	U.S. DEPARTMENT OF COMMERCE	**2. Award or Grant Number**
		46-50-M09053
	Performance Progress Report	**4. Report Date (MM/DD/YYYY)**
		01-06-2014

1. Recipient Name	**6. Reporting Period End Date:**
South Dakota Bureau of Information & Telecommunications	12-31-2013

3. Street Address

700 Governor's Drive,

5. City, State, Zip Code

Pierre, SD 57501-2291

7a. Project / Grant Period Start Date: (MM/DD/YYYY)	**7b. End Date: (MM/DD/YYYY)**	**8. Designated Entity on Behalf of:**
12-20-2009	12-19-2014	N/A

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	N/A	2,283,882	1,801,526	79%
2	Address File	N/A	623,737	133,209	21%
3	Capacity Building	N/A	1,054,616	613,495	58%
4	Technical Assistance	N/A	767,180	343,545	45%
5	Planning Teams	N/A	1,000,000	558,213	56%
6	N/A				
			$5,729,415	$3,449,988	60%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

Fully Staffed

10b. Staffing Table			
Job Title	**FTE %**	**Project(s) Assigned**	**Change**
Broadband Capacity Manager (Mike)	100	Capacity Building	No Change
Technology Planning Assistant (Brandy)	100	Technical Assistance	No Change
Technology Planning Manager (Jamie)	100	Technical Assistance	No Change
Project Manager (Andy)	37	Data Collection	No Change
Program Manager (Jim)	2	Data Collection	No Change
Broadband Administration (Jan)	43	Data Collection	No Change
Finance & Purchasing Administration (Deb/Randy)	22	Data Collection	No Change
Interns	12	Data Collection	No Change
Interns (Support)	4	Address File	No Change

Add Row	Remove Row

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	**Subcontract Purpose**	**RFP Issued (Y/N)**	**Contract Executed (Y/N)**	**Start Date**	**End Date**	**Total Federal Funds Allocated**	**Total Matching Funds Allocated**	**Project and % Assigned** (Example: Data Collection 75)	
Broadband Map LLC	Data Collection	Yes	Yes	12/20/2009	12/19/2014	1,279,455	243,455	Data Collector	100
Dakota State University	Capacity Building	No	No	12/20/2009	12/19/2014	241,388	0	Capacity Building	59
Dakota State University	Technical Assistance	No	No	12/20/2009	12/19/2014	0	0	Technical Assistance	41
SD Public Broadcasting	Capacity Building	No	No	12/20/2009	03/31/2013	70,601	0	Capacity Building	100
Bureau of Information & Telecommunications	Data Collection	No	No	12/20/2009	12/19/2014	493,255	0	Data Collector	39
Bureau of Information & Telecommunications	Address File	No	No	12/20/2009	12/19/2014	0	0	Address Files	58
Bureau of Information & Telecommunications	Capacity Building	No	No	12/20/2009	12/19/2014	0	0	Capacity Building	0

DDN	Technical Assistance	No	No	12/20/2009	12/19/2014	53,000	0	Technical Assistance	100
State Demographer	Capacity Building	No	No	12/20/2009	12/19/2014	10,000	0	Capacity Building	100
Broadband Analysis (Z Consulting)	Capacity Building	No	Yes	4/15/2013	12/19/2014	150,000	0	Capacity Building	100
USDA NASS	Capacity Building	No	No	12/20/2009	12/19/2014	72,000	0	Capacity Building	100

Add Row	Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

No challenges in the reporting period.

12. Budget worksheet

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	$1,243,667	$480,700	$1,724,367	$861,912	$480,700	$1,342,612
Personnel Fringe Benefits	$223,113	$120,159	$343,272	$143,233	$120,159	$263,392
Travel	$262,805	$0	$262,805	$74,032	$0	$74,032
Equipment	$1,203,214	$0	$1,203,214	$53,203	$0	$53,203
Materials / Supplies	$26,270	$0	$26,270	$637,441	$0	$637,441
Subcontracts Total	$2,369,699	$243,455	$2,613,154	$1,458,037	$243,455	$1,701,492
Construction	$0	$0	$0	$0	$0	$0
Other	$400,647	$588,027	$988,674	$222,130	$588,027	$810,157
Total Direct Costs	$5,729,415	$1,432,341	$7,161,756	$3,449,988	$1,432,341	$4,882,329
Total Indirect Costs	$0	$0	$0	$0	$0	$0
Total Costs	$5,729,415	$1,432,341	$7,161,756	$3,449,988	$1,432,341	$4,882,329
% of Total	80	20	100	71	29	100

13. Hardware / Software

13a. List any hardware/software purchased during this reporting period.

See spreadsheet listing - Q4 - 2013 - PPR Attachment - Q13a.

13b. **Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.**
The nature of our Ownership/Adoption program involves the purchase of equipment to support CAI infrastructure. As this is an ongoing effort funded through year 5, there will be hundreds of pieces of equipment, hardware and software that will be purchased through the rest of the program.

We also anticipate purchasing additional devices / software for our mapping verification project, as the devices purchased in year 2 no longer can verify the technologies in use from our wireless carriers. Additional address file verification iPads also plan to be purchased, as we add additional interns to the program this summer.

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).

14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.		
15a. Typed or Printed Name and Title of Authorized Certifying Official Deb Larson	15c. Telephone (area code, number, and extension) 605-677-6411	
	15d. Email Address Deb.Larson@state.sd.us	
15b. Signature of Authorized Certifying Official Submitted Electronically	15e. Date Report Submitted (MM/DD/YYYY) 01-15-2014	