



FIRST PERFORMANCE PROGRESS REPORT 2010

1. Recipient Organization (<i>Name and complete address including zip code</i>) Eastern Upper Peninsula Intermediate School District 315 Armory Place Sault Ste/ Marie, MI. 49783	2. Award Identification Number 26-43-B10564
3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i> Formal grant award notification was received on September 13, 2010. Press releases were provided to all local media outlets and there was broad reporting from both the local release as well as simultaneous releases from Congressman Bart Stupak and Senator Carl Levin's offices. Staff from the EUPISD handled many, many calls and emails from residents in the area and all over the state regarding the announcement; congratulations and technical questions alike. Upon receipt of the Award and Application packages, our agency completed the requisite registrations with the Post Award Monitoring (PAM), Automated Standard Application for Payment (ASAP) and Federal Reporting systems. All issues with this process were cleared up during our initial phone conference with our Program Officer and others on October 6, 2010. Internally, project account codes were established in accordance with the Michigan Public School Accounting manual. Simultaneous to these start-up process efforts, EUPISD staff members began holding informational sessions with our education stakeholders. Grant award notifications were emailed to all area superintendents, principals and teachers via listserves and an online newsletter that goes out monthly to all area educators from the Intermediate School District superintendent. More formal informational sessions were held in conjunction with September and /or October monthly meetings of superintendents, elementary and secondary principals. The Technology and Instructional/ Professional Development subcommittees of the area superintendents group began the formal planning for implementation of both the purchase and distribution of devices and the teacher and community training sessions. Technology directors from the local school districts met for a full day to discuss the "nuts and bolts" of the establishment of the cloud computing system and the devices that would operate within the cloud. These steps are critical to the development of the request for proposal that will be distributed to potential vendors. Also simultaneous to the above efforts, job descriptions for the four full time staff that will be devoted to this project were created by EUPISD administrative staff and approved by the ISD board. Project specific positions: Project Director -1 Instructional Technologist-1 Computer Technician -2 Job postings will go forward in October 2010. At the time of this reporting, we have spent \$0 in Federal funds.	

4. Performance Projections (Q2)

Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)

Staffing:

Project staff will be hired.

Duties will be defined and their work, as described below, will begin immediately.

Payroll for project staff for the second quarter is estimated at \$89,065.00 for four staff members that will be in place. As such, \$60,000.00 of federal funds will be spent for payroll in the second quarter.

Also related to staffing, the four staff members will be provided with devices. As outlined in the budget, \$8000.00 will be spent on a combination of devices; \$6400.00 of which will be federal funds.

Establishment of baseline data:

Project staff will immediately begin the establishment of baseline data regarding current broadband adoption rates, at the individual household level, in the three counties associated with this project. Staff will utilize emerging maps and information on availability provided by the Federal Communications Commission as well as survey data from families of students participating directly in the project and all attendees at the community awareness sessions.

Establishment of cloud computing environment:

The request for proposal (RFP) for student level computer devices and the software that will form the basis of the cloud computing environment will be finalized and released to vendors. Once bids are received, reviewed and a vendor is selected, devices will be ordered and, hopefully, received by end of next quarter. The establishment of the cloud computing system will occur simultaneously with the ordering, receipt and distribution of devices. The project timeline hopes to mesh with the local districts' school calendars and begin deployment of devices near the beginning of the second semester; mid to late January 2011.

EUPISD Technology Director, in conjunction with newly hired project staff and local district technology staff, will begin getting existing computer networks ready for the establishment of the cloud computing environment. The system will provide the seamless, broadband supported interface from school to home and community that students will be able to tap into with their devices. This major change in the way programs and student work is accessed and stored represents a huge shift and local networks will need to be "made ready".

Professional development for educators:

A professional development calendar will be established and trainings for all teachers in grades 7-12 will begin. The One to One Institute created two day training will provide the baseline for all teachers that will be working with students that have received devices through this project. While there will be ongoing professional development offerings throughout the project life, this initial training, in conjunction with the many offerings that have already been provided to teachers in the region, will be enough to kick off the classroom level use of devices. Project staff will be working closely with teachers through this process to determine ongoing professional development needs in different content and grade spans (high school vs. middle school) and will be designing and delivering offerings accordingly.

A training set of devices will be ordered in the second quarter. As such, \$19,440.00 will be spent (as budgeted) for these devices; \$15,552.00 of which will be federal funds.

Community awareness sessions:

A calendar for community awareness sessions, to be held throughout the region at local school districts, will be established. The session content will be finalized. Project staff will identify presenters from local communities and beyond that can speak to the importance of broadband access for economic growth and increased access to relevant information and offerings in education, health and finance related matters.

Summary of federal fund expenditures projected for second quarter:

\$81,952.00 of federal funds are projected to be spent in second quarter.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (<i>area code, number and extension</i>) 906-632-3373 x 125
Michelle Ribant, Director of General Education Eastern Upper Peninsula Intermediate School District	5d. Email Address mribant@eup.k12.mi.us
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted (<i>Month, Day, Year</i>) October 28, 2010

According to the Paperwork Reduction Act, as amended, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 1 hour and 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Anthony G. Wilhelm, Director, Broadband Technology Opportunities Program, Office of Telecommunications and Information Applications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 4887, Washington, D.C. 20230.