

RECIPIENT NAME:
 AWARD NUMBER:
 DATE:7/30/10

OMB CONTROL NO. 0660-0037
 EXPIRATION DATE: 12-31-2010

Quarterly Performance Report Questions for Public Computer Centers

General Information			
Award Title American Recovery and Reinvestment Act - PCC - City of Boston Public Computing Centers (BPCC)		Page 1	of Pages 5
1. Federal Agency and Organization Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 25-42-B10006	3a. DUNS Number 958165953	
		3b. EIN 046001380	
4. Recipient Organization (Name and complete address including county, congressional district, and zip code) City of Boston, One City Hall Plaza, Room 615, Boston, MA 02201 County: Suffolk Congressional District: Massachusetts 8			
5. Current Reporting Period End Date (MM/DD/YYYY) June 30, 2010		6. Is this the Last Report of the Award Period?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.			
7a. Typed or Printed Name and Title of Certifying Official Alice Santiago Director, Program Management Office, City of Boston		7c. Telephone (area code, number and extension) 617-635-4757	
		7d. Email Address Alice.santiago@cityofboston.gov	
7b. Signature of Certifying Official		7e. Date Report Submitted (MM/DD/YYYY) July 30, 2010	

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Project Indicators (This Quarter) BHA: Boston Housing Authority BPL: Boston Public Library BCYF: Boston Center for Youth and Families

1. Please describe significant project accomplishments completed during this quarter (150 words or less).

Interagency curriculum committee was established with BCYF as the lead. This team will continue to meet regularly to develop training and curriculum framework to complement the BPCC sites.

BHA: Conducted site visits and identified issues related site openings. Working on the MOU including the fiscal and operational guidelines for the grant. Began initial outreach to recruit staff.

BPL: Job Descriptions submitted to HR for approval and posting; Purchasing Budget for the project is 90% complete; Target Schedule of rollout by location has been developed

BCYF: Completed a site assessment of each of the 15 PCCs slated for implementation. Have been working to address issues related to infrastructure, connectivity and furniture. As of 6/30/10, most site issues have been addressed with only some minor issues outstanding.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	0	
2.b.	Equipment/Supply Purchases	0	
2.c.	Public Computer Centers Established	0	
2.d.	Public Computer Centers Improved	0	
2.e.	New Workstations Installed	0	
2.f.	Existing Workstations Upgraded	0	
2.g.	Outreach Activities	0	
2.h.	Training Programs	0	
2.i.	Other (please specify):		

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

BHA has experienced delays in readiness of the sites v-a-v installation of the wiring and internet connection. The BHA is trying to find a solution internally while we wait on approval from the City with respect to spending funds to get the sites ready. Once the Memorandum of Understanding is signed by all parties we will be able to move forward.

BPL loss of internal resource tapped to lead project; selection of centralized versus agency purchasing procedures required more discussion; internal review of locations status viz a viz overall agency budget; need to submit full reports while still in planning stages.

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BCYF: Aside from some minor infrastructure issues that have been identified and addressed through our site assessments, no major challenges have been faced in the second quarter of the BPCC grant.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	
4.b.	Average users per week	0	
4.c.	Upgraded broadband connectivity at PCC	0	
4.d.	Establish broadband wireless connectivity at PCC	0	
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Training has not begun at any site.			

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).

BHA anticipates that we will have 3 of our computer labs operational.

BPL: Purchase, installation and rollout of Pilot locations – 2 laptop lending labs and one fixed space training lab; Completion of full budget for balance of project; Complete posting, interview and hiring process. Readiness of initial curriculum courses.

BCYF: During the next quarter of the BPCC grant, BCYF hopes to have the majority of its Public Computing Centers up and running with a basic computing curriculum being taught across our network of sites. BCYF will take a lead role in implementation and has set an ambitious goal of mid-August for the first BPCC lab to come online. In addition, BCYF will continue to spearhead the work of the BPCC Curriculum Committee in developing training and curriculum materials to be offered at the BPCC sites.

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2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Indicators	Planned Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	15%	
2.b.	Equipment/Supply Purchases	50%	
2.c.	Public Computer Centers Established	10%	
2.d.	Public Computer Centers Improved	10%	
2.e.	New Workstations Installed	10%	
2.f.	Existing Workstations Upgraded	0%	
2.g.	Outreach Activities	15%	
2.h.	Training Programs	5%	
2.i.	Other (please specify):Personnel	5%	

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

BHA: Furniture costs far exceed budget and connection costs will be less. 424A Amendment will be submitted for approval.

BPL: Any unexpected facilities or security procedure issues; software/IT management issues and timing of hiring approval and hiring process. Hardware requirements have changes because of omitted items. Costs will not exceed the budgeted amount and the number of computers will not change. 424A Amendment will be submitted for approval.

BCYF does not anticipate any significant challenges in the next quarter that will impact progress against the milestones set forth.

PUBLIC COMPUTER CENTER BUDGET EXECUTION DETAILS

Activity Based Expenditures (Public Computer Centers)									
1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.									
Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
COST CLASSIFICATION	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Costs	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
b. Fringe Benefits: N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$1,726,035.87	\$340,908.01	\$1,385,127.86	\$0	\$0	\$0	\$863,017.90	\$0	\$863,017.90
e. Supplies N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$657,598.00	\$136,286.76	\$521,311.24	\$0	\$0	\$0	\$30,000	\$0	\$30,000
g. Construction N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
i. Total Direct Charges (sum of a through h)	\$2,383,633.87	\$477,194.77	\$1,906,439.00	\$0	\$0	\$0	\$0	\$0	\$0
j. Indirect Charges N/A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS (sum of i and j)	\$2,282,633.87	\$477,194.77	\$1,906,439.00	\$0	\$0	\$0	\$893,017.90	\$0	\$893,017.90
2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period. \$0									
a. Application Budget Program Income: \$0					b. Program Income to Date: \$0				