

ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 78-42-B10568	3. DUNS Number 789438293
4. Recipient Organization Virgin Islands Public Finance Authority 32-33 Kongens Gade, St. Thomas, VI 00802-0430		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2014	6. Is this the last Annual Report of the Award Period? <div style="text-align: center;"> <input checked="" type="radio"/> Yes <input type="radio"/> No </div>	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Joy Wheatley	7c. Telephone (area code, number and extension) _____	
	7d. Email Address jwheatley@usvipfa.com	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 05-28-2015	

PROJECT INDICATORS					
1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs? <input checked="" type="radio"/> New <input type="radio"/> Improved <input type="radio"/> Both					
2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).					
	Institutions	Established	Improved	Total	
	Schools (K-12)	1	0	1	
	Libraries	5	0	5	
	Community Colleges	0	0	0	
	Universities / Colleges	0	0	0	
	Medical / Health care Facilities	0	0	0	
	Public Safety Entities	0	0	0	
	Job-Training and/or Economic Development Institution	0	0	0	
	Other Community Support-Governmental				
	Located within government offices and government-owned community support organizations, including the U.S. (please specify): Virgin Islands Department of Labor which can also be classified as a Job-Training and/or Economic Development "Institution"	15	0	15	
	Other Community Support-Non-Governmental				
	Community-Based (please specify): Organizations, including religious organizations	12	0	12	
3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.					
3.a. New PCCs					
New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Submitted via attachment	0	0	0	0	0
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			
3.b. Improved PCCs					
New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
Submitted via attachment	0	0	0	0	0
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			
After Improvement					
Not applicable to this project	0	0	0	0	0
<input type="button" value="Add New PCC"/>		<input type="button" value="Remove New PCC"/>			

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

Open Lab Time Other Training

4.b. If "other," please specify the primary use of the PCCs:

Not Applicable

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
APC	Unit Power Supply 750va BPS	110	114	St. Croix: Mon Bijou Homeowners Association, Inc. - 11, St. Patrick Catholic School Alumni Association, Inc.-Learning Center - 9, U.S.V.I. Department of Human Services – Division of Senior Citizen Affairs Socio-Recreation - 7, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum -Florence Williams Public Library - 15, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-VI Regional Library for the Blind & Physically Handicapped - 4, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-Athalie McFarlane Petersen Public Library - 8, U.S.V.I. Department of Housing (Sports), Parks and Recreational -David C. Canegata Multi-Purpose Recreation Center - 7, U.S.V.I. Housing Authority-Aureo Diaz Housing Community - 5, North Caribbean Conference Seventh-Day Adventist, Inc. - Central Seventh-Day Adventist Church – 10, Boys and Girls Club of the V.I.- Christiansted Chapter- 10, Boys and Girls Club of the V.I.- Fredericksted Chapter- 7, U.S.V.I. Housing Authority- Walter I.M. Hodge Pavillion- 11, U.S.V.I. Housing Authority- Louis E. Brown Villas- 9, U.S.V.I. Department of Labor-1
Logitech	USB Headset	40	44	St. Croix: Mon Bijou Homeowners Association, Inc. - 2, St. Patrick Catholic School Alumni Association, Inc.-Learning Center - 16, U.S.V.I. Department of Human Services – Division of Senior Citizen Affairs Socio-Recreation - 2, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum – Florence Williams Public Library - 2, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-VI Regional Library for the Blind & Physically Handicapped - 3, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-Athalie McFarlane Petersen Public Library -2, U.S.V.I. Department of Housing (Sports), Parks and Recreational - David C. Canegata Multi-Purpose Recreation Center - 3, U.S.V.I. Housing Authority-Aureo Diaz Housing Community - 2, North Caribbean Conference Seventh-Day Adventist, Inc. - Central Seventh-Day Adventist Church –2, Boys and Girls Club of the V.I.- Christiansted Chapter- 2, Boys and Girls Club of the V.I.- Fredericksted Chapter- 2, U.S.V.I. Housing Authority- Walter I.M. Hodge Pavillion- 2, U.S.V.I. Housing Authority- Louis E. Brown Villas- 2, and U.S.V.I. Department of Labor-2
JAWS	American with Disabilities Act (ADA)-compliant Software	1,325	3	St. Croix: St. Patrick Catholic School Alumni Association, Inc.-Learning Center -1, Department of Planning and Natural Resources – Division of Libraries, Archives and Museum –Florence Williams Public Library -2, and Mon Bijou Homeowners Association, Inc. -1
Ametek	Roller II Joystick	425	4	St. Croix: St. Patrick Catholic School Alumni Association, Inc.-Learning Center -1, Department of Planning and Natural Resources – Division of Libraries, Archives and Museum –Florence Williams Public Library -1, and Mon Bijou Homeowners Association, Inc. -1.
Hooleon	Braille Large Print Keyboard	99	3	St. Croix: St. Patrick Catholic School Alumni Association, Inc.-Learning Center -1, Department of Planning and Natural Resources – Division of Libraries, Archives and Museum –Florence Williams Public Library -1, and Mon Bijou Homeowners Association, Inc. -1.
VisiKey	Enhanced Visibility Keyboard	58	4	St. Croix: St. Patrick Catholic School Alumni Association, Inc.-Learning Center -1, Department of Planning and Natural Resources – Division of Libraries, Archives and Museum –Florence Williams Public Library -1, and Mon Bijou Homeowners Association, Inc. -2.
SmartNac	Hands Free Mouse	655	3	St. Croix: St. Patrick Catholic School Alumni Association, Inc.-Learning Center -1, Department of Planning and Natural Resources – Division of Libraries, Archives and Museum –Florence Williams Public Library -1, and Mon Bijou Homeowners Association, Inc. -1.
Dolphin	Easy Reader Digital Book Players - American with Disabilities Act (ADA)-compliant Software	63	3	St. Croix: St. Patrick Catholic School Alumni Association, Inc.-Learning Center -1, Department of Planning and Natural Resources – Division of Libraries, Archives and Museum –Florence Williams Public Library -1, and Mon Bijou Homeowners Association, Inc. -1.

