the appropriate cost categories.

The data provided via this attachment will be subject to automated processing. Applicants are therefore required to provide this attachment as an Excel file, and not to convert it to a PDF prior to submitting a copy of their application on an appropriate electronic medium, such as a DVD, CD-ROM, or flash drive. Additionally, applicants should not modify the format of this file.

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**BTOP Public Computer Center and Sustainable Broadband Adoption  
Detailed Budget Template**

Easy Grants ID: **6294**  
 Applicant: KENTUCKY ARTS, EDUCATION & HUMANITIES CABINET  
 Project Title: Kentucky Public Library PCC Workforce Opportunity Expansion

<b>SF-424A Object Class Category</b>	<b>General</b>				<b>Detail</b>				
<b>a. Personnel</b> - List position, number of staff, annual salaries, % time spent on project	<b>Position</b>	<b>Federal Support</b>	<b>Matching Support</b>	<b>Total</b>	<b># of Positions</b>	<b>Salary</b>	<b>% Time Spent on Project</b>	<b>Quarters Employed</b>	<b>Total</b>
KDLA General Grant Compliance & Reporting	Grant Compliance & Reporting	\$15,852.57	\$5,003.43	\$20,856.00	1	\$33,369.60	31%	8.00	\$20,856.00
OET, Adult Ed, KCTCS Instructors	Public Library PCC Instructor	\$164,180.79	\$51,819.21	\$216,000.00	60	\$52,000.00	3%	8.00	\$216,000.00
KDLA Distributed Librarian Training Oversight	Librarian Training Oversight		\$3,737.25	\$3,737.25	1	\$64,779.00	23%	1.00	\$3,737.25
				\$0.00					\$0.00
<b>Subtotal</b>		<b>\$180,033.36</b>	<b>\$60,559.89</b>	<b>\$240,593.25</b>					

<b>b. Fringe Benefits</b> - Include salaries and fringe rate.	<b>Position</b>	<b>Federal Support</b>	<b>Matching Support</b>	<b>Total</b>	<b># of Positions</b>	<b>Salary</b>	<b>% Time Spent on Project</b>	<b>Quarters Employed</b>	<b>Fringe Rate</b>	<b>Total</b>
KDLA General Grant Compliance & Reporting (21% of salary)	Grant Compliance & Reporting	\$3,329.04	\$1,050.72	\$4,379.76	1	\$33,369.60	31%	8.00	21.00%	\$4,379.76
KDLA Distributed Librarian	Librarian Training Oversight		\$784.82	\$784.82	1	\$64,779.00	23%	1.00	21.00%	\$784.82
				\$0.00						\$0.00
				\$0.00						\$0.00
<b>Subtotal</b>		<b>\$3,329.04</b>	<b>\$1,835.54</b>	<b>\$5,164.58</b>						

<b>c. Travel</b> - For significant costs, include details such as number and purpose of trips, destinations.	<b>Purpose of Trip</b>	<b>Federal Support</b>	<b>Matching Support</b>	<b>Total</b>	<b># of Trips</b>	<b>Cost per Trip</b>	<b>Total</b>
Procurement Support Site Visits	IT Professional to validate specifications of proposed items that will be purchased with grant funds are compatible and sustainable in specific PCC environments. Trips are for libraries that require site visits (50% of time for this engagement).	\$13,681.73	\$4,318.27	\$18,000.00	12	\$1,500.00	\$18,000.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
<b>Subtotal</b>		<b>\$13,681.73</b>	<b>\$4,318.27</b>	<b>\$18,000.00</b>			

<b>d. Equipment Costs</b> - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user.	<b>Equipment Description</b>	<b>Federal Support</b>	<b>Matching Support</b>	<b>Total</b>	<b>#Units</b>	<b>Unit Cost</b>	<b>Total</b>
<b>Applicant Equipment</b>							
Servers	For hosting software applications, enabling internet connectivity	\$18,771.34	\$5,924.66	\$24,696.00	24	\$1,029.00	\$24,696.00
Routers	For inter-device, intranet and internet connectivity	\$5,852.74	\$1,847.26	\$7,700.00	22	\$350.00	\$7,700.00
Switches	For inter-device, intranet and internet connectivity	\$13,301.68	\$4,198.32	\$17,500.00	25	\$700.00	\$17,500.00
Wireless routers	For inter-device, intranet and internet connectivity	\$8,779.11	\$2,770.89	\$11,550.00	33	\$350.00	\$11,550.00
Repeaters/Amplifiers	For inter-device, intranet and internet connectivity	\$798.10	\$251.90	\$1,050.00	3	\$350.00	\$1,050.00
Physical firewall	Secures computing equipment and library data	\$5,009.79	\$1,581.21	\$6,591.00	13	\$507.00	\$6,591.00
Equipment rack	To house servers and storage devices	\$197.63	\$62.37	\$260.00	1	\$260.00	\$260.00
UPS	For power and equipment protection	\$1,672.21	\$527.79	\$2,200.00	20	\$110.00	\$2,200.00

Storage Devices	Primary and backup data storage and protection	\$3,830.89	\$1,209.11	\$5,040.00	28	\$180.00	\$5,040.00
Surge protector power strips	To secure computing equipment and extend useful life	\$2,672.50	\$843.50	\$3,516.00	293	\$12.00	\$3,516.00
Electronic equipment anti-theft locks	To secure computing equipment against theft and misuse	\$3,377.87	\$1,066.13	\$4,444.00	202	\$22.00	\$4,444.00
Furniture: Carts for moving laptops,	To support technology needs in all corners of the PCC / library	\$3,365.71	\$1,062.29	\$4,428.00	41	\$108.00	\$4,428.00
<b>User Equipment</b>							
Desktops	Workstations for patron use	\$305,786.73	\$96,513.27	\$402,300.00	298	\$1,350.00	\$402,300.00
Laptops	For on-premise and library facilitated use in outreach programs	\$184,361.35	\$58,188.65	\$242,550.00	231	\$1,050.00	\$242,550.00
Laser Printer	Printer for patron use, monitored by Print Management software	\$24,513.10	\$7,736.90	\$32,250.00	43	\$750.00	\$32,250.00
Multi-function Copy/Scanner/Fax	For patron use, monitored by Print Management software	\$4,560.58	\$1,439.42	\$6,000.00	10	\$600.00	\$6,000.00
Digital Projectors	For instructional PCC setting	\$24,551.11	\$7,748.89	\$32,300.00	38	\$850.00	\$32,300.00
Headphones	For distribution to patrons based on need for distance learning	\$469.74	\$148.26	\$618.00	618	\$1.00	\$618.00
Microphones	For distribution to patrons based on need for distance learning	\$2,553.92	\$806.08	\$3,360.00	224	\$15.00	\$3,360.00
Disabled: Visual impairment hardware	To accommodate visually impaired patrons	\$85,130.78	\$26,869.22	\$112,000.00	32	\$3,500.00	\$112,000.00
Furniture: Basic computer desk	For patron convenience and accessibility	\$82,398.24	\$26,006.76	\$108,405.00	219	\$495.00	\$108,405.00
Furniture: Handicap access desk	For disabled patrons' convenience and accessibility	\$22,726.88	\$7,173.12	\$29,900.00	26	\$1,150.00	\$29,900.00
Furniture: Basic computer chair	For patron convenience and accessibility	\$28,161.57	\$8,888.43	\$37,050.00	247	\$150.00	\$37,050.00
Furniture: Basic shared technology	For patron convenience and accessibility	\$4,750.60	\$1,499.40	\$6,250.00	25	\$250.00	\$6,250.00
Custom computing equipment	PCC and library-location specific special technology equipment	\$5,814.74	\$1,835.26	\$7,650.00	1	\$7,650.00	\$7,650.00
<b>Subtotal</b>		<b>\$843,408.89</b>	<b>\$266,199.11</b>	<b>\$1,109,608.00</b>			

<b>e. Supplies</b> - List costs associated with materials/printing, curriculum, translations, and other supplies	Description	Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
Outreach Materials	Posters, pamphlets, official marketing materials (based on cost of Children's Summer Reading Program)	\$3,572.45	\$1,127.55	\$4,700.00			\$4,700.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
<b>Subtotal</b>		<b>\$3,572.45</b>	<b>\$1,127.55</b>	<b>\$4,700.00</b>			

<b>f. Contractual</b> - List contractors with purpose of contract, hourly rate or total fixed rate.	Contractor	Federal Support	Matching Support	Total	# Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract
Procurement Support	IT Professional to validate specifications of proposed items that will be purchased with grant funds are compatible and sustainable in specific PCC environments.	\$72,969.24	\$23,030.76	\$96,000.00	960	100	\$96,000.00
Device Installation	Installation and configuration of desktops, laptops, laser printers, multifunction copy/scan/fax machines, hardware and software for disabled, servers, routers, switches, wireless routers, repeaters/amplifiers, physical firewalls, and equipment racks	\$28,233.78	\$8,911.22	\$37,145.00			\$37,145.00
				\$0.00			\$0.00
				\$0.00			\$0.00
<b>Subtotal</b>		<b>\$101,203.02</b>	<b>\$31,941.98</b>	<b>\$133,145.00</b>			

<b>g. Construction</b> - If applicable, list construction costs	Description	Federal Support	Matching Support	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Subtotal</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>h. Other -</b> List costs associated with grant subrecipients as well as other costs not listed above such as rent, technology (website hosting, internet connection), advertising (TV, radio, online), etc.	<b>Description</b>	<b>Federal Support</b>	<b>Matching Support</b>	<b>Total</b>	<b>#Units (If Applicable)</b>	<b>Unit Cost (If Applicable)</b>	<b>Total</b>
Public kiosk management system	Manages time limits, application restrictions, manipulation protection	\$23,471.77	\$7,408.23	\$30,880.00	386	\$80.00	\$30,880.00
Print management system	Monitors printing quotas and manages printing related costs	\$10,202.01	\$3,219.99	\$13,422.00	3	\$4,474.00	\$13,422.00
Anti-Virus/Firewall	Secures computing equipment and library data	\$5,650.56	\$1,783.44	\$7,434.00	354	\$21.00	\$7,434.00
Internet filtering software	Secures computing environment and protects patrons from offensive	\$4,298.34	\$1,356.66	\$5,655.00	195	\$29.00	\$5,655.00
Basic productivity software	Microsoft Office suite for educational and employment related uses	\$22,447.16	\$7,084.84	\$29,532.00	428	\$69.00	\$29,532.00
Resume writing software	For patron use for employment purposes	\$22,194.81	\$7,005.19	\$29,200.00	365	\$80.00	\$29,200.00
Small business start-up and business	To encourage and support small business startup and management	\$4,150.13	\$1,309.87	\$5,460.00	39	\$140.00	\$5,460.00
Web development software	Educational use for patrons, and for PCCs to manage website	\$1,436.58	\$453.42	\$1,890.00	27	\$70.00	\$1,890.00
Learning Express software	Jobs and educational database subscription	\$104,893.28	\$33,106.72	\$138,000.00	23	\$6,000.00	\$138,000.00
Distributive Librarian Training	KDLA train-the-trainer for the librarians and PCC administrators	\$5,852.74	\$1,847.26	\$7,700.00	77	\$100.00	\$7,700.00
<b>Subtotal</b>		<b>\$204,597.39</b>	<b>\$64,575.61</b>	<b>\$269,173.00</b>			

