QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	55-42-B10551	965801608

4. Recipient Organization

COLLEGE OF MENOMINEE NATION HWY 47-55 N 172, KESHENA, WI 54135-1179

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
06-30-2011	◯ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Ron Jurgens	
	7d. Email Address
	rjurgens@menominee.edu

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	07-21-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

We convened 2 meetings of the Public Computer Center Planning Group to finalize the building design in April and May. We advertised for bids on 5/17 to construct our Public Computer Center. Bids were opened on 6/8. All bids were ultimately rejected because they came in over our budget. We convened 2 more meetings in June with the architects to explore the reasons for the bids being so high and to explore ways to engineer savings into the design. We have decided to rebid the project with changes to the bid specifications.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	**Overall Project**	11	Our baseline plan was for 14.5% completion. We are at 11.4% because we have only expended design costs for the construction of the building and no actual construction costs yet.
2.b.	**Equipment / Supply Purchases**	-	Progress reported in Question 4 below
2.c.	**Public Computer Centers Established**	-	Progress reported in Question 4 below
2.d.	**Public Computer Centers Improved**	-	Progress reported in Question 4 below
2.e.	**New Workstations Installed**	-	Progress reported in Question 4 below
2.f.	**Existing Workstations Upgraded**	-	Progress reported in Question 4 below
2.g.	**Outreach Activities**	-	Progress reported in Question 4 below
2.h.	**Training Programs**	-	Progress reported in Question 4 below
2.i.	**Other (please specify):**	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

As we feared in the last quarterly report, prices for building materials increased over what was budgeted for the construction project. Prices for concrete and steel increased over what the architect's sources had indicated. We also underestimated the impact that Davis-Bacon wages and LEED certification would add to the project. After several meetings of our project planning team and the architects, we decided to change some of the bid specifications to save money without changing the ability to meet program needs. We also redesigned the HVAC system to change from a geothermal system to an energy efficient heat pump system. We will also be applying for Green Globes certification which provides a similar value as LEED without the high cost.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported underlined cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	**New workstations installed and available to the public**	0	Equipment not purchased yet
4.b.	**Average users per week (NOT cumulative)**	0	PCC not built yet
4.c.	**Number of PCCs with upgraded broadband connectivity**	0	N/A
4.d.	**Number of PCCs with new broadband wireless connectivity**	0	PCC not built yet
4.e.	**Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds**	0	PCC not built yet

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
N/A	0	0	0

Add Training Program   Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
We will be rebidding the construction project with ground-breaking planned for early September which is 90 days beyond our implementation plan. This will primarily affect the implementation schedule for year two of the project by delaying most activities for 90 days.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

		Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
	Milestone		
2.a.	**Overall Project**	17	Our baseline for the next quarter is 34.7% and we now expect to be at 17%. We had expected about $750,000 of construction expenses (cumulative) in the next quarter, which will not occur until the following quarter because of a delay in the ground-breaking. We expect to still easily meet the required completion target of 67% by the end of year 2. The overall project completion should not be affected by this delay assuming there are no other problems.
2.b.	**Equipment / Supply Purchases**	-	Milestone Data Not Required
2.c.	**Public Computer Centers Established**	-	Milestone Data Not Required
2.d.	**Public Computer Centers Improved**	-	Milestone Data Not Required
2.e.	**New Workstations Installed**	-	Milestone Data Not Required
2.f.	**Existing Workstations Upgraded**	-	Milestone Data Not Required
2.g.	**Outreach Activities**	-	Milestone Data Not Required
2.h.	**Training Programs**	-	Milestone Data Not Required
2.i.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
Assuming that our ground-breaking will be in early September we will only be delayed about 90 days from the original plan. We should be able start hiring additional staff to start in program planning and purchasing equipment. We expect that final completion of the building will also be about 90 days later than the original plan.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$687,991	$171,991	$516,000	$32,302	$32,302	$0	$59,000	$46,000	$13,000
b. Fringe Benefits	$234,716	$68,036	$166,680	$10,008	$10,008	$0	$19,850	$14,000	$5,850
c. Travel	$12,500	$0	$12,500	$2,252	$0	$2,252	$5,719	$0	$5,719
d. Equipment	$676,003	$0	$676,003	$0	$0	$0	$0	$0	$0
e. Supplies	$24,800	$0	$24,800	$0	$0	$0	$0	$0	$0
f. Contractual	$20,000	$0	$20,000	$16,889	$0	$16,889	$25,000	$0	$25,000
g. Construction	$1,631,700	$0	$1,631,700	$60,978	$0	$60,978	$88,200	$0	$88,200
h. Other	$1,356,053	$1,330,553	$25,500	$445,598	$444,149	$1,449	$588,499	$580,000	$8,499
i. Total Direct Charges (sum of a through h)	$4,643,763	$1,570,580	$3,073,183	$568,027	$486,459	$81,568	$786,268	$640,000	$146,268
j. Indirect Charges	$369,183	$86,410	$282,773	$22,645	$15,232	$7,413	$42,504	$21,600	$20,904
k. TOTALS (sum of i and j)	$5,012,946	$1,656,990	$3,355,956	$590,672	$501,691	$88,981	$828,772	$661,600	$167,172

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0