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
APC	Unit Power Supply 1500va BPS	240	9	St. Croix: Mon Bijou Homeowners Association, Inc. - 1, St. Patrick Catholic School Alumni Association, Inc.-Learning Center - 1, U.S.V.I. Department of Human Services – Division of Senior Citizen Affairs Socio-Recreation - 1, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum –Florence Williams Public Library -1, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-VI Regional Library for the Blind & Physically Handicapped - 1, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-Athalie McFarlane Petersen Public Library -1, U.S.V.I. Department of Housing (Sports), Parks and Recreational - David C. Canegata Multi-Purpose Recreation Center - 1, U.S.V.I. Housing Authority-Aureo Diaz Housing Community - 1, and North Caribbean Conference Seventh-Day Adventist, Inc. - Central Seventh-Day Adventist Church –1
Hewlett Packard	LaserJet Printer	275	1	St. Croix: U.S.V.I. Department of Labor-1
NetGear	TV Wireless Display Adapter	95	7	St. Croix: Mon Bijou Homeowners Association, Inc. - 1, St. Patrick Catholic School Alumni Association, Inc.-Learning Center - 1, U.S.V.I., U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum –Florence Williams Public Library -1,, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-Athalie McFarlane Petersen Public Library -1, North Caribbean Conference Seventh-Day Adventist, Inc. - Central Seventh-Day Adventist Church –1, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-VI Regional Library for the Blind & Physically Handicapped - 1, and Boys and Girls Club of the V.I.- Christiansted Chapter-1.
Logitech	USB Web Camera	137	28	St. Croix: Mon Bijou Homeowners Association, Inc. - 2, St. Patrick Catholic School Alumni Association, Inc.-Learning Center - 2, U.S.V.I. Department of Human Services – Division of Senior Citizen Affairs Socio-Recreation - 2, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum -Florence Williams Public Library - 6, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-VI Regional Library for the Blind & Physically Handicapped - 2, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-Athalie McFarlane Petersen Public Library - 2, U.S.V.I. Department of Housing (Sports), Parks and Recreational -David C. Canegata Multi-Purpose Recreation Center - 2, U.S.V.I. Housing Authority-Aureo Diaz Housing Community - 2, North Caribbean Conference Seventh-Day Adventist, Inc. - Central Seventh-Day Adventist Church – 2, U.S.V.I. Housing Authority- Walter I.M. Hodge Pavillion- 2, U.S.V.I. Housing Authority- Louis E. Brown Villas- 2, and U.S.V.I. Department of Labor
Apple	USB Keyboard	75	9	St. Croix: Mon Bijou Homeowners Association, Inc. -2, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum -Florence Williams Public Library -2, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-VI Regional Library for the Blind & Physically Handicapped -1, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-Athalie McFarlane Petersen Public Library- 2, and North Caribbean Conference Seventh-Day Adventist, Inc. - Central Seventh-Day Adventist Church –2
Apple	Magic Mouse	98	24	St. Croix: Mon Bijou Homeowners Association, Inc. -2, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum -Florence Williams Public Library -2, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-VI Regional Library for the Blind & Physically Handicapped -1, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-Athalie McFarlane Petersen Public Library- 2, North Caribbean Conference Seventh-Day Adventist, Inc. - Central Seventh-Day Adventist Church –2, and U.S.V.I. Department of Labor-15
LogMein	Remote Access Software	4	216	St. Croix: Mon Bijou Homeowners Association, Inc. - 16, St. Patrick Catholic School Alumni Association, Inc.-Learning Center - 16, U.S.V.I. Department of Human Services – Division of Senior Citizen Affairs Socio-Recreation - 8, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum – Florence Williams Public Library -25, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-VI Regional Library for the Blind & Physically Handicapped - 5, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum-Athalie McFarlane Petersen Public Library -13, U.S.V.I. Department of Housing (Sports), Parks and Recreational - David C. Canegata Multi-Purpose Recreation Center -14, U.S.V.I. Housing Authority-Aureo Diaz Housing Community - 8, North Caribbean Conference Seventh-Day Adventist, Inc. - Central Seventh-Day Adventist Church –15, Boys and Girls Club of the V.I.- Christiansted Chapter- 16, Boys and Girls Club of the V.I.- Fredericksted Chapter-12, U.S.V.I. Housing Authority- Walter I.M. Hodge Pavillion- 21, U.S.V.I. Housing Authority- Louis E. Brown Villas- 12, U.S.V.I. Department of Labor-15, and viNGN IT-20