<b>i. Total Direct Charges (sum of a-h)</b>	<b>\$1,349,825.89</b>	<b>\$430,557.95</b>	<b>\$1,780,383.83</b>
<b>j. Indirect Charges</b>			<b>\$0.00</b>
<b>Total Eligible Project Costs</b>	<b>\$1,349,825.89</b>	<b>\$430,557.95</b>	<b>\$1,780,383.83</b>
<b>Match Percentage</b>	<b>24.2%</b>		

**Explanation of Indirect Charges**

**Additional Budget Notes**

# BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

## SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.BTOP 0660-ZA28	11.577	\$	\$	\$ 1,349,825.89	\$ 430,557.95	\$ 1,780,383.84
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 1,349,825.89	\$ 430,557.95	\$ 1,780,383.84

## SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) BTOP 0660-ZA28	(2)	(3)		
a. Personnel	\$ 240,593.25	\$	\$	\$	\$ 240,593.25
b. Fringe Benefits	5,164.58				5,164.58
c. Travel	18,000.00				18,000.00
d. Equipment	1,109,608.00				1,109,608.00
e. Supplies	4,700.00				4,700.00
f. Contractual	133,145.00				133,145.00
g. Construction	0.00				0.00
h. Other	269,173.00				269,173.00
i. Total Direct Charges (sum of 6a-6h)	1,780,383.83	0.00	0.00	0.00	1,780,383.83
j. Indirect Charges	0.00				0.00
k. TOTALS (sum of 6i and 6j)	\$ 1,780,383.83	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,780,383.83
7. Program Income	\$ 0.00	\$	\$	\$	\$ 0.00

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SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Bill & Melinda Gates Foundation	\$	\$	\$ 240,000.00	\$ 240,000.00	
9. Bill & Melinda Gates Foundation Proposal Development			168,000.00	168,000.00	
10. KY Department for Libraries & Archives Proposal Development	18,035.88			18,035.88	
11. KY Department for Libraries & Archives Training Oversight	4,522.07			4,522.07	
12. TOTAL (sum of lines 8-11)	\$ 22,557.95	\$ 0.00	\$ 408,000.00	\$ 430,557.95	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 1,260,290.84	\$ 1,191,226.27	\$ 24,297.05	\$ 22,383.76	\$ 22,383.76
14. Non-Federal	401,998.68	379,968.96	7,750.10	7,139.81	7,139.81
15. TOTAL (sum of lines 13 and 14)	\$ 1,662,289.52	\$ 1,571,195.23	\$ 32,047.15	\$ 29,523.57	\$ 29,523.57
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16. Bill & Melinda Gates Foundation	\$	\$	\$	\$	
17. Bill & Melinda Gates Foundation Proposal Development					
18. KY Department for Libraries & Archives Proposal Development					
19. KY Department for Libraries & Archives Training Oversight					
20. TOTAL (sum of lines 16-19)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges: 1780383.83			22. Indirect Charges:		
23. Remarks:					

# **Kentucky Public Library PCC Workforce Opportunity Expansion**

**SF 242B and D Assurances**

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET.  
SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation

Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurance contribution and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 108 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11583 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 90-240 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
Wayne Onkst		State Librarian & Commissioner	
APPLICANT ORGANIZATION		DATE SUBMITTED	
Ky. Dept. for Libraries & Archives		March 13, 2010	



**Kentucky Public Library PCC**  
**Workforce Opportunity Expansion**

**Management Team and Organization Chart**

**Kentucky Public Library PCC**  
**Workforce Opportunity Expansion**

**Management Team and Organization Chart**

Kentucky Department for Libraries and Archives

Management Team

Wayne Onkst

502-564-8300x312 (work)

**Experience:**

2006-present	State Librarian & Commissioner	Kentucky Dept. for Libraries & Archives
1999-2006	Director	Kenton County Public Library
1997-1999	Associate Director	Kenton County Public Library
1985-1997	Head of Adult Services	Kenton County Public Library
1979-1985	Assistant Head of Adult Services	Kenton County Public Library
1979	Reference Librarian	Kenton County Public Library

**Education:**

1979	Master's of Science in Library Science University of Kentucky
1978	Bachelor of Arts in History University of Kentucky

**Awards & Honors**

2009	Mary Ann Mongan Literacy Award
2009	Outstanding Public Library Service Award
2005	American Library Association Sullivan Award for Director's Support of Children's Service
2004	Children Inc. Award for Innovative Services to Children
2001	Leadership Northern Kentucky

**Professional/Civic Service**

Chair, Kentucky Public Library Association  
President, Greater Cincinnati Library Consortium  
Children, Inc. Board of Directors  
Public Library Association Legislative Committee  
Frankfort Rotary  
Chair, Kentucky Archives & Records Commission  
Kentucky Oral History Commission  
Kentucky Library Association Board of Directors  
Jesse Stuart Foundation Board of Directors  
Kentucky Virtual Library Advisory Committee  
CPE Distance Learning Advisory Committee  
State Capitol Centennial Commission  
Vice-President, Southern Council of State Library CEOs  
Library Data Standards Committee

Library Statistics Working Group  
Governor's E-transparency Task Force

Publications

- 2009 Contributing author, Northern Kentucky Encyclopedia  
1999 From Buffalo Trails to the Twenty-First Century: A  
Centennial History of Erlanger, Kentucky

## **Charlene Davis**

### **PROFESSIONAL SUMMARY**

Progressive career reflecting management and administrative experience in bringing access to and the delivery of information to the public in the state of Kentucky. Goal oriented, self-motivated, with a proven success record in project management and team building particularly in statewide technology based projects. Experience in short/long term strategic planning, budgeting, grant writing, IFB, RFI, and RFP writing. Excellence demonstrated in personnel management; training curriculum development, facilitation and execution; team building; effective problem solving; enterprise leadership; and communications, organizational and analytical skills.

### **SELECTED CAREER ACCOMPLISHMENTS**

- Developed and led Division Management Team which has been responsible for reinventing the State Library Services Division through Strategic Planning and Prioritization processes. These have resulted in a much more effective and efficient service delivery unit providing quality products and services to our two primary customer groups: public library staff members and state agency employees on a statewide basis.
- Responsible for bringing public Internet access through all public library systems to the citizens as the process owner of the EMPOWER Kentucky Internet Access in Public Libraries Project. This project brought grant monies to libraries to buy standards based hardware/software and access and paid for the development and deployment of a comprehensive training program for library staff.
- Greatly expanded public Internet access as team leader for all the Gates Library Foundation statewide grants including the initial deployment of public access computers through their replacement and adding more computers. Wrote successful three year computer training lab grant from the Foundation. Has successfully written and deployed additional Foundation grants: Training, Staying Connected, and Rural Sustainability.
- Administered Kentucky Library Network (KLN) programs which brought resource sharing and access to informational databases. Continues to administer this program as it has transitioned into the Kentucky Resource Sharing Program which is still responsible for the Kentucky database, deployment of the various delivery methods of the database and all activities associated the Kentucky Union List of Serials
- Actively participates in the collaborative partnership with the Kentucky Virtual Library as the direct liaison with all public library and special library participants and is part of the decision making process in regard to their programs and services. Serves as Chair of KYVL Collections Work Group and is active member of Resource Sharing, Portal, and Endeavor Consortia Work Groups and various Task Forces and Sub-Committees including the Strategic Planning Core Team, Funding Subcommittee, and Reorganization Subcommittee.
- Participated in the selection process and subsequently successfully developed and managed the implementation of the first library management system for the Kentucky State Library collections. Managed the migration process from that system to the Endeavor/Voyager system as a full partner in that KYVL project.
- Actively participated in the Kentucky Information Highway education and marketing process which ultimately resulted in the majority of networked libraries participating in the project. In a continuation of this enterprise infrastructure concept, serves on the ConnectKentucky Steering Team whose mission is to support technology based economic development.

**EDUCATION**

Bachelor of Arts Degree in History  
University of Delaware, Newark, Delaware

Masters of Science in Library Science  
University of Kentucky, Lexington, Kentucky

**EMPLOYMENT HISTORY**

**Kentucky Department for Libraries and Archives, Frankfort, Kentucky**

**1976-Present**

**State Library Services Division, Director (2000 to the present)**

**Field Services Division, Acting Director (2009 to present)**

Manages State Library staff and collections to the delivery of information and materials to our customer groups: State agency employees, public library staff and the general public. Manages Field Services staff in the delivery of support and training to public library staff on a statewide basis. Develops, implements and reviews policies and procedures relating to both Divisions' work. Manages a budget of \$10.3 million in federal and state funds. Plans, applies for, implements and monitors federal grants: Library Services and Technology Act under IMLS and Bill and Melinda Gates Foundation Grants. Administers Ky. Resource Sharing Program which supports through staff resources and expenditure of funds basic resource sharing activities for the majority of libraries of all types in the Commonwealth. Participates in partnership with Ky. Virtual Library to provide support and resources toward the delivery of information and materials to every citizen in the Commonwealth. Plans and implements major statewide technology based library programs. Actively participates in the agency Coordination and Support Team made up of upper management and the Management Team which frequently addresses, generates and implements policy and procedure in the agency. Represents the Department in statewide technology efforts through membership in the following: ConnectKentucky Steering Team, Council on Postsecondary Education Distance Learning Steering Team, Internet 2 Committee and Ky. Learning Depot Steering Team.

