QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted GMIS	**2. Award Identification Number** 25-42-B10006	**3a. DUNS Number** 958165953
		3b. EIN XXXXXXXXXX

4. Recipient Organization (Name and complete address including country, congressional district, and zip code)

 City of Boston One City Hall Plaza, Room M4, Boston, MA 02201

5. Current Reporting Period End Date (MM/DD/YYYY) 09-30-2010	**6. Is this the last Report of the Award Period?** ◯ **Yes** ⦿ **No**

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Alice Santiago	**7c. Telephone (area code, number and extension)** 617-635-4757
	7d. Email Address Alice.santiago@cityofboston.gov
7b. Signature of Certifying Official Submitted Electronically	**7e. Date Report Submitted (MM/DD/YYYY):** 11-19-2010

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).

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A project website/blog was set up to publicly display class schedules and locations, grant updates, news and press releases, and general information about the partner agencies. The project manager at the Boston Public Library position was refilled successfully; delay was caused by the resignation of the originally designated individual. Final review of component specifications and budget has been revalidated and is underway.

Boston Housing Authority conducted additional site visits and identified issues related to getting the sites ready to open. Opened three BHA sites which are new sites. Working on the MOU including the fiscal and operational guidelines for the grant. Continued outreach to recruit staff for the sites and finalized the job description. Identified the next round of sites to open in the 4th quarter.

BCYF was thrilled to open the project's first lab at the Mildred Ave Community Center in Mattapan on 8/24/10. A kick-off event was held and a press conference with Mayor Menino, Bill Oates, Angela Simpson and other members of the project team. BCYF also opened two additional labs during the month of September at the Condon Community Center and the Cleveland Community Center. The three BCYF sites were upgraded sites.

Training in this quarter consisted of after school programs and entrepreneurship.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	**Percent Complete**	**Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)**
2.a.	**Overall Project**	10	See 2.b-2.i (-5%)
2.b.	**Equipment / Supply Purchases**	35	Server issues delayed purchases at Library (-15%)
2.c.	**Public Computer Centers Established**	8	See 2.b. (-2%)
2.d.	**Public Computer Centers Improved**	10	On target
2.e.	**New Workstations Installed**	9	See 2.b. (-1%)
2.f.	**Existing Workstations Upgraded**	0	NA
2.g.	**Outreach Activities**	15	On target
2.h.	**Training Programs**	2	Staff hiring has delayed training (-3%)
2.i.	**Other (please specify):**	5	Staff hired at Library

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

The Boston Public Library Project Manager resigned his position. This position was recently re-posted and successfully filled, however. Budgetary and Purchasing approvals and protocols were initially challenging and have been clarified.

Boston Housing Authority has experienced additional delays in readiness of the sites v-a-v installation of the wiring and internet connections; however, we are working with a provider to resolve them.

Boston Center for Youth and Families did not face any significant challenges during the past quarter.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	**Total**	**Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)**
4.a.	**New workstations installed and available to the public**	55	6 PCCs are installed. 5 are not open to the public. Staff hiring and completion of curriculum has held up the process. Expectation is that they will be up and running by Q1 2011.

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.b.	Average users per week	42	Staff hiring and completion of curriculum has held up the process.
4.c.	Upgraded broadband connectivity at PCC	0	NA
4.d.	Establish broadband wireless connectivity at PCC	0	NA
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	136	Staff hiring and completion of curriculum has held up the process. This will be resolved shortly.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
National Foundation for Teaching Entrepreneurship	4	24	48
After School Program	1	7	7
After School Program	1	8	8
After School Program	3	23	69

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).

Boston Public Library expects the completion of purchase, installation and rollout of revised Pilot locations – 4 laptop lending labs; Purchase of 50% of the balance of the sites' equipment. Completion of full budget for total balance of project; Complete posting, interview and hiring process for Curriculum Coordinator position. Readiness of initial curriculum courses.

Boston Housing Authority anticipates that we will have 3 additional computer labs operational including staffing in place.

Boston Center for Youth and Families expects to have 90% of planned computing centers operational. In order to accomplish this goal, BCYF will be investing in infrastructure that will bring increased data access to our existing facilities. This work will be happening throughout the quarter as needs arise. Also, BCYF will begin coordinating program schedules across all computing centers to enable better access to opportunities for our children, youth and families.

In next quarter's training will continue to see after school programs and entrepreneurship training continue and expand.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	25	NA
2.b.	Equipment / Supply Purchases	75	NA
2.c.	Public Computer Centers Established	50	NA
2.d.	Public Computer Centers Improved	50	NA
2.e.	New Workstations Installed	50	NA
2.f.	Existing Workstations Upgraded	0	NA
2.g.	Outreach Activities	25	NA
2.h.	Training Programs	25	NA
2.i.	Other (please specify):	20	NA

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).

Boston Public Library is monitoring any unexpected facilities or security procedure issues; software/IT management issues and timing of hiring approval and hiring process. Procurement and Deployment Timeline is going to be tight as we run into the holiday season

Boston Housing Authority and Boston Center for Youth and Families do not expect any significant challenges in the next quarter.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. **Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.**

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$0	$0	$0	$0	$0	$0	$0	$0	$0
b. Fringe Benefits	$0	$0	$0	$0	$0	$0	$0	$0	$0
c. Travel	$0	$0	$0	$0	$0	$0	$0	$0	$0
d. Equipment	$1,726,035	$340,908	$1,385,127	$416,414	$0	$416,414	$863,017	$0	$863,017
e. Supplies	$0	$0	$0	$0	$0	$0	$0	$0	$0
f. Contractual	$657,598	$136,286	$521,311	$0	$0	$0	$30,000	$0	$30,000
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$0	$0	$0	$0	$0	$0	$0	$0	$0
i. Total Direct Charges (sum of a through h)	$2,383,633	$477,194	$1,906,438	$416,414		$416,414	$893,017		$893,017
j. Indirect Charges									
k. TOTALS (sum of i and j)	$2,383,633	$477,194	$1,906,438	$416,414		$416,414	$893,017		$893,017

2. **Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.**

a. Application Budget Program Income: $0	**b. Program Income to Date:** $0