Samsung	48 inch Television with wall mount	1,500	4	St. Thomas: U.S.V.I. Department of Human Service - Adrian Senior Center – 1, U.S.V.I. Department of Housing (Sports), Parks and Recreation- Winston Raymo Recreation Center. – 1, North Caribbean Conference Seventh-Day Adventist, Inc. - Philadelphia Seventh-Day Adventist Church– 1, and U.S.V.I. Police Department - Police Athletic League (PAL) –1
Apple	Magic Mouse	95	6	St. Thomas: Boys & Girls Club of the Virgin Islands - St. Thomas Chapter – 2, U.S.V.I. Police Department - Police Athletic League (PAL) – 2, and Recreational - Winston Raymo Recreation Center – 2
Kensington	Cable Lock, Monitor	46	80	St. Thomas: Boys & Girls Club of the Virgin Islands - St. Thomas Chapter – 4, U.S.V.I. Department of Human Services - Strive Senior Center – 5, Long Path/Garden Street Community Association, Inc. – 7, Reliance Housing Services, LLC - Lovenlund Apartments – 5, St. Andrews Church – 6, U.S.V.I. Housing Authority- Estate Bovoni Apartments – 5, U.S.V.I. Housing Authority- Michael J. Kirwan Terrance – 5, U.S.V.I. Housing Authority-Lucinda Millin Homes – 2, U.S.V.I. Housing Authority - The Knolls at Contant – 4, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 12, The Methodist Church St. Thomas/St. John Circuit, Inc. dba Wesley Methodist Church – 6, U.S.V.I. Department of Housing (Sports), Parks and Recreational - Winston Raymo Recreational Center – 5, and North Caribbean Conference Seventh-Day Adventist, Inc. -City Seventh-Day Adventist Church – 6 St. John: U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum - Elaine I. Sprauve Public Library – 5 and U.S.V.I. Department of Human Services - Adrian Senior Center – 2
Apple	USB Keyboard	75	6	St. Thomas: Boys & Girls Club of the Virgin Islands - St. Thomas Chapter – 2, U.S.V.I. Police Department - Police Athletic League (PAL) – 2, and Recreational - Winston Raymo Recreation Center – 2
Trango Link	Internet Bridge	2,500	1	St. Thomas: U.S.V.I. Housing Authority- Estate Bovoni Apartments – 1
TruLink	Wireless Connect Device for TV	350	3	St. Thomas: U.S.V.I. Department of Human Services - Strive Senior Center – 1, , Long Path/Garden Street Community Association, Inc. – 1, Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 1,
NetGear	TV Wireless Display Adapter	95	4	St. Thomas: U.S.V.I. Department of Human Service - Adrian Senior Center – 1, U.S.V.I. Department of Housing (Sports), Parks and Recreation- Winston Raymo Recreation Center. – 1, North Caribbean Conference Seventh-Day Adventist, Inc. - Philadelphia Seventh-Day Adventist Church– 1, and U.S.V.I. Police Department - Police Athletic League (PAL) –1
APC	Unit Power Supply 750va BPS	110	101	St. Thomas: Boys & Girls Club of the Virgin Islands - St. Thomas Chapter – 4, U.S.V.I. Department of Human Services - Strive Senior Center – 4, Long Path/Garden Street Community Association, Inc. – 5, Reliance Housing Services, LLC - Lovenlund Apartments – 4, U.S.V.I. Police Department - Police Athletic League (PAL) – 8, U.S.V.I. Department of Labor - 12, North Caribbean Conference Seventh-Day Adventist, Inc. - Philadelphia Seventh-Day Adventist Church– 5, St. Andrews Church – 4, U.S.V.I. Housing Authority- Estate Bovoni Apartments – 6, U.S.V.I. Housing Authority- Michael J. Kirwan Terrance – 3, U.S.V.I. Housing Authority- Lucinda Millin Homes – 2, U.S.V.I. Housing Authority - The Knolls at Contant – 4, U.S.V. I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 11, The Methodist Church St. Thomas/St. John Circuit, Inc. dba Wesley Methodist Church – 4, U.S.V.I. Department of Housing (Sports), Parks and Recreation - Winston Raymo Recreationcenter – 8, VI Resource Center for the Disabled – 5, and North Caribbean Conference Seventh-Day Adventist, Inc. -City Seventh-Day Adventist Church – 4. St. John: U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum - Elaine I. Sprauve Public Library – 4, and U.S.V.I. Department of Human Services - Adrian Senior Center – 4
APC	Unit Power Supply 1500va BPS	240	16	St. Thomas: Boys & Girls Club of the Virgin Islands - St. Thomas Chapter – 1, U.S.V.I. Department of Human Services - Strive Senior Center – 1, Long Path/Garden Street Community Association, Inc. – 1, Reliance Housing Services, LLC - Lovenlund Apartments – 1, U.S.V.I. Police Department - Police Athletic League (PAL) – 1, Conference Seventh-Day Adventist, Inc. - Philadelphia Seventh-Day Adventist Church – 1, St. Andrews Church – 1, U.S.V.I. Housing Authority- Estate Bovoni Apartments – 1, U.S.V.I. Housing Authority- Michael J. Kirwan Terrance – 1, U.S.V.I. Housing Authority-Lucinda Millin Homes – 1, U.S.V.I. Housing Authority - The Knolls at Contant – 1, The Methodist Church St. Thomas/St. John Circuit, Inc. dba Wesley Methodist Church – 1, U.S.V.I. Department of Housing (Sports), Parks and Recreation - Winston Raymo Recreation Center – 1, and North Caribbean Conference Seventh-Day Adventist, Inc. -City Seventh-Day Adventist Church – 1 St. John: U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum - Elaine I. Sprauve Public Library – 1, and U.S.V.I. Department of Human Services - Adrian Senior Center – 1