**State Library Services Division, Technical Support Branch Manager (1982-2000)**

Managed Technical Support staff resources and budget to provide technology based access to information in adherence with international standards and codes for the agency's customers and in support of resource sharing activities. Planned, set and met goals and objectives for Branch. Established and reviewed policies and procedures. Hired, supervised, trained and developed staff. Planned, applied for, implemented and monitored federal grants. Administered KLN programs (known now as Ky. Resource Sharing Program) including resource sharing and access to informational databases. Served as system administrator for State Library management systems and links to KYVL gateway. Responsible for the creation and maintenance of the Kentucky database for resource sharing purposes. Actively participated in partnership efforts with KYVL. Planned and implemented major statewide, multitype technology based projects.

**State Library Services Division, Technical Support Branch, Librarian III (1976-1982)**

Managed OCLC functions that provided technology based access to information in books and serials through adherence to international standards and codes. Created and maintained bibliographic access and authority control for materials in the State Library. Created bibliographic access for materials housed in 102 county public libraries. Provided reference service to walk-in and phone patrons, public libraries and state government employees. Participated in collection development and selection for the State Library and county public libraries. Developed policies and procedures and subsequently trained professional and para-professional staff in the use of OCLC modules. Planned and implemented special projects with majority relating to technology. Acted as liaison between the Department and the Department of Information Systems.

**Lexington Public Library, Lexington, Kentucky**  
**Children's Services**

**1975-1976**

- Served as a reference librarian and reader advisor to children and young adults in the only branch of the system at that point. Created, planned, and implemented children's programming. Responsible for creating, planning, and implementing the first adult film programming and for development and selection of the first young adult collection in the Branch.

### PROFESSIONAL WRITING

- Written extensively in conjunction with position and for the agency's publications which had a wide distribution: Keynote and Networking in Kentucky.
- Published in the KLA Bulletin.
- Co-wrote a chapter in Library Technology Consortia : Case Studies in Design and Cooperation / edited by Jerry Kuntz. Westport, Conn. : Mecklermedia, 1994.

### PROFESSIONAL ACTIVITIES

#### Kentucky SOLINET Users Group

- Served on original steering committee which created this organization in 1977 and on review steering committee in 1990.
- Served as chair for 3 years.
- Served as permanent member of the Planning Committee.

### PROFESSIONAL AWARD

- Kentucky Library Association Outstanding Public Library Service Award 2007

# Nicole V. Bryan

•Email: nicole.bryan@insightbb.com

Accomplished MBA-educated professional with proven ability to cultivate relationships with key decision makers and manage projects from initial budget discussions to fulfillment – across local, regional, and national levels to achieve organizational goals.

## EDUCATION

### **University of Phoenix Online, Phoenix, AZ**

Master of Business Administration – Global Management, September 2004

### **Midway College, Midway, KY**

Bachelor of Arts – Organizational Management, May 1999

## WORK EXPERIENCE

### **Grants and Contracts Administrator**

**March 2008 – present**

### **Kentucky Dept for Libraries & Archives**

**Frankfort, KY**

Administer statewide projects and grants for the effective use of funds to enhance library and information services to citizens of the Commonwealth of Kentucky through the Kentucky Department for Libraries and Archives, and the Library Services and Technology Act (LSTA) as supported by the Institute for Museum and Library Services.

- Monitor use of federal grant funds by KDLA, local libraries, state universities, and other educational entities in accordance with LSTA, and state and federal legislation
- Develop and implement the Kentucky LSTA State Five-Year Plan
- Compose LSTA annual program year and year-end narrative reports
- Recommend and evaluate policy and determinations on fiscal, personnel and budgetary matters in the development, implementation, and maintenance of LSTA projects.
- Ensure agency compliance for federal financial reporting, special conditions, approved expenditures, and applicable reimbursements
- Utilize government publications, guidance memos, and legislation to stay abreast of changes and updates to remain in compliance with applicable state and federal laws
- Provide oversight to state grant funds that support city and county archival and records management and preservation services, institutional library services, and bookmobile outreach services
- Produce, approve, and/or review accounting disbursement documents for federal and state grant disbursements to include federal travel and training requests, vendor payments, and account distributions, and the reconciliation of monthly reports within state government accounting system
- Maintain grant MOA, amendment and closeout files by federal and state fiscal year, and produce annual programs and reports
- Plan, organize, and supervise administrative functions and staff relative to assigned state and federal programs, monitor monthly grant expenditures, and assist program staff in resolving budget issues
- Establish guidelines to assist program staff in executing state and federal statewide and subgrant projects
- Coordinate KDLA Title VI Assurance of Compliance Plan
- Assist with federal reporting and preparation agency biennial budget



**Program Executive/Field Experience Coordinator**  
**July 2004 – November 2007**

**Midway College Teacher Education**  
**Midway, KY**

Provided sound, consistent leadership between Midway Teacher Education main campus and off-campus sites at eight (8) community & technical colleges in Kentucky & West Virginia; including P-12 school districts, off-campus faculty, and 500+ teacher candidates.

- Developed and established service agreements with local school and state agencies for in-service and evaluation activities. Coordinated pre-student teaching placements for elementary & secondary teacher candidates
- Developed field experience policy, managed collection of demographic data, and supervision of off-campus site liaisons relating to field experiences
- Managed grant funded projects relating to teacher education resource materials at off-campus sites, teacher quality and online course development; including data collection & reporting
- Reviewed & recommended continuous assessment & conceptual framework documents as related to the continuous assessment of teacher education candidates of KY colleges and universities (KY Education Professional Standards Board Continuous Assessment Review (CARC) committee member)

**Program Director/Program Assistant**  
**February 2001-July 2004**

**Women's Enterprise Institute**  
**Midway, KY**

Provided leadership and functional participation in the development and operation of college and community-based programs to support & empower Kentucky's women entrepreneurs and women who aspire to become entrepreneurs. Programs developed within the structure of a U.S. Small Business Administration's Women's Business Center and Midway College.

- Developed and implemented program workshops germane to female entrepreneurs in the Central Kentucky area
- Reviewed, interviewed and hired top instructors for business-specific workshops
- Developed comprehensive evaluation process to maintain high quality of workshops, conferences & seminars
- Provided direct counsel, including resource referral in areas of marketing, business development & grant/loan acquisition to female entrepreneurs
- Designed and implemented marketing strategy for the center and program of workshops
- Developed and wrote marketing materials, including brochures, press releases, public service announcements, advertisements, posters & flyers
- Managed data collection, reporting & accountability requirements from the U.S. Small Business Administration and other funding agencies

**Administrative Assistant I**  
**September 2000 – February 2001**

**Community Action Council**  
**Lexington, KY**

Provided support services to Directors of Operation Family (Early Head Start) & Youth Services (YouthBuild)

- Prepared, submitted and distributed all grant funding source reports and other documents for programs assigned to Operation Family and Youth Services

**Executive Assistant to V.P. Sales & Marketing**  
**July 1998-September 2000**

**Kuhlman Electric Corporation**  
**Versailles, KY**

Provided highly-organized and detail-oriented support to senior executive of a production company; manufacturer of medium power, instrument and distribution transformers

- Reconciled, prepared and disseminated monthly domestic & international Territory/Sales & Orders by Product Reports to senior executives, shareholders, territory sales managers and plant managers
- Calculated monthly sales goals based on current business and strategic plans
- Coordinated and executed high-level conference calls, quarterly sales & marketing meetings, annual sales meetings, special events, and domestic and international travel arrangements
- Provided administrative support, including all correspondence and financial management
- Publish monthly and quarterly Customer EEO & Minority reports
- Website administrator; collaborated with external company in the design and implementation of website functionality

**Staff Assistant, Sr.**  
**June 1993-July 1998**

**Lexington-Fayette Urban County Government**  
**Division of Human Resources-Payroll Department**  
**Lexington, KY**

- Processed bi-weekly payroll for 47 divisions of the Lexington-Fayette Urban County Government (LFUCG)
- Performed personnel changes and maintained files for all full-time, part-time and temporary employees
- Coordinated and prepared monthly review of LFUCG retiree life insurance, handled inquiries, researched problems and developed solutions
- Maintained and reconciled LFUCG Wellness memberships to local area athletic facilities, performed account analysis and research
- Performed new member orientation for new LFUCG employees

**Professional Profile**

- Superior qualifications in strategic planning, extensive knowledge of management, organizational development, team building, and project execution.
- Effective team leader with an aptitude for developing realistic strategies for melding varied business unit responsibilities into initiatives.
- Experienced internal manager with proven track record.
- Big picture visionary with ability to understand how daily operations shape overall goals and results.
- Thorough knowledge of all current software programs and technology.
- Goal-driven achiever who earned distinction as Woman of the Year 2003 from Woodford County Business & Professional Women's Club.

## TEACHING EXPERIENCE

### Adjunct Professor

Midway College Online  
Midway, KY

- **October 2006, January 2007**  
**BA 200 Business Communications** – Reviewed the importance of successful communications within a company and explored effective writing techniques for various communication mediums. Also covered Email protocol, resume writing, interview techniques and how the student must sell themselves in today's global economy.
- **April 2007, June 2007**  
**CT 101 Critical Thinking & Diversity** – Provided an introduction to critical thinking as a fundamental process instrumental in all reflective thinking. Introduced a variety of topics dealing with issues of diversity; including a common vocabulary and processes by which the thinker improves the quality of his or her thinking by skillfully taking charge of the structures inherent in thinking and imposing intellectual standards upon them.
- **March 2007**  
**DS 201 Diversity Studies** – Increased student knowledge and awareness of the cultural differences that shape us as individuals, a nation, and citizens of the world. Focused on enhancing critical thinking through inclusiveness and multicultural issues. Examined cultural assumptions within our society, identified ways to build community, and encouraged students to appreciate differences: by increasing knowledge of cultural differences and similarities, becoming aware of how those elements shape individuals and society, examining ways to appreciate differences and build community, and to developing an approach to handling diversity in today's world.
- **May 2007**  
**OM 333 Human Resource Management** – Concentrated on the role of today's professional in the field of human resource management. Focused upon the primary function of human resource management: increasing the effectiveness and contribution of employees in the attainment of organizational goals and objectives. Analysis considered strategic planning, organizational goals, job descriptions and evaluation, human resources selection techniques, benefits administration, labor/employee relations, grievance procedures, collective bargaining, arbitration, mediation, reasons for joining a union, and the ongoing role of the human resources function.
- **January 2007, August 2007**  
**OM 408 Gender Issues in Management** – Provoked students' thinking regarding gender roles and their implications in society generally, and in the business sector specifically. Considered stereotyping, discrimination, and prejudice and how they are linked; including gender issues as they develop in teams; gender and leadership; the economics of a gender-stereotyped workforce, and the implications for individuals and families.

