U.S. DEPARTMENT OF COMMERCE	**2. Award or Grant Number**
	49-50-M09054
Performance Progress Report	**4. Report Date (MM/DD/YYYY)**
	11-20-2013

1. Recipient Name	**6. Reporting Period End Date:**
Utah Public Service Commission	12-31-2013

3. Street Address

Heber Wells Building, Fourth Floor, 160 East 300 South,

5. City, State, Zip Code

Salt Lake City, UT 84111-2305

7a. Project / Grant Period Start Date: (MM/DD/YYYY)	**7b. End Date: (MM/DD/YYYY)**	**8. Designated Entity on Behalf of:**	
01-01-2010	12-31-2014	State of Utah	

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Capacity Building	N/A	1,455,123	686,742	47%
2	Data Collection	N/A	2,751,952	2,019,182	73%
3	Address File	N/A	988,950	928,437	94%
4	N/A	N/A	0	0	
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			$5,196,025	$3,634,361	70%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

Governor's Office of Economic Development (GOED): During Quarter 4 2013, the Utah Broadband Project became fully staffed with a project manager, project coordinator, project assistant and project intern. As background, in Q3 2013, the then GOED Broadband Mapping and Planning Project Coordinator, Kelleigh Cole, was promoted to the Project Manager thereby leaving vacant the Project Coordinator position, and a project assistant, Amie Parker, was hired. After conducting competitive job searches, on November 4, 2013, Amie Parker was promoted to Project Coordinator and Heather Webster was hired to fill the project assistant position.   A project intern was also hired on October 14, 2014.

Utah Automated Geographic Reference Center (AGRC): Currently, the mapping arm of the Utah Broadband Project (Project) is adequately staffed.

As previously expected and predicted, AGRC's FTE count for the Project changed from 6.60 in Q2 to 3.52 in Q3 primarily due to the end of the "all out push" to produce the first release of the statewide address point map layer. AGRC's FTE count for the Project changed from 3.52 in Q3 to 1.92 in Q4 primarily due to the completion of the October 1, 2013 data submittal and the fact that

the address project is essentially in "maintenance mode." FTE count will increase during Q1 for staff associated with broadband data submittal (including data collection and verification activities) due April 1, 2014. The FTE count will likely increase for 2014 quarters as AGRC pushes toward completion of the application development projects, provides mapping support the Regional Planning and stakeholder engagement efforts, and continues enhanced verification efforts such as the 2013 mobile broadband drive test results analysis. Any increases in FTE will come from increases in hours worked by currently employed AGRC staff (i.e., no additional employees will be hired).

Also, see note in attachment 13Q4PPR_Questions _9_10_11_12_UT.docx.

10b. Staffing Table			
Job Title	**FTE %**	**Project(s) Assigned**	**Change**
GOED Manager Utah Broadband Mapping/Planning Project	100	Capacity Building	No Change
GOED Coordinator Utah Broadband Mapping/Planning Project	100	Capacity Building	No Change
GOED Project Assistant Utah Broadband Mapping/Planning Project	34	Capacity Building	New to Project
GOED Project Intern Utah Broadband Mapping/Planning Project	23	Capacity Building	New to Project
AGRC Director	47	Data Collection	No Change
AGRC Data Coordinator	63	Data Collection	No Change
AGRC Data Coordinator	12	Data Collection	No Change
AGRC Data Coordinator	1	Data Collection	No Change
AGRC Development Manager	2	Data Collection	No Change
AGRC Database Administrator	6	Data Collection	No Change
AGRC GIS Analyst	14	Data Collection	No Change
AGRC Software Developer	2	Data Collection	No Change
AGRC Web Application Developer	1	Data Collection	No Change
AGRC Director	1	Address Project	No Change
AGRC Data Coordinator	1	Address Project	No Change
AGRC Development Manager	1	Address Project	No Change
AGRC GIS Analyst	12	Address Project	No Change
AGRC GIS Analyst	7	Address Project	No Change
AGRC GIS Analyst	7	Address Project	No Change
AGRC Software Developer	3	Address Project	No Change
AGRC Cadastral Manager	14	Address Project	No Change

