

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

46-50-M09053

4. Report Date (MM/DD/YYYY)

09-29-2014

1. Recipient Name

South Dakota Bureau of Information & Telecommunications

6. Reporting Period End Date:

09-30-2014

3. Street Address

700 Governor's Drive,

5. City, State, Zip Code

Pierre, SD 57501-2291

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

12-20-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

NA

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	N/A	2,283,882	1,979,008	87%
2	Address File	N/A	602,128	160,663	27%
3	Capacity Building	N/A	1,054,616	754,131	72%
4	Technical Assistance	N/A	767,180	468,517	61%
5	Ownership and Adoption	N/A	1,000,000	1,000,000	100%
6	Other	Ownership and Adoption v2 (Budget from Addr)	21,609	21,609	100%
			\$5,729,415	\$4,383,928	77%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

Fully staffed.

10b. Staffing Table									
Job Title			FTE %	Project(s) Assigned			Change		
Broadband Capacity Manager (Mike)			94	Capacity Building			No Change		
Technology Planning Assistant (Brandy)			69	Technical Assistance			No Change		
Technology Planning Manager (Jamie)			100	Technical Assistance			No Change		
Project Manager (Andy)			31	Data Collection			No Change		
Program Manager (Jim)			1	Data Collection			No Change		
Broadband Administrator (Jan)			20	Data Collection			No Change		
Finance & Purchasing Administration (Deb/Randy)			14	Data Collection			No Change		
INTERNS			100	Data Collection			No Change		
INTERNS			30	Data Collection			No Change		
INTERNS			100	Addressing			No Change		
INTERNS			63	Addressing			No Change		
			Add Row		Remove Row				
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Broadband Map LLC	Data Collection	Yes	Yes	12/20/2009	12/19/2014	1,279,455	243,455	Data Collector	100
Dakota State University	Capacity Building	No	No	12/20/2009	12/19/2014	241,388	0	Capacity Building	59
Dakota State University	Technical Assistance	No	No	12/20/2009	12/19/2014	0	0	Technical Assistance	41
SD Public Broadcasting	Capacity Building	No	No	12/20/2009	03/31/2013	70,601	0	Capacity Building	100
Bureau of Information & Telecommunications	Data Collection	No	No	12/20/2009	12/19/2014	493,255	0	Data Collector	39
Bureau of Information & Telecommunications	Address File	No	No	12/20/2009	12/19/2014	0	0	Address Files	58

Bureau of Information & Telecommunications	Capacity Building	No	No	12/20/2009	12/19/2014	0	0	Capacity Building	3
DDN	Technical Assistance	No	No	12/20/2009	12/19/2014	53,000	0	Technical Assistance	100
State Demographer	Capacity Building	No	No	12/20/2009	12/19/2014	10,000	0	Capacity Building	100
Broadband Analysis (Z Consulting)	Data Collection	No	Yes	04/15/2013	12/31/2013	150,000	0	Capacity Building	100
USDA NASS	Capacity Building	No	No	12/20/2009	12/19/2014	72,000	0	Capacity Building	100

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

No challenges in this reporting period.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$1,243,667	\$480,700	\$1,724,367	\$1,080,080	\$480,700	\$1,560,780
Personnel Fringe Benefits	\$223,113	\$120,159	\$343,272	\$179,488	\$120,159	\$299,647
Travel	\$262,805	\$0	\$262,805	\$114,743	\$0	\$114,743
Equipment	\$1,203,214	\$0	\$1,203,214	\$23,152	\$0	\$23,152
Materials / Supplies	\$26,270	\$0	\$26,270	\$1,104,542	\$0	\$1,104,542
Subcontracts Total	\$2,369,699	\$243,455	\$2,613,154	\$1,573,196	\$243,455	\$1,816,651
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$400,647	\$588,027	\$988,674	\$308,727	\$588,027	\$896,754
Total Direct Costs	\$5,729,415	\$1,432,341	\$7,161,756	\$4,383,928	\$1,432,341	\$5,816,269
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$5,729,415	\$1,432,341	\$7,161,756	\$4,383,928	\$1,432,341	\$5,816,269
% of Total	80	20	100	75	25	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period. See spreadsheet listing Q3-2014-PPR Attachment - Q2-13a.						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased. There is one outstanding hardware purchase yet to be paid for Round # 6 of our Ownership/Adoption program. The City of Wessington Springs is an awardee and has had a delay in installing equipment due to a tornado damaging property necessary for installation. We continue to work with them to complete this installation and purchase.						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Deb Larson

15c. Telephone
(area code, number, and extension)

605-677-6411

15d. Email Address

Deb.Larson@state.sd.us

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

10-10-2014