

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

44-50-M09052

**4. Report Date (MM/DD/YYYY)**

01-24-2013

**1. Recipient Name**

Rhode Island Economic Development Corp.

**6. Reporting Period End Date:**

12-31-2012

**3. Street Address**

315 Iron Horse Way, Suite 101,

**5. City, State, Zip Code**

Providence, RI 02908

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

12-20-2009

**7b. End Date: (MM/DD/YYYY)**

12-19-2014

**8. Designated Entity on Behalf of:**

Rhode Island

**9. List the individual projects in your approved project plan**

	<b>Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)</b>	<b>Project Name (if different from Project Type)</b>	<b>Total Federal Funding Amount</b>	<b>Total Federal Funding Amount expended at the end of this reporting period</b>	<b>Percent of Total Federal Funding amount expended</b>
1	Data Collection	N/A	1,674,097	1,226,735	73%
2	Capacity Building	N/A	2,070,690	925,980	45%
3	Technical Assistance	BBRI Digital Literacy Project	350,000	275,140	79%
4	Application Usage and Development	BBRI Public Safety Project	450,000	177,504	39%
5	N/A				
6	N/A				

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

The Manager, Broadband Community Development resigned as of March 30, 2012. We are working with the Governor's office to get approval to replace this vacancy. Approval has not yet been received as of 12/31/12 and we have no indication as to when we will get it. The loss of this FTE will primarily affect Capacity Building, Technical Assistance and Application Usage projects. Specifically, we'll have to slow the expansion of our Digital Literacy program. In addition, our Broadband Emergency Notification project (Application Usage) is starting to take shape and will require that we further divide our current resources to address that project.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
Broadband Program Director				10	Data Collection			No Change	
Broadband Program Director				50	Capacity Building			No Change	
Broadband Program Director				20	Technical Assistance			No Change	
Broadband Program Director				20	Application Usage			No Change	
Manager, Broadband Communications and Outreach				50	Technical Assistance			No Change	
Manager, Broadband Communications and Outreach				50	Capacity Building			No Change	
				Add Row		Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
EA Science Engineering and Technology	Data Collection	Yes	Yes	1/15/2010	12/13/2014	1,410,463	0	Data	100
URI Environmental Data Center	Data Collection	No	Yes	3/1/2011	12/31/2013	159,830	0	Data	100
New Commons	Capacity Building	Yes	Yes	12/6/2010	6/30/2011	30,757	0	Capacity	100
W2i Inclusion Forum	Capacity Building	No	Yes	2/22/2011	5/31/2011	19,620	0	Capacity	100
Chafee Center for Int'l Business at Bryant U.	Capacity Building	No	Yes	2/18/2011	6/15/2011	19,800	0	Capacity	100
New Commons	Technical Assistance	Yes	Yes	7/8/2011	03/31/2013	182,587	0	Technical	100
Embolden, Inc.	Capacity Building	Yes	Yes	8/2/2011	8/2/2014	36,100	0	Capacity	100
C Squared Strategy	Capacity Building	No	Yes	8/23/2011	12/31/2011	19,900	0	Capacity	100
RPM Strategy	Application Usage and	Yes	Yes	9/8/2011	9/1/2012	212,700	0	Application	100

Community Economic Futures	Capacity Building	No	Yes	9/29/2011	11/30/2011	10,080	0	Capacity	100
Capital Good Fund	Technical Assistance	No	Yes	2/6/2012	9/30/2012	19,500	0	Technical	100
ICF International	Capacity Building	No	Yes	2/20/2012	5/30/2012	19,000	0	Capacity	100
Don Gregory Consulting	Technical Assistance	Yes	Yes	6/25/2012	03/31/2013	28,800	0	Technical	100
Emergency Notification (RFP in process)	Application Usage and	No	No	12/31/2012	12/31/2014	300,000	0	Application	100
TBD	Capacity Building	No	No	12/31/2012	12/31/2014	433,813	0	Capacity	100

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

n/a

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$983,005	\$57,545	\$1,040,550	\$470,486	\$20,974	\$491,460
<b>Personnel Fringe Benefits</b>	\$373,547	\$21,454	\$395,001	\$117,788	\$6,793	\$124,581
<b>Travel</b>	\$36,500	\$0	\$36,500	\$14,051	\$0	\$14,051
<b>Equipment</b>	\$30,000	\$0	\$30,000	\$11,065	\$0	\$11,065
<b>Materials / Supplies</b>	\$67,500	\$0	\$67,500	\$7,492	\$0	\$7,492
<b>Subcontracts Total</b>	\$2,902,950	\$0	\$2,902,950	\$1,832,109	\$0	\$1,832,109
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$151,285	\$593,333	\$744,618	\$152,368	\$586,580	\$738,948
<b>Total Direct Costs</b>	\$4,544,787	\$672,332	\$5,217,119	\$2,605,359	\$614,347	\$3,219,706
<b>Total Indirect Costs</b>	\$0	\$463,865	\$463,865	\$0	\$398,850	\$398,850
<b>Total Costs</b>	\$4,544,787	\$1,136,197	\$5,680,984	\$2,605,359	\$1,013,197	\$3,618,556
<b>% of Total</b>	80	20	100	72	28	100
<b>13. Hardware / Software</b>						
13a. List any hardware/software purchased during this reporting period.						
n/a						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
n/a						
<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Stuart Freiman

15c. Telephone  
(area code, number, and extension)

401-278-9168

15d. Email Address

sfreiman@riedc.com

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

02-14-2013