**Kentucky Public Library PCC**  
**Workforce Opportunity Expansion**

**Management Team and Organization Chart**

Commonwealth of Kentucky Executive Branch  
Organization Chart

Kentucky Department for Libraries and Archives  
Organization Chart

GOVERNOR OF KENTUCKY  
(31-070)

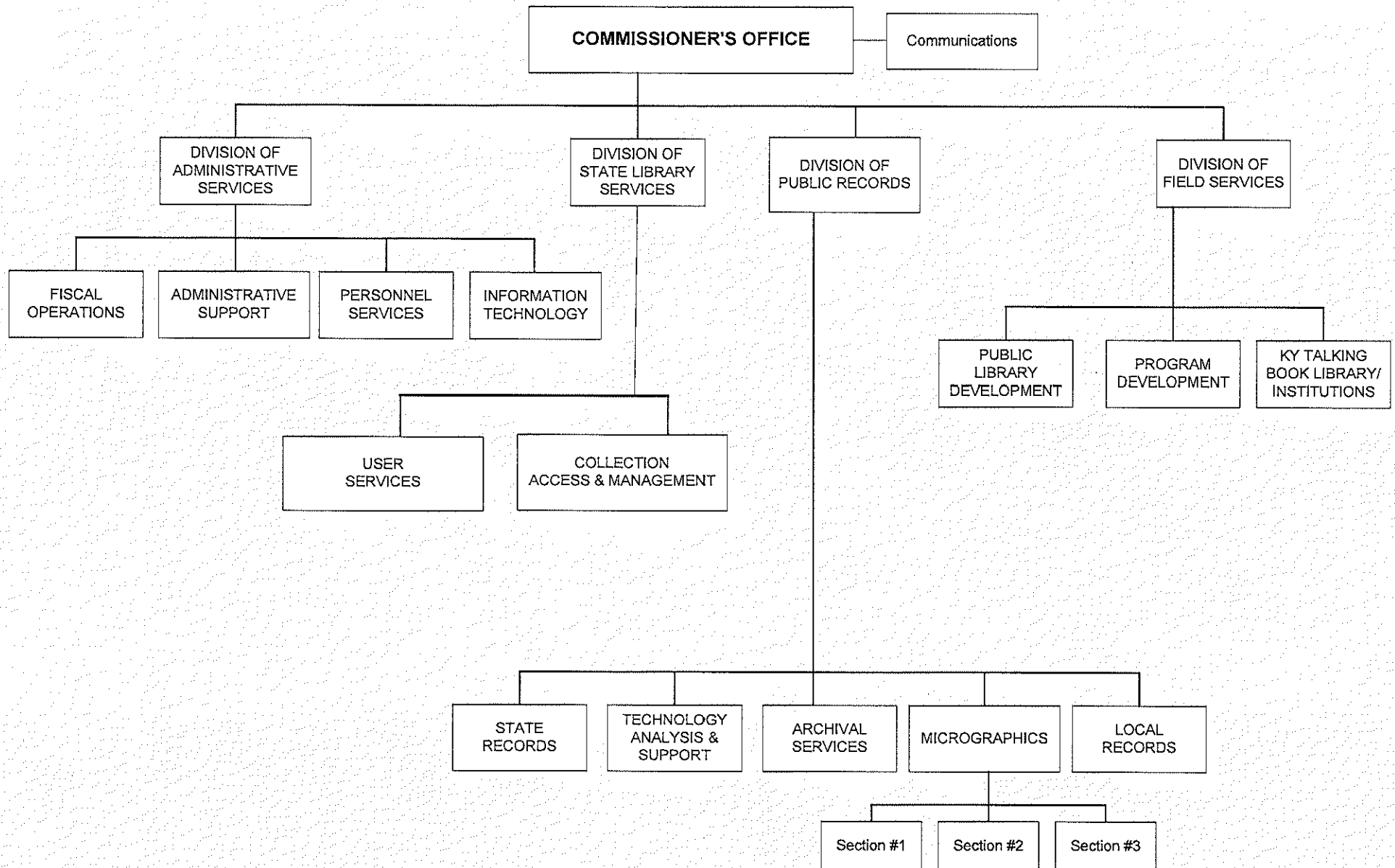
DEPT OF VETERANS' AFFAIRS (31-074)	MILITARY AFFAIRS COMMISSION (31-076)	AGRICULTURAL DEVELOPMENT BRD (31-088)	THE OFFICE OF HOMELAND SECURITY (31-084)	DEPT OF MILITARY AFFAIRS (31-095)	GOVERNOR'S OFFICE OF MINORITY EMPOWERMENT (31-097)	GOVERNOR'S SCHOLAR (31-098)	DEPARTMENT FOR LOCAL GOVERNMENT (31-112)	HUMAN RIGHTS COMMISSION (31-370)	COMMISSION ON WOMEN (31-400)	COUNCIL ON POST-SECONDARY EDUCATION (31-416)	OFFICE OF STATE BUDGET DIRECTOR (31-706)
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SECRETARY OF THE CABINET  
(31-110)