Add Row	Remove Row	

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
International Research Center	Data Collection	Yes	Yes	02/11/2010	12/31/2014	520,000	0	Data Collection	100
Utah Interactive	Data Collection	Yes	Yes	08/16/2010	12/31/2014	71,000	0	Data Collection	100
FME/Safe Software	Data Collection	Yes	Yes	01/31/2011	12/31/2014	120,000	0	Data Collection	100
Various -- Contracts with Counties for Addressing Project	Address File	Yes	Yes	10/20/2012	12/31/2013	493,000	0	Address Project	100
TBD for Broadband Data Sets	Data Collection	No	No	12/31/2014	12/31/2014	10,000	0	Data Collection	100
Utah State University	Capacity Building	Yes	Yes	01/24/2011	12/31/2014	92,088	0	Capacity Building	100
Interagency Agreements with five Association of Utah Governments (AOG) for Regional Planning Activities	Capacity Building	No	Yes	03/31/2013	06/30/2014	100,000	0	Capacity Building	100
Interagency Agreement with Wasatch Front Regional Council for Regional Planning Activities	Capacity Building	No	Yes	06/13/2013	06/30/2014	34,000	0	Capacity Building	100
Interagency Agreement with Bear River Association of Government for Regional Planning Activities and consult to assist with the execution of other AOG contracts and with the State Broadband Summit	Capacity Building	No	Yes	05/31/2013	06/30/2014	60,000	0	Capacity Building	100
TBD Contract for a Broadband Public Access Survey	Capacity Building	No		12/31/2014	12/31/2014	20,000	0	Capacity Building	100
Contracts for Assistace with State Broadband Summit	Capacity Building	No	Yes	08/06/2013	10/24/2014	30,000	0	Capacity Building	100
Isotrope, LLC (Wireless Drive Testing)	Data Collection	Yes	Yes	10/07/2013	09/30/2014	70,000	0	Data Collection	100

Add Row	Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

N/A

12. Budget worksheet

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	$2,853,488	$126,615	$2,980,103	$2,108,181	$89,381	$2,197,562
Personnel Fringe Benefits	$310,400	$0	$310,400	$183,541	$38,306	$221,847
Travel	$157,904	$0	$157,904	$51,177	$0	$51,177
Equipment	$0	$0	$0	$0	$0	$0
Materials / Supplies	$78,625	$0	$78,625	$16,044	$0	$16,044
Subcontracts Total	$1,620,088	$0	$1,620,088	$1,247,649	$0	$1,247,649
Construction	$0	$0	$0	$0	$0	$0
Other	$175,520	$1,172,392	$1,347,912	$27,769	$1,138,363	$1,166,132
Total Direct Costs	$5,196,025	$1,299,007	$6,495,032	$3,634,361	$1,266,050	$4,900,411
Total Indirect Costs	$0	$0	$0	$0	$0	$0
Total Costs	$5,196,025	$1,299,007	$6,495,032	$3,634,361	$1,266,050	$4,900,411
% of Total	80	20	100	74	26	100

13. Hardware / Software

13a. List any hardware/software purchased during this reporting period.

None. Annual user fees for the FME Safe Software and the Utah Interactive Contract for GOED's broadband website will be paid during Q1 of 2014.

13b. **Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.**

While the Utah Broadband Project has budgeted funds for the purchase of commercial data products, the purchase of these data products remains to be initiated. The Project Team staff is currently inclined to reallocate the funds for these data sets to data comparison and other verification efforts associated with the final wireless drive test results. These results will be available in Q1 and Q2 2014 and a decision will be made at that time.

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).

14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.	
15a. Typed or Printed Name and Title of Authorized Certifying Official Carol Revelt Utility Technical Consultant	15c. Telephone (area code, number, and extension) 8015306711
	15d. Email Address crevelt@utah.gov
15b. Signature of Authorized Certifying Official Submitted Electronically	15e. Date Report Submitted (MM/DD/YYYY) 02-12-2014