

ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

| | | |
|--|---|--|
| 1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration | 2. Award Identification Number 55-42-B10551 | 3. DUNS Number 965801608 |
|--|---|--|

4. Recipient Organization

 COLLEGE OF MENOMINEE NATION HWY 47-55 N 172, KESHENA, WI 54135-1179

| | |
|--|--|
| 5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2013 | 6. Is this the last Annual Report of the Award Period? <input checked="" type="radio"/> Yes <input type="radio"/> No |
|--|--|

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

| | |
|--|---|
| 7a. Typed or Printed Name and Title of Certifying Official Ron Jurgens | 7c. Telephone (area code, number and extension) _____ |
| | 7d. Email Address rjurgens@menominee.edu |

| | |
|---|--|
| 7b. Signature of Certifying Official Submitted Electronically | 7e. Date Report Submitted (MM/DD/YYYY): 12-18-2013 |
|---|--|

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

New Improved Both

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

| Institutions | Established | Improved | Total |
|---|-------------|----------|-------|
| Schools (K-12) | 0 | 0 | 0 |
| Libraries | 0 | 0 | 0 |
| Community Colleges | 1 | 0 | 1 |
| Universities / Colleges | 0 | 0 | 0 |
| Medical / Health care Facilities | 0 | 0 | 0 |
| Public Safety Entities | 0 | 0 | 0 |
| Job-Training and/or Economic Development Institution | 0 | 0 | 0 |
| Other Community Support-Governmental (please specify): | 0 | 0 | 0 |
| Other Community Support-Non-Governmental (please specify): | 0 | 0 | 0 |

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

| New PCC Address | Number of Workstations Available to the Public | Total Hours of Operation per 120-hour Business Week | Total Hours of Operation per 48-hour Weekend | Speed of Broadband Access to Facility (Mbps) | Average Number of Users per Week |
|--------------------------|--|---|--|--|----------------------------------|
| Submitted via attachment | 0 | 0 | 0 | 0 | 0 |

Add New PCC

Remove New PCC

3.b. Improved PCCs

| New PCC Address | Number of Workstations Available to the Public | Total Hours of Operation per 120-hour Business Week | Total Hours of Operation per 48-hour Weekend | Speed of Broadband Access to Facility (Mbps) | Average Number of Users per Week |
|-----------------------------|--|---|--|--|----------------------------------|
| Prior to Improvement N/A | 0 | 0 | 0 | 0 | 0 |

Add New PCC

Remove New PCC

After Improvement

| | | | | | |
|-----|---|---|---|---|---|
| N/A | 0 | 0 | 0 | 0 | 0 |
|-----|---|---|---|---|---|

Add New PCC

Remove New PCC

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

Open Lab Time Other Training

4.b. If "other," please specify the primary use of the PCCs:

N/A

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of

equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

| Manufacturer | Items | Unit Cost per Item | Number of Units | Narrative description of how the equipment and supplies were deployed |
|----------------|-----------|--------------------|-----------------|--|
| Kohler | Generator | 155,758 | 1 | The generator provides backup electrical service in case of a power outage. This allows the center to remain open with full lights and electricity for all of the computers and servers. |
| Totals: | | 155,758 | 1 | |

Add Equipment

Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

| Types of Access or Training | Number of People Targeted | Number of People Participating | Total Hours of Training Offered |
|--------------------------------------|---------------------------|--------------------------------|---------------------------------|
| Open Lab Access | 0 | 0 | 0 |
| Multimedia | 300 | 266 | 1,052 |
| Office skills | 400 | 505 | 8,127 |
| ESL | 0 | 0 | 0 |
| GED | 200 | 98 | 602 |
| College Preparatory Training | 20 | 13 | 36 |
| Basic Internet and Computer Use | 2,000 | 977 | 2,619 |
| Certified Training Programs | 200 | 265 | 8,488 |
| Other (please specify): Basic Skills | 500 | 699 | 4,638 |
| Total | 3,620 | 2,823 | 25,562 |

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

The PCC provides certificate and/or diploma based training in Office Technology, Electrical Trades, Welding and Sustainable Residential Building. These programs provide a ready source of trained employees for local businesses. The skills lab provides GED assistance and math /reading assistance to unemployed individuals to make them more employable. The PCC has provided workshops in career exploration, access to job searches and placement resources. With the high speed Internet connection, students can take on-line courses through any school they wish.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

We have not made any subcontracts or sub-grants

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

1. Visit and network with similar organizations to help develop center protocol and services, as well as how to set up the physical environment.
2. Hire a full-time coordinator and staff with community members who know the customers.
3. Don't underestimate the size of the building needed as activities quickly grow.
4. Keep IT fully engaged in the process of setting up a technology center.
5. Try to purchase and train the latest mobile technology such as tablets, smart phones, etc.
6. Ask patrons what services and programming they need and want; focus on developing and offering those programs.
7. Use Social Media for marketing and information sharing.
8. Use students to provide user support.
9. Include other relevant community services in the center such as job centers, skills labs, etc