

RECIPIENT NAME:CHICAGO, CITY OF

AWARD NUMBER: 17-42-B10553

DATE: 02/23/2011

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12/31/2013

### QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

#### General Information

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  17-42-B10553	<b>3. DUNS Number</b>  140652640
<b>4. Recipient Organization</b>  CHICAGO, CITY OF 50 WEST WASHINGTON STE 2700, CHICAGO, IL 606027300		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  12-31-2010	<b>6. Is this the last Report of the Award Period?</b>  <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Danielle DuMerer	<b>7c. Telephone (area code, number and extension)</b>  312-742-1221	
	<b>7d. Email Address</b>  danielle.dumerer@cityofchicago.org	
<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  02-23-2011	

**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

Equipment / Supply Purchases

- Ordered computer desks and chairs for new Computer Commons at Sulzer and Woodson Regional Libraries
- Obtained quotes for new workstations and other broadband equipment at all Chicago Public Library branches
- Obtained quotes for new workstations at Workforce and Senior Centers

Public Computer Centers Established

- Began design of public housing lab facilities

Public Computer Centers Improved

- Began working with the Public Building Commission of Chicago to complete minor renovations at Sulzer and Woodson Regional Libraries
- Completed site survey for power cabling and wireless at ten Chicago Public Library branches

Other

- Attended BTOP Round Two Awardee Workshop
- Completed draft grant agreement with the Chicago Community Foundation
- Received draft grant agreement from State of Illinois for matching funds

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	0	NA
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

NA

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	NA
4.b.	Average users per week (NOT cumulative)	0	NA

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.c.	Number of PCCs with upgraded broadband connectivity	0	NA
4.d.	Number of PCCs with new broadband wireless connectivity	0	NA
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	NA

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
NA	0	0	0

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

Equipment / Supply Purchases

- Obtain quotes for new workstations and wireless access points for Altgeld Gardens public housing lab
- Purchase 160 new workstations and other broadband equipment for Sulzer and Woodson Regional Libraries
- Purchase approximately 400 new workstations and eight servers for four community college labs
- Purchase software to monitor computer usage for reporting purposes at community college locations

Public Computer Centers Established

- Continue design of public housing labs
- Begin renovations at public housing labs
- Complete planning for minor renovations at Community Service Centers lab locations

Public Computer Centers Improved

- Complete data and power installations at ten library branches
- Complete site data and power surveys at all library branches

New Workstations Installed

- Install 160 new workstations at Sulzer and Woodson Regional Libraries
- Install 22 new workstations at Greater Grand Crossing, which is due to open to the public in Q2 2011
- Finalize installation plans for remaining new library branches
- Begin installing new workstations at four community college labs

Existing Workstations Upgraded

- Replaced approximately 200 workstations with new All-in-One PCs at Senior and City Workforce Centers

Outreach Activities

- Recruit pro-bono advertising agency
- Begin design and development for TechLocator site update

Training Programs

- Launch Digital Skills Initiative Working Group, with Subject Matter Experts from the City, the City Colleges of Chicago and the Chicago Housing Authority
- Complete job description and begin recruiting Digital Skills Initiative Director

Other

- Execute grant agreement between the City and the Chicago Community Foundation ("Smart Chicago Trust Fund")
- Execute grant agreement between the City and the State of Illinois
- Execute grant agreements between the Chicago Community Foundation and the Chicago Housing Authority and the City Colleges of Chicago
- Recruit and hire City Project Manager

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	19	Due to the reimbursement-based funding approach that the City will be implementing for this grant, program federal expenditures may progress at a somewhat slower rate than originally anticipated.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required

2.f.	<b>Existing Workstations Upgraded</b>	-	Milestone Data Not Required
2.g.	<b>Outreach Activities</b>	-	Milestone Data Not Required
2.h.	<b>Training Programs</b>	-	Milestone Data Not Required
2.i.	<b>Other (please specify):</b>	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

The City and its sub-recipients may encounter challenges successfully implementing new user tracking systems at locations that do not currently have systems in place.

Due to the reimbursement-based funding approach that the City will be implementing for this grant, expenditures of federal funds may progress at a somewhat slower rate than originally anticipated.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$340,365	\$128,133	\$212,232	\$14,528	\$14,528	\$0	\$31,485	\$31,485	\$0
b. Fringe Benefits	\$110,558	\$40,076	\$70,482	\$4,825	\$4,825	\$0	\$10,456	\$10,456	\$0
c. Travel	\$1,740	\$1,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$3,941,787	\$1,348,672	\$2,593,115	\$0	\$0	\$0	\$1,790,002	\$566,575	\$1,185,320
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$44,500	\$0	\$44,500	\$0	\$0	\$0	\$15,000	\$0	\$15,000
g. Construction	\$598,750	\$598,750	\$0	\$0	\$0	\$0	\$490,750	\$490,750	\$0
h. Other	\$6,892,624	\$1,733,444	\$5,159,180	\$0	\$0	\$0	\$83,107	\$43,107	\$40,000
i. Total Direct Charges (sum of a through h)	\$11,930,324	\$3,850,815	\$8,079,509	\$19,353	\$19,353	\$0	\$2,420,800	\$1,142,373	\$1,240,320
j. Indirect Charges	\$894,774	\$0	\$894,774	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$12,825,098	\$3,850,815	\$8,974,283	\$19,353	\$19,353	\$0	\$2,420,800	\$1,142,373	\$1,240,320

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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