<b>GENERAL GOVERNMENT CABINET (31)</b> UNIFIED PROSECUTORIAL SYSTEM (31-030) DEPT OF AGRICULTURE (31-035) ATTORNEY GENERAL (31-040) AUDITOR OF PUBLIC ACCOUNTS (31-046) REGISTRY OF ELECTION FINANCE (31-056) KY INFRASTRUCTURE AUTHORITY (31-062) LT GOVERNOR (31-085) KY AGENCY FOR SUBSTANCE ABUSE (31-087) OFFICE OF FAITH BASED & COMM. NONPROFIT SOCIAL SVCS (31-088) SECRETARY OF THE CABINET (31-110) DEPT FOR LOCAL GOVERNMENT (31-112) SECRETARY OF THE STATE (31-120) STATE TREASURER (31-125) BOARDS & COMMISSIONS	<b>TRANSPORTATION CABINET (35)</b> OFFICE OF THE SECRETARY (35-005) OFFICE OF PUBLIC AFFAIRS (35-005-01) OFFICE FOR CIVIL RIGHTS & SMALL BUSINESS DEVELOPMENT (35-005-02) OFFICE OF INSPECTOR GENERAL (35-005-15) OFFICE OF BUDGET & FISCAL MGMT (35-005-19) OFFICE OF LEGAL SVCS (35-007) OFFICE OF SUPPORT SVCS (35-009) DEPT OF AVIATION (35-015) OFFICE OF HUMAN RESOURCE MGMT (35-016) OFFICE OF INFO TECHNOLOGY (35-017) OFFICE OF AUDITS (35-018) OFFICE OF TRANSPORTATION DELIVERY (35-019) DEPT OF HWYS (35-025) OFFICE OF PROJECT DEVELOPMENT (35-025-00-01) OFFICE OF PROJECT DELIVERY & PRESERVATION (35-025-00-02) OFFICE OF HWY SAFETY (35-025-00-13) DEPT OF RURAL & MUNICIPAL AID (35-028) OFFICE OF LOCAL PROGRAMS (35-029-01) OFFICE OF RURAL & SECONDARY ROADS (35-029-02) DEPT OF VEHICLE REGULATIONS (35-030)	<b>CABINET FOR ECONOMIC DEVELOPMENT (36)</b> OFFICE OF THE SECRETARY (36-035) OFFICE OF LEGAL SVCS (36-035-01) OFFICE OF ADMINISTRATIVE SVCS (36-035-02) DEPT OF FINANCIAL INCENTIVES (36-038) DEPT OF COMMERCIALIZATION & INNOVATION (36-044) DEPT FOR BUSINESS DEVELOPMENT (36-046) OFFICE OF THE SECRETARY (36-035) OFFICE OF LEGAL SVCS (36-035-01) OFFICE OF ADMINISTRATIVE SVCS (36-035-02) DEPT OF FINANCIAL INCENTIVES (36-038) DEPT OF COMMERCIALIZATION & INNOVATION (36-044) DEPT FOR BUSINESS DEVELOPMENT (36-046)	<b>FINANCE &amp; ADMINISTRATION CABINET (38)</b> KY HIGHER EDUCATION ASSISTANCE AUTHORITY (38-075) KY AGRICULTURAL FINANCE CORP (38-077) COMMONWEALTH OFFICE OF TECHNOLOGY (38-079) OFFICE OF ENTERPRISE TECHNOLOGY (38-079-04) OFFICE OF INFRASTRUCTURE SVCS (38-079-05) OFFICE OF APPLICATION DEVELOPMENT (38-079-06) OFFICE OF CHIEF INFO SECURITY OFFICER (38-079-07) KY HOUSING CORP (38-080) KY RIVER AUTHORITY (38-084) DEPT OF REVENUE (38-130) OFFICE OF PROPERTY VALUATION (38-130-03) OFFICE OF SALES & EXCISE TAXES (38-130-04) OFFICE OF INCOME TAXATION (38-130-05) OFFICE OF FIELD OPERATIONS (38-130-06) PVA OFFICE (ACCT) (38-130-07) KY TURNPIKE AUTHORITY (38-027)	<b>TOURISM, ARTS &amp; HERITAGE CABINET (50)</b> KY STATE FAIR BRD (50-025) KY HERITAGE COUNCIL (50-026) KY ARTS COUNCIL (50-028) KY HISTORICAL SOCIETY (50-030) KY CENTER FOR THE ARTS (50-032) GOVERNOR'S SCHOOL FOR THE ARTS (50-032-01) KY HIGH & WILDLIFE RESOURCES (50-060) KY HORSE PARK (50-065) KY DEPT OF PARKS (50-070) OFFICE OF THE SECRETARY (50-050) OFFICE OF FINANCE (50-050-01) OFFICE OF LEGAL AFFAIRS (50-050-02) OFFICE OF GOVERN. RELATIONS & TRNG DEV (50-050-03) OFFICE OF HUMAN RESOURCES (50-050-04) OFFICE OF PUBLIC AFFAIRS & CONSTITUENT SVCS (50-050-05) OFFICE OF CREATIVE SVCS (50-050-06) OFFICE OF CAPITAL PLAZA OPERATIONS (50-050-07) OFFICE OF ARTS & CULTURAL HERITAGE (50-050-13) OFFICE OF KENTUCKI AUTHORITY (50-050-14) OFFICE OF RESEARCH & ADMIN (50-050-15) KY ANTIKING CTR AT BEREA (50-052) KY DEPT OF TRAVEL (50-053)	<b>EDUCATION &amp; WORKFORCE DEVELOPMENT CABINET (51)</b> OFFICE OF THE SECRETARY (51-030) OFFICE OF COMMUNICATION (51-030-06) OFFICE OF ADMIN. MGMT & BUDGET (51-030-09) OFFICE OF SPECIAL PROGRAMS (51-030-09) OFFICE OF LEGAL & LEGISLATIVE SVCS (51-030-10) EDUCATION PROFESSIONAL STANDARDS BRD (51-183) COMMISSION ON DEAF & HARD OF HEARING (51-340) KY ENVIRONMENTAL EDUCATION COUNCIL (51-407) DEPT FOR WORKFORCE INVESTMENT (51-531) OFFICE OF EMPLOYMENT & TRAINING (51-531-10) OFFICE OF VOCATIONAL REHABILITATION (51-531-11) OFFICE OF THE BLIND (51-531-12) OFFICE OF CAREER & TECHNICAL EDUCATION (51-531-13) DEPT OF EDUCATION (51-540) OPERATIONS & SUPPORT SVCS (51-540-01) OFFICE OF INTERNAL ADMIN. & SUPPORT (51-540-02) OFFICE OF EDUCATION TECHNOLOGY (51-540-04) OFFICE OF LEGAL, LOGISTIVE & COMMUNICATION SVCS (51-540-05) LEARNING & RESEARCH SVCS (51-540-09) OFFICE OF SPECIAL INSTRUCTIONAL SVCS (51-540-02) OFFICE OF LEADERSHIP & SCHOOL IMPROVEMENT (51-540-04) OFFICE OF AGREEMENT & ACCOUNTABILITY (51-540-05) OFFICE OF TEACHING & LEARNING (51-540-07) OFFICE OF DISTRICT SUPPORT SVCS (51-540-08) KY EDUCATIONAL TELEVISION (51-545) DEPT FOR LIBRARIES & ARCHIVES (51-555)	<b>CABINET FOR HEALTH &amp; FAMILY SERVICES (53)</b> OFFICE OF THE SECRETARY (53-721) OFFICE OF LEGAL SVCS (53-721-01) OFFICE OF COMMUNICATION & ADMIN. REV (53-721-02) OFFICE OF HUMAN RESOURCE MGMT (53-721-03) OFFICE OF POLICY & BUDGET (53-721-05) OFFICE OF ADMIN. & TECH SVCS (53-721-10) OFFICE OF THE OMBUDSMAN (53-721-11) OFFICE OF INSPECTOR GENERAL (53-723) OFFICE OF HEALTH POLICY (53-724) DEPT FOR AGING & INDEPENDENT LIVING (53-725) DEPT FOR PUBLIC HEALTH (53-728) DEPT FOR MH, DEV DISAB & ADDIC SVCS (53-729) DEPT FOR FAM RES CTRS & VOL SVCS (53-730) DEPT FOR COMMUNITY BASED SVCS (53-738) DEPT FOR MEDICAID SVCS (53-748) MEDICAID SVCS BENEFITS (53-748) COMMISSION FOR CHILDREN WITH SPECIAL HEALTHCARE NEEDS (53-787)	<b>JUSTICE &amp; PUBLIC SAFETY CABINET (54)</b> OFFICE OF THE SECRETARY (54-500) OFFICE OF MGMT & ADMINISTRATIVE SVCS (54-500-02) OFFICE OF LEGAL SVCS (54-500-03) OFFICE OF THE STATE MEDICAL EXAMINER (54-500-04) OFFICE OF INVESTIGATIONS (54-500-05) OFFICE OF LEGISLATIVE & INTERGOVERNMENTAL SVCS (54-500-08) OFFICE OF DRUG CONTROL POLICY (54-500-09) DEPT FOR PUBLIC ADVOCACY (54-515) KY STATE POLICE (54-530) DEPT OF JUVENILE JUSTICE (54-523) DEPT OF CRIMINAL JUSTICE TRAINING (54-525) DEPT OF CORRECTIONS (54-527) OFFICE OF ADULT INSTITUTIONS (54-527-01) OFFICE OF COMMUNITY SVCS & FACILITIES (54-527-02) OFFICE OF SUPPORT SVCS (54-527-03)	<b>PERSONNEL CABINET (55)</b> OFFICE OF THE SECRETARY (55-700) OFFICE OF ADMINISTRATIVE SVCS (55-700-02) OFFICE OF LEGAL SVCS (55-700-03) OFFICE OF EMPLOYEE RELATIONS (55-700-04) OFFICE OF DIVERSITY & EQUALITY (55-700-07) GOVERNMENTAL SVCS CTR (55-700-09) CTR OF STRATEGIC INNOVATION (55-700-10) KY PUBLIC EMPLOYEES DEFERRED COMPENSATION AUTHORITY (55-700-11) DEPT OF HUMAN RESOURCES ADMINISTRATION (55-703) DEPT OF EMPLOYEE INSURANCE (55-704) DEPT OF HUMAN RESOURCES ADMINISTRATION (55-703) DEPT OF EMPLOYEE INSURANCE (55-704)	<b>LABOR CABINET (56)</b> OFFICE OF THE SECRETARY (56-102) OFFICE OF GEN COUNSEL (56-102-01) DEPT OF WORKPLACE STANDARDS (56-103) OSH STANDARDS BRD (56-105-05) DEPT OF WORKERS CLAIMS (56-107) WORKERS COMP BRD (56-107-01) OFFICE OF ADMIN LAW JUDGES (56-107-02) OFFICE OF GEN COUNSEL FOR WORKERS CLAIMS (56-107-03) KY OSH REVIEW COMMISSION (56-113) WORKERS COMP FUNDING COMM (56-114) OFFICE OF GEN ADMIN & PROG SUPPORT FOR SHARED SVCS (56-115) OFFICE OF INSPECTOR GEN FOR SHARED SVCS (56-116)	<b>ENERGY &amp; ENVIRONMENT CABINET (57)</b> ENVIRONMENTAL QUALITY COMMISSION (57-121) MINE SAFETY REVIEW COMMISSION (57-122) KY PUBLIC SVCS COMMISSION (57-123) KY STATE NATURE PRESERVES COMMISSION (57-124) OFFICE OF THE SECRETARY (57-126) OFFICE OF LOGISTIVE & INTRGOVMTL AFFAIRS (57-126-01) OFFICE OF ADMIN HEARINGS (57-126-02) OFFICE OF GEN COUNSEL (57-126-03) DEPT FOR ENERGY DEVELOPMENT & INDEPENDENCE (57-127) DEPT FOR NATURAL RESOURCES (57-128) OFFICE OF MINE SAFETY & LICENSING (57-128-07) DEPT FOR ENVIRONMENTAL PROTECTION (57-129)	<b>PUBLIC PROTECTION CABINET (58)</b> BRD OF CLAIMS & CRIME VICTIMS COMPENSATION (58-175) KY BRD OF TAX APPEALS (58-300) KY HORSE RACING COMMISSION (58-374) OFFICE OF THE SECRETARY (58-075) OFFICE OF COMM. & PUBLIC OUTREACH (58-075-03) OFFICE OF LEGAL SVCS (58-075-04) DEPT OF INSURANCE (58-076) OFFICE OF OCCUPATIONS & PROFESSIONS (58-077) KY BOXING & WRESTLING AUTHORITY (58-078) DEPT OF ALCOHOLIC BEVERAGE CONTROL (58-080) DEPT OF CHARITABLE GAMING (58-081) DEPT OF FINANCIAL INSTITUTIONS (58-085) DEPT OF HOUSING, BUILDINGS & CONSTRUCTION (58-090) HOUSING, BUILDINGS & CONSTRUCTION BRD (58-090-00-01) MANUF HOUSING, LICUR & CERTIF BRD (58-090-02-03) BRD OF BOILER & PRESSURE VESSEL RULES (58-090-03-02) HVAC BRD (58-090-04-01)
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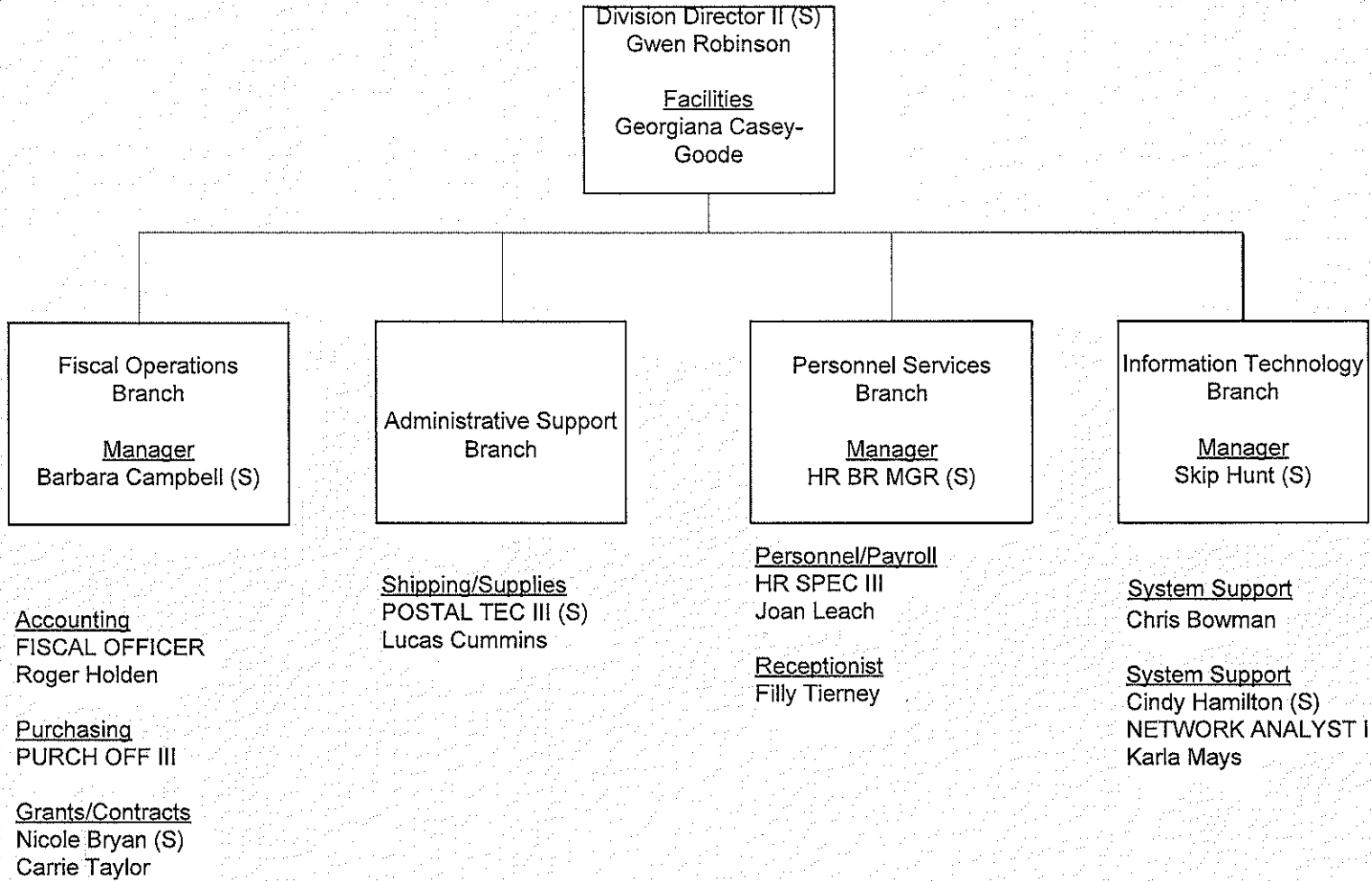
# DEPARTMENT FOR LIBRARIES AND ARCHIVES