Logitech	Headset	40	4	St. Thomas: Department of Human Services - Strive Senior Center – 1, U.S.V.I. Department of Housing (Sports), Parks and Recreational - Winston Raymo Recreation Center – 1, and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 2
JAWS	American with Disabilities Act (ADA)-compliant Software	1,325	3	St. Thomas: Department of Human Services - Strive Senior Center – 1, U.S.V.I. Department of Housing (Sports), Parks and Recreational - Winston Raymo Recreation Center – 1, and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 1
Ametek	Roller II Joystick	425	7	St. Thomas: Department of Human Services - Strive Senior Center – 2, U.S.V.I. Department of Housing (Sports), Parks and Recreation - Winston Raymo Recreation Center – 1, and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 2 St. John: U.S.V.I. Department of Human Services - Adrian Senior Center – 2
Hooleon	Braille Keyboard	99	3	St. Thomas: Department of Human Services - Strive Senior Center – 1, U.S.V.I. Department of Housing (Sports), Parks and Recreation - Winston Raymo Recreation Center – 1, and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 1
VisiKey	Enhanced Visibility Keyboard	58	7	St. Thomas: Department of Human Services - Strive Senior Center – 4, U.S.V.I. Department of Housing (Sports), Parks and Recreation - Winston Raymo Recreational Center – 1, and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 1 St. John: U.S.V.I. Department of Human Services - Adrian Senior Center – 1
Dolphin	Easy Reader Digital Book Players - American with Disabilities Act (ADA)-compliant Software	55	3	St. Thomas: : Department of Human Services - Strive Senior Center – 1, U.S.V.I. Department of Housing (Sports), Parks and Recreation - Winston Raymo Recreational Center – 1, and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 1
SmartNAV	Head Mouse - American with Disabilities Act (ADA)-compliant	655	4	St. Thomas: : Department of Human Services - Strive Senior Center – 1, U.S.V.I. Department of Housing (Sports), Parks and Recreation - Winston Raymo Recreational Center – 1, and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 1 St. John: U.S.V.I. Department of Human Services - Adrian Senior Center – 1
LogMeIn	Remote Access Software	4	288	St. Thomas: Boys & Girls Club of the Virgin Islands - St. Thomas Chapter – 7, U.S.V.I. Department of Human Services - Strive Senior Center – 7, Long Path/Garden Street Community Association, Inc. – 9, Reliance Housing Services, LLC - Lovenlund Apartments – 6, U.S.V.I. Police Department - Police Athletic League (PAL) – 13, North Caribbean Conference Seventh-Day Adventist, Inc. - Philadelphia Seventh-Day Adventist Church – 7, St. Andrews Church – 7, U.S.V.I. Housing Authority- Estate Bovoni Apartments – 12, U.S.V.I. Housing Authority- Michael J. Kirwan Terrace – 7, U.S.V.I. Housing Authority-Lucinda Millin Homes – 4 , U.S.V.I. Housing Authority - The Knolls at Contant – 6, U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum - Charles Turnbull Regional Library – 24, The Methodist Church St. Thomas/St. John Circuit, Inc. dba Wesley Methodist Church – 7, U.S.V.I. Department of Housing (Sports), Parks and Recreation - Winston Raymo Recreation Center – 10, VI Resource Center for the Disabled – 11, and North Caribbean Conference Seventh-Day Adventist, Inc. -City Seventh-Day Adventist Church – 7, viNGN IT Department- 132 St. John: U.S.V.I. Department of Planning and Natural Resources – Division of Libraries, Archives and Museum - Elaine I. Sprauve Public Library – 6, and U.S.V.I. Department of Human Services - Adrian Senior Center – 6
Totals:		11,371	1,012	

