

QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 50-43-B10511	3. DUNS Number 137761792
4. Recipient Organization Vermont Council on Rural Development 43 State Street, Montpelier, VT 05602		
5. Current Reporting Period End Date (MM/DD/YYYY) 03-31-2013	6. Is this the last Report of the Award Period? <div style="text-align: center;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </div>	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Paul Costello Executive Director	7c. Telephone (area code, number and extension) 802-223-5763	7d. Email Address pcostello@vtrural.org
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 05-29-2013	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

e-Vermont wrapped up its program activities in this quarter.

The VT Small Business Development Center advisor met with 7 new clients bringing the total to 171 in e-Vermont towns.

The Vermont State Colleges Internet Intern program development through e-Vermont found additional funds to continue the program this semester and to expand it for the next year.

Front Porch Forums remain active in all e-Vermont communities and will expand to every community in Vermont in the next 14 months.

VCRD distributed 1,000 copies of "Putting Broadband to Work for Vermont," the e-Vermont Community Broadband Project final report with lessons learned, best practices and community impacts. VCRD continues to maintain the e-Vermont website: www.e4vt.org. The final report, toolkits, and community stories are available at e4vt.org for towns across Vermont and the country looking for digital literacy and sustainable broadband adoption models. Many e-Vermont resources are listed on http://www.digitalliteracy.gov.

Many of the services and tools developed through the e-Vermont project will carry on through a new grant that VCRD received in January 2013 from the Economic Development Agency. The "Vermont Digital Economy Project" will offer digital tools and services to towns across Vermont impacted by Tropical Storm Irene and the floods of 2011. Rural Vermont communities have tremendous opportunities to develop as centers of cultural and economic creativity in the digital age. The Digital Economy Project builds on the e-Vermont project by supporting this innovation and promoting the future vitality and prosperity of Vermont.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	100	n/a
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No challenges to report.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Educator Trainings	Statewide	Subrecipient Digital Wish provides ongoing in-school training sessions for schools participating in the program	1,450	1,465	0	0

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
After School Trainings	Statewide	Digital Wish offered after school programs to teach students game and website design - these numbers represent participation in the training.	25	36	0	0
After School Clubs	Statewide	Digital Wish offered after school programs to teach students game and website design - these numbers represent participation in the clubs.	25	54	0	0
Basic Skills Workshops	Statewide & Online	Subrecipient Vermont State Colleges provides workshops in communities and online to teach basic Internet skills; includes the iConnect workshops	450	491	0	0
Basic Business Skills Workshops	Statewide	Subrecipient Vermont Small Business Development Center provides a statewide series of workshops on basic Internet skills for businesses.	500	534	0	0
e-VT Community Public Forums	Statewide	To show cumulative e-VT community participation in the forums designed to plan & celebrate overall accomplishments we have added this category of public forum participation. Forums did not occur in every quarter.	600	518	0	0
Regional & Statewide Conferences	Lyndonville, Castleton, Randolph, Burlington	Subrecipient Snelling Center for Government organized intermediate-level skills building and policy discussion events open to a statewide audience (not only e-Vermont towns).	575	538	0	0
Total:			3,625	3,636	0	0

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

Because e-Vermont is a community-based approach we track subscription changes across the community, not by individuals. For that reason, individual households / businesses are left blank above. The Vermont Department of Public Service collects subscriber information for e-Vermont towns and reports the percentage of households with broadband access who subscribe at the end of the quarter. Please note that we were only able to negotiate one year of data for each town, which is why numbers appear unchanged since last quarter (see also explanation below).

- Grand Isle County 35%
- Newport City 36%
- Canaan 69%
- Island Pond 31%
- Cambridge 91%
- Bristol 37%
- Middlesex 52%
- W. Rutland 45%
- Ludlow 31%
- Poultney 42%
- Sunderland Arlington 45%
- Pownal 31%
- Bridgewater 23%
- Calais 49%
- Castleton 51%
- Dover 28%
- Fairfield 50%
- Hardwick 29%
- Jay/Westfield 47%
- Middletown Springs 9%
- Moretown 63%
- Morristown 30%
- Richford 40%
- Vergennes 54%

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

Although e-Vermont, the Department of Public Service and the Internet service providers reached agreement on providing aggregate subscription information for towns on a quarterly basis, we were only able to establish this agreement for 4 quarters per town. We have now exceeded the 4 and were not successful in negotiating for additional updates to the information.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	Businesses and CAIs : 0
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Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
 As of this quarter, all program activities have been completed. In the next quarter, there are a few administrative closeout activities to wrap up the project, but there won't be any additional project accomplishments to report.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	100	n/a
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).
 No challenges anticipated.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$449,050	\$292,480	\$156,570	\$525,731	\$324,932	\$200,799	\$528,731	\$324,932	\$203,799
b. Fringe Benefits	\$125,200	\$87,770	\$37,430	\$111,693	\$55,318	\$56,375	\$111,693	\$55,318	\$56,375
c. Travel	\$20,000	\$0	\$20,000	\$19,513	\$19	\$19,494	\$19,513	\$19	\$19,494
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
e. Supplies	\$1,411,377	\$500,182	\$911,195	\$1,309,206	\$500,182	\$809,024	\$1,309,206	\$500,182	\$809,024
f. Contractual	\$274,517	\$27,517	\$247,000	\$209,144	\$27,498	\$181,646	\$219,144	\$27,498	\$191,646
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$1,469,668	\$316,188	\$1,153,480	\$1,561,417	\$316,188	\$1,245,229	\$1,561,417	\$316,188	\$1,245,229
i. Total Direct Charges (sum of a through h)	\$3,749,812	\$1,224,137	\$2,525,675	\$3,736,704	\$1,224,137	\$2,512,567	\$3,749,704	\$1,224,137	\$2,525,567
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$3,749,812	\$1,224,137	\$2,525,675	\$3,736,704	\$1,224,137	\$2,512,567	\$3,749,704	\$1,224,137	\$2,525,567

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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Empty space for providing additional details or comments.