February 11, 2010



# DIVISION OF ADMINISTRATIVE SERVICES

## DIRECTOR'S OFFICE



(S) - supervisor

# DIVISION OF STATE LIBRARY SERVICES

## DIRECTOR'S OFFICE

Charlene Davis (S)

John Detwiler  
Nancy Houseal

### User Services Branch

Manager  
Keith Knox (S)

#### Reference/Research

Jane Minder (S)  
Emily Swobe  
LIB I-KDLA  
LIB I-KDLA  
Nick Gill  
LIB I-KDLA

#### Circulation

LIB II-KDLA (S)  
Josh Stamper  
ADM ASST  
Wanda Jones

### Collection Access & Management Branch

Manager  
William Shrout (S)

#### Cataloguing

Cathy Crum (S)  
Mary Pattengill  
Maureen Will  
Charly Jackson  
Patty Woods  
ADMIN SPEC II

#### Acquisitions

Alicia McGrath (S)  
Stacey Gentry  
Mitzi Gray



**DIVISION OF PUBLIC RECORDS  
DIRECTOR'S OFFICE**

Barbara Teague (S)  
ADM SPEC III

State Records  
Branch  
Manager  
Jim Cundy (S)

Records Analysis and  
Disposition Scheduling  
Cynthia Snapp  
Pam Compton  
Jackie Arnold

Records Center  
Steve Shackelford (S)  
ADM ASST  
Don Mattingly  
Dave Prichard  
Theo Harris  
Nate Tice

Technology Analysis  
and Support Branch  
Manager  
Glen McAninch (S)

Document Preservation  
Melissa Shields (S)  
Robin Pearce

Systems Analysis  
Rob Hill

Systems Design/  
Maintenance  
Mark Myers

Electronic Records  
Beth Shields

Archival Services  
Branch  
Manager  
Tim Tingle (S)

Arrangement/  
Description  
ARCHIVIST III (S)  
ADMIN SPEC II  
Lisa Thompson

Public Access  
Walter Bowman (S)  
ARCHIVIST II  
Kari May  
David Kirkpatrick

Archives Center  
Jennifer Patterson (S)  
Deborah Boggs  
Tonya Hopper

KY Guide Program  
Valerie Edgeworth

Micrographics  
Branch  
Manager  
Mark Stone (S)

Support Services  
Dwight Clarkson  
Heather Baker  
Tina Lilly  
O SPT ASST II

**Section I**

Michele Howard (S)  
DOC PRO SP I  
MCGR TEC III  
DOC PRO SP I  
DOC PRO SP I  
Barbara Schulte  
DOC PRO SP I

**Section II**

Michelle Campbell (S)  
MCGR TEC II  
Faye Rice  
MCGR TEC II  
MCGR TEC II

**Section III**

Kelley McCord (S)  
Martha Simpson  
Connie Kelley

Local Records  
Branch  
Manager  
Jerry Carlton (S)

Regional Services  
Trace Kirkwood  
Tim McIntosh  
Larry Barnett  
Lena Jones Turner

Grants Administration  
Sunnye Smith

**DIVISION OF FIELD SERVICES  
DIRECTOR'S OFFICE**

Charlene Davis (Acting) (S)  
ADM SPEC III

**Public Library Development  
Branch**

Manager  
Michael Jones (S)

Region 1

Susan Dunman (S)  
Joann Schroader

Region 2

Nikole Wolfe (S)  
Nelda Moorman

Region 3

Bessie Gray-Knox

Region 4

LI AD RG-KDLA

Region 5

Charlotte McIntosh

Region 6

Anne Van Willigen  
ADM ASST

Region 7

Jeanna Cornett (S)  
Brenda Bailey

Region 8

Jimmie Epling

**Program Development  
Branch**

Manager  
Terry Manuel (S)

Continuing Education

Beth Milburn (S)  
Carly Gill

Children/Young Adults

Heather Dieffenbach

Adult Programs

Polly Price

Construction

Chris Bischoff

Technology

TEC CON-KDLA

Systems Support

Jay Bank

**KY Talking Book  
Library/Institutions**

Manager  
Barbara Penegor (S)

Machine Maintenance

Michael Gilbert

Volunteer Services/

Circulation and Support

Greta Wise  
Paula Ernspiker  
Gary Harmon  
ADM ASST  
Scott Patterson

Readers Advisory

Jennifer Paul  
Janet Chisman

Clerical Support

Lauren Abner

OFFICE OF THE COMMISSIONER

Wayne Onkst (S)  
Lori Harlan  
Paige Sexton (S)  
RSC MGMT ANA II

**CODE:**

- (C) Coordinate:** To channel the efforts of employees in accomplishing a task(s) without line (supervisory) authority; to check product for accuracy.
- (S) Supervise:** To enforce organizational standards, assign work, evaluate performance, participate in disciplinary, grievance, and personnel related activities and instruct subordinates in specific tasks to be performed and procedures to be followed.

**Note:** The names that appear on this chart are not in any particular order.

**Kentucky Public Library PCC**  
**Workforce Opportunity Expansion**

**Management Team and Organization Chart**

Public Library Directors

Randall Jay Matlow  
202 Cedarview Dr. Shepherdsville, KY 40165,  
502-543-7675 ext 8  
randy@bcplib.org

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<b>Profile</b>	Solid background in Library Science, Science Education, and Environmental Education. In addition, I am skilled in web design, network and computer management. I have strong background in management and strategic planning skills.	
<b>Education</b>	M.L.S., University of Kentucky	1996
	M.S. Natural Resources, The Ohio State University	1980
	B.S. Environmental Education, The Ohio State University	1980
	B.S. Science Education, The Ohio State University	1980
<b>Career History</b>	<b>Bullitt County Public Libraries</b> , A county-side public library district with a two million dollar+ annual budget, four locations and a staff of 39 employees , <i>Shepherdsville, KY</i>	
	<b>Library Director</b>	1989 – <i>current</i>
	<ul style="list-style-type: none"><li>• Outstanding Public Library Service Award 2005 presented by the Kentucky Public Library Association</li><li>• Completed two capital construction projects and working on a 3<sup>rd</sup> construction project. We built a new library in Mt. Washington, KY and Shepherdsville, KY</li><li>• Prepare meetings and provide information for the Bullitt County Public Library Board of Trustees.</li><li>• Hire and evaluate employees</li><li>• Prepare and overseeing the budget</li><li>• Strategic planning</li><li>• Keep current about library trends.</li></ul>	
	<b>Louisville Free Public Library, Louisville, KY</b>	
	<b>Library Assistant</b>	1981 - 1986
	<ul style="list-style-type: none"><li>• Worked in Reference Adult Services Department providing help to library patrons. Duties included helping patrons find information and utilize library services.</li><li>• Supervisor for all the library pages.</li><li>• President of the LFPL Library Staff Association.</li></ul>	
	<b>The Ohio State University Libraries, Columbus, OH</b>	
	<b>Library Clerk to Library Supervisor</b>	1974 - 1981
	<ul style="list-style-type: none"><li>• I was promoted from a part time student employee clerk to a full time supervisor of a large academic library. Duties included hiring, training, and evaluating staff. Providing reference services and circulation services.</li></ul>	
<b>Professional Associations</b>	<b>Kentucky Public Library Association</b> – Member and Committee Chairperson	
	<b>Bullitt County Arts Council</b> – Founding member and President	

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Mark Adler, Director  
Bourbon County Public Library

**Education:**

1997: Clarion University  
M.S.L.S.

1995: Indiana University  
M.A. in Comparative Literature (focus on Medieval Studies)

1990: Indiana University  
B.A. double major in Comparative Literature and Germanic Studies

**Professional Employment:**

12/02-present  
Director  
Paris-Bourbon County Library  
701 High Street  
Paris, KY 40361  
859-987-4419 x103  
madler@bourbonlibrary.org

As Director, I oversee a yearly budget of over \$900,000. I supervise a staff of seven full-time and six part-time. Our library has witnessed over 40% increase in circulation over the past seven years. Our county population has remained static. I hold board positions in local community groups such as the Chamber of Commerce and the Tourism Commission and do all I can to continue to insert our library directly into the inner workings of as many aspects of our community organizations as possible.

01/99-11/02  
Knowledge Manager (generic state title was Information Technology Specialist II)  
Virginia Tech  
1700 Pratt Drive  
Blacksburg, VA 24061

In this job I developed a Knowledge Management/Knowledge Base system for the computing center. This system was online 24x7 and provided direct support to both end users as well as computing call center personnel. After beta-testing, we began to woo departments outside the computing environment and were beginning to get many interested parties. I and two others presented at the 2001 Educause in Indianapolis. Our presentation focused on the Virginia Tech Computing Center model for handling requests for computing support by students, staff, and faculty. We specifically focused on the Knowledge Management system as well as the call center.

Though somewhat outdated, I used the following technologies (I was self-taught) in writing my product:  
AIX and Windows Server (development and testing); Redhat and Mandrake Linux (deployment)  
HTML/PHP/Perl/JavaScript/XML (I worked with a computer science student on an XML project that was a great deal of fun. We played with data in the KM system and exported in various formats, including XML, so that he could write a course paper on extending services using XML). Sadly, not having programmed in over seven years, I have forgotten much.