Add Equipment

Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	100	100	0

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Multimedia	0	322	7,728
Office skills	25	480	11,520
ESL	25	25	625
GED	50	0	0
College Preparatory Training	50	37	1,850
Basic Internet and Computer Use	850	889	19,620
Certified Training Programs	8,345	372	11,175
Other (please specify): Cisco Certification Preparation, Other IT Certification Preparation, SAT Preparation, ACT Preparation, Business Management, Project Management Preparation, etc. NOTE: A significant spike in training metrics occurred during CY 2014. See APR Word Document.	0	794	237,273
Total	9,445	3,019	289,791

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

With the opening of thirty-three (33) Public Computer Centers (PCCs) across the three largest, inhabited islands in the Territory and through its training programs, the Virgin Islands Public Finance Authority (VIPFA)/viNGN, INC. d/b/a Virgin Islands Next Generation (viNGN) team is actively contributing to the economic recovery of the Territory through the following:

- Through its PCCs which were developed and are maintained in partnership with local community organizations and local government departments and agencies, the VIPFA/viNGN provides and/or provided free access to computers and computer peripherals, educational and training resources and entrepreneurial resources and supports efforts to encourage broader broadband adoption, including through community outreach activities. The U.S. Virgin Islands was dealt a heavy economic blow with the closing of the Hovensa Oil Refinery on St. Croix (the largest private sector employer in the Territory), the overall downturn in the worldwide economy, a constrained government budget, and the loss of government and private sector jobs. As a result, the Territory has faced and continues to face significant economic hardships, ranging from the loss of more than 2,000 jobs from the Hovensa plant closing, the departure of many displaced workers from the Territory, higher than the national average unemployment rates, and the loss of revenue to the Territory in the form of loss of personal and corporate tax revenues, other key revenue sources and donations to schools and other community-based organizations, including those previously provided by the refinery, its staff and its contractors;
- One of the goals of the program is to reach a wide range of residents who are in need of basic digital literacy and job readiness skills training and education, which is vital for entry level employment and retraining opportunities and bridging the digital divide. Improving the knowledge and skills of the workforce is a key driver for economic recovery, greater overall economic prosperity, job access, wealth generation and community revitalization. As a result, VIPFA/viNGN's PCCs are providing the services, support and supplies/equipment necessary for residents of the Territory to be trained and educated in data, business, IT-related and other fields, and through its Digital Literacy program, administered and offered in partnership with CyberLearning, Inc. and the National Education Foundation (NEF), the team provided training. Since the inception of the program, 1,893 individuals started the Digital Literacy course, and 1,138 individuals completed the Digital Literacy course with funding allocated under the PCC program, and since the inception of the program through September 30, 2014, a total of 730 accounts were activated for new users, and 2,168 licenses were activated for higher-tiered courses with funding allocated under the PCC grant program;
- By offering computer and Internet access, combined with basic computer literacy training and other training opportunities, VIPFA/viNGN's PCC program is contributing to the drivers of economic growth and community development, including broader broadband adoption, given its contributions to a larger population of citizens with basic computer use, overall digital literacy, enhanced job readiness skills, access to entrepreneurial opportunities and other skills-driven educational opportunities. With the "Digital Literacy" course, which was the centerpiece of the PCC offerings, users receive certification from Potsdam University of the State University of New York (SUNY) System upon completion of the courses. Users who completed higher-tiered courses also receive a certificate of completion. These certifications can be used to verify to an employer or client that a resident has been successfully trained and can be seriously considered for an IT-related or other job. The training also meets the internationally-recognized IC3 Standards (i.e., the Internet and Computing Core Certification). Further, the PCCs were used for the "Train the Trainer" courses to promote knowledge transfer/greater dissemination of broadband knowledge;

