ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	51-42-B10550	055305713

4. Recipient Organization

BOAT PEOPLE SOS, INC. 6066 LEESBURG PIKE STE 100, FALLS CHURCH, VA 22041-2220

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Annual Report of the Award Period?
12-31-2012	◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Jason Clevenger	703-647-6486
	7d. Email Address
	jason.clevenger@bpsos.org

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	03-01-2013

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

○ **New**   ○ **Improved**   ◉ **Both**

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	0	0	0
Community Colleges	0	0	0
Universities / Colleges	0	0	0
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	0	0	0
Other Community Support-*Governmental* **(please specify):** N/A	0	0	0
Other Community Support-*Non-Governmental* **(please specify):** BPSOS-Louisville; St. John's Vianney church	1	1	2

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
St. John's Vianney Church 4839 Southside Dr. Louisville, KY 40214	10	40	8	13	205

Add New PCC	Remove New PCC

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
BPSOS-Louisville 5330 S 3rd St # 200 Louisville, KY 40214	0	0	0	0	0

Add New PCC	Remove New PCC

After Improvement					
BPSOS-Louisville 5330 S 3rd St # 200 Louisville, KY 40214	30	40	4	6	60

Add New PCC	Remove New PCC

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

☑ **Open Lab Time**   ☑ **Other**   ☑ **Training**

4.b. If "other," please specify the primary use of the PCCs:

Workshops on various topics focusing on self-sustainability and navigation of various systems related to the immigrant community.

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
Dell	Laser Printer	848	1	Installed in PCC
Dell	Laser Printer Toner Cartridge	228	1	Installed in PCC
Dell	Toner Cartridge	1	106	Installed in PCC
HP	90A Black LaserJet Toner Cartridge (CE390A)	164	5	Installed in PCC
HP	LaserJet M601n Workgroup	645	2	Installed in PCC
Linksys	Wireless N750 Router	130	1	Installed in PCC
Totals:		2,016	116	

[Add Equipment]   [Remove Equipment]

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	20,904	9,906	6,604
Multimedia	0	0	0
Office skills	0	0	0
ESL	1,768	1,352	325
GED	0	0	0
College Preparatory Training	0	0	0
Basic Internet and Computer Use	1,460	1,192	1,040
Certified Training Programs	0	0	0
Other (please specify): N/A	0	0	0
Total	24,132	12,450	7,969

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

BPSOS-Louisville: We provide community members with computer technique courses that improve their skills; as well as access to information that furthers job searches, resume preparation and employment application assistance. We believe the PCC is very important and helpful to job-seekers and to the unemployed. From our experience, we feel that individuals with limited computer knowledge have now become more proficient in using broadband technology to seek and find employment.

St. John Vianney: The number of people using the PCC to prepare their resumes has increased. These community members have mostly novice computer skills and we assist them by providing resume preparation and job application assistance.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

N/A

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

• Staff and volunteers working together as one team is the key to be successful to run a project of this magnitude. Also, knowing how to build a good relationship with staff, constituents and PCC users is essential for retention on project development. We treat users as clients and have found this approach to customer service especially beneficial for both parties;

• Give the clients opportunities for feedback on how to run the PCC more effectively and find the ways to serve our clients better (i.e. different trainings, classes, etc.);

• Solve and report any issues to appropriate administrative or maintenance staff immediately to avoid any delays in operations;

• Staffs/Volunteers have to have a good attitude as well to serve the clients;

• Ensuring good safety precautions are in place