11/97-01/1999  
Technology Manager  
Montgomery Floyd Regional Library

125 Sheltman St.  
Christiansburg, VA 24073

In this position I oversaw the technical infrastructure at the main library and two branches (we were a two-county library system). I supervised a staff of two. I worked with UNIX, Mac, and Windows servers and provided training to the staff and public.

**Additional Potentially Relevant Employment Experience:**

I have additionally taught English as an adjunct professor at Vincennes University Jasper Campus and Maysville Community College Licking Valley Campus (including the Donald W. Kiser Paris Extension). Classes taught include Business English, English 101, English 102, and Speech. I also provided tutoring in the study skills lab.

Prior to that I have had many jobs, my favorite of which was working summers for an engineering firm in Louisville doing survey work (primarily in the wild woods of Oldham County—which isn't too wild anymore)

**Professional and For Fun Organizations:**

**ALA**

Member

**PLA**

Member

**KLA/KPLA**

Member

Serving as co-chair of the KPLA Intellectual Freedom Committee

Have presented at KLA/KPLA conference

**KDLA**

Certification Board Member

**KYVL**

Serving on Funding Subcommittee this spring (2010)

**Paris-Bourbon County Chamber of Commerce**

Board member since 2004

2004 Chamber Board Member of the year

Co-founder of the local leadership program, created 2004

**Paris-Bourbon County Tourism Commission**

Board member since 2005

Past president

**Bluegrass PRIDE**

Board member (though sadly inactive)

**NSS (National Speleological Society)**

National Speleological Society Member for approximately 17 years. I have co-edited four Speleo Digest books for the NSS and have done the layout for three of the four books. Per the NSS bookstore web site (<http://nssbookstore.org/index.php?mode=store&submode=showitem&itemnumber=05-0029>), "The Speleo Digest is an annual compilation of the most important articles appearing in grotto newsletters. Each digest contains a wealth of information on caves, cave science, cartography and equipment, as well as fiction and cave humor. No caver's library is complete without a full set."

I have agreed to edit and do the layout for the 2012 NSS Convention Guidebook. The convention will take place in Lewisburg, WV during the summer of 2012.



Vicki Logsdon  
Address: Box 6, Canmer, Kentucky 42722  
Phone: 270-524-1953  
[hcpl@scrctc.com](mailto:hcpl@scrctc.com)

#### EDUCATION:

- Graduated with honors from Memorial School in 1964
- Graduated magna cum laude with a B.S. degree in Elementary Education with special emphasis in reading, geography, English, and special education from Western Kentucky University in 1968
- M.A. degree (1972) from Western Kentucky University in library science, with certification as a librarian and reading specialist

Rank I from Western Kentucky University (1978)- Lifetime teaching certificate k-12, Certification as DPP, Elementary Principal, and Supervisor

- Research in Library Administration toward a Ph.D.

#### EXPERIENCE:

1969-96 Memorial School Librarian in Hart County Kentucky

State award for innovative program in library science

W.K.U. Model training library

1996-present Hart County Public Library Director

2004- National Consumer Health Information Award

I have the following technology related experiences:

School Technology coordinator -10 years- managed a 30 computer lab

County technology planning committee from 1986- 1996

Connect Kentucky Leadership Council 2006-present

Participation in numerous technology classes and workshops

Grant reviewer for Ky. Department of Education

#### ORGANIZATIONS AND MEMBERSHIPS:

KRTA, HRTA, KLA, AARP, KYASAP, CECC, Connect Kentucky e-leadership team, National Association of Professional Business Women, Who's Who in Education 2008, Local boards for Healthy Hart, Champions, Safe Spot, Diabetes Association, Hart County Extension Office, Family Resource Center, Adult Literacy Council, and Hart County Leadership Credentialed Early Childhood Trainer 04 to present

## Joseph Schweiss

<b>Education</b>	<b>Masters Degree in Library and Information Science</b> <i>University of Kentucky, Lexington, KY</i> 4.0 G.P.A.	2006
	<b>B.S. Degree in Engineering Science</b> <i>Hope College, Holland, MI</i> 3.51 G.P.A.	1998

## Selected Career History & Accomplishments

<b>Library Director, Henry County Public Library, Eminence, KY</b>	2007-Present
<ul style="list-style-type: none"><li>• Provide leadership and direction to maintain the library's relevance in changing times.</li><li>• Act as local information technology manager and implement new hardware and software roll outs along with other technological support for patrons and staff.</li><li>• Perform bookkeeping and create financial reports for submission to the Board of Trustees</li><li>• Work directly with staff and patrons to determine local needs.</li></ul>	
<b>Graduate Assistant, Justice and Safety Library, Eastern Kentucky University, Richmond, KY</b>	2006
<ul style="list-style-type: none"><li>• Worked directly with students and faculty to provide reference services and assistance in special projects.</li><li>• Performed instruction sessions for a variety of courses to provide students with skills necessary to complete research assignments.</li><li>• Participated in the University's new Internet chat-based reference service.</li><li>• Assisted in the implementation of a new collection management system for use library-wide and work as a contact person for all users.</li></ul>	
<b>Department Manager, Barnes and Noble Booksellers, Holland, MI</b>	2002-2005
<ul style="list-style-type: none"><li>• Supervised and assisted in merchandizing, maintenance, and selection of stock for assigned departments and other locations throughout the store.</li><li>• Provided personal service at all points of customer contact, including the information desk, telephone, point of sale, and café.</li><li>• Performed manager on duty, cash office, human resource, and store opening and closing duties.</li></ul>	
<b>Engineer, Thermotron Industries, Holland, MI</b>	1999-2001
<ul style="list-style-type: none"><li>• Implemented time saving measures in the creation of customer jobs.</li><li>• Provided research and development of new technologies and possible expanded opportunities.</li><li>• Revised product testing procedures to ensure quality and proper data recording.</li></ul>	

## **Diane Bennett**

Graves County Public Library  
601 N. 17<sup>th</sup> Street  
Mayfield, KY 42066  
Phone: 270-247-2911

### **EXPERIENCE**

#### **Director of the Graves County Public Library in Mayfield, KY.**

My position as library director began 13 years ago, 1997 to present. Automation of the library's holdings and inventory was my first challenge. The Board of Trustees agreed on the Polaris Automation System and it has been innovative and challenging, with upgrades that keep us at the head of the technological field. The library advanced into the computer age with a grant from Bill and Melinda Gates. The Kentucky Department for Libraries and Archives have helped open up doors into the Information Highway so that we may serve the library community beyond our hopes and dreams. Supervise 6 staff members and 4 part-time staff. Administrative duties include planning, budgeting, staff hiring, training, evaluation, and promotion of library services.

Assisted in the development of the plan to barcode 250,000 titles with a minimal disruption of library service. Responsible for implementing and publishing the library's online web pages and updating them with the latest library programs and services. Responsible for continuing a Friends of the Library Group and publishing Friends Newsletters. Responsible for the first Teen Advisory Board, Gaming Days in the Library, and work with community groups and state legislators to promote the continuation of a vital library everyone in the community can freely utilize.

#### **Special Collections & Archives Department of University of Tennessee Martin Library, 1995 to 1997.**

Promoted from Reference Librarian to Special Collections in the new Paul Meeks Library from 50 candidates who applied. The primary function of the position was to assist the Special Collections Director in organizing, preserving and maintaining the collections housed in the Special Collections repository from state and regional area. Preservation of oral history and video histories collections of people from the university and the region. Responsible for receiving, processing, preserving and organizing manuscripts and archival materials acquired by the university. Responsible for cleaning, preservation, and housing documents in climatically controlled storage. Responsible for assisting in a Special Collections database, patron assistance, retrieval, and storage of special collections materials.

#### **Reference Librarian Assistant, University Tennessee, Martin, TN, 1993-1995.**

When the New Paul Meeks Library was being constructed the university split up library services into several buildings which necessitated a new for library assistants. I was hired temporarily to service as assistant in the Reference Library. Responsible for assisting professors and college students find information, helping maintain computer entries of reference holdings and titles. Maintained the annual reports filing cabinets, college catalogs, and tourist information files. Assisted in the library's automation process with preparing books for OPAC through bar coding. Was promoted to a full-time position in Special Collections.

#### **Elementary Teacher, Roger Q. Mills Elementary School, Dallas, TX, 1985-1993.**

Hired from Murray State University as a student to become a Second grade teacher from a teacher recruiting team visiting from Dallas, TX. My first year there I served as school librarian serving over a

thousand students in grades K-6<sup>th</sup> grades. The remaining 7 years I served as a second grade teacher, and the lead teacher for five sections of second grade, for four of those years. For two years I served as the Gifted and Talented teacher for second grade. Served on the Oratorical Contest Committee, the American Education Week Committee, F.A.C. Committee. While I was grade level chairman, I served on the School Improvement Planning Committee. I volunteered as a fund-raiser for the P.T.A., and I hold a life-time Texas Teaching Certificate and Media Resource Certificate.

**Librarian, Calloway County Public Library, Murray, KY, 1965-1985.**

Began working at the library when it was first a pilot project under the leadership of State Librarian Margaret Willis. The people of Calloway County could see first-hand what a valuable resource a library was to their community, and the community became tax supported by petition. I began as a circulation clerk and worked my way up to reference work and cataloging, then to senior Technical Precursor of all library holdings, and to secretary to the library director. Various duties included story telling to young patrons, supervising student workers and library volunteers, conducting reference searches, and Inter-library loan tele-type machines. I worked with both manual and automated circulation systems, and worked closely with the director as her secretary in planning and scheduling meetings and conferences.

**EDUCATION**

Bachelor of Science Degree, May, 1985, Murray State University, Murray, KY.

Texas Teacher's Certificate, Elementary Education & School Media Librarian, 1985, Dallas, TX.

Professional III Certification, KY Department for Libraries & Archives.

**HONORS**

Received a grant from the Kentucky Friends of the Library Organization, a grant from the Murray Chapter of P.E.O. Educational Organization, Alpha Beta Alpha Library Science Fraternity, member of Kentucky Library Association, member of P.S.I. professional secretaries international.

## Kentucky Public Library Directors

County	Library	Director Information
Adair	Adair County Public Library Main	LeeAnn Jessee has 22 years of library experience, all as director. She has taken numerous Library Science courses from a community college.
Allen	Allen County Public Library Main	Shelia Stovall has 5 years of library experience, all as director. She earned her Bachelors degree from Western Kentucky University and has taken numerous Library Science courses from a community college.
Anderson	Anderson County Public Library Main	Pam Mullins has 8 year of library experience, 6 months as director. She earned her MLS from the University of Kentucky.
Bath	Bath County Memorial Library Main	Brenda Vance has 22 years of library experience, 10 years as director. She has taken college courses from Morehead State University.
Bourbon	Paris-Bourbon County Library Main	Mark Adler has 13 years of library experience, 7 years as director. He worked for 4 years at the Virginia Tech in Information Systems and Computing. He earned his MSLS from Clarion University. He also completed the program Leadership Central Kentucky.
Boyle	Boyle County Public Library Main	Karl Benson has 33 years of library experience, all as a director. He earned a Masters in Library Science from the University of Kentucky.

