

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

56-50-M09016

4. Report Date (MM/DD/YYYY)

01-14-2013

1. Recipient Name

EdLab Group Foundation

6. Reporting Period End Date:

12-31-2012

3. Street Address

19020 33rd Avenue West, Suite 210,

5. City, State, Zip Code

Lynwood, WA 98036-4754

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

11-01-2009

7b. End Date: (MM/DD/YYYY)

10-30-2014

8. Designated Entity on Behalf of:

Wyoming

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection	2,813,612	1,408,140	50%
2	Capacity Building	Capacity Building	1,309,601	644,907	49%
3	Technical Assistance	Technical Assistance	30,620	666	2%
4	N/A	N/A	0	0	
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

This project is fully staffed.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
State Broadband Initiative (SBI) Program Director				18	Data Collection			No Change	
State Broadband Initiative (SBI) Program Director				22	Capacity Building			No Change	
State Broadband Initiative (SBI) Program Director				2	Technical Assistance			No Change	
Assistant Director				6	Data Collection			No Change	
Assistant Director				1	Capacity Building			No Change	
Assistant Director				0	Technical Assistance			No Change	
Operations Manager				1	Data Collection			No Change	
Operations Manager				1	Capacity Building			No Change	
Operations Manager				0	Technical Assistance			No Change	
				Add Row		Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
CostQuest Associates Inc./ LinkAMERICA Alliance	Data Collection	No	Yes	11/01/2009	10/31/2014	2,687,341	501,241	Data Collection	100
Troy Babbitt, Contractor	Capacity Building	Yes	Yes	02/13/2012	04/22/2012	334,529	69,540	Capacity Building	100
University of Wyoming Survey & Analysis Center (WYSAC)	Capacity Building	Yes	Yes	05/02/2012	10/31/2014	152,992	56,623	Capacity Building	100
Wyoming Business Council	Capacity Building	No	Yes	04/09/2012	10/31/2014	157,072	84,541	Capacity Building	100
VISIONTECH360	Capacity Building	No	Yes	11/01/2011	10/31/2014	188,743	15,099	Capacity Building	100
Fedarra	Other	No	No	04/01/2011	10/31/2014	3,789	0	Data Collection	50
Fedarra	Other	No	No	04/01/2011	10/31/2014	3,789	0	Capacity Building	50

Three President's Strategies	Capacity Building	No	Yes	5/19/2011	7/31/2011	13,170	0	Capacity Building	100
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Add Row

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11b. Describe any challenges encountered with vendors or subrecipients.

No challenges were encountered with any vendors or subrecipients.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$346,895	\$200,474	\$547,369	\$127,986	\$0	\$127,986
Personnel Fringe Benefits	\$86,724	\$7,682	\$94,406	\$25,492	\$0	\$25,492
Travel	\$17,920	\$0	\$17,920	\$9,170	\$0	\$9,170
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$4,968	\$0	\$4,968	\$256	\$0	\$256
Subcontracts Total	\$3,541,425	\$727,044	\$4,268,469	\$1,855,831	\$510,579	\$2,366,410
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$30,081	\$9,611	\$39,692	\$2,542	\$0	\$2,542
Total Direct Costs	\$4,028,013	\$944,811	\$4,972,824	\$2,021,277	\$510,579	\$2,531,856
Total Indirect Costs	\$125,820	\$93,653	\$219,473	\$32,436	\$25,982	\$58,418
Total Costs	\$4,153,833	\$1,038,464	\$5,192,297	\$2,053,713	\$536,561	\$2,590,274
% of Total	80	20	100	79	21	100

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>Laptop Computer and Software for Program Director: \$881.56 Wyoming-allocated portion.</p> <p>The following service agreements were renewed in October 2012: DocuSign \$56.25 Wyoming-allocated portion (used for electronic execution of NDA's for Broadband Providers); ESRI - \$161.04 Wyoming-allocated portion (maintenance and update agreement for ESRI software used in map production for SBI).</p> <p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>Verizon Handset and Carrier Plan, T-Mobile Handset and Carrier Plan and Sprint Handset and Carrier Plan (all handsets and carrier plans will be used in Drive Test Validation Project scheduled for launch in Year 4; purchases are delayed due to vendor search and proof of concept testing)</p> <p>Software for Drive Test Metric (crowd source application and target test licenses for use in Drive Test Validation Project). LinkAMERICA completed the Proof-of-Concept analysis in Quarter 4 (Q4)-2012. Final approval for recommended vendor and project plan is expected in Q1-2013.</p> <p>Validation data sets are purchased from third-party vendors each year. Anticipated purchases during Year 4 comprise (1) Media Prints data set in July 2013; and (2) American Roamer data set in April 2013.</p>

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p>

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Kathy Johnson

15c. Telephone
(area code, number, and extension)

15d. Email Address

kjohnson@edlabgroup.org

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

02-13-2013