

RECIPIENT NAME:TINCAN

AWARD NUMBER: 53-43-B10005

DATE: 04/21/2013

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12/31/2013

QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 53-43-B10005	3. DUNS Number 133872619
4. Recipient Organization TINCAN 1317 West Second Ave., Spokane, WA 99201		
5. Current Reporting Period End Date (MM/DD/YYYY) 03-31-2013	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Karen Michaelson Executive Director	7c. Telephone (area code, number and extension) 509-744-0972	
	7d. Email Address kmichaelson@asisna.com	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 04-21-2013	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

This quarter we expanded training to the Richard Allen Center, a new and very active partner. Training includes both digital literacy and small business workshops focused on the needs of the Perry Street community. Our other significant accomplishment was the pilot of a new workforce development training program targeted to unemployed youth ages 18-24. Using funds from our Microsoft youth workforce development grant for stipends, we trained six participants over a six week period in film production. As part of their experience, participants created short films for two small businesses that had participated in our small business development series. It was a win-win for all parties. One young person has applied to film school, two others got jobs, and the remainder have a strong work experience on the resumes to help in their job search. A new cohort began in April.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	67	Now that all partners are onboard, we are increasing training activities at community sites.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We continue to experience a reluctance among ISPs to provide us with adoption information. For example, although we provide digital literacy training for Comcast, they do not tell us who has opened an account. We have to rely of participant self-report.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
attached	attached	see attached list	182,000	182,000	217	0
Total:			182,000	182,000	217	0

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

Actual assistance with subscriptions at workshops and reports of partner ISPs. We do not differentiate between household and business subscribers, as the majority of businesses are micro-enterprises.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

Tincan's primary clients are low income people who often cannot afford new accounts. In addition, we have had difficulty obtaining subscriber information from ISPs. For example, While we promote the Comcast Internet Essentials and CenturyLink programs, they

have refused to share subscriber data with us. Thus, we can only record subscribers who we directly assist in establishing an account. Additionally, we do not differentiate between business and household subscribers. The vast majority of our businesses are micro-enterprises, and it is difficult to determine to what degree they will use the account primarily for business purposes.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	Businesses and CAIs : 0
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Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

We will expand the workforce training pilot; new outreach efforts are being directed to unemployed veterans. We will also continue to expand training at community sites. We are applying for additional grant funding to continue to support the most successful components of our programs.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	75	Many of our activities are being supported by a matching grant from Microsoft focused on digital literacy, and do not show up in federal expenditure. As training expands to other sites, more of our grant funds will be expended.
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We still are experiencing reluctance on the part of major ISPs to share subscriber data.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$577,903	\$61,828	\$516,076	\$606,593	\$183,169	\$423,424	\$655,000	\$195,000	\$460,000
b. Fringe Benefits	\$127,753	\$10,777	\$116,976	\$83,013	\$0	\$83,013	\$87,000	\$0	\$87,000
c. Travel	\$0	\$0	\$0	\$15,374	\$15,374	\$0	\$17,000	\$17,000	\$0
d. Equipment	\$3,975	\$0	\$3,975	\$0	\$0	\$0	\$1,500	\$0	\$1,500
e. Supplies	\$36,000	\$0	\$36,000	\$25,400	\$19,936	\$5,464	\$35,000	\$25,000	\$10,000
f. Contractual	\$754,746	\$655,746	\$99,000	\$1,031,510	\$1,000,260	\$31,250	\$1,235,000	\$1,200,000	\$35,000
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$52,000	\$0	\$52,000	\$21,483	\$10,680	\$10,803	\$35,000	\$15,000	\$20,000
i. Total Direct Charges (sum of a through h)	\$1,552,377	\$728,351	\$824,027	\$1,783,373	\$1,229,419	\$553,954	\$2,065,500	\$1,452,000	\$613,500
j. Indirect Charges	\$156,575	\$0	\$156,565	\$105,251	\$0	\$105,251	\$116,565	\$0	\$116,565
k. TOTALS (sum of i and j)	\$1,708,952	\$728,351	\$980,592	\$1,888,624	\$1,229,419	\$659,205	\$2,182,065	\$1,452,000	\$730,065

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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