Breckinridge	Breckinridge County Public Library Main	Holly Gregory has 9 years of library experience, 5 as a director. She has earned her Masters in Elementary Education from Murray State University with a minor in Library Science.
Bullitt	Bullitt County Library District	Randy Matlow has 36 years of library experience, 21 years as a director. He has earned his Bachelors in Computer Science from Ohio State University and his Masters in Library Science from the University of Kentucky.
Butler	Butler County Library Main	Kenna Martin has 13 years of library experience, 1 year as a director. She earned her Bachelors Degree and has taken several Library Science courses from Western Kentucky University.
Caldwell	George Coon Public Library Main	Judith Boaz has 45 years of library experience, 23 years as director. She earned her Bachelors Degree in Library Science from Murray State University and has taken several Masters level Library Science courses from Western Kentucky University.
Calloway	Calloway County Public Library Main	Ben Graves has 19 years of library experience, all as a director. He earned his Masters in Library Science from the University of Kentucky.
Carroll	Carroll County Public Library District Main	Hillary Arney has 3 years of library experience, 2 as a director.
Casey	Casey County Public Library Main	Jan Banks has 30 years of library experience, 23 years as director. She earned her Bachelors Degree from Union College and her Masters in Library Science from Western Kentucky University. She also attended the KDLA Public Awareness Institute

Christian	Hopkinsville-Christian County Public Library Main	Julie Antee has 21 years of library experience, 9 years as a director. She eareened her Bachelors in Library Science from Western Kentucky University.
Clinton	Clinton County Public Library Main	Gayla Duvall has 20 years of library experience, all as a director. She has taken several Library Science courses froma community college.
Crittenden	Crittenden County Public Library Main	Regina Merrick has 10 years of library experience, 5 years as a director. She earned her Bachelors in Library Science from Murray State University . She has attended the Network Administrators Bootcamp and the KDLA Public Awareness Institute.
Cumberland	Cumberland County Public Library Main	Richard Alexander has 11 years of library experience, all as a director. He has taken several library science courses at a community college.
Edmonson	Edmonson County Public Library Main	Mildred Miller has 26 years of library experience, 13 years as director. She has attended the Network Administrators Bootcamp.
Estill	Estill County Public Library Main	Glenn Kahman has 2 years of library experience, 1 year as a director. He has earned a Masters in Library Science from the University of Kentucky.
Fleming	Fleming County Public Library Main	Beverly Cooper has 32 years of library experience, 17 years as a director. She has taken several Library Science courses from community college. She has also attended the Public Awareness Institute.

Fulton	Fulton Public Library - Hickman Public Library	Elaine Allen has 22 years of library experience, 17 years as director. She has taken several Library Science courses from University of Idaho.
Gallatin	Gallatin County Public Library District Main	Shirley French has 5 years library experience, all as a director. She earned her Bachelors Degree from Norhtern Kentucky University. She has taken several Library Science courses from a community college.
Garrard	Garrard County Public Library Main	Laura Mach McWilliams has 10 years of library experience, 3 years as a director. She earned he Masters in Library Science from the University of Kentucky.
Grant	Grant County Public Library District Main	Susan Nimersheim has 27 years of library experience, 16 years as a director. She earned her Masters in Library Science from Florida State University.
Graves	Graves County Public Library Main	Diane Bennett has 45 years of library experience, 13 years as a director. She earned her Bachelors Degree from Murray State University. She has taken several Library Science courses from Murray State University.
Greenup	Greenup County Public Library Main	Dorothy Griffith has 41 years of library experience, 24 years as a director.
Hancock	Hancock County Public Library Main	Tina Snyder has 10 years of library experience, 7 years as a director. She earned her Bachelors Degree from Western Kentucky University. Also, she has taken several Library Science courses from Western Kentucky University. She has attended the KDLA Public Awareness Institute.



Harlan	Harlan County Public Library Main	Richard Haynes has 10 years of library experience, 3 years as a director. He earned his Bachelors Degree from Lincoln Memorial University. He has taken several Library Science courses from a community college.
Harrison	Cynthiana-Harrison County Public Library Main	Patricia Barnes has 5 years of library experience, all as a director. She earned a Masters in Library Science from the University of Kentucky.
Hart	Hart County Public Library Main	Vicki Logsdon has 42 years of library experience, 14 years as a director. She earned her Bachelors and Master in Education from Western Kentucky University. She was the technology Coordinator for the Memorial School for 28 years. In addition, she attended the KDLA Public Awareness Institute.
Henry	Henry County Public Library Main	Joe Schweiss had 3 years of library experience, all as director. He earned his Bachelors in Engineering from Hope College and a Masters of Library Science from the University of Kentucky. He has presented several technology programs for KDLA and KPLA.
LaRue	LaRue County Public Library Main	Niki Carter has 1 year of library experience, all as a director. She earned her Masters in Library Science from the University of Kentucky.
Letcher	Harry M Caudill Memorial Library Main	Angeline Tidal has 45 years of library experience, 19 years as director. She has earned a Bachelors Degree in Library Science form the University of the Philippines.
Lewis	Helen H. Rayburn Public Library Main	Marilyn Conway has 25 years of library experience, all as a director. She has taken several library sceience courses from a community college

Logan	Logan County Public Library Main	Linda Kompanik has 17 years of library experience, 12 years as a director. She has earned a Masters in Library Science from Western Kentucky University. She has also attended the KDLA Public Awareness Institute.
Lyon	Lyon County Public Library Main	Ramona Engler has 20 years library experience, 4 years as director. She has taken several Library Science courses from a community college.
Martin	Martin County Public Library System Main	Drema Jude has 14 years of library experience, 6 months as a director.
Mason	Mason County Public Library Main	Valerie Zempter has 14 years of library experience. 4 years as a director. She has A Masters in Library Science from University of Kentucky.
Meade	Meade County Public Library Main	Rachel Priest-Baelz has 8 years of library experience, 2 years as a director. She has earned a Bachelors Degree from Indiana University and is currently work toward her Masters in Library Science at Southern Connecticut State University.
Mercer	Mercer County Public Library Main	Robin Ison 19 years of library experience, 13 years as director. She was Assistant Director of Technical services for 6 years. She has a Bachelors Degree from University of Kentucky and has taken several Library Science courses from University of Kentucky.
Metcalfe	Metcalfe County Public Library Main	Rhonda Glass has 23 years of library experience, all as director. She has an Associated of Arts from Western Kentucky University and has taken several Library Science courses from Western Kentucky University.

Monroe	William B. Harlan Memorial Library Main	Regina Holland has 8 years of library experience, 6 years as a director. She has earned her Associate of Applied Science from Volunteer State Community College and has taken several Library Science courses from a community college.
Nelson	Nelson County Public Library Main	Sharon Shanks has 7 years of library experience all as a director. She earned her Master of Arts from Eastern Kentucky University and has taken several Library Science courses from a community college.
Nicholas	Nicholas County Public Library Main	Rebecca Reid has 11 years of library experience, all as library director. She earned her Bachelors degree from Morehead State University and has taken library science courses from a community college.
Ohio	Ohio County Public Library Main	Melissa Aquaviva has 14 years of library experience, 9 years as director. She earned her Master of Science in Library Science from Western Kentucky University.
Owen	Owen County Public Library Main	Jennifer Nippert has 13 years of library experience, all as director. She earned her Master of Arts in Teaching from Duke University and has taken Library Science courses from a community college.
Perry	Perry County Public Library Main	Elaine Couch has 33 years of library experience, 10 years as director. She earned her Bachelors degree from Morehead State University and has taken numerous Library Science courses from a community college.
Pike	Pike County Public Library District Main	Louella Allen has 19 years of library experience, 13 years as director. She earned her MLIS from the University of Kentucky. She has also attended the Public Awareness Institute.

Pulaski	Pulaski County Public Library Main	Charlotte Keeney has 34 years of library experience, 1 year as director. She earned her Bachelor of Business Administration from Eastern Kentucky University and has taken numerous Library Science courses from Western Kentucky University.
Rowan	Rowan County Public Library Main	Helen Williams has 40 years of library experience, 10 years as director. She earned her MSLS for the University of Kentucky. She has also attended the Public Awareness Institute.
Russell	Russell County Public Library Main	Norma Pellerin has 33 years of library experience, 1 year as director. She earned her MLIS from Simmons College. She was a Regional Librarian for Kentucky Department for Libraries & Archives for 9 years. This provided her numerous opportunities of management and leadership training.
Simpson	Goodnight Memorial Library Main	Audrey Phillips has 15 years of library experience, 11 years as director. She earned a Bachelors of Arts in Library Media Education from Western Kentucky University.
Taylor	Taylor County Public Library Main	Elaine Munday has 36 years of library experience, all as director. She has taken numerous Library Science courses from Western Kentucky University. She has the KDLA Public Awareness Institute.
Todd	Todd County Public Library Main	Anise Warden 14 years of library experience, 11 years as director. She has taken numerous Library Science courses from a community college.
Trigg	John L. Street Public Library Main	Pamela Metts has 19 years of library experience, 14 years as director. She has taken numerous Library Science courses from a community college. She has attended the Network Administrators Bootcamp and the Library Managers Institute.

Trimble	Trimble County Public Library Main	Kathy McKown has 2 years of library experience, 1 year as a director. She earned her MLS from the University of Tennessee, Knoxville.
Union	Union County Public Library District Main	Laura Wildey has 30 years of library experience, all as director. She earned her AB degree in Library Science from Western Kentucky University.
Wayne	Wayne County Public Library Main	Anne Garner has 14 years of library experience, 13 years as director. She earned her Bachelors degree from Louisiana State University in New Orleans and has taken numerous library science courses from Eastern Kentucky University and a community college.
Webster	Webster County Public Library Main	Whitney Russelburg has 6 years of library experience, 3 years as the director. She has taken college classes from a community college.
Whitley	Whitley County Public Library - Corbin Public Library	Brenda Huff has 10 years of library experience, 4 years as the director. She has taken several Library Science courses from a community college.