

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

54-50-M09012

**4. Report Date (MM/DD/YYYY)**

10-11-2012

**1. Recipient Name**

West Virginia Geological and Economic Survey

**6. Reporting Period End Date:**

09-30-2012

**3. Street Address**

1 Mont Chateau Road,

**5. City, State, Zip Code**

Morgantown, WV 26508-8079

**7a. Project / Grant Period Start Date: (MM/DD/YYYY)**

10-01-2009

**7b. End Date: (MM/DD/YYYY)**

09-30-2014

**8. Designated Entity on Behalf of:**

N/A

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	2,432,719	1,276,631	52
2	Planning Teams	Regional Planning Teams	875,550	10,540	1
3	Technical Assistance	Technical Assistance	1,255,912	29,609	2
4	Other	Planning	185,000	0	0
5	N/A	N/A	0	0	0

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

N/A

**10b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
GIS State Coordinator	33	Data Collection	No Change
Office Assistant	25	Data Collection	No Change

Geologist V	19	Data Collection	No Change
GIS Program Analyst	66	Data Collection	No Change
GIS Technician	28	Data Collection	No Change
Office Assistant	1	Data Collection	New to Project
Director & State Geologist	4	Data Collection	New to Project
Administrative Services Assistant	6	Data Collection	New to Project
Administrative Services Manager	4	Data Collection	New to Project
GIS Program Analyst	21	Technical Assistance	No Change
GIS Program Analyst	100	Technical Assistance	No Change
GIS Technician	15	Technical Assistance	No Change

**11. Subcontracts (Vendors and Subrecipients)**

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontractor Total" for the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	Type (Vendor/Subrec)	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
L. Robert Kimball & Associates	Other	Vendor	No	Yes	04/01/2010	03/31/2012	1,490,000	0	Mapping	100
Region 1 Planning & Development Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 2 Planning & Development Council	Planning Teams	Subrecipient	No	Yes	07/01/2012	04/30/2013	50,000	10,000	Planning	100
Region 3 Intergovernmental Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 4 Planning & Development Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 5 Mid-Ohio Valley Regional Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 6 Planning & Development Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 7 Planning & Development Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100

Region 8 Planning & Development Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 9 Eastern Panhandle Planning & Development Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 10 Belomar Regional Council & Interstate Planning Commission	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 11 Brooke Hancock Regional Planning & Development Council	Planning Teams	Subrecipient	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

N/A

**12. Budget worksheet**

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$542,978	\$0	\$542,978	\$275,334	\$2,039	\$277,373
Personnel Fringe Benefits	\$183,217	\$0	\$183,217	\$95,213	\$754	\$95,967
Travel	\$34,048	\$0	\$34,048	\$25,352	\$0	\$25,352
Equipment	\$116,000	\$0	\$116,000	\$58,889	\$0	\$58,889
Materials / Supplies	\$83,550	\$0	\$83,550	\$5,286	\$0	\$5,286
<b>Subcontracts Total</b>	<b>\$2,104,000</b>	<b>\$110,000</b>	<b>\$2,214,000</b>	<b>\$397,232</b>	<b>\$0</b>	<b>\$397,232</b>
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$1,610,000	\$1,077,295	\$2,687,295	\$410,963	\$365,699	\$776,662
<b>Total Direct Costs</b>	<b>\$4,673,793</b>	<b>\$1,187,295</b>	<b>\$5,861,088</b>	<b>\$1,268,269</b>	<b>\$368,492</b>	<b>\$1,636,761</b>
<b>Total Indirect Costs</b>	<b>\$75,388</b>	<b>\$0</b>	<b>\$75,388</b>	<b>\$48,511</b>	<b>\$363</b>	<b>\$48,874</b>
<b>Total Costs</b>	<b>\$4,749,181</b>	<b>\$1,187,295</b>	<b>\$5,936,476</b>	<b>\$1,316,780</b>	<b>\$368,855</b>	<b>\$1,685,635</b>

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
% of Total	80	20	100	78	22	100
<b>13. Hardware / Software</b>						
13a. List any hardware/software purchased during this reporting period.  A HP Tablet PC & Ookla Speed Test license renewal were the only purchases this quarter.						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.  Software license maintenance costs for Microsoft Office 2012, ESRI ArcEditor, ArcView, ArcGIS Network Analyst & ArcGIS 3D modules will be paid upon receipt of the respective annual renewal invoices.						
<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.</b>						
15a. Typed or Printed Name and Title of Authorized Certifying Official  John May				15c. Telephone (area code, number, and extension)  304-594-2331		
				15d. Email Address  may@geosrv.wvnet.edu		
15b. Signature of Authorized Certifying Official  Submitted Electronically				15e. Date Report Submitted (MM/DD/YYYY)  12-17-2012		