



FIRST PERFORMANCE PROGRESS REPORT

First Quarter 2010

<p>1. Recipient Organization (<i>Name and complete address including zip code</i>)</p> <p>SC State Board for Technical and Comprehensive Education 111 Executive Center Dr Lexington, SC 29210-8414</p>	<p>2. Award Identification Number</p> <p>45-42-B10012</p>
<p>3. Performance Narrative (Q1)</p> <p><i>Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p><u>Milestone Category: Overall Project</u></p> <p>Project start-up has been initiated this quarter. Tasks associated with the project start-up include convening a statewide steering committee, attending NTIA report Webinars and conference calls, establishing procedures for reporting data quarterly to NTIA; establishing system-wide communication tools; establishing system-wide reporting tools, developing state-wide documentation and packages to provide colleges with required forms and instructions; conducting Kick-off meetings to orient partners to project requirements and objectives, both at the state-wide and college levels; initiating the state's approved procurement process for purchase of equipment, supplies, and contracts related to the project and other activities; chartering a team to research procurement; convening conference calls with potential vendors; initiating hiring of project staff for System Office and colleges. \$0 of federal funds were expended in this quarter.</p> <p><u>Key Challenges, Delays:</u></p> <p>Grant was awarded on February 1, 2010 (one-third of the way into quarter one). Project start-up delayed due to awaiting approval and clarification of reporting requirements. Coordination and communication among all 16 colleges is critical.</p>	
<p>4. Performance Projections (Q2)</p> <p><i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p><u>Milestone Category: Overall Project</u></p> <p>Project start-up projected to be completed in quarter two. Tasks remaining for project start-up include the hiring of project staff (16 REACH Colleges, System Office), operational plan for awareness campaign to be accomplished by the System Office and the Statewide Steering Committee, refine benchmark outcomes for colleges and partners, initiate procurement of equipment, supplies, and contractual agreements covered by State Term Contracts. The next phase of the project is Training and Planning. Tasks anticipated with this phase is to complete training for project personnel, complete development of specific public awareness and outreach workshops, complete prioritization of rural areas and local community partners for project activities, complete development of 3rd quarter schedule for each college, procure equipment, supplies, and contracts in quarter 3 or 4, finalize specific project outcomes for each college for workshops, training and outreach, report 2nd quarter data to NTIA, conduct 2nd quarter meeting with the Statewide Steering Committee, prepare schedule to train partners on REACH capabilities, identify additional partners as appropriate, document successful outcomes for Colleges and partners. We project that \$1,979,067.52 of federal funds will be expended in Q2 of 2010.</p>	

OMB CONTROL NO. 0660-0035

EXPIRATION DATE: 10/31/2010

Milestone Category: Equipment Purchases

Equipment procurement will be initiated in quarter two. This will be dependent on the procurement team's recommendations. Online State contract procurement mechanisms will be used by the colleges to purchase equipment for each PCC to include equipment, supplies, and contract services.

Milestone Category: Outreach Activities

Initiation of outreach activities will begin in quarter two to include the development of specific public awareness and outreach mechanisms and content by colleges; development of 3rd quarter outreach and awareness schedule for each college.

Milestone Category: Training Programs

Training of project personnel will be initiated in quarter two as well as the training schedule development for each college.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official

Khushru Tata
Chief Information Officer
SC State Board for Technical and Comprehensive Education

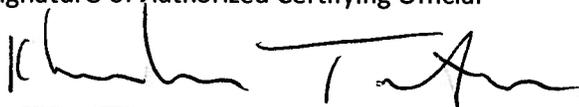
5c. Telephone (*area code, number and extension*)

803.896.5406

5d. Email Address

tata@sctechsystem.edu

5b. Signature of Authorized Certifying Official



5e. Date Report Submitted (*Month, Day, Year*)

5/17/2010

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