- The computers and peripherals within the PCCs can be used for the preparation of resumes, cover letters and other supporting documents; for searching for job/work opportunities on-line; and, for developing entrepreneurial opportunities/new businesses. These efforts support the stimulation of the local economy through job placement and job creation;
- With the existing thirty-three (33) PCCs, the VIPFA/viNGN team has proven the success of its strategy of selecting PCC partners/host organizations in locations throughout the Territory, which have successful track records of implementing similar types of programs, other funding sources to support their staffing and ongoing operations, visibility and respect from the targeted demographic groups, management teams that are knowledgeable about managing resources funded via federal and local government grants, and with a location or locations which are easily accessible to the targeted populations. With sites that are located throughout the Territory within different types community organizations, within libraries, within low-income housing communications and within other government departments that support job skills development and job placement, VIPFA/viNGN has ensured that the support and services provided through its programs promote economic recovery for individuals at various income levels and for a wide range of underserved and unserved demographic groups; and,
- By purchasing the computers and peripherals through companies that are licensed to operate locally and by hiring lead project team members locally, the project is promoting economic recovery.

For other highlights of a few of the VIPFA/viNGN team's significant milestones and achievements since the inception of the PCC program, please see the attached summary.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

The U.S. Virgin Islands (U.S.V.I.) as a Territory was considered a disadvantaged community, based on 1) the lack of affordable and reliable, modern broadband services for the vast majority of its residents at the start of NTIA's broadband grant program; 2) high unemployment rates; and, 3) low per capita incomes. Also, the Territory is classified as an Historically Under-utilized Business Zone (HUBZone), as it is a 100% under-served or unserved, rural, insular Territory, consisting of four main inhabited islands. As such, it is believed that most of the project's local vendors can be classified as SDBs; however, the information to verify the relevant data is not available at the time of the publication of this report. Further, it is believed that some of the project's non-local vendors can be classified as SDBs, though data for verification is not available as the time of the publication of this report.

VIPFA/viNGN's procurement process uses open or at least limited, open competition, the latter in those cases when the purchases are defined as "Small Purchases" or in cases of emergency under Federal and local law. Full and open competition solicitations are posted on the the www.viNGN.com website; in the local newspapers; in local online media; and, on the VIPFA's Office of Economic Opportunity (OEO) website, with sufficient time for respondents to provide quotes, bids or proposals in order to ensure that all potential vendors, including SDBs, are aware of all opportunities.

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

The best practices and lessons learned under the PCC program are the following:

- VIPFA/viNGN's PCC program targeted PCC sites that are strategically located to serve a broad cross section of the targeted demographic groups and entered into partnerships with host organizations which have extensive experience, including in grants and other funds management; successful histories; and, more sustainable operations in managing projects with the same or similar target audiences as VIPFA/viNGN's PCC program. A key component of this strategy has been to focus on the selection of strategic partners who have a mandate and track record of offering computer access and services and/or generally delivering support services and/or training to the demographic groups that VIPFA/viNGN targets. The VIPFA/viNGN team believes that, by partnering with experienced host organizations, the team is better positioned to achieve success under the grant-funded program and to sustain some aspects of the programs as long as the communities being served need the services and as long as cash and non-cash resources are available to do so;
- With limited funding available to and from local government departments and agencies and community-based organizations, active fundraising, partnership development, searches for non-cash resources and the development of incentive programs for staff and volunteers are needed for the most effective development and maintenance of the PCCs; for sustaining the PCCs for as long as there are community needs for them, including for covering the costs of personnel, supplies, the facilities, security, facility maintenance, "last mile" broadband services and other operational costs; and, for providing the much-needed digital literacy training and other educational and job skills training programs. For example, due to significant budget cuts for most of the local government departments and agencies and a reduction in donations to the types of non-profit entities that host PCCs, some PCCs have to close their doors to the public when they do not have a full staff or reliable volunteers on certain days, resulting in reduced days of operation, and most require additional funding to purchase the supplies needed to meet demand for supplies by PCC users, warranting the need for active and

ongoing fundraising and partnership development and incentive programs for volunteers and staff and/or the need to charge for PCC usage and/or supplies;

