

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

49-50-M09054

**4. Report Date (MM/DD/YYYY)**

06-09-2014

**1. Recipient Name**

Utah Public Service Commission

**6. Reporting Period End Date:**

06-30-2014

**3. Street Address**

Heber Wells Building, Fourth Floor, 160 East 300 South,

**5. City, State, Zip Code**

Salt Lake City, UT 84111-2305

**7a. Project / Grant Period Start Date: (MM/DD/YYYY)**

01-01-2010

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

State of Utah

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Capacity Building	N/A	1,261,439	888,832	70%
2	Data Collection	N/A	2,843,558	2,211,584	78%
3	Address File	N/A	1,091,028	951,628	87%
4	N/A	N/A	0	0	
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			\$5,196,025	\$4,052,044	78%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

Governor's Office of Economic Development (GOED): During Q2 2014, the Utah Broadband Project (Project) was staffed with a project manager, project coordinator and project assistant. GOED's FTE count for the Project decreased from 3.51 in Q1 2014 to 3 in Q2 2014, primarily due to the fact the project intern left to pursue a full-time opportunity in the private sector. This will not affect the Project's timeline. GOED does not currently anticipate that the intern position will be re-filled therefore GOED staffing should remain at 3 FTEs for the remainder of the project.

Utah Automated Geographic Reference Center (AGRC): Currently, the mapping arm of the Utah Broadband Project (Project) is adequately staffed. AGRC's FTE count for the Project decreased slightly from 2.68 in Q1 2014 to approximately 2.4 in Q2 2014 primarily due to demands of the April 1, 2014 data submittal.

Note: 1) 10b. Staffing Table indicates five AGRC employees are new to the project (two new to the Data Collection Project and three new to the Address Project). Of the two employees listed as new to the data collection project one of these employees (Data Coordinator) has previously worked on the project before but, as directed by NTIA, is being reported as "New to the Project" because that employee did not work on the project during Q1 2014. The other employee (Technical Support Specialist) is actually new to the project as his start date was May 12, 2014. Of the three employees listed as new to the address project -- all three over previously worked on the project before but, as directed by NTIA, are being reported as "New to the Project" because those employees did not work on the project during Q1 2014.

Note 2): Staffing table in 10B was completed pursuant to instructions for Question 10B from Quarterly PPR Instructions, i.e. employees who worked less than 2 hours (which rounds to an FTE of 0) were listed as an FTE of 1 percent based upon guidance from Utah's NTIA Program Officer.

10b. Staffing Table									
Job Title			FTE %	Project(s) Assigned			Change		
GOED Manager Utah Broadband Mapping/Planning Project			100	Capacity Building			No Change		
GOED Coordinator Utah Broadband Mapping/Planning Project			100	Capacity Building			No Change		
GOED Project Assistant Utah Broadband Mapping/Planning Project			100	Capacity Building			No Change		
AGRC Director			45	Data Collection			No Change		
AGRC Data Coordinator			85	Data Collection			No Change		
AGRC Data Coordinator			16	Data Collection			No Change		
AGRC Data Coordinator			12	Data Collection			New to Project		
AGRC Development Manager			1	Data Collection			No Change		
AGRC GIS Analyst			33	Data Collection			No Change		
AGRC Technical Support Specialist			17	Data Collection			New to Project		
AGRC Web App Developer			1	Data Collection			No Change		
AGRC Director			1	Address Project			No Change		
AGRC Data Coordinator			2	Address Project			New to Project		
AGRC GIS Analyst			4	Address Project			New to Project		
AGRC GIS Analyst			14	Address Project			No Change		
AGRC GIS Analyst			7	Address Project			New to Project		
AGRC Cadastral Manager			8	Address Project			No Change		
			Add Row		Remove Row				
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
International Research Center	Data Collection	Yes	Yes	02/11/2010	12/31/2014	493,854	0	Data Collection	100

Utah Interactive	Data Collection	Yes	Yes	08/16/2010	01/31/2015	58,024	0	Data Collection	100
FME/Safe Software	Data Collection			01/31/2011	01/31/2015	101,300	0	Data Collection	100
Utah State University	Capacity Building	Yes	Yes	01/24/2011	12/31/2014	116,088	0	Capacity Building	100
Interagency Agreements with Five Association of Utah Governments (AOG) for Regional Planning Activities	Capacity Building	No	Yes	03/31/2013	06/30/2014	100,000	0	Capacity Building	100
Interagency Agreement with Wasatch Front Regional Council for Regional Planning Activities	Capacity Building	No	Yes	06/13/2013	06/30/2014	34,000	0	Capacity Building	100
Interagency Agreement with Bear River Association of Governments for Regional Planning Activities and consultant to assist with the execution of other AOG contracts and with the State Broadband Summit	Capacity Building	No	Yes	05/31/2013	09/30/2014	60,000	0	Capacity Building	100
Isotope, LLC for Wireless Drive Testing	Data Collection	Yes	Yes	10/07/2013	09/30/2014	54,500	0	Data Collection	100
Contracts for Assistance with State Broadband Summit	Capacity Building	No	Yes	08/06/2013	10/24/2014	10,904	0	Capacity Building	100
Various Contract with 25 Counties for Addressing Project	Address File	Yes	Yes	10/20/2012	12/31/2013	425,000	0	Address Project	100
TBD Contract for Capacity Building associated with completion of annual plan and other goals.	Capacity Building	No	No	01/31/2015	01/31/2015	20,880	0	Capacity Building	100

Add Row

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**11b. Describe any challenges encountered with vendors or subrecipients.**

No challenges identified this quarter by either GOED or AGRC.

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$3,174,452	\$90,512	\$3,264,964	\$2,376,797	\$90,512	\$2,467,309
<b>Personnel Fringe Benefits</b>	\$290,002	\$38,791	\$328,793	\$218,471	\$38,791	\$257,262
<b>Travel</b>	\$116,675	\$0	\$116,675	\$63,611	\$0	\$63,611
<b>Equipment</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Materials / Supplies</b>	\$42,338	\$0	\$42,338	\$16,421	\$0	\$16,421
<b>Subcontracts Total</b>	\$1,474,550	\$0	\$1,474,550	\$1,343,022	\$0	\$1,343,022
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$98,008	\$1,169,704	\$1,267,712	\$33,722	\$1,169,704	\$1,203,426
<b>Total Direct Costs</b>	\$5,196,025	\$1,299,007	\$6,495,032	\$4,052,044	\$1,299,007	\$5,351,051
<b>Total Indirect Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$5,196,025	\$1,299,007	\$6,495,032	\$4,052,044	\$1,299,007	\$5,351,051
<b>% of Total</b>	80	20	100	76	24	100

  

<b>13. Hardware / Software</b>
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>No hardware/software was purchased during this reporting period.</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>It is anticipated that two licences for Adobe InDesign will be purchased during Q3 2014 as necessary for completion of the final state broadband plan.</p>

  

<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Carol Revelt

Utility Technical Consultant

15c. Telephone  
(area code, number, and extension)

8015306711

15d. Email Address

crevelt@utah.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

08-19-2014