- Though the team successfully increased the number of residents who registered for the Digital Literacy course, the team observed that, while many residents begin the training course, they often times take a long period of time to complete the course, if they complete it all. This is consistent with widely-published research. Specific to the Territory, this is also likely due to the current Internet adoption levels in the Territory, as many citizens do not possess the basic computer skills or Internet access at home that would enable them to complete the Digital Literacy course. To counteract this, members of the CyberLearning team and members of VIPFA/viNGN's team actively worked to inform residents about each PCC location and/or to encourage residents to register for and complete the Digital Literacy course and higher-tiered courses in a timely manner by conducting presentations, workshops and seminars and sending follow-up email notices and offering incentives to those who passed training course tests and/or offered well-recognized support to those who use the PCCs and take Digital Literacy and other courses. The team also keeps its www.viNGN.com website, its Facebook page and its Blog updated.
- Based on the VIPFA/viNGN team's experience under its PCC program and results from a U.S. Virgin Islands Competitive Industry conducted in 2014 and funded by the U.S. Virgin Islands Bureau of Economic Research and the U.S. Virgin Islands Economic Development Authority, additional investments are needed to significantly increase digital literacy rates; to reduce the barriers to employment for the data, technical support, other IT-related and intensive customer-focused and administrative jobs that are available; to encourage the broader use/adoption of broadband technologies by the Territory's residents; to promote entrepreneurship; and to attract more companies that are willing to train and/or hire U.S. Virgin Islands residents to fill jobs and contractual opportunities which require technology skills, whether for remote worker opportunities or for companies willing to relocate to or to expand their operations within the U.S. Virgin Islands. Thus, the team is working to raise additional funding to support these efforts and is recommending continued Digital Literacy and other training to residents through the Khan Academy (www.khanacademy.org) and similar online resources. Thus, through the PCCs, education and training programs, which are needed by those seeking employment and/or entrepreneurial opportunities and K-12 support, are still available to residents;
- The VIPFA/viNGN team recommends actively engaging in community outreach with, public education targeted to and marketing to seniors, veterans, the youth and other demographic groups, including through and with other community support organizations/entities, to encourage them to visit and use the PCCs, to complete the Digital Literacy Course and other educational/training courses and to adopt the use of broadband services in their day-to-lives; This has played an important role in increasing PCC usage and/or training participation by these groups and expanding the awareness of broadband services and their benefits. Ongoing and active community outreach activities, marketing and public education/public relations campaigns are important to the continuing success of this type of program;
- A PCC project funded under the BTOP program must adequately budget for the personnel needed to meet the extensive reporting requirements under the program, to most effectively implement the projects, and to effectively plan for sustaining components of the program;
- The VIPFA/viNGN team believes that it would be in a better position financially and operationally to sustain the programs had it been allowed to purchase vehicles with PCC grant funds, rather than rent/lease them. Given the relatively rough terrain and the large geographic area of coverage to ensure that the PCCs and the training programs are easily accessible to residents, staff and volunteers are not as receptive to using their personal vehicles; Given limited local government resources, there were no other available resources to purchase or rent/lease vehicles;
- Attending and participating in Webinars, group discussions and conferences aided the team in better understanding how other grant recipients are implementing their programs, the challenges that other grant recipients have faced and/or are facing, how other grant recipients are addressing the challenges, and what they are accomplishing in the field; In addition, the team gained a better understanding of BTOP requirements and expectations, some of which are unique to the National Telecommunications and Information Administration (NTIA) and the National Institute of Standards and Technology (NIST); and,
- Networking with other PCC grant recipients aided in the development of operational documents and policies and procedures for the PCCs.